

Albany County Ethics Commission  
Meeting Minutes  
Wednesday, November 2, 2016  
4:30 P.M.

- Meeting called to order by Chairwoman Shari Calnero and note is made that Bernard J. Malone, Jr. is participating via speakerphone.
- Motion to accept the Minutes of the previous meeting (9/21/16) is made by Rev. James Lefebvre and seconded by Joseph Teresi. Approval of the minutes is unanimous. Discussion of sections 1 through 7 of the Albany County Ethics Law centers on Section 5, number 14 (Gratuities). Motion to make a recommendation to the legislature to replace “nominal value” with “\$15.00 or less” is made by Joseph Teresi and seconded by Rev. James Lefebvre. Approval is unanimous.
- Albany County Human Resources Director Jennifer Clement attends the meeting to assist with a discussion of financial disclosures requirements, specifically with regard to Appendix A of the Ethics Law listing job titles. In addition, the various disclosure forms were discussed with a suggestion of streamlining the forms or process.
- Jennifer Clement explains the need to revise and update Appendix A of the Ethics Law with new job titles.
- Discussion of those employees who were delinquent on submitting their disclosure forms. Maggie Alix informs the Ethics Commission that the list of about 60 has been reduced to 5 as a result of letters sent out by the Ethics Commission after the last meeting. The last five are expected to file shortly.
- Discussion of the term “high ranking” as it applies to determine which form is appropriate for various job titles. It is suggested that a new list of job titles be created for those who should complete form “C.” It was also proposed for consideration that elected officials and policy makers should complete form “A”. Last, the Commissioners are considering redefining the term “high ranking.” .
- Motion to advance the creation of a new list of job titles to replace the current Appendix A of the Albany County Ethics Law is made by Joseph Teresi and seconded by Rev. James Lefebvre. Approval is unanimous.

- Maggie Alix informs the Ethics Commission that our web site is not up and running (target date was 10/31/16) but that all information is ready to go and it will be up and running soon.
- Joseph Teresi made a motion to enter into executive session to discuss the advisory opinion from the last meeting and seconded by Michael Rest. Re-entered public session. It was determined that the next meeting of the Albany County Ethics Commission will be 2/1/17.
- Motion to adjourn made by Shari Calnero and seconded by Joseph Teresi. Approved unanimously.