AGENDA

SOCIAL SERVICES
COMMITTEE

NOVEMBER 26, 2019

PREVIOUS BUSINESS:

APPROVING PREVIOUS MEETING MINUTES

CURRENT BUSINESS:

1. AUTHORIZING AN AGREEMENT WITH CHILDREN’S HEALTH HOME OF UPSTATE NEW YORK REGARDING MEDICAID CARE MANAGEMENT SERVICES FOR CHILDREN

2. AUTHORIZING AGREEMENTS WITH FOSTER CARE AGENCIES REGARDING THE RAISE THE AGE INITIATIVE

3. AMENDING RESOLUTION NO. 504 FOR 2018 REGARDING FOSTER CARE PROVIDERS

4. AUTHORIZING AGREEMENTS REGARDING THE CHILDREN’S ADVOCACY CENTER AND AMENDING THE 2019 DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES BUDGET

5. AUTHORIZING AN AGREEMENT WITH THE CITY OF ALBANY POLICE DEPARTMENT REGARDING A PART-TIME LAW ENFORCEMENT COORDINATOR FOR THE CHILDREN’S ADVOCACY CENTER
6. AUTHORIZING THE SUBMISSION OF A SUPERVISION AND TREATMENT SERVICES FOR JUVENILES PROGRAM PLAN TO THE NYS OFFICE OF CHILDREN AND FAMILY SERVICES

7. AUTHORIZING THE ACCEPTANCE OF ENHANCED FUNDING FROM AND AN AGREEMENT WITH THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES REGARDING MEDIATION SERVICES FOR PERSONS IN NEED OF SUPERVISION
Honorable Andrew Joyce and Members of the Albany County Legislature:

LADIES AND GENTLEMEN:

The Social Services Committee of the Albany County Legislature met on October 29, 2019. Chairperson Fein, Messrs. Bullock, Clay, Commisso, Ms. Lockart, Messrs. Reinhardt, and Cahill were present. Messrs. Simpson and Mendick was excused. The following items were discussed and/or acted upon:

Approving Previous Meeting Minutes: Unanimously approved.

1. Authorizing an Agreement with Equinox, Inc. Regarding Non-Residential Domestic Violence Services: The Commissioner of the Albany County Department of Social Services had requested authorization to enter into a service agreement with Equinox, Inc. to provide non-residential services to victims of domestic violence in the amount of $165,866 for a term commencing January 1, 2020 and ending December 31, 2020. After a brief discussion, the Committee voted unanimously to move the proposal forward for legislative action with a favorable recommendation.

2. Authorizing an Agreement Between the Departments of Social Services and Mental Health Regarding Services for Safety Net and TANF Recipients: The Departments of Social Services and Mental Health had requested authorization to renew a memorandum of understanding regarding assessment and referral services for Safety Net and TANF recipients in the amount of $329,000 for a term commencing January 1, 2020 and ending December 31, 2020. After a brief discussion, the Committee voted unanimously to move the proposal forward for legislative action with a favorable recommendation.

3. Authorizing an Agreement with Various Albany County Municipalities for the Provision of Youth Bureau Services: The Commissioner of the Albany County Department for Children, Youth and Families had requested authorization to enter into agreements with the following Albany County municipalities in the amounts listed below not to exceed $394,335 regarding the provision of youth bureau services for a term commencing January 1, 2019 and ending December 31, 2019. After a brief discussion, the Committee voted unanimously to move the proposal forward for legislative action with a favorable recommendation.

4. Authorizing and Agreement with Cornell Cooperative Extension for the Provision of Youth Bureau Services: The Commissioner of the Albany County Department for Children, Youth and Families had requested authorization to enter into an agreement with Cornell Cooperative Extension of Albany County regarding the provision of youth bureau services in the amount of $4,000 for a term commencing January 1, 2019 and ending December 31, 2019. After a
brief discussion, the Committee voted unanimously to move the proposal forward for legislative action with a favorable recommendation.

Respectfully submitted,
THE SOCIAL SERVICES COMMITTEE

SAMUEL FEIN, Chairperson
MERTON D. SIMPSON
DOUGLAS A. BULLOCK
WILLIAM CLAY
FRANK COMISSO

PATRICIE LOCKART
RICHARD MENDICK
WILLIAM REINHARDT
CHARLES CAILLL
October 23, 2019

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action for permission for a contractual agreement with the New York State Department of Health’s (NYSDOH) designated Health Home entity. The designated Health Home entity is Children’s Health Home of Upstate New York (CHHUNY).

Albany County will be able to claim reimbursement for all Medicaid Care Management Services provided to children with the necessary qualifying conditions as defined by NYSDOH.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-7792.

Sincerely,

Gail Geohagen-Pratt
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for Health Home Care Management

Date: 10/23/2019
Submitted By: Scott McNeilis
Department: Children, Youth and Families
Title: Contract Administrator
Phone: 7306
Department Rep.
Attending Meeting: Gail Geohagen, Commissioner

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Please click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant
Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☒ Other: (state if not listed) Reimbursement for Medicaid Care Management Services

Contract Terms/Conditions:

Party (Name/address):
Children’s Health Home of Upstate New York (CHHUNY)
1099 Jay Street, Bldg J
Rochester, New York 14611

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: $500,000 (approx.)
Scope of Services: Health Home Care Management

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☒ No ☐
County Budget Accounts:
Revenue Account and Line: AA6119 01276
Revenue Amount: $500,000.00

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Medicaid
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 1/1/2020 - 12/31/2020
Length of Contract: 12 Months

Impact on Pending Litigation
Yes □ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: 18-94
Date of Adoption: 3/12/18

Justification: (state briefly why legislative action is requested)
Please see attached
Department for Children, Youth and Families  
Request to enter into a Renewal Contract with  
Children’s Health Home of Upstate New York (CHHUNY)  
Health Home Care Management

The Department for Children, Youth and Families is seeking Legislative authorization for a contractual renewal agreement with the New York State Department of Health’s (NYSDOH) designated Health Home entity. The designated Health Home entity is Children’s Health Home of Upstate New York (CHHUNY).

Albany County will be able to claim reimbursement for all Medicaid Care Management Services provided to children with the necessary qualifying conditions as defined by NYSDOH.

New York State’s Health Home eligibility criteria is as follows:

- Medicaid eligible/active Medicaid; and
- Two (2) or more chronic conditions; or
- One (1) single qualifying condition of either HIV/AIDS or a Serious Mental Illness (SMI)

While this is a Medicaid initiative, it remains the responsibility of the county legacy Targeted Case Management Services (TCM) program to provide services to non-Medicaid children as well, which will be funded by New York State Office of Mental Health funding.

The Health Home Care Management program’s revenue for 2018 was approximately $436,000.00 and the first half of 2019 has been approximately $250,000.00.
CARE MANAGEMENT AGENCY PROVIDER AGREEMENT

This Provider Agreement ("Agreement") is made and entered into as of this _____ day of ______________________, 2017, by and between CHHUNY, LLC ("CHHUNY"), a New York limited liability company located at 290 Elwood Davis Road, Suite 290 Liverpool NY 13088 and ALBANY COUNTY ("Care Management Agency" or "CMA"), located at 260 S. Pearl St., Albany, New York 12210, each individually a "Party" and together "the Parties."

BACKGROUND

WHEREAS, it is the mission of CHHUNY to cultivate a care management model based upon the belief that every family has strengths and that families are the natural and most effective drivers of their care; and

WHEREAS, CHHUNY has been designated as a lead Health Home by the New York State Department of Health to serve children and adolescents; and

WHEREAS, CMA is a New York State licensed health, mental health or substance abuse treatment facility or program, a New York State licensed or regulated clinical professional, clinical practice, or faculty medical practice, a qualified peer service program, a social support services program, or a unit of local government that provides direct services to individuals in need of their services; and

WHEREAS, CMA wishes to provide Health Home Services to Health Home Candidates and Health Home Participants referred by CHHUNY, another Health Home, a local social services district, or a Managed Care Organization; and

WHEREAS, as lead health home, CHHUNY shall perform billing and administrative services for services provided by CMA to Health Home Participants and Health Home Candidates; and

WHEREAS, CHHUNY will provide administrative services through its agent, HHUNY, LLC, or another agent it identifies to CMA;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:
Services to Health Home Participants, including but not limited to the United States Department of Health and Human Services and the New York State Department of Health.

1.18. "Related Organizations" means persons or organizations that are involved in planning, payment for, delivery, or monitoring the delivery of physical health, behavioral health, or social support services to individual Members. This includes, but is not limited to the Health Plan in which a Participant is enrolled, individual and facility providers that provide diagnostic or treatment services to a Participant, Health Homes, and Local Governmental Units.

1.19. "Utilization Review Policies and Procedures" means the policies and procedures for determination of the necessity and appropriateness of Health Home Services and other Covered Services, and compliance with standards for discharge planning and service coordination, including, but not limited to, the timelines and methods of notification of admission and discharge of patients, communications protocols, medical review protocols, reconsiderations, and appeals, that are applied by a Payer.

2. CMA COVENANTS

2.1. Provision of Services. CMA agrees to furnish Health Home Services to Health Home Candidates and Health Home Participants referred by CHHUNY, a Health Home, or an MCO or other Payer with due respect to the mission of CHHUNY, when it has the ability and resources available to provide such services. CMA may provide other Covered Services to Participants in accordance with the terms and conditions of its agreements with MCO/Payers.

2.2. Patient Relationship. CMA shall be an independent contractor to CHHUNY and shall be solely responsible for the Health Home Services it renders to Health Home Participants under this Agreement.

2.3. Person-Centered Services Planning.
2.3.1. **Training.** CMA will ensure that all of its care managers receive training at least annually in the principles of person-centered planning and delivery of services to people diagnosed with serious mental illness, chemical dependency, or serious emotional disturbance.

2.3.2. **Services Planning.** CMA will develop service plans in a person-centered manner. At the Health Home Participant’s request and as appropriate, CMA will involve peers or family members in the process of individual service planning. Individual services plans will be developed in accordance with New York State Department of Health Health Home Program standards and requirements as they may be amended from time to time.

2.3.3. **Cooperation.** CMA will cooperate with Related Organizations in the development of a coordinated plan of care for Health Home Participants. CMA will share required information with Related Organizations as required and as legally permitted. CMA will alert Related Organizations to significant changes in the Participant’s clinical or social status as legally permitted, in accordance with the requirements of the applicable MCO/Payer and CHHUNY.

2.4. **Referrals by CMA.** CMA shall make reasonable efforts to refer each Health Home Participant to Providers participating in Participant’s Health Plans and as appropriate for such Participant’s needs. CMA’s primary consideration in the making of referrals shall be the quality and continuity of the Health Home Participant’s care. Referrals shall be made in accordance with such Participant’s Health Plan Policies and Procedures. As necessary, CMA will reasonably assist such Participants in scheduling appointments with other providers.

2.5. **Priority Access.** CMA shall give priority in admitting and scheduling appointments for persons who are to be discharged from inpatient psychiatric or substance abuse programs, persons who require urgent care, persons identified by
CHHUNY as being a priority enrollment, and persons who are subject to an order to receive Assisted Outpatient Treatment pursuant to section 9.60 of the New York Mental Hygiene Law.

2.6. **Referrals to CMA.** CMA shall accept Participants referred for Health Home Services by CHHUNY, a Health Home, a local department of social services or MCO/Payer when CMA has the ability and resources available to serve the Participants. CMA shall immediately inform CHHUNY, the Health Home, or the MCO if it is unable to deliver outreach and engagement services to a Health Home Candidate within thirty (30) days of receipt of a referral. After CMA provides such notice, CMA shall have no further obligations to the Health Home Candidate.

2.7. **Coordination of Care.** CMA will use its best efforts to collaborate with Related Organizations to ensure coordinated delivery of behavioral health, physical health and social services to Participants. CMA will systematically communicate with CHHUNY, MCO/Payer case managers, Health Homes, Participating Providers, and Local Governmental Units about service planning, access to needed services, and coordination of services to Health Home Participants.

2.8. **Health Home Standards.** CMA will deliver Health Home Services in accordance with applicable New York State and federal law, standards, regulatory requirements and policies. In addition to and notwithstanding any other provision of this Agreement, professional CMAs shall exercise independent professional judgment consistent with accepted standards of care in formulating treatment plans for, and rendering professional treatment to, Health Home Participants.

2.9. **Health Plan Policies and Procedures.** CMA will adhere to applicable policies and procedures established by the Participant’s MCO or other Payer. Nothing in this Agreement shall affect the obligations of CMA with regard to its contracts with Payers entered into independent of this Agreement. CMA shall not refer a Participant to any provider that is not a Participating Provider in a Health Home Participant’s Health Plan’s Provider Network without Health Plan’s prior notice and approval, except in the instance
of an Emergency Medical Condition or a Health Home Participant’s request after full explanation of the consequences of a referral to an out-of-network provider.

2.10. Use of Health Information Technology.

2.10.1 CMA shall submit information to CHHUNY or its agent electronically, using data dictionaries and formats designated by CHHUNY. CMA shall use an online software system designated by CHHUNY to enter and process information about the delivery of Health Home Services to Health Home Participants enrolled in CHHUNY managed Health Home Programs.

2.10.2 CMA shall submit bills for delivery of Health Home Services to CHHUNY or an agent designated by CHHUNY electronically and participate in other health care transactions in accordance with national standards established at 45 CFR Part 162 (the HIPAA transaction standards) as it may from time to time be amended.

2.10.3 CMA shall participate in electronic health information exchange to send and receive summary of care records to support transitions of care and care coordination in accordance with nationwide standards for meaningful use of electronic health records in 45 CFR Part 170 as it may from time to time be amended.

2.11. Clinical Records. CMA shall maintain clinical records and document its provision of Health Home Services to Participants in accordance with applicable federal and state regulatory standards. CMA shall maintain Participant clinical records for a period of six (6) years after the date of service, and in the case of a minor, for three (3) years after the age of majority or six (6) years after the date of service, whichever is later, or for such longer period as required by law. This provision shall survive the termination of this Agreement regardless of the reason.

2.12. Confidentiality of Health Information.

2.12.1. Use and Disclosure of Patient Records. CMA shall maintain in confidence all information contained in the clinical records of Participants and shall refrain from
disclosing such information, except (i) with the consent of the Participant or Person legally able to consent to disclosure for Participant, (ii) pursuant to a valid order of a court of competent jurisdiction, or (iii) as otherwise authorized by law, and in accordance with the terms and conditions of this Agreement. CMA and CHHUNY shall each comply with applicable provisions of law governing use, disclosure, and individual access to health information, including but not limited to the HIPAA Privacy Rule (45 CFR Part 164, Subpart E), the Health Information Technology for Economic and Clinical Health Act ("HITECH"), HIV confidentiality requirements of Article 27-F of the New York State Public Health Law, New York State Mental Hygiene Law Section 33.13 (mental health program records), and 42 CFR Part 2 (pertaining to records of federally assisted substance abuse programs) as they may from time to time be amended.

2.12.2. **Consent to Disclosure.** CMA shall obtain from each Participant or a person legally able to consent for Participant, a release permitting the CMA to disclose Participant’s clinical records to CHHUNY, Participant’s Health Home, and Participant’s Payers and permitting CHHUNY, Participant’s Health Home and Participant’s Payers to re-disclose patient information to Related Organizations to the extent necessary for referral and treatment (including case management and care coordination), payment for services, and quality assurance. With such consent, CMA shall make Participant records available to CHHUNY, Participant’s Health Homes and Participant’s Payers for those purposes. CMA shall obtain Health Home Participants’ consent to disclose health information in the form required by the New York State Department of Health. CMA shall immediately notify CHHUNY and/or a referring MCO if any Participant’s consent to disclosure of health information is revoked or modified.

2.12.3. **Data Security.** CMA shall implement reasonable and appropriate administrative, physical and technical safeguards of electronic protected health information as required by the HIPAA Security Rule (45 CFR Part 164, Subpart C) as it may from time to time be amended.
2.12.4. **Breach Notification.** CMA will notify CHHUNY in writing of any breach of unsecured protected health information of a Participant without unreasonable delay and in any event within three (3) business days of discovery of the breach. CMA shall comply with the HIPAA Breach Notification Rule (45 CFR Part 164, Subpart D) as it may from time to time be amended.

2.12.5. **Medical Data Privacy Agreement.** CMA and CHHUNY shall enter a Medical Data Privacy Agreement that includes the required provisions of a HIPAA Business Associate Agreement and a 42 CFR Part 2 Qualified Services Organization Agreement, as well as provisions related to Medicaid data required by the New York State Department of Health in the form attached as Attachment B before services may be provided pursuant to this agreement.

2.13. **Clinical Practice Guidelines.** CMA acknowledges that CHHUNY, Payers, or the New York State Department of Health ("NYSDOH") may from time to time issue practice guidelines and/or other recommended protocols for the management of certain clinical conditions. CMA agrees to give due consideration to all such guidelines or protocols in formulating treatment plans for, and in treating, Participants.

2.14. **Outcomes Monitoring.** CMA shall participate in patient satisfaction, outcomes monitoring, and similar activities conducted by CHHUNY or its agent. CMA will generate reports and send data to CHHUNY or its agent within timeframes and in formats reasonably required by CHHUNY for the purposes of quality improvement, auditing CMA billings, documenting CHHUNY, Payer, or CMA compliance with regulatory standards, and generating reports required by government authorities.

2.15. **Credentialing.** CMA will cooperate fully with CHHUNY and Payer credentialing procedures, as in effect from time to time.

2.16. **License and Certification.** CMA has and will maintain all professional, facility, and business licenses or certifications required for the delivery of services covered by this Agreement. CMA shall participate in the New York State Medicaid Program, and
represents that it is not and has not been debarred from participation in any state or federal health care program. CMA will inform CHHUNY of any change in its license, certification, or participation status by sending a written notice in accordance with Section 6.3 of this Agreement, with a copy of the notice of change from the governmental entity or the Payer, as soon as possible and in no event later than five (5) business days of the change.

2.17. **Legal Compliance.** CMA will comply with all legal and regulatory requirements and ethical standards applicable to the operation of CMA’s program(s) or practice of CMA’s profession, and ensure that all of CMA’s employees and agents do the same.

2.18. **Notice of Disciplinary Action.** CMA will notify CHHUNY in writing and in accordance with Section 6.3 of this Agreement as soon as possible and in no event later than five (5) business days after CMA becomes aware of any disciplinary or corrective action proceedings or investigation brought or initiated against the CMA or any of the CMA’s employees or staff members by any governmental agency, professional society, hospital or other type of provider, or contractor (including, without limitation, the Office of the Medicaid Inspector General.)

2.19. **Notice of Legal Action.** CMA will notify CHHUNY in writing and in accordance with Section 6.3 of this Agreement as soon as possible and in no event later than five (5) business days after CMA receives a Summons or otherwise becomes aware of any legal action or malpractice claim against CMA or its employees or staff individually that is directly or indirectly related to the CMA’s delivery of clinical services to Health Home Participants.

3. **COMPENSATION AND BILLING**

3.1. **Submission of Bills for Health Home Services.** CMA shall submit to CHHUNY or a CHHUNY designated billing agent bills or claims for the provision of Health Home Services to Health Home Participants assigned to CHHUNY. Claims shall
be submitted within sixty (60) days of provision of service, and in accordance with billing procedures and formats specified by CHHUNY or its designated agent.

3.2. **Claims for Covered Services.** CHHUNY and Health Home shall have no responsibility for processing or payment of claims for Covered Services other than Health Home Services.

3.3. **Payment for Health Home Services.**

3.3.1. CHHUNY shall pay CMA for Health Home Services in accordance with the compensation policies and the fee schedules specified in Attachment A of this Agreement, as it may be amended from time to time.

3.3.2. CMA acknowledges that CHHUNY shall bill Payers for Health Home Services rendered by CMA pursuant to this Agreement. CHHUNY agrees to bill Payers promptly and in accordance with applicable laws, rules, and regulations and the billing policies and procedures for such Payer. CHHUNY shall not be obligated to pay CMA for any service unless and until the Participant’s Payer pays CHHUNY for such service. CHHUNY shall pay CMA within fifteen (15) business days of receipt of payment from the Payer.

3.4. **Balance Billing.** CMA agrees to accept as full payment for the provision of Health Home Services the amounts specified in the applicable Addendum. CMA shall not bill Participants for any amounts attributable to Health Home Services in excess of those set forth in the Addendum, except for permissible coinsurance and deductible amounts, if any.

3.5. **Utilization Review.** CMA acknowledges and agrees that services rendered pursuant to this Agreement shall be subject to utilization review, and that amounts payable by CHHUNY may be reduced to the extent that services rendered are determined not to be or not to have been medically necessary.
3.6. **Recoupment/Adjustments for Incorrect Payment to CMA.** CHHUNY shall comply with New York State policies and procedures for reporting and refund of overpayments of Medicaid claims for Health Home Services and other applicable Payer policies. If CMA discovers that an improper claim has been submitted to CHHUNY, it shall immediately report the improper claim to CHHUNY, notify CHHUNY of any identified overpayment, and refund to CHHUNY or its designated agent any overpayment it has received. CHHUNY, in its sole discretion, may offset unrefunded overpayments against subsequent payments to CMA for Health Home Services.

3.7. **Rates of Payment, Practices, Policies and Protocols.** From time to time CHHUNY or its designated agent shall furnish CMA with addenda that set forth: (a) billing procedures for Health Home Services; (b) rates of payment for various Health Home Services, taking into consideration the severity of impairment of Health Home Participants; (c) applicable fees payable to CHHUNY under this Agreement; (d) applicable Utilization Policies and Utilization Review Procedures; and (e) practice guidelines, policies, and procedures related to the delivery of Health Home Services, referral to Related Parties, and other protocols established by CHHUNY or Participants’ Payers. These addenda shall be incorporated in and made a part of this Agreement. CHHUNY may amend such documents as it sees fit from time to time. CHHUNY will send a copy of all such amendments to the CMA.

3.8. **Monitoring and Auditing.** CMA acknowledges that CHHUNY shall monitor and audit the performance of providers and the appropriateness of billings for Health Home Services, and that Payers may do the same. To the extent feasible, CHHUNY will share the monitoring and auditing tools and measures that it uses with CMA in order to facilitate proactive on-going efforts to comply with Health Home Program Standards and to avoid and correct submission of improper claims for such services. CHHUNY, government officials with oversight authority over CHHUNY, and Payers (including but not limited to the United States Department of Health and Human Services and the NYSDOH), shall have the right, during normal business hours and upon reasonable notice, to monitor and evaluate, through inspection or other means, CMA’s performance.
ATTACHMENT A

PAYER ADDENDUM - HEALTH HOME SERVICES

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<thead>
<tr>
<th>Payer</th>
<th>Children's Health Homes of Upstate New York, LLC (&quot;CHHUNY&quot;)</th>
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<tbody>
<tr>
<td>Provider</td>
<td>Services to be delivered by</td>
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<tr>
<td></td>
<td>- Comprehensive care management;</td>
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<td>- Care coordination and health promotion;</td>
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<td>- Comprehensive transitional care from inpatient to other settings, including appropriate follow-up;</td>
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<td>- Individual and family support, which includes authorized representatives;</td>
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<td>- Referral to community and social support services, if relevant; and</td>
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<td>- The use of health information technology to link services, as feasible and appropriate.</td>
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<td>- Outreach and Assessment Services.</td>
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All health home services must be delivered in accordance with health home provider standards established by the New York State Department of Health as they may be amended from time to time. The current Internet link to those standards is: [http://www.health.ny.gov/health_care/medicaid/program/medicaid_health_homes/provider_qualification_standards.htm](http://www.health.ny.gov/health_care/medicaid/program/medicaid_health_homes/provider_qualification_standards.htm)
Information for
MAPP Health
Home Tracking
System

In order for CHHUNY to pay Provider for delivery of Medicaid Health Home Services, Provider must provide information to CHHUNY as needed to enable CHHUNY to meet the billing and documentation requirements of the NYS Department of Health.

Provider will submit the appropriate information via the direct access to and use of the internet based Care Management software application operated by CHHUNY. Information entered into this system by the Provider’s Care Managers will allow CHHUNY to produce necessary uploads related to billing to the Medicaid Analytics & Performance Portal (MAPP) / MAPP Health Home Tracking System.

Additionally, the Provider shall be responsible for completing any New York State Department of Health identified procedures for documenting Participant assessment using CANS-NY, MAPP or other systems. Upon clarification by NYSDOH, and pending confirmation by the CHHUNY care management software vendor, the required assessments will be integrated into workflows in the application to simplify workflow for Providers’ staff.

Compensation
and Billing
Procedure

CHHUNY, the Health Home to which a patient is assigned, shall pay Provider for the delivery of health home services. Provider shall bill CHHUNY and payment by CHHUNY shall be calculated on a monthly basis on the basis of the severity of need of individuals served by Provider during the month for which a bill is submitted. CHHUNY will submit a claim to the Participant’s Health Plan or the New York State Department of Health after Provider enters required information into the CHHUNY care management software application, enabling CHHUNY to upload that information to the MAPP Health Home Tracking System.

CHHUNY’s payment to Provider will be made within fifteen (15) business days of receipt by it of payment from the individual’s Health Plan or the New York State Department of Health for the health home services delivered by Provider. No payment will be made unless and until the payment from Participant’s Health Plan or the New York State Department of Health is received by CHHUNY. CHHUNY will pay Provider the monthly rate paid by the New York State Department of Health for each individual served by the Provider, less an administrative fee of $12.50 per individual served per month. The fee will be incurred by the Provider after it indicates that it has accepted a referral made to it by CHHUNY.

Provider is responsible for monitoring DOH requirements and providing information to CHHUNY on a monthly basis to document provision of services in accordance with those requirements.
RESOLUTION NO. 94

AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH REGARDING THE DESIGNATION OF CHILDREN’S HEALTH HOME OF UPSTATE NEW YORK AS THE HOME HEALTH ENTITY

Introduced: 3/12/18
By Social Services Committee:

WHEREAS, The Commissioner of the Department for Children, Youth and Families has requested authorization to enter into an agreement with New York State Department of Health’s (NYSDOH) designated Home Health Entity, Children’s Health Home of Upstate New York, and

WHEREAS, The Commissioner seeks to replace the previously approved Targeted Case Management Services program which was directly funded by New York State Office of Mental Health with Health Home Care Management in order that the County may claim reimbursement for all Medicaid Care Management Services provided to children with the necessary qualifying conditions as defined by NYSDOH, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with Children’s Health Home of Upstate New York as the Home Health Entity of New York for the term commencing January 1, 2018 and ending December 31, 2018, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote. 3/12/18
October 23, 2019

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for permission to enter into a contractual agreement with Foster Care Providers that have been approved by the Office of Children and Family Services (OCFS) to operate residential foster care programs for the Raise the Age (RTA) initiative statewide.

Contractors will be paid at rates determined by New York State during the term January 1, 2020 - December 31, 2020.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-7792.

Sincerely,

Gail Geohagen-Pratt
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for DCYF with Foster Care agencies for the Raise the Age (RTA) initiative

Date: 10/23/2019  
Submitted By: Scott McNells  
Department: Children, Youth and Families  
Title: Contract Administrator  
Phone: 7306  
Department Rep.:  
Attending Meeting: Gall Geohagen, Commissioner

Purpose of Request:

☐ Adopting of Local Law  
☐ Amendment of Prior Legislation  
☐ Approval/Adoption of Plan/Procedure  
☐ Bond Approval  
☐ Budget Amendment  
☒ Contract Authorization  
☐ Countywide Services  
☐ Environmental Impact/SEQR  
☐ Home Rule Request  
☐ Property Conveyance  
☐ Other: (state if not listed)  

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):  
☐ Contractual  
☐ Equipment  
☐ Fringe  
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☒ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline: Click or tap to enter a date.

☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed)

Contract Terms/Conditions:

Party (Name/address):
See attached - Various agencies

Additional Parties (Names_addresses):
Click or tap here to enter text.

Amount.Raise Schedule/Fee:
Scope of Services:

Foster care services for the Raise the Age (RTA) initiative

Bond Res. No.:
Date of Adoption:

CONCERNING ALL REQUESTS

Mandated Program/Service:

Yes ☒ No ☐

If Mandated Cite Authority:
NYS Social Services Law 371, 383 and 395 Family Court Act 1051, 352.2 and 756

Is there a Fiscal Impact:
Yes ☐ No ☒

Anticipated in Current Budget:
Yes ☒ No ☐
County Budget Accounts:
Revenue Account and Line: AA 6119 - 03619/03661/04619/04615
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: AA 6119 - 44405 / 44046
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: 100%
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 01/01/2020 - 12/31/2020
Length of Contract: 12 Months

Impact on Pending Litigation
Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: 18-398, 18-505
Date of Adoption: 9/12/18, 11/12/18

Justification: (state briefly why legislative action is requested)
Please see attached
Department for Children, Youth and Families
Request to enter into Contracts with approved Raise the Age Providers

The Department respectfully requests Legislative authorization to contract with Foster Care Providers that have been approved by the Office of Children and Family Services (OCFS) to operate residential foster care programs for the Raise the Age (RTA) initiative statewide. Contractors will be paid at rates determined by New York State during the term January 1, 2020 – December 31, 2020.

In April, 2017, New York Governor Andrew M. Cuomo signed legislation raising the age of criminal responsibility to 18-years-old to provide young people in New York who commit non-violent crimes with the intervention and evidence-based treatment they need. The new measures were phased in over time, subsequently raising the age to 18-years-old on October 1, 2019.

Through a Request for Applications (RFA) process, the Office of Children and Family Services (OCFS) has approved 13 foster care agencies to provide a specialized model of care designed specifically to address the needs of older youth. This model uses a Risk Needs Responsivity framework model and includes enhanced supervision and direct care staffing, vocational services, an eight-month length of stay with mandatory aftercare services and enhanced security. There is significant focus on family engagement to keep the family connected to the youth and prepare for re-entry.

We are requesting authorization to contract with the RTA providers on the attachment submitted with this request.
<table>
<thead>
<tr>
<th>Date Opening</th>
<th>Agency Name</th>
<th>Male Beds</th>
<th>Female Beds</th>
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<td>10/1/18</td>
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<td></td>
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<td></td>
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<td>12/15/18</td>
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<td>House of Good Shepherd</td>
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<tr>
<td>6/15/19</td>
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</tbody>
</table>
RESOLUTION NO. 505

AUTHORIZING AGREEMENTS WITH FOSTER CARE AGENCIES REGARDING RAISE THE AGE INITIATIVE

Introduced: 11/13/18
By Social Services Committee:

WHEREAS, The Commissioner of the Department for Children, Youth and Families has recommended that the County enter into one-year agreements with foster care agencies which have been approved by the New York State Office of Children and Family Services ("OCFS"), to operate residential foster care programs regarding the statewide Raise the Age initiative, and

WHEREAS, The agencies which were approved by OCFS will provide a specialized model of care designed specifically to address the needs of older youth who will be sent to their facilities, and

WHEREAS, Consideration for the services rendered by the agencies is in the form of a rate established by the New York State Office of Children and Family Services as a maximum per diem reimbursement per child, with no local share associated with the services, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into one-year agreements with the agencies set forth in the "Foster Care Provider" list of agencies annexed hereto at rates determined by New York State with notice to the County for the term commencing January 1, 2019 and ending December 31, 2019, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreements as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.
October 23, 2019

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department respectfully requests legislative authorization to amend Resolution 504, adopted November 13, 2018, to contract with an additional Foster Care Provider, NAFI Connecticut, Inc., that was not included in the original Resolution.

The Contractor will be paid at rates determined by New York State during the contract term January 1, 2019 – December 31, 2020 with rates at no more than the Maximum State Aid Rate (MSAR) as mandated by New York State.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-7792.

Sincerely,

Gail GeoHagen-Pratt
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization to Amend Resolution 504 of 2018 - Foster Care Services

Date: 10/23/2019
Submitted By: Scott McNeils
Department: Children, Youth and Families
Title: Contract Administrator
Phone: 7306
Department Rep.
Attending Meeting: Gail Geohagen, Commissioner

Purpose of Request:

☐ Adopting of Local Law
☒ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☒ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☒ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed)

Contract Terms/Conditions:

Party (Name/address):
NAFI Connecticut, Inc.
20 Batterson Park Rd., Suite 300
Farmington CT 06032

Additional Parties (Names(addresses)):

Click or tap here to enter text.

Amount/Raise Schedule/Fee:

Scope of Services:
Foster Care Services

Bond Res. No.:

Date of Adoption:

Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☒ No ☐

If Mandated Cite Authority:
NYS Social Services Law 3714 and 383 Family Court Act 1051, 352.2 and 756

County of Albany

Page 2 of 3

Printed on 10/30/2019
Is there a Fiscal Impact: Yes □ No □
Anticipated in Current Budget: Yes □ No □

County Budget Accounts:
Revenue Account and Line: AA 6119
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: AA 6119
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
    Federal: 50%
    State: 25%
    County: 25%
    Local: Click or tap here to enter text.

Term
Term: (Start and end date) 11/01/19 - 12/31/20
Length of Contract: 14 Months

Impact on Pending Litigation
Yes □ No □
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: 09-379; 10-460; 13-017; 14-284, 14-384, 16-373, 18-504
Date of Adoption: 10/13/09; 12/5/10; 2/11/13; 8/11/14, 10/14/14, 9/12/16, 11/13/18

Justification: (state briefly why legislative action is requested)
Please see attached
Department for Children, Youth and Families

Request for an Amendment to Resolution 504 of 2018, to enter into Contracts with an additional Foster Care provider:
NAFI Connecticut, Inc.

Given the fluid and dynamic nature of foster care, there are times in which children, based on their individual needs and circumstances, may be placed in a foster care setting for which the County does not have a contract; or a contracted agency may decide to change the parent company name or move it to a subsidiary company. Should such situations arise, the Department shall complete the necessary paperwork to request legislative authorization retroactively.

We currently have a contract with North American Family Institute, Inc. The North American Family Institute, Inc. has decided to move the NY Region from the parent company to a subsidiary; NAFI Connecticut, Inc. Both have been recognized and certified to provide foster care in New York State and in the near future will go through the steps to move their placements from North American Family Institute, Inc. to NAFI Connecticut, Inc. Therefore, we need to request a contract between Albany County and NAFI Connecticut, Inc.

NAFFI's services in NY remain the same. They have offices in Elmsford, Hempstead and Middletown, NY. Their staff and support services all remain the same. Their foster homes are all located in NY.

The Department respectfully requests Legislative authorization to amend Resolution 504, adopted November 13, 2018, to contract with an additional Foster Care Provider that was not included in the Resolution. Contractors are paid rates determined by New York State during the contract term January 1, 2019 – December 31, 2020.
RESOLUTION NO. 504

AUTHORIZING AGREEMENTS WITH FOSTER CARE PROVIDERS

Introduced: 11/13/18
By Social Services Committee:

WHEREAS, The Commissioner of the Department for Children, Youth and Families has recommended that the County enter into two-year agreements with foster care agencies for children whose care has become the responsibility of Albany County, and

WHEREAS, Consideration for the services rendered by the agencies is in the form of a rate established by the New York State Department of Children and Family Services as a maximum per diem reimbursement per child, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into two-year agreements with the agencies set forth in the "Foster Care Agency" list of agencies annexed hereto at rates determined by New York State with notice to the County for the term commencing January 1, 2019 and ending December 31, 2020, and, be it further

RESOLVED, That the agreements authorized above shall provide that the Commissioner of the Department for Children, Youth and Families shall be authorized to pay at New York State established rates different from the currently established rates upon notice to the County by New York State that a different rate has been established subsequent to the execution of the agreements authorized herein, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreements as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.
<table>
<thead>
<tr>
<th>Foster Care Agency</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abbot House</td>
<td>100 North Broadway Irvington NY 10533</td>
</tr>
<tr>
<td>Astor House</td>
<td>6339 Mill Street Rhinebeck NY 12572</td>
</tr>
<tr>
<td>Awixa Home of Long Island</td>
<td>199 Benton Place Bayshore NY 11706</td>
</tr>
<tr>
<td>Baker Victory Services</td>
<td>780 Ridge Road Lackawanna NY 14212</td>
</tr>
<tr>
<td>Becket Family of Services</td>
<td>PO Box 299 Pike NH 03780</td>
</tr>
<tr>
<td>Bennington School, Inc.</td>
<td>192 Fairview Street Bennington VT 05201</td>
</tr>
<tr>
<td>Berkshire Farm Center &amp; Services</td>
<td>13640 Route 22 Canaan NY 12029</td>
</tr>
<tr>
<td>Cardinal McCloskey</td>
<td>115 E. Sevens Ave, Site LL5  Valhalla, NY 10595</td>
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<tr>
<td>Catholic Charities of Saratoga Warren and Washington (Donovan House)</td>
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<tr>
<td>Cattaraugus Co DSS</td>
<td>142 Regent Street Saratoga Springs NY 12866</td>
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<tr>
<td>Cayuga Centers</td>
<td>1 Leo Moss Dr #600  Olean NY 14750</td>
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<tr>
<td>Cayuga Co DSS</td>
<td>101 Hamilton Avenue Auburn NY 13021</td>
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<tr>
<td>Charlton School</td>
<td>160 Genesee Street  Auburn NY 13021</td>
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<tr>
<td>Chahtaqua Co DSS</td>
<td>PO Box 47 Burnt Hills NY 12027</td>
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<td>Chemung Co DSS</td>
<td>7N Erie Street  Mayville NY 14757</td>
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<tr>
<td>Chenango Co DSS</td>
<td>425 Pennsylvania Ave  Elmira NY 14904</td>
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<tr>
<td>Children's Aid Society</td>
<td>PO Box 590 S Court Street Norwich NY 13815</td>
</tr>
<tr>
<td>Children's Home of Poughkeepsie</td>
<td>711 Third Ave., Suite 700  New York, NY 10017</td>
</tr>
<tr>
<td>Children's Village</td>
<td>10 Children's Way  Poughkeepsie, NY 12601</td>
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<tr>
<td>Children's Home of Kingston</td>
<td>One Echo Hills  Dobbs Ferry, NY 10522</td>
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<td>Children's Home of Wyoming Conf.</td>
<td>26 Grove Street Kingston NY 12401</td>
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<tr>
<td>Clinton Co DSS</td>
<td>1182 Chenango Street  Binghamton NY 13091</td>
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<td>Community Maternity Services</td>
<td>13 Durkee Street  Plattsburgh NY 12901</td>
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<td>Cornell Abraxas Group, Inc.</td>
<td>27 North Main Avenue  Albany NY 12203</td>
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<tr>
<td>Cortland Co DSS</td>
<td>2840 Liberty Avenue, 3rd floor, Pittsburgh PA 15222</td>
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<td>Dare Family Services</td>
<td>60 Central Avenue  Cortland NY 13045-5590</td>
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<td>Delaware Co DSS</td>
<td>265 Medford Street  Somerville MA 02143</td>
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<td>Devereaux Center</td>
<td>111 Main Street  Delhi NY 13753</td>
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<tr>
<td>Dutchess Co</td>
<td>Route 9 Box 40 Red Hook NY 12571</td>
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<td>Easter Seals</td>
<td>60 Market Street  Poughkeepsie NY 12061</td>
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<tr>
<td>Eckerd Youth Alternative, Inc.</td>
<td>200 Zachary Road  Manchester NH 03109</td>
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<td>Elmcrest Children's Center</td>
<td>100 North Starcrest Drive, PO Box 7450, Clearwater FL 33785</td>
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<tr>
<td>Equinox, Inc.</td>
<td>960 Salt Springs Road  Syracuse, NY 13224</td>
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<td>Erie Co DSS</td>
<td>95 Central Avenue  Albany NY 12206</td>
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<td>Forestdale, Inc</td>
<td>478 Main Street  Buffalo NY 14202</td>
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<td>Franklin Co DSS</td>
<td>67-35 112th St.  Forest Hills, NY 11375</td>
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<td>Fulton Co DSS</td>
<td>184 Finney Boulevard Ste 123 Malone NY 12953</td>
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<tr>
<td>Gateway- Longview, Inc</td>
<td>PO Box 549 4 Daisy Lane  Johnstown NY 12095</td>
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<td>Genesee Co DSS</td>
<td>10 Symphony Circle Ste 1  Buffalo, NY 14201</td>
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<tr>
<td>Glove House</td>
<td>5130 E. Main Street  Batavia NY 14020</td>
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<td>220 Franklin St.  Elmira, NY 14904</td>
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Graham Windham
Green Chimneys
Greene Co DSS
Hamilton Co DSS
Harmony Heights
Heartshare /Saint Vincent’s
Herkimer Co DSS
Hillcrest Education Center
Hillside Family of Agencies
Hope for Youth
House of Good Shepherd
Inflight, Inc.
Jefferson Co DSS
Jefferson County Children’s Home
Jewish Board of Family & Children Svcs
Jewish Child Care Assoc of New York
KidLink (aka Keystone)
KidsPeace Children’s Hospital
KidsPeace National Centers
KidsPeace National Centers of N.A.
Lake Grove at Maple Valley, Inc.
Lakeview Neuro-Rehabilitation Ctr
Lasalle School
Leake and Watts Services
Lewis Co DSS
Lincoln Hall
Little Flower Children Services
Livingston Co DSS
Lutheran Social Services
Madison Co DSS
Mental Health Assoc of Ulster County
Mercy First
Monroe Co DSS
Montgomery Co DSS
Mountain Lake
Nassau County
New Directions Youth and Family Svcs
New Hope Treatment Centers
Niagara Co DSS
North American Family Institute/NAFI
Northeast Ctr for Youth and Families
Northeast Parent & Child Society
Onondaga Co DSS

1 Pierrepoint Plaza, Suite 901 Brooklyn, NY 11201
400 Doansburg Road Brewster NY 10509
411 Main Street Suite 238 Catskill NY 12414
PO Box 725 White Birch Lane Indian Lake NY 12842-0725
P.O. Box 569 Oyster Bay, NY
66 Boerum Place Brooklyn, NY 11201
301 N. Washington St., Ste 2110 Herkimer NY 13350
PO Box 4699 Pittsfield MA 02120
1183 Monroe Avenue Rochester NY 14620
201 Dixon Ave. Amityville, NY 11701
1550 Champlin Avenue Utica NY 13502
116 South Road Germantown NY 12526
250 Arsenal Street Waterown NY 13601
1704 State Street Watertown NY 13601
135 West 50th St. New York, NY 10020
858 E. 29th Street Brooklyn, NY 11210
1110 Westwood Place, Suite 100, Brentwood TN 37027
4087 Independence Drive Schnecksville PA 18078
4085 Independence Drive Schnecksville PA 18078
4085 Independence Drive Schnecksville PA 18078
6 Farley Road Wendell MA 01379
101 Highwatch Road Effingham Falls NH 03814
391 Western Avenue Albany NY 12203
463 Hawthorne Ave. Yonkers, NY 10705
PO Box 193 527 Outer Stowe St. Lowville NY 13367
PO Box 600, Route 202, Lincolndale NY 10522
186 Jamaica St. Brooklyn, NY 11201-4326
1 Murray Hill Dr Mt. Morris NY 14510
Gustavus Adolphus 200 Gustavus Ave Jamestown, NY 14701
North Court Street Bldg1 PO Box 637 Wampsville NY 13163
PO Box 2304 Kingston NY 12402
525 Convent Road Syosset, NY 11791
691 St. Paul Street #1 Rochester NY 14605
PO Box 745 County Office Building Fonda NY 12068-0745
50 Riverside Drive Lake Placid NY 12946
60 Charles Lindbergh Boulevard, Ste 160, Uniondale NY 11553
356 Main Street Randolph NY 14772
7515 Northside Drive, Suite 200, North Charleston SC 29420
20 East Ave Lockport NY 14094
26 Howley Street Peabody MA 01960
203 East Street Easthampton MA 01027
120 Park Avenue Schenectady NY 12304
421 Montgomery Street Syracuse NY 13202
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<th>Organization Name</th>
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<td>3010 County Complex Dr</td>
<td>Canandaigua NY 14424</td>
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<td>Orange Co DSS</td>
<td>Box Z 11 Quarry Rd</td>
<td>Goshen NY 10924</td>
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<td>Orleans Co. DSS</td>
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<td>Albion NY 14411</td>
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<td>100 Spring Street PO Box 1320</td>
<td>Mexico NY 13144</td>
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<td>Otsego Co DSS</td>
<td>197 Main Street</td>
<td>Cooperstown NY 13326</td>
</tr>
<tr>
<td>Parson's Child &amp; Family Center</td>
<td>60 Academy Road</td>
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<td>Carmel NY 10512</td>
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<td>2113 Western Avenue</td>
<td>Guiderland NY 12084</td>
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<td>50 Sanitorium Rd Building L</td>
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<td>St. Catherine's Center</td>
<td>40 North Main Avenue</td>
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<td>St. Christopher's, Inc.</td>
<td>71 South Broadway Dobbs Ferry</td>
<td>NY 10522</td>
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<td>St. John Bosco Child &amp; Family Svs</td>
<td>PO Box 349, 233 Birch Road</td>
<td>Wallkill NY 12589</td>
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<td>Ithaca NY 14850</td>
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<td>1654 W. Onondaga St.</td>
<td>Syracuse, NY 13204</td>
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<td>Transitional Services Assoc, Inc.</td>
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<td>NY 12866</td>
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<td>Kingston NY 12401-1959</td>
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<td>PO Box 218 Wynantskill NY 12198</td>
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<td>3300 Dewey Avenue</td>
<td>Rochester NY 14616</td>
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<td>Lyons NY 14489</td>
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<td>Yates Co DSS</td>
<td>417 Liberty Street #2122</td>
<td>Penn Yan, NY 14527</td>
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<tr>
<td>Yonkers Residential Center, Inc.</td>
<td>317 S. Broadway</td>
<td>Yonkers NY 10705</td>
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</table>
October 28, 2019

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action for permission to authorize acceptance of a grant renewal with New York State Office of Children and Family Services for services involved with the Children’s Advocacy Center. The grant award is $164,095 for the term of February 1, 2020 – January 31, 2021.

In addition, the Department respectfully requests authorization to renew an agreement with Albany County Crime Victims and Sexual Violence Center in conjunction with this grant. The amount of the proposed renewal will be $41,000 for February 1, 2020 - January 31, 2021.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-7792.

Sincerely,

Gail Geohagen-Pratt
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Contract Authorizations for Child Advocacy Center

Date: October 25, 2019
Submitted By: Scott McNelis
Department: Children, Youth and Families
Title: Contract Administrator
Phone: 7306
Department Rep.
Attending Meeting: Gail Geohagen, Commissioner

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed)

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☒ Grant

Renewal
Submission Date Deadline 12/31/2019
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed)  

Contract Terms/Conditions:

Party (Name/address):
New York State OCFS
52 Washington Street
Rensselaer, NY
12144

Additional Parties (Names/addresses):
Albany County Crime Victims & Sexual Violence Center
112 State Street Room 1100
Albany, NY 12207

Amount/Raise Schedule/Fee: $164,095
Scope of Services: Child Advocacy Center Services

Bond Res. No.:  
Date of Adoption:  

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:
Revenue Account and Line: A 6119 0 3407
Revenue Amount: $98,936

Appropriation Account and Line: A 6119 4 4020 4036 4039 4040 4042 4046
Appropriation Amount: 700 2919 14181 250 5781 75105

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: 100%
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 2/1/2020 - 1/31/2021
Length of Contract: 12 Months

Impact on Pending Litigation
Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: 19-88, 18-206, 16-555, 15-63, 14-28, 13-16, 12-16, 12-17
Date of Adoption: 3/11/19, 5/14/19, 12/5/16, 2/10/15, 2/10/14, 2/11/13, 2/13/12

Justification: (state briefly why legislative action is requested)
Please see attached
Department for Children, Youth and Families

Backup Material for Authorization for Grant Acceptance from the New York State Office of Children and Family Services for funding the Children’s Advocacy Center, Contract Authorization with the Albany County Crime Victims & Sexual Violence Center

The Department respectfully requests Legislative authorization to accept grant funding from the New York State Office of Children and Family Services (NYSOCFS) for the Children’s Advocacy Center (CAC). The grant award is $164,095 for the term of February 1, 2020 to January 31, 2021.

In addition, the Department respectfully requests authorization to renew an agreement with Albany County Crime Victims and Sexual Violence Center in conjunction with this grant. The amount of the proposed renewal will be $41,000 for February 1, 2020 - January 31, 2021.

In November 2010, the Department for Children, Youth and Families – Children’s Advocacy Center was awarded funding from NYSOCFS specifically for Children’s Advocacy Centers. Since that time, this funding has been utilized to offset salary and fringe of the clerical support person located at the CAC and a Family Advocate position that is staffed by the Albany County Crime Victims and Sexual Violence Center (CVSVC), training for staff, as well as offsetting the County’s cost for office supplies and general services expenditures. In 2020, the Department will utilize this funding in a similar manner to offset salary and fringe of staff persons for the CAC and the Family Advocate position, training for staff, County costs for office supplies and telephone, as well as to continue to support a collaborative community education and outreach campaign regarding the promotion of healthy relationships and the prevention of child abuse and maltreatment.

The Mission of the Albany County Children’s Advocacy Center is to minimize trauma to children while providing a coordinated approach to the investigation, prosecution and treatment of child sexual abuse and physical abuse cases and to maximize the effects of interventions for children and their families.

The Family Advocate’s primary role is to offer support to non-offending caregivers in cases of alleged sexual and/physical abuse so that they can act responsibly to protect and support the alleged victim. According to the National Children’s Advocacy Center, the non-offending caregiver is often overwhelmed by a wide range of emotions and pressures. If the child is to be protected and remain in their home, the non-offending caregiver must often choose to support the child in the face of their own denial, that of the alleged abuser, and the denial of family and friends. Combined with the emotional stress is the financial impact caused by sudden separations and the loneliness and isolation often resulting from them. Crime Victim Sexual Violence Center is a community partner with the CAC and this collaboration has enhanced the working relationship that previously existed.

The Albany County Multi-Disciplinary Team is a collaboration of professionals from the various disciplines who investigate, prosecute and treat child victims of sexual and physical abuse in Albany County. The partners include Albany County Department for Children Youth and Families, Albany County District Attorney’s Office, Albany Police Department, Albany County Sheriff’s Office, Altamont Police Department, Bethlehem Police Department, Cohoes Police Department, Colonie Police Department, Green Island Police Department, Guilderland Police Department, Menands Police Department, New York State Police Troop G, Ravena-Coeymans Police Department, Watervliet Police Department, Albany County Crime Victims and Sexual Violence Center, St. Anne Institute, Albany
County District Attorney Victim/Witness Specialist Program, Northeast Health, Forensic Nurse Practitioners of Schenectady, and Albany Medical Center.

The Albany County MDT provides coordinated investigations, medical examinations, forensic interviews, advocacy services and therapeutic services to sexually/physically abused children and their families. The Family Advocate assists families to navigate the various systems involved during this crisis in their lives and assists in successful linkages to necessary services and supports. The Albany County MDT partners are involved in the investigation, legal aspects and delivery of services to child sexual/physical abuse victims and their families.

A part-time Law Enforcement Coordinator is to be co-located at the Children's Advocacy Center and shall be a liaison between the ACDCYF CAC and the multiple Law Enforcement Agencies in Albany County and those outside of Albany County that may also be investigating cross-district cases, including the FBI and Homeland Security. The duties of the part-time Law Enforcement Coordinator will include, but are not limited to: serve as the point person for law enforcement agencies with questions about proper procedures related to the investigation of MDT cases; assist as necessary and appropriate in the investigation coordination of a MDT case; assist in engaging other law enforcement agencies in the collaborative CAC model investigation process; and work with partner agencies to resolve barriers involving the criminal aspect of a MDT case. As the Albany County Safe Harbour initiative involving the Commercial Sexual Exploitation of Children (CSEC) also falls under the Albany County CAC, the co-located part-time Law Enforcement Coordinator may also assist in such cases for a coordinated investigation and response and will work closely with the CAC Coordinator and CSEC Coordinator.
September 30, 2019

Mr. Phillip Calderone, Deputy County Executive
Albany County Department for Children, Youth and Families
112 State Street, Room 930
Albany, NY 12207

Re: Albany County Department for Children, Youth and Families- Intent to Renew Contract

Dear Mr. Calderone,

The New York State Office of Children and Family Services (OCFS) is pleased to inform you of our intent to renew the following contract pending availability of funds and the approval with NYS Office of State Comptroller (OSC):

<table>
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<th>Contract Number:</th>
<th>C027957</th>
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<tr>
<td>Contract Period:</td>
<td>02/01/2020-01/31/2021</td>
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<tr>
<td>Award amount:</td>
<td>$164,095</td>
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The contract application must be submitted on-line through the OCFS Contract Management System (CMS). You will be notified when the contract for your agency is in your CMS inbox, and you should follow the schedule set in CMS to enter your budget and program information. Submitting your contract earlier than the due date will allow us time to correct any errors if needed, in order to be in compliance with prompt contracting guidelines. If the contract is not completely and correctly developed within the scheduled number of calendar days, OCFS will notify you in writing that any interest payments that may have otherwise been due as a result of exceeding the prompt contracting timeframes, as described in Article XI-B of the State Finance Law, will be suspended from the day after the scheduled due date for your contract development until the contract documents are submitted. Failure to provide information required for contract development and approval may also delay your contract execution date.

Prior to receiving your contract, non-for-profits should verify that their Vendor Responsibility Questionnaire is recertified in VendRep System, this must be certified within six months of the amendment going to OSC. Non-for-profits must also remain current with the Charities Bureau and maintain a "prequalified" status within Gateway when submitting the contract back to us and throughout the amendment process. All contractors should begin obtaining their current Workers Comp and Disability Certificates with NYS OCFS 52 Washington Street, Rensselaer NY 12144 as the certificate holder; these will get uploaded in CMS when you receive the amended contract. This information is also provided in the attached "Contract Instructions Documents". The "Contract Instructions Documents" will help you as you develop your contract application and include the necessary links to the systems noted above.

Also attached is the CMS Authorization Form. If you need to add, change or modify any CMS user role(s), you will need to complete the authorization form and submit it to OCFS.

Please feel free to contact me at Adam.Berry@ocfs.ny.gov or 518-474-7899.
### Appropriations

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**Total Appropriations**

98,936.00  
0.00

### Estimated Revenues

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**Total Estimated Revenues**

0.00  
98,936.00

**Grand Totals**

98,936.00  
98,936.00
INTERDEPARTMENTAL AGREEMENT

BETWEEN THE

ALBANY COUNTY DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES

AND THE ALBANY COUNTY CRIME VICTIMS AND VIOLENCE CENTER

CHILDREN'S ADVOCACY CENTER / FAMILY ADVOCATE SERVICES

RESOLUTION NO. 67, ADOPTED FEBRUARY 11, 2019

This is an Interdepartmental Agreement by and between the Albany County Department for Children, Youth and Families, (hereinafter referred to as the "ACDCYF") and the Albany County Crime Victim and Sexual Violence Center (hereinafter referred to as "ACCVSVC") regarding Family Advocate Services.

WITNESSETH:

WHEREAS, The Commissioner of the Department for Children, Youth and Families has requested authorization to enter into an agreement with the Albany County Crime Victim and Sexual Violence Center to assist in Family Advocate Services and successful community education, regarding the prevention of child abuse and family violence through a variety of formats in Albany County; and

WHEREAS, ACDCYF is charged with the authority to promote or provide public child welfare programs, and ACCVSVC, a qualified service provider, is willing and able to deliver services required by ACDCYF to ensure the aforementioned services are met efficiently and effectively; and

WHEREAS, ACDCYF has accepted ACCVSVC's offer to deliver the necessary services to meet the needs of the ACDCYF and the Albany County Child Advocacy Center, and to meet the needs of the victims and families residing in Albany County; and

WHEREAS, the Albany County Legislature has authorized an Interdepartmental agreement regarding the prevention of child abuse and family violence for the term commencing February 1, 2019 and ending January 31, 2020 in the amount of $41,000.00, pursuant to Resolution No. 65, adopted February 11, 2019, and

WHEREAS, this agreement sets forth the understanding between the parties:

NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY COVENENT AND AGREE AS FOLLOWS:
ARTICLE I. SCOPE OF SERVICES TO BE PERFORMED

The ACDCYF Child Advocacy Center (CAC) serves the children of Albany County who are between the ages of birth to 18 years, and are identified as victims of sexual and/or physical abuse. The program also provides services to their non-offending family members.

The Mission of the CAC is to reduce trauma to child victims by providing a child friendly setting with a Multi-Disciplinary Team approach. The program is open during normal business hours, but there is 24 hour access to the program and The Center.

There are numerous service providers co-located at the CAC, including a part-time Family Advocate from the ACCVSVC. The Family Advocate is on-site site to provide services to victims and families that utilize the CAC and also to assist in the successful community education regarding the prevention of child abuse and family violence through a variety of formats in Albany County.

In addition to the community outreach educational events, the ACCVSVC also facilitates and presents at an annual educational conference for School District personnel. Such educational forum provides specific information related to child abuse and violence prevention, ways to engage students and their families and to remind school personnel of the services of the CAC, and its member agencies. The Family Advocate also engages local school districts and facilitates small group sessions of students at such in violence prevention and child abuse prevention activities.

The ACCVSVC will continue to provide a part-time (17.5 hours per week) Family Advocate to be co-located at the Albany County CAC to continue to provide the services outlined above. ACCVSVC will also provide staff to present at the annual school personnel training and facilitate the planning and implementation of such educational forum in collaboration with the ACDCYF.

ARTICLE II – FEES

In consideration of the terms and obligations of the Agreement, ACDCYF agrees to pay and ACCVSVC agrees to accept an amount not to exceed FORTY ONE THOUSAND AND 00/100 DOLLARS ($41,000.00) for all services described under this Agreement, including all payments authorized under this Article.

Payment shall be made upon ACCVSVC’S submission of an Albany County Claim Form to the ACDCYF, which shall detail services rendered, including disbursements, and which shall be supported by receipts when applicable. Upon acceptance of the ACCVSVC’S Claim Form, it shall be submitted to the Albany County Comptroller and payment rendered.
ARTICLE III. TERM OF AGREEMENT

The services to be performed herein shall commence on February 1, 2019 and shall continue in effect through January 31, 2020, provided however, that either party shall have the right to terminate this AGREEMENT upon thirty (30) days written notice of such termination. In the event of termination of this AGREEMENT, ACCVSVC shall be entitled to compensation for any services previously accepted by ACDCYF.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed the day and year opposite their respective names.

COUNTY OF ALBANY

Dated: 2/14/19

By: [Signature]

Daniel P. McCoy
Albany County Executive

or

Philip F. Calderone
Deputy County Executive

Dated: 3/11/19

By: [Signature]

Karen Ziegler, Director
Albany County Crime Victim and Sexual Violence Center

Dated: 3-8-19

By: [Signature]

Gail Geohagen-Pratt, Commissioner
Albany County Department for Children, Youth and Families
October 29, 2019

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families in regards to a contract with the City of Albany Police Department for a part-time Law Enforcement Coordinator to be co-located at the Albany County Department for Children, Youth and Families Children’s Advocacy Center (CAC).

The requested contract is for the term of February 1, 2020 – January 31, 2021 for $27,000 and does not involve a local share as this will be supported through CAC grant funding.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-7792.

Sincerely,

Gail Geohagen-Pratt
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizarro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Contract Authorization for Law Enforcement Coordinator for CAC

Date: October 29, 2019
Submitted By: Scott McNelis
Department: Children, Youth and Families
Title: Contract Administrator
Phone: 7306
Department Rep.: Gail Geohagen, Commissioner
Attending Meeting:

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
□ Change Order/Contract Amendment
□ Purchase (Equipment/Supplies)
□ Lease (Equipment/Supplies)
□ Requirements
☒ Professional Services
□ Education/Training
□ Grant

□ Settlement of a Claim
□ Release of Liability
□ Other: (state if not listed)

Contract Terms/Conditions:

Party (Name/address):
Albany Police Department
165 Henry Johnson Blvd.
Albany, NY 12210

Amount/Raise Schedule/Fee: $27,000
Scope of Services: Part-Time Law Enforcement Coordinator to be co-located at the Albany County Department for Children, Youth and Families Children's Advocacy Center (CAC).

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes □ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No □
Anticipated in Current Budget: Yes ☒ No □
County Budget Accounts:
Revenue Account and Line: A 6119 0 3407
Revenue Amount: $27,000
Appropriation Account and Line: A 6119 4 4046
Appropriation Amount: $27,000

Source of Funding - (Percentages)

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CAC Grant

Term

Term: (Start and end date) 2/1/2020 - 1/31/2021
Length of Contract: 12 Months

Impact on Pending Litigation

Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

<table>
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<tr>
<th>Resolution/Law Number</th>
<th>Date of Adoption</th>
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<td>3/11/19, 3/12/18, 2/13/17, 12/5/16, 12/7/15, 2/10/15</td>
</tr>
</tbody>
</table>

Justification: (state briefly why legislative action is requested)

Please see attached
Department for Children, Youth and Families

Backup Material for Authorization for Contract Authorization with the City of Albany Police Department for a part-time Law Enforcement Coordinator at the Albany County Department for Children, Youth and Families Children’s Advocacy Center

The Department respectfully requests Legislative authorization to contract with the City of Albany Police Department for a part-time Law Enforcement Coordinator to be co-located at the Albany County Department for Children, Youth and Families Children’s Advocacy Center (CAC). The contract term is for February 1, 2020- January 31, 2021 for a contract amount of $27,000.

The Department for Children, Youth and Families – Children’s Advocacy Center was awarded funding from NYSOCFS specifically for Children’s Advocacy Centers. For the 2019-2020 grant cycle, the Department is utilizing this funding to offset salary and fringe of staff persons for the CAC and a Family Advocate position, training for staff, County costs for office supplies and telephone, as well as to continue to support a collaborative community education and outreach campaign regarding the prevention of child abuse and maltreatment. We are also utilizing such funds to continue to contract with a Forensic Nurse Practitioner to provide non-emergent medical exams, on site at the Children’s Advocacy Center, of children and youth who are alleged to be the victim of child abuse and to support a contract for a part-time Law Enforcement Coordinator to ensure the consistent participation of the various Law Enforcement agency personnel in Multi-Disciplinary Team (MDT) processes and practices in Albany County.

The Mission of the Albany County Children’s Advocacy Center is to minimize trauma to children while providing a coordinated approach to the investigation, prosecution and treatment of child sexual abuse and physical abuse cases and to maximize the effects of interventions for children and their families.

The Albany County Multi-Disciplinary Team is a collaboration of professionals from the various disciplines who investigate, prosecute and treat child victims of sexual and physical abuse in Albany County. The partners include Albany County Department for Children Youth and Families, Albany County District Attorney’s Office, Albany Police Department, Albany County Sheriff’s Office, Altamont Police Department, Bethlehem Police Department, Cohoes Police Department, Colonie Police Department, Green Island Police Department, Guilderland Police Department, Menands Police Department, New York State Police Troop G, Ravena-Coeymans Police Department, Watervliet Police Department, Albany County Crime Victims and Sexual Violence Center, St. Anne Institute, Albany County District Attorney Victim/Witness Specialist Program, Northeast Health, Forensic Nurse Practitioners of Schenectady, and Albany Medical Center.

The part-time Law Enforcement Coordinator is to be co-located at the Children’s Advocacy Center and shall be a liaison between the ACDCYF CAC and the multiple Law Enforcement Agencies in Albany County and those outside of Albany County that may also be investigating cross-district cases, including the FBI and Homeland Security. The duties of the part-time Law Enforcement Coordinator will include, but are not limited to: serve as the point person for law enforcement agencies with questions about proper procedures related to the investigation of MDT cases; assist as necessary and appropriate in the investigation coordination of a MDT case; assist in engaging other law enforcement agencies in the collaborative CAC model investigation process; and work with partner agencies to resolve barriers involving the criminal aspect of a MDT case. As the Albany County Safe Harbour initiative involving the Commercial Sexual Exploitation of Children (CSEC) also falls under the
Albany County CAC, the co-located part-time Law Enforcement Coordinator may also assist in such cases for a coordinated investigation and response and will work closely with the CAC Coordinator and CSEC Coordinator.
RESOLUTION NO. 88

AUTHORIZING AN AGREEMENT WITH THE CITY OF ALBANY POLICE DEPARTMENT REGARDING A PART-TIME LAW ENFORCEMENT COORDINATOR FOR THE CHILDREN'S ADVOCACY CENTER

Introduced: 3/11/19
By Social Services Committee:

WHEREAS, The Commissioner of the Department for Children, Youth and Families (DCFY) has requested authorization to enter into an agreement with the City of Albany Police Department regarding a part-time Law Enforcement Coordinator to be co-located at the DCFY Children's Advocacy Center in the amount of $27,000 for the period commencing February 1, 2019 and ending January 31, 2020, and

WHEREAS, The Commissioner indicated that the part-time Law Enforcement Coordinator shall be a liaison between the DCFY, the Children's Advocacy Center and the multiple law enforcement agencies in Albany County and those outside of Albany County that may also be investigating cross-district cases, including FBI and Homeland Security, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with the City of Albany Police Department regarding a part-time Law Enforcement Coordinator to be co-located at the DCFY Children's Advocacy Center in the amount of $27,000 for the period commencing February 1, 2019 and ending January 31, 2020, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote – 3/11/19
THE COUNTY OF ALBANY AND THE ALBANY POLICE DEPARTMENT

Pursuant to Resolution No. 88 of 2019, adopted March 11, 2019

This agreement is made as of this __________, 2019, by and between the Albany Police Department, having its office at 165 Henry Johnson Boulevard, Albany, New York 12210 (hereinafter the “Police Department” and The County of Albany, on behalf of its Department for Children, Youth, and Families (hereinafter “DCYF”) having its office at 112 State Street, Albany, NY 12207.

WHEREAS, the DCYF has requested authorization to enter into an agreement with the Albany Police Department regarding a part-time Law Enforcement Coordinator who will work with (be stationed at) the DCYF Children’s Advocacy Center beginning February 1, 2019 and ending January 31, 2020; and

WHEREAS, the Commissioner of DCYF desires that this part-time Law Enforcement Coordinator shall be a liaison between the DCYF, the Children’s Advocacy Center and multiple law enforcement agencies in Albany County and those outside of Albany County that may be investigating cross-district cases, including the Federal Bureau of Investigation and the Department of Homeland Security; and

WHEREAS, the Albany County Legislature has authorized the County Executive to enter into an agreement with the Albany Police Department pursuant to Resolution No. 88 of 2019, adopted March 11, 2019, to provide for the position of part-time Law Enforcement Coordinator,

Now, therefore it is agreed by the parties signing below that:

1. The Albany Police Department will designate Detective Megan Craft to serve as the Law Enforcement Coordinator for the County’s Department of Children, Youth, and Families at the Children’s Advocacy Center located at 260 South Pearl Street, Albany, New York 12202.

2. That the Law Enforcement Coordinator shall:

   A. Serve as the point person for law enforcement agencies with questions about proper procedures related to the investigation of Multi-Disciplinary Team (MDT) and Commercial Exploitation of Children (CSEC) cases;

   B. Assist as necessary and appropriate in the investigation and coordination of a MDT case;

   C. Assist in engaging other law enforcement agencies in the collaborative CAC model investigation process and encourage minimal or non-participating law enforcement agencies to be more engaged in such, including their attendance to case review consistently for MDT and CSEC cases;

   D. Develop and maintain professional working relationships with all county agencies, including the County’s Office to assist in their consistent participation in the MDT.
F. Confer with the District Attorney’s Office about the status of prosecution of a MDT and/or CSEC case;

G. Work with partner agencies to resolve barriers involving the criminal aspect of a MDT and/or CSEC case;

H. Attend case review for the MDT and CSEC;

I. Participate and deliver training when able and appropriate related to the CAC model, MDT case processes, and CSEC;

J. Compile and keep current a list of all participating MDT member agencies and especially law enforcement agency contacts;

K. Compile and report on data as requested by the Albany County Department of Youth and Families’ Child Advocacy Center;

L. Assist in the coordination of interviews as needed, especially in an effort to reduce multiple child interviews when possible and have such occur on site at the Child Advocacy Center when possible;

M. Assist in the review and development of protocols, policies and procedures with the Coordinator as needed and appropriate for the Albany County Department of Children, Youth and Families’ Child Advocacy Center.

N. That the Law Enforcement Coordinator shall commencing their service at the Child Advocacy Center on February 1, 2019 and continue to service in that capacity until January 31, 2020.

O. That the Law Enforcement Coordinator will remain, for all purposes, an employee of the Police Department, and not the County.

3. That for these services, the County agrees to pay, and the Police Department agrees to accept, an amount not to exceed TWENTY-SEVEN THOUSAND and 00/100 ($27,000.00) DOLLARS for the services rendered under this agreement.

[Signature]
Albany Police Department Representative

[Signature]
Date
October 25, 2019

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action for permission to sign and submit a Supervision and Treatment Services for Juvenile Program (STSJP) Transition Period Application and Request for Rollover Waiver to NYS OCFS for the term of October 1, 2019 – September 30, 2020.

Albany County is receiving a funding allocation of $172,722, which will continue to support programming at Albany County Probation Department and Albany County Family Court for juvenile justice involved youth.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-7792.

Sincerely,

Gail Geohagen-Pratt
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arniss Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization with OCFS for Supervision and Treatment Services for Juvenile Program

Date: October 24, 2019
Submitted By: Scott McNells
Department: Children, Youth and Families
Title: Contract Administrator
Phone: 7306
Department Rep.: Gail Geohagen, Commissioner
Attending Meeting:

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed)

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant
       Choose an item.
       Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☒ Other: (state if not listed) Contract and Plan for State Funding Allocation

Contract Terms/Conditions:

Party (Name/address):
       Office of Children and Family Services
       52 Washington Street
       Rensselaer, NY 12144

Additional Parties (Names/addresses):
       Click or tap here to enter text.

Amount/Raise Schedule/Fee: $172,722
Scope of Services: Supervision and Treatment Services for Juveniles

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS
Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact:
       Yes ☒ No ☐
Anticipated in Current Budget:
       Yes ☒ No ☐
County Budget Accounts:
Revenue Account and Line: AA6071 03670
Revenue Amount: $107,088
Appropriation Account and Line: AA6071 44046
Appropriation Amount: $172,722

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: 62%
County: 38%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 10/01/19 - 9/30/20
Length of Contract: 12 Months

Impact on Pending Litigation
Yes ☐ No ☒
If yes, explain:
Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: 18-109, 17-318, 16-325, 15-264, 15-62, 14-124
Date of Adoption: 3/12/18, 8/14/17, 8/8/16, 7/13/15, 2/9/15, 4/14/14

Justification: (state briefly why legislative action is requested)
Please see attached
Department for Children, Youth and Families

Backup Material for Authorization to Accept Funding from the NYS Office of Children and Family Services; Authorization for Signature and Submission of a Supervision and Treatment Services for Juveniles Program Plan to New York State Office of Children and Family Services

The Department respectfully requests Legislative authorization to receive funding from NYS OCFS and to sign and submit a Supervision and Treatment Services for Juvenile Program Plan (STSJP) to NYS OCFS. The total funding allocation is $172,722 for the term of October 1, 2019 – September 30, 2020.

NYS Supervision and Treatment Services for Juveniles Program (STSJP) provides funding to support local programming to divert youth safely from unnecessary detention and/or placement admissions. It is a key element of New York’s juvenile justice reform efforts. STSJP funding is allocated to each locality by NYS OCFS.

Albany County is receiving a funding allocation of $172,722, which will continue to support programming at Albany County Probation Department and Albany County Family Court for juvenile justice involved youth. The goal of this programming is to prevent out of home placement of youth, maintain them safely in their community, and when placement is needed, to safely expedite the reintegration of such youth back into the community. All counties are required to sign and submit a STSJP plan to include such funded programming. As Albany County anticipated this funding in the development of the 2019 Albany County budget and the 2020 requested budget, such funding is already incorporated into the 2019 Adopted Albany County Budget and 2020 requested budget.

Albany County is well positioned to successfully provide such programming and meet the goals of the STSJP funding, as we are participating in a number of other juvenile justice system reform initiatives including the Regional Youth Justice Team.

NYS has implemented the Regional Youth Justice Teams throughout the state; the goal of which is to improve juvenile justice policies, practices and programming. Albany County is one of nine counties participating in the Capital Region Youth Justice Team. Albany County is able to share the strategies being implemented locally through STSJP funding with the other participating counties in the Regional Team as well as statewide.
## Supervision and Treatment Services for Juveniles Program (STSJP)
### PY 2019—2020 Municipalities Allocation

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<td><strong>Statewide Totals</strong></td>
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Dear County Executive,

This letter is an update on the changes to the Supervision and Treatment Services for Juveniles Program (STSJP) for the upcoming program year, October 1, 2019-September 30, 2020. It provides information on obtaining STSJP funding, maximum STSJP allocations for each municipality, detention allocations, and instructions for requesting to roll over funds from the current program year.

I. Background

STSJP funds are used to provide local services intended to divert the following types of youth from placement in detention or residential care:

- Youth who are at risk of becoming, alleged to be, or adjudicated as Juvenile Delinquents (JDs), both non-Raise the Age (RTA) JDs and RTA JDs
- Youth who are at risk of becoming, alleged to be, or adjudicated as Persons in Need of Supervision (PINS)
- Youth who are alleged to be or convicted as Juvenile Offenders (JOs), Adolescent Offenders (AOs) or Youthful Offenders (YOs)

As set forth in Section 529-b of the New York Executive Law, any municipality wishing to provide services or expenditures with STSJP funds must first submit an annual STSJP plan to the New York State Office of Children and Family Services (OCFS) for approval. Upon that approval, the municipality will receive up to 62 percent state reimbursement of the cost of the approved services and expenditures, up to the municipality’s allocation cap, which is set through an allocation methodology determined by OCFS. A municipality that wishes to provide additional STSJP services may also choose to shift part of its detention allocation to be used for STSJP.

II. What’s New This Year

A. PINS Reform

Part K of Chapter 56 of the Laws of 2019 (S1506-C/A2006-C) bill for Education, Labor and Family Assistance (ELFA) (L. 2019, ch. 56, Part K) amended Executive Law § 529-b, effective January 1, 2020, to allow STSJP programming eligibility for youth at risk of becoming PINS. This is an expansion from youth who previously had to have been alleged to be or adjudicated as PINS.

As of January 1, 2020, youth alleged or adjudicated to be PINS will no longer be admissible to any detention facility. Youth alleged or adjudicated to be PINS may be placed in foster care. However, there will be no state reimbursement for costs associated with foster care placement for PINS youth placed on or after January 1, 2020.

STSJP programming is expanded to include Family Support Services Programs (FSSP) within the STSJP continuum of services. FSSP will be added to the list of program types for the 2019-2020 STSJP plan. Municipalities may choose to utilize STSJP money to fund FSSP, and may do so collectively for a regional response.
B. Raise the Age Legislation

As a reminder, on October 1, 2019, RTA will phase in youth who were 17 at the time they were alleged to have committed an offense as JDs or AOs. In response to RTA, STSJP programming eligibility was expanded to the following categories of youth in New York State:

- Alleged or convicted AOs
- Alleged or convicted YOs

OCFS encourages municipalities to consider the expansion of these target populations and its impact on current programming.

As with other expenditures attendant to RTA, local governments looking to create new or expand existing STSJP programs to serve RTA youth must include any new anticipated STSJP costs in the municipality’s RTA plan, and denote such as STSJP-RTA. Such requests will be reviewed in the context of the entirety of the municipality’s plan and on a case-by-case basis to determine if they are eligible for 100 percent state reimbursement.

NOTE: We are using STSJP-RTA as a distinction from current or typical STSJP funds as the STSJP-RTA will not be claimed against a county’s base STSJP allocation.

C. Data Collection

OCFS has refined the data collection forms and requirements. STSJP-RTA allocations and expenditures have been broken out and tracked separately for PY 2018-2019. This will continue into program year 2019-2020. Additionally, OCFS is including sexual orientation, gender identity and expression (SOGIE) data points for PY 2019-2020. Further guidance on this will be forthcoming.

III. Summary of the STSJP Process for Program Year 2019-2020

A. Period of Performance

The STSJP program year for 2019-2020 is October 1, 2019, to September 30, 2020.

B. Detention Shift

Municipalities may continue to shift funding from their 2019 detention allocations to enhance their STSJP funds at any time in the program year. Any detention funding shifted to STSJP may be reimbursed at the 62 percent state reimbursement rate for eligible STSJP services or expenditures. If a municipality shifts detention funding to enhance its STSJP allocation after the 2019-2020 plan has been approved, a written request on letterhead must be submitted requesting approval to shift the funds with an explanation of what the additional funding will cover. The municipality must also amend its approved plan to include the enhanced funding amount. The plan must detail how those funds will be used by the municipality. Please note, all requests to shift detention allocation to STSJP allocation for PY 2019-2020 must be submitted to the STSJP mailbox by June 30, 2020.

C. STSJP Plan - Continuum of Service Domains

STSJP programs fall within a domain that aligns with a key decision point in the youth justice system. This continuum is an outcome-based approach to providing services to youth and families. When developing STSJP plans, municipalities should consider programs that best meet the needs of the youth and families involved in their youth justice system, and target any areas where there are racial, ethnic, economic, and/or gender disparities. Please consult the detention and placement data provided by OCFS in this announcement and the county profile data available on the New York State Division of Criminal Justice Services website to aid STSJP plan development. Below is a summary of the six
domains. (Please note that FSSP has been added as an additional domain on the youth justice continuum.)

- **Family Support Services (FSS):** Programs that seek to provide prevention and intervention services to families and youth who are at risk of becoming PINS. Please note that programs that focus solely on addressing truancy will not be considered a part of the STSJP youth justice continuum. Examples: family mediation services and respite care.

- **Prevention (P):** Programs that serve youth with no juvenile justice involvement but have characteristics that place them at risk for juvenile justice contact. These programs utilize prosocial activities that engage at-risk youth to lower the risk of involvement in juvenile delinquency. Examples: Boys and Girls Club, YMCA/YWCA, and mentoring or other youth development activities.

- **Early Intervention (EI):** Programs that utilize prosocial activities in a targeted strategy to engage youth at risk of becoming, or alleged to be, a JD or PINS, to prevent further involvement in the youth justice system. A youth who is on JD Intake or PINS Diversion would be a good candidate for this service type.

- **Alternatives to Detention (ATD):** Programs that are intended to reduce the reliance on secure and non-secure detention for youth charged as JDs, JOs, and AOs who would otherwise be in detention if not for this program. They are predispositional programs that increase supervision in the community to help ensure that youth return to court and remain crime free until the disposition of their case. The program service period is limited to the court case processing time frames. Examples: specialized community supervision, temporary respite care, calling services to remind youth to return to court, and electronic monitoring programs.

- **Alternatives to Placement (ATP):** Programs that serve adjudicated youth who would otherwise be placed in a residential facility, but for programs that can maintain youth safely in the community. These can be used for youth adjudicated as PINS, JDS, and JOs. These programs target and address known criminogenic risk and identified needs. Examples: evidence-based cognitive behavioral interventions, prosocial activities that target youth with leisure time/peer group concerns, navigators/credible messengers/mentors, and substance abuse supports.

- **Aftercare/Reentry Programming:** Programs that support youth’s reentry and reintegration back into the community once released from residential placement, and programs that reduce length of stay in residential placement. Examples: vocational or educational support programs, prosocial activities for positive leisure time/building alternative choices, mentors/credible messengers/navigators, housing supports, and obtaining legal ID.

IV. **2019–2020 State Budget Allocation for STSJP**

The 2019-20 allocation for STSJP is $8,376,000. Attachment A provides a list of each county’s STSJP allocation for this program year.

The detention allocation remains at $76,160,000. The detention allocation list is attached to this letter as Attachment B.

These lists will also be posted on the OCFS website at: [http://ocfs.ny.gov/main/ji_reform/](http://ocfs.ny.gov/main/ji_reform/).

V. **Waiver Application for Rollover of Unused STSJP PY 2018-19 Funds to PY 2019-2020**

Municipalities that have not spent and do not plan to spend their full 2018–2019 STSJP allocation will be able to apply to OCFS to roll over any portion of the unspent amount. Please note, municipalities cannot roll over money that was previously rolled over. The requested funds would be available for use in the 2019-2020 plan year only. Rollover waivers will only be approved for those municipalities that have claimed through the third quarter for PY 2018-2019 and can confirm their fourth quarter projected claims.
Municipalities must complete and submit the Request for a Rollover Waiver for 2019–2020 STSJ P Program Year; see Attachment C, via email to stsip@ocfs.ny.gov on or before August 7, 2019. Please use the words STSJ P Request for Request for Rollover to 2019–2020 – (Name of Municipality) in the “Subject” field.

VI. Submitting the STSJ P Plan for Program Year October 1, 2019–September 30, 2020

Below are the instructions for completing the STSJ P plan for the upcoming program year:

A. General Requirements

A municipality that wishes to use its STSJ P allocation to provide programs and services to prevent the detention and placement of youth must submit an STSJ P annual plan for OCFS approval. The chief executive officer of a municipality that wishes to participate in STSJ P must designate a lead agency for the purposes of planning and administering services provided under the program.

Executive Law section 529-b requires that participating municipalities engage in a collaborative effort to support the successful planning and administration of STSJ P-funded programs. The STSJ P plan must be developed in collaboration with the local social services districts, departments of probation, youth bureaus, local law enforcement, as well as with courts, service providers, schools, and youth development programs.

B. Developing and Submitting the STSJ P Annual Plan for Program Year 2019–2020

Information about STSJ P and the application process can be found on the OCFS website at: http://ocfs.ny.gov/main/ij_reform/. There you will find guidelines and instructions for completing STSJ P annual plans. The OCFS-2121 form is enclosed with this letter, see Attachment D.

Once your municipality has determined its PY 2019-2020 spending plan, including any rollover funds, if known, from PY 2018-2019, your municipality’s STSJ P lead, or the lead’s representative, can begin to enter the appropriate information into the OCFS-2121 form.

Annual plans for the 2019–2020 STSJ P program year must be submitted on or before August 19, 2019. Municipalities must submit STSJ P plans to the STSJ P mailbox at stsip@ocfs.ny.gov, using the phrase STSJ P 2019-2020 Annual Plan – Municipality Name in the “Subject” line. If the plan is not approved by OCFS, the municipality will have an opportunity to amend it. OCFS will notify the municipality when the plan is approved and will post the plan on the OCFS website.

VII. STSJ P Plan Submissions and Raise the Age

The 2019-2020 STSJ P plan includes a separate section for STSJ P-RTA programming. As with all other expenditures attendant to RTA, any new anticipated STSJ P-RTA costs must be approved in the municipality’s RTA plan as STSJ P services. Failure to do so will lead to non-approval by OCFS of the additional RTA services.

VIII. Contacts

All questions related to STSJ P (technical issues, program requirements, waivers, rollovers and transition extensions) must be sent via email to the STSJ P mailbox at stsip@ocfs.ny.gov. STSJ P leads may also contact Geneva Hilliard at (518) 486-1819 or Lynn Tubbs at (518) 473-9116, to request technical assistance.
STJSJ plans are due to the Office of Children and Family Services (OCFS) by 08/19/2019

Plans should be submitted to: stjsj@ocfs.ny.gov

Please be sure that the title “STJSJ 2019-2020 Annual Plan-Municipality Name” are in the Subject Field to facilitate the timely review of your STJSJ plan.

Note: Program Year (PY) refers to the performance period for STJSJ-funded programs.

Please direct any STJSJ plan questions to:
- Geneva Hilliard; 518-486-1819
- Lynn Tubbs: 518-473-9116

<table>
<thead>
<tr>
<th>MUNICIPALITY INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME OF APPLICANT COUNTY, COUNTIES OR JURISDICTION:</td>
</tr>
<tr>
<td>LEAD AGENCY FOR STJSJ SUBMISSION:</td>
</tr>
<tr>
<td>NAME OF CONTACT PERSON:</td>
</tr>
<tr>
<td>CONTACT PERSON’S PHONE NUMBER:</td>
</tr>
<tr>
<td>CONTACT PERSON’S EMAIL ADDRESS:</td>
</tr>
</tbody>
</table>

**PLAN SUBMISSION INSTRUCTIONS**

Instructions for submitting an STJSJ plan for OCFS review:

a. Once you have opened this form on your computer, please immediately use the “Save As” function in Microsoft Word to save a copy;

b. Save your application using the file name “STJSJ 2019-2020 Annual Plan – (Name of County)”; 

c. Work from the “saved” application document, using it to record all of your municipality information; 

d. Once you have completed entering the required data, save the document.

Send the completed application to OCFS via the STJSJ email address at: stjsj@ocfs.ny.gov

**PART I – STJSJ PROGRAMS**

**SECTION 1**

<table>
<thead>
<tr>
<th>PLAN AMOUNTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXPENSES</td>
</tr>
<tr>
<td>1. Total program expenses</td>
</tr>
<tr>
<td>2. State reimbursement</td>
</tr>
<tr>
<td>3. Local share amount</td>
</tr>
</tbody>
</table>

Reimbursements for the plan (Enter all amounts that are applicable.)

| | |
|--------------------------|
| 4. STJSJ allocation amount | $ 172,722 |
| 5. STJSJ local approved plan amount | $ 172,722 |
| 6. Detention approved amount shifted to STJSJ | $ 182,666.34 |
| 7. PY rollover approved amount | $ 0 |
| 8. Total approved amounts for state reimbursement | $ 355,388.34 |

**SECTION 2**

<table>
<thead>
<tr>
<th>LIST OF STJSJ PROGRAMS TO BE FUNDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Name</td>
</tr>
<tr>
<td>STJSJ Program 1</td>
</tr>
<tr>
<td>Juvenile Community Accountability Board (JCAB)</td>
</tr>
<tr>
<td>STJSJ Program 2</td>
</tr>
<tr>
<td>Program Number</td>
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<tr>
<td>----------------</td>
</tr>
<tr>
<td>STSJF Program 3</td>
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<tr>
<td>STSJF Program 4</td>
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<td>STSJF Program 5</td>
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<td>STSJF Program 6</td>
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<td>STSJF Program 10</td>
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<tr>
<td>STSJF Program 11</td>
</tr>
<tr>
<td>STSJF Program 12</td>
</tr>
</tbody>
</table>

**TOTAL**

$573,207

**STSJP PROGRAMMING DETAILS**

List the name of each service and program that you expect will receive STSJF funds, along with the projected amount of STSJF funds to be used for each. Please provide programmatic information in the format listed below.

Provide the name of the provider of the service program. Please note there are now 7 types of programming to choose from.

**STSJP Program 1**

<table>
<thead>
<tr>
<th>STSJF Program 1 Name:</th>
<th>STSJF Program 1 Type:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Juvenile Community Accountability Board (JCAB)</td>
<td>Early Intervention</td>
</tr>
</tbody>
</table>

**STSJP Program 1 Operating Agency:**

Albany County Probation

**Program Mailing Address:**

60 South Pearl St.

**Address Line 2:**

City: Albany

State: NY

Zip Code: 12207

Contact Person for Program: Email
Colleen Breslin

Title
Deputy Director

Phone (518) 487 - 5200

STSJP Program 1

1. The amount of STSJP funds that your jurisdiction will devote to the services from this program? $ 11,000

2. Please indicate the specific zip codes this program will target. 12202, 12204, 12205, 12206, 12207, 12208, 12209, 12210, 12047, 12054, 12084, 12158, 12189

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The JCAB is a program that seeks to divert moderate and even high risk juveniles accused of an act of delinquency from Family Court, hence avoiding possible detention, adjudication and possible placement. The JCAB is based on a restorative justice model which allows for successful resolution of the case, avoiding further entry into the juvenile justice system. The volunteer Board provides support to the youth, who has 60-90 days to complete the agreed upon contract.

4. Does your municipality plan to replicate the program across multiple locations? □ Yes □ No

5. What is the projected number of youth who will receive services from this program? 40

If the STSJP Program 1 received STSJP funds in the previous STSJP PY, answer the questions below:

6. Did projected performance outcomes meet expected outcomes? □ Yes □ No □ Partially If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 words or less) Of the 27 participants, 1 was rearrested, meeting the target goal of 95% of youth not re-offending. A total of 246 hours of community service has been completed.

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less) To date, there were 27 youth served, falling short of the projected outcome of 40. Of the 27 participants, 13 have successfully completed and 13 cases remain ongoing. A minimum of 20 youths will need to successfully complete in order to meet the 75% target and that remains indeterminate at this time.

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.) 85.75

10. Total number of youth served by this program during the previous STSJP PY: 17

11. What amount of rollover funds from the previous STSJP PY will be spent on this program? $0

STSJP Program 2

STSJP Program 2 Name: Juvenile Reporting & Family Center Girls--Probation Officer (ATD)

STSJP Program 2 Operating Agency: Albany County Probation

Program Mailing Address
60 South Pearl St.

Address Line 2

City Albany
State NY
Zip Code 12207

Contact Person for Program Colleen Breslin
Email Colleen.Breslin@albanycountyny.gov

Title Deputy Director

Phone (518) 487 - 5200

STSJP Program 2

1. The amount of STSJP funds that your jurisdiction will devote to the services from this program? $ 49,759.50

2. Please indicate the specific zip codes this program will target. 12202, 12203, 12205, 12206, 12207, 12208, 12210, 12047, 12189

Page 3 of 19
3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The JRFC-girls program is an evening reporting center model, which is utilized as an Alternative to Detention (ATD). Enhanced community supervision for this ATD is provided by a Probation Officer who will work closely with this ATD program run by St. Anne's Institute. Regular contact is coordinated with the program, family and youth to ensure the youth attends all court appearances and does not commit an offense during the pendency of the case.

4. Does your municipality plan to replicate the program across multiple locations? □ Yes □ No

5. What is the projected number of youth who will receive services from this program? 25

If the STSJP Program 2 received STSJP funds in the previous STSJP PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes? □ Yes □ No □ Partially If Yes, answer #7; if No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 words or less) As of 8-16-19, there were 24 youth served, as such it is anticipated the target goal of 25 will be met. Additionally, 86% did not commit further offense, exceeding the target of 80%.

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less) 85% of youth attended court dates, below the 95% target. 85% did not enter detention or placement, short of the target of 90%. PINS-runaway and truancy continue to be a primary driver of detention remains. The ATD program and Probation continue to work with the youth, family, and school district to identify additional resources and support for these situations.

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.) 53

10. Total number of youth served by this program during the previous STSJP PY: 24

11. What amount of rollover funds from the previous STSJP PY will be spent on this program? $0

### STSJP Program 3

<table>
<thead>
<tr>
<th>STSJP Program 3 Name:</th>
<th>STSJP Program 3 Type:</th>
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</thead>
<tbody>
<tr>
<td>Juvenile Reporting &amp; Family Center Girls--Probation Officer (ATP)</td>
<td>Alternative to Placement</td>
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<tr>
<td>Albany County Probation</td>
<td></td>
</tr>
</tbody>
</table>

**Program Mailing Address**

60 South Pearl St.

**Address Line 2**

City: Albany

State: NY

Zip Code: 12207

**Contact Person for Program**

Colleen Breslin

**Email**

Colleen.Breslin@albanycountyny.gov

**Title**

Deputy Director

**Phone**

(518) 487 - 5200

**Service Detailed Information**

1. The amount of STSJP funds that your jurisdiction will devote to the services from this program? $ 49,759.50

2. Please indicate the specific zip codes this program will target. 12202, 12203, 12205, 12206, 12207, 12208, 12210, 12047, 12189

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The JRFC-girls program is an evening reporting center model, which is utilized as an alternative to placement. Enhanced community supervision for this ATP is provided by a Probation Officer who will work closely with this ATP program run by St. Anne Institute. Regular contact is coordinated with the program, family and youth to ensure the youth does not commit a juvenile offense and is not ordered for placement during the service period.

4. Does your municipality plan to replicate the program across multiple locations? □ Yes □ No

5. What is the projected number of youth who will receive services from this program? 25
If the STSJP Program 3 received STSJP funds in the previous STSJP PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes?  ☐ Yes  ☐ No  ☒ Partially  If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 words or less) To date, 40 youth have been served, exceeding the projected number of 25. 96% were not re-arrested, exceeding the goal of 80%.

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less) 93% attended their court dates, just short of the goal of 95%. 85% were not detained or placed, not meeting the goal of 90%.

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.) 63

10. Total number of youth served by this program during the previous STSJP PY: 40

11. What amount of rollover funds from the previous STSJP PY will be spent on this program? $0

---

**STSJP Program 4**

<table>
<thead>
<tr>
<th>STSJP Program 4 Name:</th>
<th>Juvenile Reporting &amp; Family Center Boys--Probation Officer (ATD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>STSJP Program 4 Operating Agency:</td>
<td>Albany County Probation</td>
</tr>
<tr>
<td>Program Mailing Address</td>
<td>60 South Pearl St.</td>
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<tr>
<td>Address Line 2</td>
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<table>
<thead>
<tr>
<th>City</th>
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<tbody>
<tr>
<td>State</td>
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</tr>
<tr>
<td>Zip Code</td>
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</table>

<table>
<thead>
<tr>
<th>Contact Person for Program</th>
<th>Colleen Breslin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:Colleen.Breslin@albanycountyny.gov">Colleen.Breslin@albanycountyny.gov</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>Deputy Director</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone</td>
<td>(518) 487 - 5200</td>
</tr>
</tbody>
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**STSJP Program 4**

**Service Detailed Information**

1. The amount of STSJP funds that your jurisdiction will devote to the services from this program?  $49,759.50

2. Please indicate the specific zip codes this program will target.  12202, 12203, 12205, 12206, 12207, 12208, 12210, 12047, 12189

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The JRFC-boys program is an evening reporting center model, which is utilized as an alternative to detention. Enhanced community supervision for this ATD is provided by a Probation Officer who will work closely with this ATD program run by LaSalle School. Regular contact is coordinated with the program, family and youth to ensure the youth attends all Court appearances and does not commit an offense during the pendancy of the case.

4. Does your municipality plan to replicate the program across multiple locations?  ☒ Yes  ☐ No

---

If the STSJP Program 4 received STSJP funds in the previous STSJP PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes?  ☐ Yes  ☐ No  ☒ Partially  If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 words or less) To date, the program has served 24 youth, which meets the projected target. 89% were stayed from parole, exceeding the target of 80%.

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less) 93% attended their court dates, just missing the goal of 95%. 73% were detained or placed, which failed to meet the targeted goal of 90%. AWOLS and re-arrests were driving factors for remands.

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.) 53
| 10. Total number of youth served by this program during the previous STSJP PY: 24 |
| 11. What amount of rollover funds from the previous STSJP PY will be spent on this program? $0 |

### STSJP Program 5

**STSJP Program 5 Name:**
Juvenile Reporting & Family Center Boys--Probation Officer (ATP)

**STSJP Program 5 Type:**
Alternative to Placement

**STSJP Program 5 Operating Agency:**
Albany County Probation

**Program Mailing Address:**
60 South Pearl St.

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany</td>
<td>NY</td>
<td>12207</td>
</tr>
</tbody>
</table>

**Contact Person for Program**
Colleen Breslin

**Email**
Colleen.Breslin@albanycounty.ny.gov

**Title**
Deputy Director

**Phone**
(518) 487 - 5200

### STSJP Program 5 Service Detailed Information

1. The amount of STSJP funds that your jurisdiction will devote to the services from this program? $ 49,759.50

2. Please indicate the specific zip codes this program will target. 12202, 12203, 12205, 12206, 12207, 12208, 12210, 12047, 12189

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The JRFC-boys program is an evening reporting center model, which is utilized as an alternative to placement. Enhanced community supervision for this ATP is provided by a Probation Officer who will work closely with this ATP program run by LaSalle School. Regular contact is coordinated with the program, family and youth to ensure the youth does not commit a juvenile offense and is not ordered for placement during the service period.

4. Does your municipality plan to replicate the program across multiple locations? ☒ Yes ☐ No

5. What is the projected number of youth who will receive services from this program? 30

6. Did projected performance outcomes meet expected outcomes? ☒ Yes ☐ No ☐ Partially If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 words or less) To date, 51 youth have been served, exceeding the target of 30. 95% attendedec our dates which meet target, 95% were not ordered for placement which exceeds target of 90% an 100% had no further juvenile justice involvement, which exceeds target of 80%.

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.) 38.44

10. Total number of youth served by this program during the previous STSJP PY: 51

11. What amount of rollover funds from the previous STSJP PY will be spent on this program? $0

### STSJP Program 6

**STSJP Program 6 Name:**
Family Assessment Intervention Services (FAIS)

**STSJP Program 6 Type:**
JO/JD-Alternative to Detention

**STSJP Program 6 Operating Agency:**
TBD

**Program Mailing Address**
## STSJP Program 6
**Service Detailed Information**

1. The amount of STSJP funds that your jurisdiction will devote to the services from this program? $134,143

2. Please indicate the specific zip codes this program will target. 12202, 12203, 12205, 12206, 12207, 12208, 12210, 12047

3. How will the program be utilized to serve targeted youth in your municipality? **(100 words or less)** The FAIS program is located at the front door of Family Court and rapidly engages youth being petitioned to Court in an attempt to divert these youth safely from detention and further system involvement. Strengths and needs of the youth are identified, including natural resources and supports, and if a community safety plan is accepted by the Judge, an ATD monitor ensures the youth attends all court appearances and does not commit another offense during the pendency of the case. This is the final year of this contract. An RFP will be issued to determine who will be provider of service going forward.

4. Does your municipality plan to replicate the program across multiple locations?  
   - [ ] Yes  
   - [x] No

5. What is the projected number of youth who will receive services from this program? 45

**If the STSJP Program 6 received STSJP funds in the previous STSJP PY, answer the questions below.**

6. Did projected performance outcomes meet expected outcomes?  
   - [ ] Yes  
   - [ ] No  
   - [x] Partially  
   If Yes, answer #7; if No, skip to #8; if Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? **(100 words or less)** 48 youth were served, which exceeded the projected number of 45. 96% of youth attended court appearance which exceeds the target of 95%, 92% of youth did not commit another offense during the pendency of their case which exceeds the target of 90%, and at least 80% of youth were connected to at least one community support during the pendency of their case.

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? **(100 words or less)** 82% of youth were not admitted to detention or placement during their engagement with this ATD service, which did not meet the target of 90%. The majority of youth that were issued new warrants/remanded were PINS runaway. By default, as they will not be included in this census going forward, that will have an anticipated positive impact on the outcome goal. Additionally, as we go forward into the next program year, there is an emphasis on crisis intervention to mitigate against potential remand as well as continuous and ongoing assessment evaluation of the level of risk and increasing face-to-face contacts where needed.

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.) 28

10. Total number of youth served by this program during the previous STSJP PY: 48

11. What amount of rollover funds from the previous STSJP PY will be spent on this program? $0

## STSJP Program 7
**STSJP Program 7 Name:** Reintegration Services  
**STSJP Program 7 Type:** Aftercare

**STSJP Program 7 Operating Agency:** Youth L.I.F.E Support Network, Inc.

**Program Mailing Address**  
PO Box 5785

**Address Line 2**

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany</td>
<td>NY</td>
<td>12205</td>
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</table>
### STSJP Program 7

**Service Detailed Information**

1. The amount of STSJP funds that your jurisdiction will devote to the services from this program?  $99,988

2. Please indicate the specific zip codes this program will target.  12202, 12203, 12205, 12206, 12207, 12208, 12210, 12047, 12189

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The Reintegration Services program is a direct intervention consistent with the Risk-Need-Responsivity Framework and the Reintegration Continuum model, available to Albany County youth, primarily from the City of Albany, who are adjudicated as a JD or PINS and are placed in the custody of ACDCYF or NYS OCFS. The service will rapidly engage the youth within 24 hours of placement with the sole purpose of re-integrating the youth.

4. Does your municipality plan to replicate the program across multiple locations?  □ Yes  □ No

5. What is the projected number of youth who will receive services from this program? 22

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If the STSJP Program 7 received STSJP funds in the previous STSJP PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes?  □ Yes  □ No  □ Partially  If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 words or less) 32 youth have been served by this program, exceeding the target of 22. 85% of youth were successfully engaged within 24 business hours; of the 6 youth on who are 6 months post placement discharge- 100% have not been remanded and 100% have had no further juvenile justice involvement, and 100% have not re-entered placement, exceeding the goal of 90% for each of these categories.

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.) 311

10. Total number of youth served by this program during the previous STSJP PY: 19

11. What amount of rollover funds from the previous STSJP PY will be spent on this program? $0

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### STSJP Program 8

**Service Detailed Information**

1. The amount of STSJP funds that your jurisdiction will devote to the services from this program?  $51,038

2. Please indicate the specific zip codes this program will target.  , , , Albany County- primarily the City of Albany
3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The Juvenile Justice Coordination and Research program will focus on utilizing data to drive decision making and improve juvenile justice practices in Albany County. With the impending changes to PINS as of 1-1-20 and in preparation for Families First, this program will drill down into the data to highlight patterns and trends at the various decision-making points in the juvenile justice arena. The goal will be to identify where the acute areas of focus need to be, pinpoint any gaps, and identify and recommend programs and services to address such.

4. Does your municipality plan to replicate the program across multiple locations? □ Yes □ No □ N/A

5. What is the projected number of youth who will receive services from this program? N/A

If the STSJP Program 8 received STSJP funds in the previous STSJP PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes? □ Yes □ No □ Partially □ If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 words or less) JDAl was focused on the Family Guide to Secured Detention, which a draft copy is under review for finalization and printing; the finalization of the ATD continuum and dashboard to regularly track and review ATD data; the development of an overall data dashboard to consistently track and review data for driving decisions; community engagement, including surveys and feedback for 12206; and focus on reducing RED, including the development of a powerpoint for training and an Implicit Bias Card as a resource tool.

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.) N/A

10. Total number of youth served by this program during the previous STSJP PY: N/A

11. What amount of rollover funds from the previous STSJP PY will be spent on this program? $0

### STSJP Program 9

**STSJP Program 9 Name:** Parent Engagement Specialist  
**STSJP Program 9 Type:** Early Intervention

**STSJP Program 9 Operating Agency:**  
This will be an RFP process

**Program Mailing Address**

City:  
State:  
Zip Code:  

**Contact Person for Program**

Email:  

**Title**

Phone:  
Ext:  

### Service Detailed Information

1. The amount of STSJP funds that your jurisdiction will devote to the services from this program? $75,000

2. Please indicate the specific zip codes this program will target. 12202, 12203, 12205, 12206, 12207, 12208, 12210, 12047, 12189

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The Parent Engagement Specialist (PES) is someone who has gained a unique set of skills and knowledge based on their personal experience in advocating for their own child(ren) who have been involved in one or more formal service systems. The PES will assist families by engaging them and offering empathy, support, encouragement, information and advocacy as to what they should expect from service providers within the juvenile justice system. The PEC would be co-located at Albany County Probation and would focus on PINS-runaway petitions as well as working with the schools to mitigate PINS-truancy filings.

4. Does your municipality plan to replicate the program across multiple locations? □ Yes □ No
5. What is the projected number of youth who will receive services from this program? 30

If the STSJJP Program 9 received STSJJP funds in the previous STSJJP PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes? □ Yes □ No □ Partially If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 words or less)

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.)

10. Total number of youth served by this program during the previous STSJJP PY:

11. What amount of rollover funds from the previous STSJJP PY will be spent on this program?

---

**STSJP Program 10**

<table>
<thead>
<tr>
<th>STSJJP Program 10 Name:</th>
<th>STSJJP Program 10 Type:</th>
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</thead>
<tbody>
<tr>
<td>Program Support</td>
<td>Indirect Services Provider</td>
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**STSJP Program 10 Operating Agency:**
Department for Children, Youth, and Families

**Program Mailing Address**
112 State St. Room 300

**Address Line 2**

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<thead>
<tr>
<th>City</th>
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<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany</td>
<td>NY</td>
<td>12207</td>
</tr>
</tbody>
</table>

**Contact Person for Program**
Gail Geohagen-Pratt

**Email**
Gail.Geohagen@albanycountyny.gov

**Title**
Commissioner

**Phone**
(518) 447 - 7324

---

**STSJP Program 10 Service Detailed Information**

1. The amount of STSJJP funds that your jurisdiction will devote to the services from this program? $3,000

2. Please indicate the specific zip codes this program will target. N/A

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) Program Support will be utilized to purchase incentives that will be utilized primarily at Albany County Probation Department to support the use of a Graduated Response Grid to reinforce positive youth behavior, and also to provide families and youth with stipends for participation in group meetings, focus groups, etc. Additionally the development of, promotion and dissemination of information and materials as it pertains to bringing education and awareness to factors that influence outcomes for juveniles such as implicit Bias, Mindful Awareness, ACES, etc.

4. Does your municipality plan to replicate the program across multiple locations? □ Yes □ No

5. What is the projected number of youth who will receive services from this program? N/A

If the STSJJP Program 10 received STSJJP funds in the previous STSJJP PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes? □ Yes □ No □ Partially If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 words or less)

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.)

10. Total number of youth served by this program during the previous STSJJP PY:

11. What amount of rollover funds from the previous STSJJP PY will be spent on this program?

---

**STSJP Program 11**

<table>
<thead>
<tr>
<th>STSJJP Program 11 Name:</th>
<th>STSJJP Program 11 Type:</th>
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</thead>
</table>

Page 10 of 19
## STSJP Program 11 Operating Agency:

<table>
<thead>
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<th>Program Mailing Address</th>
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<tbody>
<tr>
<td>Address Line 2</td>
</tr>
<tr>
<td>City</td>
</tr>
<tr>
<td>Contact Person for Program</td>
</tr>
<tr>
<td>Title</td>
</tr>
</tbody>
</table>

### Service Detailed Information

1. The amount of STSJP funds that your jurisdiction will devote to the services from this program? $ 
2. Please indicate the specific zip codes this program will target. , , ,
3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less)
4. Does your municipality plan to replicate the program across multiple locations? □ Yes □ No
5. What is the projected number of youth who will receive services from this program?

If the STSJP Program 11 received STSJP funds in the previous STSJP PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes? □ Yes □ No □ Partially If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.
7. What projected outcomes were met and how were they met? (100 words or less)
8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)
9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.)
10. Total number of youth served by this program during the previous STSJP PY:
11. What amount of rollover funds from the previous STSJP PY will be spent on this program?

## STSJP Program 12

<table>
<thead>
<tr>
<th>STSJP Program 12 Name:</th>
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<tbody>
<tr>
<td>STSJP Program 12 Type:</td>
</tr>
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</table>

### Service Detailed Information

1. The amount of STSJP funds that your jurisdiction will devote to the services from this program? $ 
2. Please indicate the specific zip codes this program will target. , , ,
3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less)
4. Does your municipality plan to replicate the program across multiple locations? □ Yes □ No
5. What is the projected number of youth who will receive services from this program?

If the STSJP Program 12 received STSJP funds in the previous STSJP PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes? □ Yes □ No □ Partially If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.
7. What projected outcomes were met and how were they met? (100 words or less)
8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)
9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.)
10. Total number of youth served by this program during the previous STSJP PY:
11. What amount of rollover funds from the previous STSJP PY will be spent on this program?

### PART II – STSJP-RTA PROGRAMS

#### SECTION 1

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<tr>
<th>Expenses</th>
<th>STSJP RTA PLAN AMOUNTS</th>
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<tr>
<td>1. RTA-approved plan amount</td>
<td>$ 454,095</td>
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<tr>
<td>2. Total program expenses</td>
<td>$ 454,095</td>
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#### SECTION 2

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<thead>
<tr>
<th>Program Name</th>
<th>Total Program Expenses</th>
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<tr>
<td>STSJP-RTA Program 1</td>
<td>$ 60,000</td>
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<tr>
<td>Juvenile Reporting and Family Center- Boys (ATD)</td>
<td>$ 33,681</td>
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<tr>
<td>Staffing-</td>
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<tr>
<td>STSJP-RTA Program 2</td>
<td>$ 60,000</td>
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<tr>
<td>Juvenile Reporting and Family Center- Girls (ATD)</td>
<td>$ 33,681</td>
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<td>Staffing-</td>
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<tr>
<td>STSJP-RTA Program 3</td>
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<td>Juvenile Reporting and Family Center- Boys (ATP)</td>
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<td>STSJP-RTA Program 4</td>
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<tr>
<td>STSJP-RTA Program 5</td>
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<td>Juvenile Community Accountability Board (JCAB)- Sr PO</td>
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<td>STSJP-RTA Program 6</td>
<td>$ 6,000</td>
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<tr>
<td>Family and Youth Incentives</td>
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**TOTAL**                                           **$ 454,095**
## STSJP-RTA PROGRAMMING DETAILS

List the **name of each service and program** that you expect will receive STSJP funds, along with the **projected amount of STSJP funds** to be used for each. Please provide programmatic information in the format listed below. Provide the name of the provider of the service program. **Please note there are now 7 types of programming to choose from.**

### STSJP-RTA Program 1

<table>
<thead>
<tr>
<th>Program 1 Name:</th>
<th>Program 1 Type:</th>
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<tbody>
<tr>
<td>Juvenile Reporting &amp; Family Center Boys--Probation Officer (ATD)</td>
<td>JO/JD-Alternative to Detention</td>
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<table>
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<tr>
<th>Program 1 Operating Agency:</th>
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<tbody>
<tr>
<td>Albany County Probation</td>
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<tr>
<th>Program Mailing Address</th>
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<tbody>
<tr>
<td>60 South Pearl St.</td>
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<tbody>
<tr>
<td>Albany</td>
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<table>
<thead>
<tr>
<th>Contact Person for Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Colleen Breslin</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Director</td>
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<table>
<thead>
<tr>
<th>Email</th>
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<tbody>
<tr>
<td><a href="mailto:Colleen.Breslin@albanycountyny.gov">Colleen.Breslin@albanycountyny.gov</a></td>
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</table>

<table>
<thead>
<tr>
<th>Phone</th>
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<tbody>
<tr>
<td>(518) 487 - 5200</td>
</tr>
</tbody>
</table>

### STSJP-RTA Program 1 Service Detailed Information

1. The amount of STSJP-RTA funds that your jurisdiction will devote to the services from this program? **$ 93,681**

2. Please indicate the specific zip codes this program will target. 12202, 12203, 12205, 12206, 12207, 12208, 12210, 12047, 12189

3. How will the program be utilized to serve targeted youth in your municipality? **(100 words or less)** The JRFC-boys program is an evening reporting center model, which is utilized as an alternative to detention. Enhanced community supervision for this ATD is provided by a Probation Officer who will work closely with this ATD program run by LaSalle School. Regular contact is coordinated with the program, family, and youth to ensure the youth attends all Court appearances and does not commit an offense during the pendency of the case.

4. Does your municipality plan to replicate the program across multiple locations? **Yes**

5. What is the projected number of youth who will receive services from this program? **15**

6. Did projected performance outcomes meet expected outcomes? **Yes**

7. What projected outcomes were met and how were they met? **(100 word or less)**

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? **(100 words or less)**

9. What was the average length of stay (ALOS) for youth in this program? **(Calculate by days.)**

10. Total number of youth served by this program during the previous STSJP-RTA PY: **[No data provided]**

11. What amount of rollover funds from the previous STSJP-RTA PY will be spent on this program? **[No data provided]**

### STSJP-RTA Program 2

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<th>Program 2 Name:</th>
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<tbody>
<tr>
<td>Juvenile Reporting &amp; Family Center Girls--Probation Officer (ATD)</td>
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<table>
<thead>
<tr>
<th>Program 2 Type:</th>
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<tbody>
<tr>
<td>JO/JD-Alternative to Detention</td>
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<table>
<thead>
<tr>
<th>Program 2 Operating Agency:</th>
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<tbody>
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<tbody>
<tr>
<td>60 South Pearl St</td>
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<th>Contact Person for Program</th>
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<td>(518) 487 - 5200</td>
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Page 13 of 19
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<th>Address Line 2</th>
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<td>Contact Person for Program</td>
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</table>

### STSJP-RTA Program 2 Service Detailed Information

1. The amount of STSJP-RTA funds that your jurisdiction will devote to the services from this program? $ 93,681

2. Please indicate the specific zip codes this program will target. 12202, 12203, 12205, 12206, 12207, 12208, 12210, 12047, 12189

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The JRFC-girls program is an evening reporting center model, which is utilized as an alternative to detention. Enhanced community supervision for this ATD is provided by a Probation Officer who will work closely with this ATD program run by St. Anne Institute. Regular contact is coordinated with the program, family and youth to ensure the youth attends all Court appearances and does not commit an offense during the pendency of the case. This model will be effective for RTA youth.

4. Does your municipality plan to replicate the program across multiple locations? ☒ Yes ☐ No

5. What is the projected number of youth who will receive services from this program? 15

If the STSJP-RTA Program 2 received STSJP-RTA funds in the previous STSJP-RTA PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes? ☒ Yes ☐ No ☐ Partially If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 word or less)

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.)

10. Total number of youth served by this program during the previous STSJP-RTA PY:

11. What amount of rollover funds from the previous STSJP-RTA PY will be spent on this program?

### STSJP-RTA Program 3

| Program 3 Name: Juvenile Reporting & Family Center Boys-Probation Officer (ATP) |
| Program 3 Operating Agency: Albany County Probation |
| Program Mailing Address: 60 South Pearl St |

<table>
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<th>Address Line 2</th>
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<tbody>
<tr>
<td>City</td>
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<tr>
<td>State</td>
</tr>
<tr>
<td>Zip Code</td>
</tr>
<tr>
<td>Contact Person for Program</td>
</tr>
<tr>
<td>Email</td>
</tr>
<tr>
<td>Title</td>
</tr>
<tr>
<td>Phone</td>
</tr>
</tbody>
</table>

### STSJP-RTA Program 3 Service Detailed Information

1. The amount of STSJP-RTA funds that your jurisdiction will devote to the services from this program? $ 93,681
2. Please indicate the specific zip codes this program will target. 12202, 12203, 12205, 12206, 12207, 12208, 12210, 12047, 12189

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The JRFC-boys program is an evening reporting center model, which is utilized as an alternative to placement. Enhanced community supervision for this ATP is provided by a Probation Officer who will work closely with this ATP program run by LaSalle School. Regular contact is coordinated with the program, family and youth to ensure the youth does not commit a juvenile offense and is not ordered for placement during the service period.

4. Does your municipality plan to replicate the program across multiple locations?  ☒ Yes  ☐ No

5. What is the projected number of youth who will receive services from this program?

If the STSJP-RTA Program 3 received STSJP-RTA funds in the previous STSJP-RTA PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes?  ☐ Yes  ☐ No  ☐ Partially  If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 word or less)

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.)

10. Total number of youth served by this program during the previous STSJP-RTA PY:

11. What amount of rollover funds from the previous STSJP-RTA PY will be spent on this program?

### STSJP-RTA Program 4

**Program 4 Name:** Juvenile Reporting & Family Center Girls—Probation Officer (ATP)

**Program 4 Operating Agency:** Albany County Probation

**Program Mailing Address**
60 South Pearl St.

**Address Line 2**

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany</td>
<td>NY</td>
<td>12207</td>
</tr>
</tbody>
</table>

**Contact Person for Program**
Colleen Breslin

**Email**
Colleen.Breslin@albanycountyny.gov

**Title**
Deputy Director

**Phone**
(518) 487 - 5200

### STSJP-RTA Program 4 Service Detailed Information

1. The amount of STSJP-RTA funds that your jurisdiction will devote to the services from this program? $ 93,681

2. Please indicate the specific zip codes this program will target. 12202, 12203, 12205, 12206, 12207, 12208, 12210, 12047, 12189

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The JRFC-girls program is an evening reporting center model, which is utilized as an alternative to placement. Enhanced community supervision for this ATP is provided by a Probation Officer who will work closely with this ATP program run by St. Anne Institute. Regular contact is coordinated with the program, family and youth to ensure the youth does not commit a juvenile offense and is not ordered for placement during the service period.

4. Does your municipality plan to replicate the program across multiple locations?  ☒ Yes  ☐ No

5. What is the projected number of youth who will receive services from this program? 35

If the STSJP-RTA Program 4 received STSJP-RTA funds in the previous STSJP-RTA PY, answer the questions below.
6. Did projected performance outcomes meet expected outcomes? □ Yes □ No □ Partially □ If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 word or less)

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.)

10. Total number of youth served by this program during the previous STSJ-P RTA PY:

11. What amount of rollover funds from the previous STSJ-P RTA PY will be spent on this program?

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<tr>
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<th>Service Detailed Information</th>
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<td>Program 5 Type:</td>
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<tr>
<td>Contact Person for Program:</td>
<td>Colleen Breslin</td>
</tr>
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<td><a href="mailto:Colleen.Breslin@albanycountyny.gov">Colleen.Breslin@albanycountyny.gov</a></td>
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<tr>
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<td>Deputy Director</td>
</tr>
<tr>
<td>Phone:</td>
<td>(518) 487 - 5200</td>
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<tr>
<td>Ext:</td>
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</table>

1. The amount of STSJ-RTA funds that your jurisdiction will devote to the services from this program? $67,371-salary; $6,000-OT

2. Please indicate the specific zip codes this program will target. 12202, 12204, 12205, 12206, 12207, 12208, 12209, 12210, 12047, 12054, 12084, 12158, 12189

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) The JCAB is a program that seeks to divert moderate and even high risk juveniles accused of an act of delinquency from Family Court, hence avoiding possible detention, adjudication and possible placement. The JCAB is based on a restorative justice model which allows for successful resolution of the case, avoiding further entry into the juvenile justice system. The volunteer Board provides support to the youth, who has 60-90 days to complete the agreed upon contract.

4. Does your municipality plan to replicate the program across multiple locations? □ Yes □ No

5. What is the projected number of youth who will receive services from this program?

If the STSJ-RTA Program 5 received STSJ-RTA funds in the previous STSJ-RTA PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes? □ Yes □ No □ Partially □ If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 word or less)

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.)

10. Total number of youth served by this program during the previous STSJ-RTA PY:

11. What amount of rollover funds from the previous STSJ-RTA PY will be spent on this program?

<table>
<thead>
<tr>
<th>STSJ-RTA Program 6</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Program 6 Name:</td>
<td>Family and Youth Incentives</td>
</tr>
<tr>
<td>Program 6 Type:</td>
<td>Indirect Services Provider</td>
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</tbody>
</table>

Page 16 of 19
Program 6 Operating Agency:
Albany County Probation

Program Mailing Address
60 South Pearl St.

<table>
<thead>
<tr>
<th>City</th>
<th>NY</th>
<th>State</th>
<th>Zip Code</th>
</tr>
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<tbody>
<tr>
<td>Albany</td>
<td></td>
<td></td>
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<thead>
<tr>
<th>Contact Person for Program</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Colleen Breslin</td>
<td><a href="mailto:Colleen.Breslin@albanycountyny.gov">Colleen.Breslin@albanycountyny.gov</a></td>
</tr>
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<table>
<thead>
<tr>
<th>Title</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Director</td>
<td>(518) 487 - 5200</td>
</tr>
</tbody>
</table>

**STSJP-RTA Program 6 Service Detailed Information**

1. The amount of STSJP-RTA funds that your jurisdiction will devote to the services from this program? $ 6,000

2. Please indicate the specific zip codes this program will target. 19203, 12203, 12205, 12206, 12207, 12208, 12210, 12047, 12189

3. How will the program be utilized to serve targeted youth in your municipality? (100 words or less) It is anticipated that these incentives will be utilized primarily at Albany County Probation Department to support the use of a Graduated Response Grid to reinforce positive youth behavior, and also to provide families and youth with stipends for participation in group meetings, focus groups, etc., and other assistance to successfully support the youth from further penetration of the juvenile justice system.

4. Does your municipality plan to replicate the program across multiple locations? Yes □ No □

5. What is the projected number of youth who will receive services from this program? 25

If the STSJP-RTA Program 6 received STSJP-RTA funds in the previous STSJP-RTA PY, answer the questions below.

6. Did projected performance outcomes meet expected outcomes? Yes □ No □ Partially □ If Yes, answer #7; If No, skip to #8; If Partially, answer #7 and #8.

7. What projected outcomes were met and how were they met? (100 word or less)

8. What performance outcomes were not met? What were the barriers to accomplishing the desired outcomes? What changes have been made to achieve desired outcomes this program year? (100 words or less)

9. What was the average length of stay (ALOS) for youth in this program? (Calculate by days.)

10. Total number of youth served by this program during the previous STSJP-RTA PY:

11. What amount of rollover funds from the previous STSJP-RTA PY will be spent on this program?

**PART III – STSJP-RTA PROGRAM ANALYSIS**

**SECTION 1 Overall Analysis**

A. Overall Analysis of Communities

Discuss and identify the neighborhoods or communities by zip codes or areas from which the highest number of Youthful Offenders (YO), Adolescent Offenders (AO), Juvenile Delinquents (JD) and Persons in Need of Supervision (PINS) enter the youth justice system, and the factors that may be contributing. The City of Albany, specifically the 12206 zip code, accounts for most of the penetration into the juvenile justice system. Contributing factors include poor/lower socio-economic neighborhoods, sub-standard housing, lack of livable wage employment, lack of vocational/apprenticeship programs and services, weakened family structures, heightened gang activity, and a juvenile justice system that has historically had a differential response to youth of color. The 12047 (Cohoes) and 12189 (Watervliet) neighborhoods also have a fair representation of youth in the juvenile justice system. While these neighborhoods are predominantly white, these are neighborhoods that have similar challenges as faced by the City of Albany including, lack of livable wage employment, lack of vocational/apprenticeship programs and services, and weakened family structures. The rise in the Opioid epidemic has also been a contributing factor to increased crimes and arrests in these neighborhoods.
B. Overall Analysis of Disparity

Please provide information indicating whether there is evidence of racial/ethnic disparity in your local system's use of detention or residential placement. Per 2019 PINS data packet, the Albany County youth population is: by sex: 51% male and 49% female; by race/ethnicity: 61% White, 19% Black, 11% Hispanic and 5% Other. Black youth accounted for 60% of PINS LDSS placements, approximately 3 times their rate in the population. Black youth accounted for 53% of PINS detention and Hispanic youth accounted for 20%, again, both exceedingly higher than their representation in the population. There was similar outcomes in PINS filings with 52% for black youth and 19% for Hispanic. While there has been a decrease in the number of PINS remands, filings, and placements, the disparity rates continue to exist as it pertains to youth of color.

Per the Albany County Juvenile Justice Profile data there were 82 JD admissions in 2018, which is a decrease of approximately 46% from the previous year. While that is a significant decrease in population, disproportionality for black youth in particular still remained relatively unchanged. In 2018, Black youth accounted for 61% of JD admissions (63% in 2017). As black youth make up 19% of the juvenile population, this is more than three times their representation in general population. For Hispanic youth, they are 9% of the juvenile population, but accounted for 15% of JD admissions. When compared with statistics for white youth who account for 62% of the juvenile population, but only accounted for 20% of JD admissions in 2018, which is a third of their population representation. For placements, black youth accounted for 53% (more than 2.5 times representation in general population), Hispanic youth 21% (more than 2x their representation), and white youth 26% (~2.5x less than their representation in the general population). As the data shows, RED continues to be a concern in the JJ system in Albany County.

If such disparity exists, describe how this STSJP plan addresses the issues of disparity. All of the STSJP programs serve youth from the City of Albany primarily and these are the youth who tend to be entering detention and placement disproportionately. Some of these programs also utilize staff who come from the communities and racial/ethnic backgrounds of the youth served. Through the work that began with JDAI and through the work that will continue to be facilitated by the Juvenile Justice Coordinator, Albany County is specifically targeting engagement of the 12206 zip code and believes with such success, there will be a positive impact on the RED issues throughout the Albany County juvenile justice system. Probation officers are also receiving training in Implicit Bias as a strategy to mitigate any biases which may be contributing to RED issues. Of interest is that per the 2010 Census data, of youth 10yrs to 14yrs in the City of Albany, approximately 52% were black and 19% white. This racial breakdown is quite different from the overall County racial and ethnic population. Racial and Ethic Disparities still exist at each point of the juvenile justice system and all stakeholders are committed to addressing such through collaborative data-driven decision-making as well as programming.

SECTION 2

PERFORMANCE OUTCOMES

For current program year, provide the projected performance outcomes for all of your proposed services and programs. Be sure to include an estimate of the anticipated reductions in detention utilization and residential placements. (250 words or less)

Juvenile Accountability Board--40 youth will be served, diverting 75% of such youth from Family Court and 95% from re-offending.

Juvenile Reporting & Family Centers--Probation Officers (girls and boys) ATD--95 youth in total will be served by 2 Probation Officers; during the pendency of their case 95% of youth will return to Court for all appearances, 80% will not commit a further offense, and 90% will not enter detention or placement.

Family Assessment Intervention Services--45 youth will be served; during the pendency of their case, 100% of youth will return for all Court appearances, 90% will not recidivate, and 90% will not enter detention.

Reintegration Services--85% of youth from the City of Albany referred will be engaged within 24 business hours, 90% of youth will not recidivate, enter detention and/or re-enter placement within 6 months of discharge, and 90% of youth will not re-enter placement within 1 year of discharge.

SECTION 3

COLLABORATION SECTION
As per STSJP legislation, collaboration is required. Please describe your municipality’s activities in developing this year's STSJP plan in collaboration with local agencies responsible for probation, law enforcement, detention, diversion, social services, courts, services providers, schools, and youth development programs. The partners of our local juvenile justice collaborative met to review the requirements of the STSJP Plan and to provide input as to dat, outcomes, programs, and services. Person of this team included Albany County Probation, Center for Human Services Research, JDAI Coordinator, Lasalle, Youth LIFE Support, and the Department for Children, Youth, and families. Throughout the course of the year, other partners have engaged in dialogue that informed the development of the plan. These partners include the following stakeholders: community members, community service providers, Detention providers, Family Court Judges, Law Enforcement, Albany City School District, Peer Advocates, Youth Bureau, mental health providers, and substance abuse providers. Once approved, the plan will be shared with all Juvenile Justice stakeholders.

SECTION 4 COOPERATIVE APPLICATIONS SUBMITTED JOINTLY BY TWO OR MORE COUNTIES

(Complete this section only if this is a joint application.)

Two or more eligible local jurisdictions (counties) may join together to establish, operate and maintain Supervision and treatment services for juvenile programs, and may enter into agreements in connection therewith. Counties submitting such applications must provide the following information:

1. Describe the provisions for the proportionate cost to be borne by each county:

2. Describe how personnel will be compensated across and between counties in the cooperative:

3. If a single fiscal officer will be the custodian of the funds made available for STSJP, please provide the officer’s name and contact information:

PART IV – PLAN APPROVAL

SECTION 1 APPROVAL OF THE CHIEF EXECUTIVE OFFICER

As STSJP Lead for Albany County municipality, I certify that the CEO County Executive Daniel P. McCoy has reviewed and approved the 2019 STSJP plan.

Date: 08 / 19 / 2019 User ID: ggeohagen

Print name: Gail Geohagen-Pratt

SECTION 2 APPROVAL OF THE OCFS PROGRAM LEAD

As OCFS STSJP reviewer, I certify that I approve of this STSJP plan for municipality, for 20 .

Date: / / User ID:

Print name:
**PINS Technical Assistance Funding Plan**

Albany County will be issuing an RFP for a Parent Engagement Specialist (PES) to be funded through STSJP. The goal of having the PES is to have someone who has gained a unique set of skills and knowledge based on their personal experience in advocating for their own child (ren) who have been involved in one or more formal service systems. The PES will assist families by engaging them and offering empathy, support, encouragement, information and advocacy as to what they should expect from service providers within the juvenile justice system. The PES would be co-located at Albany County Probation and would focus on PINS-runaway petitions as well as working with the schools to mitigate PINS-truancy filings.

As a complement to the PES, Albany proposes to utilize the one-time allocation of $35,700 in STSJP for PY 10-1-19 to 9-9-20 to fund a pilot program to hire a per diem Peer Advocate trained in Mediation services to work in conjunction with the PES. The PES’s primary role is to support the adult and the Peer Advocate’s primary role would be to support the youth. Oftentimes, communication breakdown is a root cause contributing to youth leaving home and caretaker’s subsequently filing a PINS-Runaway. The goal would be to have the PES and Peer Advocate work in partnership to facilitate communication between the parent and youth. Recognizing that when we’re at this point, both the parent and youth are often entrenched in their respective positions and are resistant to finding a middle ground. As such, there is a need to have persons who are skilled in mediation resolution to help facilitate re-opening the lines of communication between the parent and youth to identify viable resolutions. Utilizing the research component of the STSJP funding, Albany would track the youth outcomes from the pilot year to the existing juvenile justice data analysis work to compare what impact the addition of this program had on the number of PINS-runaway complaints and petitions that are successfully diverted versus previous years.

In Albany County, PINS-Runaways are a driving factor in the number of PINS youth placed. Albany believes this a proactive strategy to address this concerns and be responsive to the impending changes in PINS legislation as of 1-1-20.
October 29, 2019

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action for permission to receive a one-time allocation for Persons in Need of Supervision (PINS) Enhanced Funding from NYS OCFS, under the Supervision and Treatment Services for Juvenile Program (STSJ) plan. The total funding allocation is $35,700 for the term of October 1, 2019 – September 30, 2020.

Albany proposes to utilize the one-time allocation to fund a pilot program to hire a per diem Peer Advocate trained in Mediation services to work in conjunction with a Parent Engagement Specialist (PES). The PES’s primary role is to support the adult and the Peer Advocate’s primary role would be to support the youth.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-7792.

Sincerely,

[Signature]
Gail Gehagen-Pratt
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description: Req Contract Authorization for Information Services
Contract Authorization with OCFS for a one-time allocation for Persons in Need of Supervision (PINS)
Enhanced Funding under the Supervision and Treatment Services for Juvenile Program

Date: October 28, 2019
Submitted By: Scott McNelis
Department: Children, Youth and Families
Title: Contract Administrator
Phone: 7306
Department Rep.
Attending Meeting: Gail Geohagen, Commissioner

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed)

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an Item:

Submission Date Deadline: Click or tap here to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☒ Other: (state if not listed)

Contract for State OCFS Funding Allocation

Contract Terms/Conditions:
Party (Name/address):
Office of Children and Family Services
52 Washington Street
Rensselaer, NY 12144

Additional Parties (Names.addresses):

Amount.Raise Schedule.Fee: $35,700
Scope of Services:
Persons in Need of Supervision (PINS) Services

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS
Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority:

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☒ No ☐
County Budget Accounts:
Revenue Account and Line: AA6071 03670
Revenue Amount: $22,134
Appropriation Account and Line: AA6071 44046
Appropriation Amount: $35,700

Source of Funding - (Percentages)
Federal: Click or tap here to enter text
State: 62%
County: 38%
Local: Click or tap here to enter text

Term
Term: (Start and end date) 10/01/19 - 9/30/20
Length of Contract: 12 Months

Impact on Pending Litigation Yes ☐ No ☒
If yes, explain: Click or tap here to enter text

Previous requests for Identical or Similar Action:
Resolution/Law Number: 18-109, 17-318, 16-325, 15-264, 15-62, 14-124
Date of Adoption: 3/12/18, 8/14/17, 8/8/16, 7/13/15, 2/9/15, 4/14/14

Justification: (state briefly why legislative action is requested)
Please see attached
Department for Children, Youth and Families

Backup Material for Authorization to Accept Funding from the NYS Office of Children and Family Services for a one-time allocation for Persons in Need of Supervision (PINS) Enhanced Funding under the Supervision and Treatment Services for Juveniles Program Plan (STSJP)

The Department respectfully requests contract administration approval to receive a one-time allocation for Persons in Need of Supervision (PINS) Enhanced Funding from NYS OCFS under the Supervision and Treatment Services for Juvenile Program (STSJP) plan. The total funding allocation is $35,700 for the term of October 1, 2019 – September 30, 2020.

The passage of New York’s historic Raise the Age law in 2017 also included substantial changes to the state’s statute pertaining to Persons in Need of Supervision (PINS). These changes will take effect on January 1, 2020. Notably, as of January 1, 2020, detention of PINS youth will no longer be allowed and counties will bear the costs of all pre- and post-dispositional placement in foster care, net of any eligible federal dollars.

For a select number of counties whose data reflects a higher dependency on either, or both, detention or placement of PINS youth, OCFS is committed to offering technical assistance and support to help prepare for the coming changes prior to January, 2020. OCFS is offering Albany county a one-time additional allocation of $35,700 in Supervision and Treatment Services Juveniles Program (STSJP) for the program year of October 1, 2019-September 30, 2020. The existing 38% local match remains a requirement for this additional funding.

Albany proposes to utilize the one-time allocation to fund a pilot program to hire a per diem Peer Advocate trained in Mediation services to work in conjunction with a Parent Engagement Specialist (PES). The PES’s primary role is to support the adult and the Peer Advocate’s primary role would be to support the youth. Oftentimes, communication breakdown is a root cause contributing to youth leaving home and caretaker’s subsequently filing a PINS-Runaway. The goal would be to have the PES and Peer Advocate work in partnership to facilitate communication between the parent and youth. Recognizing that when we’re at this point, both the parent and youth are often entrenched in their respective positions and are resistant to finding a middle ground. As such, there is a need to have persons who are skilled in mediation resolution to help facilitate re-opening the lines of communication between the parent and youth to identify viable resolutions. Utilizing the research component of the STSJP funding, Albany would track the youth outcomes from the pilot year to the existing juvenile justice data analysis work to compare what impact the addition of this program had on the number of PINS-runaway complaints and petitions that are successfully diverted versus previous years.

In Albany County, PINS-Runaways are a driving factor in the number of PINS youth placed. Albany believes this a proactive strategy to address this concerns and be responsive to the impending changes in PINS legislation as of 1-1-20.
Dear County Executive,

This letter is an update on the changes to the Supervision and Treatment Services for Juveniles Program (STSJP) for the upcoming program year, October 1, 2019-September 30, 2020. It provides information on obtaining STSJP funding, maximum STSJP allocations for each municipality, detention allocations, and instructions for requesting to roll over funds from the current program year.

I. Background

STSJP funds are used to provide local services intended to divert the following types of youth from placement in detention or residential care:

- Youth who are at risk of becoming, alleged to be, or adjudicated as Juvenile Delinquents (JDs), both non-Raise the Age (RTA) JDs and RTA JDs
- Youth who are at risk of becoming, alleged to be, or adjudicated as Persons in Need of Supervision (PINS)
- Youth who are alleged to be or convicted as Juvenile Offenders (JOs), Adolescent Offenders (AOs) or Youthful Offenders (YOs)

As set forth in Section 529-b of the New York Executive Law, any municipality wishing to provide services or expenditures with STSJP funds must first submit an annual STSJP plan to the New York State Office of Children and Family Services (OCFS) for approval. Upon that approval, the municipality will receive up to 62 percent state reimbursement of the cost of the approved services and expenditures, up to the municipality's allocation cap, which is set through an allocation methodology determined by OCFS. A municipality that wishes to provide additional STSJP services may also choose to shift part of its detention allocation to be used for STSJP.

II. What's New This Year

A. PINS Reform

Part K of Chapter 56 of the Laws of 2019 (S1506-C/A2006-C) bill for Education, Labor and Family Assistance (ELFA) (L. 2019, ch. 56, Part K) amended Executive Law § 529-b, effective January 1, 2020, to allow STSJP programming eligibility for youth at risk of becoming PINS. This is an expansion from youth who previously had to have been alleged to be or adjudicated as PINS.

As of January 1, 2020, youth alleged or adjudicated to be PINS will no longer be admissible to any detention facility. Youth alleged or adjudicated to be PINS may be placed in foster care. However, there will be no state reimbursement for costs associated with foster care placement for PINS youth placed on or after January 1, 2020.

STSJP programming is expanded to include Family Support Services Programs (FSSP) within the STSJP continuum of services. FSSP will be added to the list of program types for the 2019-2020 STSJP plan. Municipalities may choose to utilize STSJP money to fund FSSP, and may do so collectively for a regional response.
B. Raise the Age Legislation

As a reminder, on October 1, 2019, RTA will phase in youth who were 17 at the time they were alleged to have committed an offense as JDS or AOs. In response to RTA, STSJP programming eligibility was expanded to the following categories of youth in New York State:

- Alleged or convicted AOs
- Alleged or convicted YOs

OCFS encourages municipalities to consider the expansion of these target populations and its impact on current programming.

As with other expenditures attendant to RTA, local governments looking to create new or expand existing STSJP programs to serve RTA youth must include any new anticipated STSJP costs in the municipality's RTA plan, and denote such as STSJP-RTA. Such requests will be reviewed in the context of the entirety of the municipality's plan and on a case-by-case basis to determine if they are eligible for 100 percent state reimbursement.

NOTE: We are using STSJP-RTA as a distinction from current or typical STSJP funds as the STSJP-RTA will not be claimed against a county's base STSJP allocation.

C. Data Collection

OCFS has refined the data collection forms and requirements. STSJP-RTA allocations and expenditures have been broken out and tracked separately for PY 2018-2019. This will continue into program year 2019-2020. Additionally, OCFS is including sexual orientation, gender identity and expression (SOGIE) data points for PY 2019-2020. Further guidance on this will be forthcoming.

III. Summary of the STSJP Process for Program Year 2019-2020

A. Period of Performance

The STSJP program year for 2019-2020 is October 1, 2019, to September 30, 2020.

B. Detention Shift

Municipalities may continue to shift funding from their 2019 detention allocations to enhance their STSJP funds at any time in the program year. Any detention funding shifted to STSJP may be reimbursed at the 62 percent state reimbursement rate for eligible STSJP services or expenditures. If a municipality shifts detention funding to enhance its STSJP allocation after the 2019-2020 plan has been approved, a written request on letterhead must be submitted requesting approval to shift the funds with an explanation of what the additional funding will cover. The municipality must also amend its approved plan to include the enhanced funding amount. The plan must detail how those funds will be used by the municipality. Please note, all requests to shift detention allocation to STSJP allocation for PY 2019-2020 must be submitted to the STSJP mailbox by June 30, 2020.

C. STSJP Plan - Continuum of Service Domains

STSJP programs fall within a domain that aligns with a key decision point in the youth justice system. This continuum is an outcome-based approach to providing services to youth and families. When developing STSJP plans, municipalities should consider programs that best meet the needs of the youth and families involved in their youth justice system, and target any areas where there are racial, ethnic, economic, and/or gender disparities. Please consult the detention and placement data provided by OCFS in this announcement and the county profile data available on the New York State Division of Criminal Justice Services website to aid STSJP plan development. Below is a summary of the six
domains. (Please note that FSSP has been added as an additional domain on the youth justice continuum.)

- **Family Support Services (FSS):** Programs that seek to provide prevention and intervention services to families and youth who are at risk of becoming PINS. Please note that programs that focus solely on addressing truancy will not be considered a part of the STSJP youth justice continuum. Examples: family mediation services and respite care.

- **Prevention (P):** Programs that serve youth with no juvenile justice involvement but have characteristics that place them at risk for juvenile justice contact. These programs utilize prosocial activities that engage at-risk youth to lower the risk of involvement in juvenile delinquency. Examples: Boys and Girls Club, YMCA/YWCA, and mentoring or other youth development activities.

- **Early Intervention (EI):** Programs that utilize prosocial activities in a targeted strategy to engage youth at risk of becoming, or alleged to be, a JD or PINS, to prevent further involvement in the youth justice system. A youth who is on JD Intake or PINS Diversion would be a good candidate for this service type.

- **Alternatives to Detention (ATD):** Programs that are intended to reduce the reliance on secure and non-secure detention for youth charged as JDs, JOs, and AOs who would otherwise be in detention if not for this program. They are predispositional programs that increase supervision in the community to help ensure that youth return to court and remain crime free until the disposition of their case. The program service period is limited to the court case processing time frames. Examples: specialized community supervision, temporary respite care, calling services to remind youth to return to court, and electronic monitoring programs.

- **Alternatives to Placement (ATP):** Programs that serve adjudicated youth who would otherwise be placed in a residential facility, but for programs that can maintain youth safely in the community. These can be used for youth adjudicated as PINS, JDs, and JOs. These programs target and address known criminogenic risk and identified needs. Examples: evidence-based cognitive behavioral interventions, prosocial activities that target youth with leisure time/peer group concerns, navigators/credible messengers/mentors, and substance abuse supports.

- **Aftercare/Reentry Programming:** Programs that support youth’s reentry and reintegration back into the community once released from residential placement, and programs that reduce length of stay in residential placement. Examples: vocational or educational support programs, prosocial activities for positive leisure time/building alternative choices, mentors/credible messengers/navigators, housing supports, and obtaining legal ID.

IV. **2019–2020 State Budget Allocation for STSJP**

The 2019-20 allocation for STSJP is $8,376,000. **Attachment A** provides a list of each county’s STSJP allocation for this program year.

The detention allocation remains at $76,160,000. The detention allocation list is attached to this letter as **Attachment B**.

These lists will also be posted on the OCFS website at: [http://ocfs.ny.gov/main/ji_reform/](http://ocfs.ny.gov/main/ji_reform/).

V. **Waiver Application for Rollover of Unused STSJP PY 2018-19 Funds to PY 2019-2020**

Municipalities that have not spent and do not plan to spend their full 2018–2019 STSJP allocation will be able to apply to OCFS to roll over any portion of the unspent amount. **Please note, municipalities cannot roll over money that was previously rolled over.** The requested funds would be available for use in the 2019-2020 plan year only. Rollover waivers will only be approved for those municipalities that have claimed through the third quarter for PY 2018-2019 and can confirm their fourth quarter projected claims.
Municipalities must complete and submit the Request for a Rollover Waiver for 2019–2020 STSJP Program Year, see Attachment C, via email to stsjp@ocfs.ny.gov on or before August 7, 2019. Please use the words STSJP Request for Request for Rollover to 2019–2020 – (Name of Municipality) in the “Subject” field.

VI. Submitting the STSJP Plan for Program Year October 1, 2019–September 30, 2020

Below are the instructions for completing the STSJP plan for the upcoming program year:

A. General Requirements

A municipality that wishes to use its STSJP allocation to provide programs and services to prevent the detention and placement of youth must submit an STSJP annual plan for OCFS approval. The chief executive officer of a municipality that wishes to participate in STSJP must designate a lead agency for the purposes of planning and administering services provided under the program.

Executive Law section 529-b requires that participating municipalities engage in a collaborative effort to support the successful planning and administration of STSJP-funded programs. The STSJP plan must be developed in collaboration with the local social services districts, departments of probation, youth bureaus, local law enforcement, as well as with courts, service providers, schools, and youth development programs.

B. Developing and Submitting the STSJP Annual Plan for Program Year 2019–2020

Information about STSJP and the application process can be found on the OCFS website at: http://ocfs.ny.gov/main/jj_reform/. There you will find guidelines and instructions for completing STSJP annual plans. The OCFS-2121 form is enclosed with this letter, see Attachment D.

Once your municipality has determined its PY 2019-2020 spending plan, including any rollover funds, if known, from PY 2018-2019, your municipality’s STSJP lead, or the lead’s representative, can begin to enter the appropriate information into the OCFS-2121 form.

Annual plans for the 2019–2020 STSJP program year must be submitted on or before August 19, 2019. Municipalities must submit STSJP plans to the STSJP mailbox at stsjp@ocfs.ny.gov, using the phrase STSJP 2019-2020 Annual Plan – Municipality Name in the “Subject” line. If the plan is not approved by OCFS, the municipality will have an opportunity to amend it. OCFS will notify the municipality when the plan is approved and will post the plan on the OCFS website.

VII. STSJP Plan Submissions and Raise the Age

The 2019-2020 STSJP plan includes a separate section for STSJP RTA programming. As with all other expenditures attendant to RTA, any new anticipated STSJP RTA costs must be approved in the municipality’s RTA plan as STSJP services. Failure to do so will lead to non-approval by OCFS of the additional RTA services.

VIII. Contacts

All questions related to STSJP (technical issues, program requirements, waivers, rollovers and transition extensions) must be sent via email to the STSJP mailbox at stsjp@ocfs.ny.gov. STSJP leads may also contact Geneva Hilliard at (518) 486-1819 or Lynn Tubbs at (518) 473-9118, to request technical assistance.
OCFS looks forward to your municipality’s participation in STSJP this year, and we stand ready to assist you in your efforts.

Sincerely,

[Signature]

Nina Aledort, PhD
Deputy Commissioner
Division of Youth Development and Partnerships for Success
Office of Children and Family Services

cc: Derek Holtzclaw, OCFS Deputy Commissioner for Administration
    Lynn Tubbs, Director of Cross Systems Supports, YDAPS
    OCFS Child Welfare and Community Services Regional Office Directors
    County STSJP Leads