September 13, 2019

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairman Joyce:

We are requesting permission to accept the New York State Division of Homeland Security and Emergency Services (DHSES) FY2018 Cyber Security Grant for a total of $28,950. This grant will allow purchase of enhanced cyber security software and support for Albany County. The Department of Information Services has identified software that would provide a firewall for purposes of segmentation.

A cyber security gap exists with the existence of sharing internal connections with non-county agencies through traditional routing and switching. An internal firewall would allow segmentation of the county network from these agencies. Currently, in the event of a disruption that could result in the loss of data, the county would disconnect the services of non-county agencies through switching commands. Effected assets are quarantined and users access are disabled. A robust firewall would allow segments to pass only required traffic by IP Address and port, traffic would also be monitored for vulnerabilities using subscription based IPS and antivirus as part of the enterprise firewall.

If you should have any questions, please do not hesitate to contact me.

Sincerely

Daniel P. McCoy
Albany County Executive

cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauro, Minority Leader
Kevin Cannizzaro, Acting Majority Counsel
Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Authorization to Accept NYS Homeland Security Cyber Security Grant

Date: 9/13/2019
Submitted By: Michael Lalli
Department: County Executive’s Office
Title: Senior Policy Analyst
Phone: 518-447-7040
Department Rep.: Michael Lalli
Attending Meeting: Michael Lalli

Purpose of Request:
☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☒ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
File #: TMP-1139, Version: 1

Revenue

Increase Account/Line No.: $28,950; A9 1680 22050
Source of Funds: NYS Department of Homeland Security
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☒ Grant

Choose an item.
Submission Date Deadline n/a
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
NYS Division of Homeland Security and Emergency Services (DHSES)
1220 Washington Avenue
State Office Campus, Building 7A Suite 710
Albany, NY 12242

Additional Parties (Names/addresses): Click or tap here to enter text.

Amount/Raise Schedule/Fee: $28,950.00
Scope of Services:
The purchase and installation of a Palo Alto Firewall for purposes of segmentation

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☐
If Mandated Cite Authority: Click or tap here to enter text.
File #: TMP-1139, Version: 1

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:
Revenue Account and Line: A9 1680 22050
Revenue Amount: $28,950.00

Appropriation Account and Line: A3 1680 03306
Appropriation Amount: $28,950.00

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: 100%
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 10/1/2019 - 9/31/2021
Length of Contract: 2 Years

Impact on Pending Litigation
If yes, explain: Yes ☐ No ☒
Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: 270
Date of Adoption: 2019

Justification: (state briefly why legislative action is requested)
This grant will allow the purchase and installation of a Palo Alto Firewall for purposes of segmentation. Segments will include non-County entities connected to Albany County such as the City of Albany and other police agencies. We would also segment County entities such as our Disaster Recovery network and the Board of Elections.
September 10, 2019

The Honorable Daniel P. McCoy
Albany County Executive
Harold L. Joyce Albany County Office Building
112 State Street, Room 900
Albany, NY 12207

Dear Mr. McCoy:

I am pleased to announce that Albany County has been awarded $28,950 in federal funding under the FY2018 Cyber Security Grant Program. Funding for this initiative is provided by the U.S. Department of Homeland Security's (DHS) State Homeland Security Grant Program (SHSP) and is administered by the New York State Division of Homeland Security and Emergency Services (DHSES). The performance period for this award is October 1, 2019 through August 31, 2021.

As outlined in your application, this funding is provided to enhance and sustain your jurisdiction's cyber security posture as well as ensure that your information systems are secured and protected from cyber incidents through equipment, training, exercise, and planning projects.

Additionally, all capabilities developed through federal FY2018 SHSP funding are required to be deployable regionally and nationally per the Federal guidelines. All funding through this grant program is subject to both New York State and federal guidelines and regulations.

In order to ensure these funds are made available as quickly as possible, a representative from the Grants Program Administration Unit of DHSES will be reaching out to your grant point of contact. If you have any questions about this program, please contact my Director of Grants Program Administration, Shelley Wahrlich, at (518) 402-2123.

Congratulations on your award and I look forward to working with you to administer this program.

Sincerely,

Patrick A. Murphy
Commissioner

cc: Michael Lalli, Policy Analyst, Albany County
<table>
<thead>
<tr>
<th>ACCOUNT NO.</th>
<th>RESOLUTION DESCRIPTION</th>
<th>ORIGINAL BUDGET</th>
<th>INCREASE</th>
<th>DECREASE</th>
<th>REVISED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>A9 1680</td>
<td>Computer Equipment and Licensing</td>
<td>$28,950.00</td>
<td></td>
<td></td>
<td>$28,950.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL APPROPRIATIONS</td>
<td>$28,950.00</td>
<td>$0.00</td>
<td></td>
<td>$28,950.00</td>
</tr>
<tr>
<td>A3 1680</td>
<td>Homeland Security</td>
<td></td>
<td></td>
<td>$28,950.00</td>
<td>$28,950.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL ESTIMATED REVENUES</td>
<td></td>
<td></td>
<td>$28,950.00</td>
<td>$28,950.00</td>
</tr>
<tr>
<td></td>
<td>GRAND TOTALS</td>
<td>$28,950.00</td>
<td>$28,950.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
October 5, 2019

Honorable Andrew Joyce  
Legislative Clerk’s Office  
112 State Street, Room 710  
Albany, New York 12207

Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow Albany County to enter into a contract with the New York State STOP-DWI Foundation, Inc., as a recipient of a 2020 STOP-DWI Statewide Crackdown High Visibility Enforcement grant.

The grant award is for $30,000.00. These funds will be divided among twelve Albany County law enforcement agencies. The fund are strictly to be used for eight High Visibility Crackdown Enforcement Periods previously determined by the New York State STOP-DWI Association and the New York State Governor’s Traffic Safety Committee.

Should there be any questions, do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.  
SHERIFF

Att.

cc: Hon. Daniel P. McCoy, County Executive  
Hon. Paul Miller, Public Safety Chairman  
Hon. Wanda Willingham, Audit & Finance Committee  
Kevin Cannizzaro, Esq., Majority Counsel  
Hon. Arnis Zilgme, Esq., Minority Leader

509
REQUEST FOR LEGISLATIVE ACTION

DATE: OCTOBER 3, 2019

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D APPLE SR
TELEPHONE: 518-447-5440

DEPT. REPRESENTATIVE ATTENDING
COMMITTEE MEETING: CRAIG D APPLE SR

PURPOSE OF REQUEST:
ADOPTION OF LOCAL LAW
AMENDMENT OF PRIOR LEGISLATION
APPROVAL/ADOPTION OF PLAN/PROCEDURE
BOND APPROVAL
BUDGET AMENDMENT (SEE BELOW)
CONTRACT AUTHORIZATION (SEE BELOW) X
ENVIRONMENTAL IMPACT
HOME RULE REQUEST
PROPERTY CONVEYANCE
OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE) X

AUTHORIZING AN AGREEMENT WITH THE NYS STOP-DWI FDN REGARDING NYS HIGHWAY TO ACCEPT $30,000 IN FUNDING FOR OUR STOP DWI PROGRAM.

CONCERNING BUDGET AMENDMENTS
STATE THE FOLLOWING:
INCREASE ACCOUNT/LINE NO.
SOURCE OF FUNDS:
TITLE CHANGE:

CONCERNING CONTRACT AUTHORIZATION,
STATE THE FOLLOWING:
TYPE OF CONTRACT
CHANGE ORDER/CONTRACT AMENDMENT
PURCHASE (EQUIPMENT/ SUPPLIES)
LEASE (EQUIPMENT/SUPPLIES)
REQUIREMENTS
PROFESSIONAL SERVICES
EDUCATIONAL/TRAINING
GRANT: NEW X
RENEWAL
SUBMISSION DEADLINE DATE
SETTLEMENT OF A CLAIM
RELEASE OF LIABILITY
OTHER: (STATE BRIEFLY)
CONCERNING CONTRACT AUTHORIZATION (CONTD)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: PARTY (NAME/ADDRESS):

REGINALD CROWLEY - CHAIRPERSON
NYS STOP DWI FOUNDATION
1170 PHOENIX AVE.
SCHENECTADY, NY 12308

AMOUNT/RATE SCHEDULE/ FEE:
$ 30,000.00

TERM: 10/01/2019 - 9/30/2020

SCOPE OF SERVICES: STOP DWI CRACKDOWN HIGH VISIBILITY ENFORCEMENT

CONTRACT FUNDING: 2020 BUDGET

ANTICIPATED IN CURRENT BUDGET: YES X NO
FUNDING SOURCE: NYS STOP DWI FOUNDATION

COUNTY BUDGET ACCOUNTS:
REVENUE: A93189.03327
APPROPRIATION: A93189.4046

CONCERNING ALL REQUESTS:
MANDATED PROGRAM/ SERVICE: YES NO X
IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES X NO
IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)
FEDERAL 0%
STATE 100%
COUNTY 0%

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:
RESOLUTION/LAW NUMBER:
DATE OF ADOPTION:

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)
TO ACCEPT FUNDING ($ 30,000) THRU THE NYS STOP- DWI FOUNDATION FOR 2019/2020
STOP DWI CRACKDOWN ENFORCEMENT EFFORTS.
MONEY WILL BE USED TO REIMBURSE PARTICIPATING ALBANY COUNTY LAW ENFORCEMENT AGENCIES FOR DWI SATURATION PATROLS.
BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR
TITLE: SHERIFF
October 2, 2019

Craig Apple, Albany County STOP-DWI
Via email

Please accept this letter as official notification of a Crackdown Enforcement award in the amount of $30,000 for use in your county. Initial each line below, sign the bottom and scan back a copy of this letter. This will serve as your acceptance of these funds. Failure to return this form will result in non-reimbursement. Let me know if you have any questions.

- The funds listed above will be utilized for Enforcement Overtime during the following crackdown dates only (unless permission has been granted for alternate dates).

HALLOWEEN: October 31 - November 3, 2019
THANKSGIVING: November 27 – December 1, 2019
HOLIDAY SEASON (NATIONAL): December 11 - January 1, 2020
SUPER BOWL: January 31 - February 3, 2020
ST. PATRICK’S DAY: March 13 - 18, 2020
(and/or any parade day in your community- with prior approval)

MEMORIAL DAY: May 22 - 26, 2020
JULY 4TH: July 3 - 6, 2020
LABOR DAY (NATIONAL): August 19 - September 7, 2020

- All enforcement details (sobriety checkpoints and/or roving patrols) will be multi-agency details.

- If circumstances result in only one agency participating in any crackdown, an email will be sent to Pam Aini, Grant Administrator, describing the reasoning for only one agency participating.

- All Crackdown efforts will be ‘high visibility’ and advertised in your county.

- All PS-1’s and activity sheets will be submitted to Pam Aini, Grant Administrator within 45 days of each Crackdown with the exception of the Labor Day Crackdown and that paperwork must be submitted by September 30th due to grant end date. Paperwork submitted after 45 days (or 9/30 for Labor Day) shall not be considered for reimbursement.

My signature here shall serve as acceptance of the grant detailed above and my initials above serve as acknowledgement of the items I am responsible for.

Craig Apple, Albany County STOP-DWI Coordinator

Reginald Crowley, Chairperson
STOP-DWI Foundation, Inc.

Reggie Crowley (Columbia) – Chairperson
Leslie Berger (Rockland) – Vice-Chairperson
John Sullivan (Erie) – Secretary
John Winchell (Washington) – Treasurer

BOARD OF DIRECTORS: Craig Cherry (Orange), Lloyd Hoskins (Cayuga), Matt Landers (Genesee), Deborah Stitt (Ulster), Chris Marion (Broome)
New York State STOP-DWI
Enforcement Crackdowns 2019-2020

HALLOWEEN: October 31 - November 3, 2019
THANKSGIVING: November 27 – December 1, 2019
HOLIDAY SEASON (NATIONAL): December 11 - January 1, 2020
SUPER BOWL: January 31 - February 3, 2020
ST. PATRICK'S DAY: March 13 - 18, 2020
MEMORIAL DAY: May 22 - 26, 2020
JULY 4TH: July 3 - 6, 2020
LABOR DAY (NATIONAL): August 19 - September 7, 2020
October 21, 2019

Honorable Andrew Joyce  
Legislative Clerk’s Office  
112 State Street, Room 710  
Albany, New York 12207

Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff’s Office to approve the attached sublease agreement between the County of Albany and New Cingular Wireless PCS, LLC for wireless communications operations at 28 Jansen Lane in the Town of Berne, NY. The subcontract coincides with proposed Resolution No. 92 which calls for an initial term of 5 years followed by four automatic 5 year renewal periods.

The proposal does not require any funding from the County of Albany.

Should there be any questions, do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.  
Sheriff

Att.

cc: Hon. Daniel P. McCoy, County Executive  
Hon. Paul Miller, Public Safety Chairman  
Hon. Wanda Willingham, Audit & Finance Committee  
Kevin Cannizzaro, Esq., Majority Counsel  
Hon. Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

DATE: OCTOBER 21, 2019

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D APPLE SR
TELEPHONE: 487-5440

PURPOSE OF REQUEST:
ADOPTION OF LOCAL LAW
AMENDMENT OF PRIOR LEGISLATION
APPROVAL/ADOPTION OF PLAN/PROCEDURE
BOND APPROVAL
BUDGET AMENDMENT (SEE BELOW)
CONTRACT AUTHORIZATION (SEE BELOW)
ENVIRONMENTAL IMPACT
HOME RULE REQUEST
PROPERTY CONVEYANCE
OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE) X

APPROVAL OF A SUBLEASE BETWEEN THE COUNTY OF ALBANY AND CINGULAR WIRELESS
PCS, LLC OF ATLANTA GA. TO ALLOW CINGULAR WIRELESS USE OF OUR CELL TOWER
LOCATED AT 28 JANSEN LANE IN BERNE, NY

CONCERNING BUDGET AMENDMENTS
STATE, THE FOLLOWING
INCREASE ACCOUNT/LINE NO.
SOURCE OF FUNDS:
TITLE CHANGE:

CONCERNING CONTRACT AUTHORIZATION,
STATE THE FOLLOWING:
TYPE OF CONTRACT
CHANGE ORDER/CONTRACT AMENDMENT
PURCHASE (EQUIPMENT/SUPPLIES)
LEASE (EQUIPMENT/SUPPLIES)
REQUIREMENTS
PROFESSIONAL SERVICES
EDUCATIONAL/TRAINING
GRANT:
NEW
RENEWAL
SUBMISSION DEADLINE DATE
SETTLEMENT OF A CLAIM
RELEASE OF LIABILITY
OTHER: (STATE BRIEFLY)

CONCERNING CONTRACT AUTHORIZATION (CONT'D)
STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: PARTY (NAME/ADDRESS):

CINGULAR WIRELESS PCS, LLC
1025 LENOX PARK BLVD, NE 3RD FLOOR
ATLANTA, GA 30319

AMOUNT/RATE SCHEDULE/FEES:
$15,000 PER YEAR FOR 5 YEARS, WITH FOUR FIVE-YEAR RENEWABLE TERMS
ALSO, RENT SHALL ESCALATE BY 7.5% FOLLOWING THE EXPIRATION OF
THE INITIAL TERM AND EACH RENEWABLE TERM.
TERM: 5 YEAR TERM FOLLOWED BY FOUR AUTOMATIC
FIVE-YEAR RENEWALS.
SCOPE OF SERVICES: THE LESSEE SHALL HAVE USE OF THE TOWER
LOCATED AT 28 JANSEN ROAD IN BERNE, NY

CONTRACT FUNDING:
ANTICIPATED IN CURRENT BUDGET: YES ________ NO ________ X

COUNTY BUDGET ACCOUNTS:
REVENUE: 

APPROPRIATION: 

BOND/RES. NO. & DATE OF ADOPTION: 

CONCERNING ALL REQUESTS:
MANDATED PROGRAM/SERVICE: YES ________ NO ________ X
IF MANDATED CITE: AUTHORITY
ANTICIPATED IN CURRENT ADOPTED BUDGET: YES ________ X ________ NO ________
IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:
A13020.01140 - E911

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)
FEDERAL 
STATE 
COUNTY 100% E911 SURCHARGE FUNDING
TERM/LENGTH OF FUNDING

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:
RESOLUTION/LAW NUMBER: 92 OF 2019
DATE OF ADOPTION: 3/11/2019

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR
TITLE: SHERIFF
July 31, 2019

Jody V. Jansen
28 Jansen Lane
Berne, New York 12023

Reference is made to the Ground Lease Agreement (the “Agreement”) dated June 18, 2015 between Albany County (“Lessee”) and Jody V. Jansen (“Lessor”).

Pursuant to our recent discussions, this letter will acknowledge Lessor’s consent to the proposed Sublease Agreement between New Cingular Wireless PCS, LLC and Lessee for space on Lessee’s tower.

Sincerely,

ALBANY COUNTY

By ________________________________
Daniel P. McCoy, County Executive

Acknowledged and Agreed to:

______________________________
Jody V. Jansen
SUBLEASE AGREEMENT

THIS SUBLEASE AGREEMENT is made as of the date of the final signature below, by and between the COUNTY OF ALBANY, NEW YORK having its principal office located at the Albany County Office Building, 112 State Street, Albany, New York 12207 ("LESSOR") and NEW CINGULAR WIRELESS PCS, LLC, a Delaware limited liability company having its principal place of business at 1025 Lenox Park Blvd. NE, 3rd Floor, Atlanta, GA 30319 ("LESSEE").

Definitions.

"Access" means that LESSEE and its employees, agents, and subcontractors, will have twenty-four (24) hour per day, seven (7) day per week pedestrian and vehicular access to the Premises.

"Additional RAD Center" means any area on a horizontal plane, extending in all directions from the Tower, that is perpendicular to any portion of vertical space on the Tower on which LESSOR's incremental equipment is located, operated, or maintained.

"Agreement" means this Sublease Agreement (Sections 1-32).

"Affiliate" means with respect to a party to this Agreement, any person or entity that (directly or indirectly) controls, is controlled by, or under common control with, that party. "Control" here of a person or entity, means the power (directly or indirectly) to direct the management or policies of that person or entity, whether through the ownership of voting securities, by contract, by agency or otherwise.

"Approvals" means all certificates, permits, licenses and other approvals that LESSEE, in its sole discretion, deems necessary for its intended use of the Premises.

"Commencement Date" means the first day of the month following the first day of construction of LESSEE's Communication Facility.

"Communication Facility" means the equipment that LESSEE may use for the transmission and reception of communications signals and the installation, construction, maintenance, operation, repair, replacement and upgrade of its communications fixtures and related equipment, cables, accessories and improvements, which may include a suitable support structure, associated antennas, I beams, equipment shelters or cabinets and any other items necessary to the successful and secure use of the Premises.

"Defaulting Party" means the party to this Agreement that has defaulted as provided for in Section 26 below of this Agreement.

"Easements" have the meanings set forth in Section 6 below.

"Hazardous Material" means any substance which is (i) designated, defined, classified or regulated as a hazardous substance, hazardous material, hazardous waste, pollutant or contaminant under any Environmental Law, as currently in effect or as hereafter amended or enacted, (ii) a petroleum hydrocarbon, including crude oil or any fraction thereof and all petroleum products, (iii) PCBs, (iv) lead, (v) asbestos, (vi) flammable explosives, (vii) infectious materials, or (viii) radioactive materials. "Environmental Law(s)" means the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, 42 U.S.C. Sections 9601, et seq., the Resource Conservation and Recovery Act of 1976, 42 U.S.C. Sections 6901, et seq., the Toxic Substances Control Act, 15 U.S.C. Sections 2601, et seq., the Hazardous Materials Transportation Act, 49 U.S.C. 5101, et seq., and the Clean Water Act, 33 U.S.C. Sections 1251, et seq., as said laws have been supplemented or amended to date, the regulations promulgated pursuant to said laws and any other federal, state or local law, statute, rule, regulation or
ordinance which regulates or proscribes the use, storage, disposal, presence, clean-up, transportation or release or threatened release into the environment of Hazardous Material.

"Improvements" means a wireless Communications Facility, including related improvements and structures and uses incidental thereto.

"Initial Term" means a period of five (5) years following the Commencement Date.

"Interference" means anything that may include, but is not limited to, use on the Premises that causes electronic or physical obstruction with, or degradation of, the communication signals from the Communication Facility.

"Lease Term" means the Initial Term and any Renewal Terms.

"LESSORS's Property" means the Tower owned by LESSOR located at and the leasehold interest held by LESSOR with respect to 28 Jansen Lane, Berne, New York 12023. See Exhibit "A" hereof.

"Non-Defaulting Party" means the party to this Agreement Addendum that has not defaulted as provided for in Section 28 of this Agreement Addendum below.

"Notice Address for LESSOR" means County of Albany, New York, c/o Albany County Attorney, Albany County Office Building, 112 State Street, Albany, New York 12207 with a copy to Albany County Sheriff's Office c/o Kevin Demarest, 449 New Salem Road, Voorheesville, New York 12186

"Notice Address for LESSEE" means New Cingular Wireless PCS, LLC, Attn: Network Real Estate Administration, Re: Cell Site Name: Berne (NY), Fixed Asset No: 14599674, 1025 Lenox Park Blvd. NE, Atlanta, GA 30319. With an additional copy to New Cingular Wireless PCS, LLC, Attn: AT&T Legal Department, Re: Cell Site Name: Berne (NY), Fixed Asset No: 14599674, 203 S. Akard Street, Dallas, TX 75202-4206.

"Premises" means that portion of LESSOR's Property dedicated for LESSEE's exclusive use including (i) an envelope of ten (10) contiguous vertical feet of space on the Tower within which any portion of LESSEE's communication equipment and improvements might be located, operated, or maintained; (ii) approximately two hundred fifty (250) square feet of ground space for the placement LESSEE's Communication Facility; and (iii) those certain areas where LESSEE's conduits, wires, cables, cable trays, and other necessary connections are located between LESSEE's different equipment including but not limited to the equipment attached to the Tower and on the ground, and between the Communication Facility and the electric power, telephone, and fuel sources for LESSOR's Property as described and attached hereto as Exhibit "B".

"Renewal Term" means a period of five (5) years commencing upon the expiration of the Initial Term or prior Renewal Term of the Agreement, as the case may be.

"Rent" means the consideration in the amount of $15,000.00 per year to be paid in equal monthly installments of $1,250.00 each payable by LESSEE to LESSOR in exchange for the installation and use of LESSEE's Communication Facility located upon the Premises.

"Tower" means the self-support telecommunications tower owned by LESSOR on their Leasehold interest at 28 Jansen Lane, Berne, New York 12023.
"Wind Load Surface Area" means the Flat Plate Equivalent Area, as defined in the ANSI TIA standards, of any appurtenance (excluding all mount, platforms, cables, and other non-operating equipment) at ninety degrees (90°) perpendicular to wind direction, possessing the characteristics of flat material, with associated drag factors.

1. **Due Diligence Investigation.** During the Lease Term, LESSEE shall have the right to analyze the suitability of the Premises for its intended use.

2. **LESSOR's Cooperation.** During the Lease Term, LESSOR shall: (i) cooperate with LESSEE in its efforts to obtain all of the Approvals, including all appeals; and (ii) take no action that would adversely affect the Premises. LESSOR acknowledges that LESSEE's ability to use the Premises is contingent upon LESSEE obtaining and maintaining the Approvals. Additionally, LESSOR grants to LESSEE and its employees, representatives, agents, and consultants a limited power of attorney to prepare, execute, submit, file and present on behalf of LESSOR building, permitting, zoning or land-use applications with the appropriate local, State and/or Federal agencies necessary to obtain land use changes, special exceptions, zoning variances, conditional use permits, special use permits, administrative permits, construction permits, operation permits and/or building permits. LESSOR understands that any such application and/or the satisfaction of any requirements thereof may require LESSOR's cooperation, which the LESSOR hereby agrees to provide. LESSOR shall not "knowingly" do or permit anything that will interfere with or negate any Approvals pertaining to the Improvements or the Premises or cause them to be in nonconformance with applicable local, State or Federal laws. LESSOR agrees to execute such documents as may be necessary to obtain and thereafter maintain the Approvals and agrees to be named as the applicant for said Approvals.

3. **Lease Term.** Effective upon the Commencement Date, LESSOR rents the Premises to LESSEE for the Initial Term. The term of the Agreement shall be extended for eight (8) successive Renewal Terms, unless this Agreement is terminated pursuant to the provisions set forth herein. The Rent payable by LESSEE shall escalate by 7.5% following the expiration of the Initial Term and each Renewal Term. Unless (i) LESSOR or LESSEE notifies the other in writing of its intention to terminate this Agreement at least one hundred eighty (180) days prior to the expiration of the final Renewal Term, or (ii) the Agreement is terminated as otherwise permitted by this Agreement prior to the end of the final Renewal Term, then upon the final Renewal Term the Agreement shall continue in full force upon the same covenants, terms and conditions for a further term of one (1) year, and for annual terms thereafter (each an "Annual Term") until terminated by either party by giving to the other written notice of its intention to so terminate at least one hundred eighty (180) days prior to the end of any such Annual Term. Monthly rental during such Annual Terms shall be equal to the Rent paid for the last month of the final Renewal Term.

4. **Rent.** Beginning on the Commencement Date, LESSEE shall pay Rent for the Premises.

5. **Additional Charges.** All charges payable under this Agreement such as utilities and taxes shall be billed by LESSOR within one (1) year from the end of the calendar year in which the charges were incurred; any charges beyond such period shall not be billed by LESSOR and shall not be payable by LESSEE. The foregoing shall not apply to monthly Rent which is due and payable without a requirement that it be billed by Lessor. The provisions of this section shall survive the termination or expiration of this Agreement.

6. **Access and Easements.** Conditioned upon and subject to commencement of this Agreement, LESSOR grants the following easements and rights-of-way over, under and upon the Premises to LESSEE, LESSEE's employees, agents, contractors, licensees and their employees, agents and contractors: (i) an easement over such portions of the Premises as is reasonably necessary
for the repair and maintenance of the Communication Facility within the Premises; (ii) an easement over such portion of the Premises as is reasonably necessary to obtain or comply with any Approvals; (iii) a utility easement (the "Utility Easement") in the location shown in Exhibit "B" for the installation, repair, replacement and maintenance of utility wires, poles, cables, conduits and pipes, provided that in the event that any public utility is unable or unwilling to use the Utility Easement in the location shown in Exhibit "B" at the sole option of LESSEE, LESSOR shall grant an alternate easement either to LESSEE or directly to the public utility at no cost and in a location acceptable to LESSEE and the public utility; and, (iv) an easement for a right to install, maintain and replace guy wires, and an easement over the Premises extending from each guy wire anchor point to the guy wire attachment point on the tower, as shown in Exhibit "B" (collectively, the "Easements"), for the purposes provided during the Lease Term and thereafter for a reasonable period of time for LESSEE to remove its Communication Facility. If LESSOR fails to provide the Access and Easements granted by this Section of the Agreement, and Access as defined above in the "Definitions" section, such failure shall be a default under this Agreement. In connection with such default, in addition to any other rights or remedies available to LESSEE under this Agreement or at law or equity, LESSOR shall pay LESSEE, as liquidated damages and not as a penalty, $500.00 per day in consideration of LESSEE's damages until LESSOR cures such default. LESSOR and LESSEE agree that LESSEE's damages in the event of a denial of Access are difficult, if not impossible, to ascertain, and the liquidated damages set forth above are a reasonable approximation of such damages. LESSOR and LESSEE further agree that LESSOR will only be liable to LESSEE under this provision in the event of LESSOR's willful non-compliance to grant Access. Any delays or failures to grant Access by LESSOR will not be considered a breach of this Agreement if and to the extent caused by occurrences beyond the reasonable control of LESSOR, including but not limited to: acts of God; changes to governmental regulations or orders; strikes or other concerted acts of workers; fires; floods; earthquakes; riots; wars or other military disturbances; rebellions; and sabotage; and any time needed in order to eventually grant Access shall be the actual time of delay caused by such occurrence.

7. LESSEE's Right to Terminate; Effect of Termination by LESSEE. LESSEE shall have the right, following the expiration of the Initial Term, to terminate this Agreement, at any time, without cause, by providing LESSOR with one hundred eighty (180) days' prior written notice. LESSEE shall further have the right to at any point during the Lease Term to terminate this Agreement with only thirty (30) days' prior written notice if LESSEE is unable to obtain, or maintain, any required Approvals or the issuance of a license or permit by any agency, board, Court, or other governmental authority necessary for the construction or operation of the Communication Facility as now or hereafter intended by LESSEE; or if LESSEE determines, in its sole discretion that the cost of obtaining or retaining the same is commercially unreasonable or if by title report, the condition of the Premises is unsatisfactory for its intended use. Upon such termination, this Agreement shall become null and void and neither party shall have any further rights or duties hereunder, except that any monies owed by either party to the other up to the date of termination shall be paid within thirty (30) days of the termination date.

8. Use of Premises. The Premises shall be used for the purpose of conducting wireless communications operations and all uses defined under the Communication Facility, as well as the right to test and survey. LESSEE further has the right but not the obligation to add, modify and/or replace equipment in order to be in compliance with any current or future Federal, State or local mandated application, including, but not limited to, emergency 911 communication services, at no additional cost to LESSEE or LESSOR. LESSOR and LESSEE agree that any portion of the Communication Facility that may be conceptually described on Exhibit B will not be deemed to limit LESSEE's use of the Premises. If Exhibit B includes drawings of the Initial Installation of the Communication Facility, LESSOR's execution of this Agreement will signify LESSOR's approval
of Exhibit B. All Improvements shall be constructed at LESSEE's sole expense and the initial installation shall be coordinated with LESSOR. LESSEE will maintain the Premises in a safe condition. All portions of the Communication Facility brought onto the Premises by LESSOR will be and remain LESSEE’s personal property and, at LESSEE’s option, may be removed by LESSEE at any time during or after the Term. It is the intent of the parties that LESSEE’s wireless communications facility shall not constitute a real property fixture.

9. **Reserved Equipment/Structural Loading.** LESSOR shall at all times during the Lease Term of this Agreement reserve and have ready for LESSEE’s installation of up to thirty-five thousand square inches (35,000 sq. in.) of Wind Load Surface Area, in the aggregate, of equipment anywhere within the Premises on the Tower (the “Allowed Wind Load Surface Area”). LESSOR shall be responsible for the costs of all structural modifications to the Tower required to support the Allowed Wind Load Surface Area. Only in the event that LESSEE has used the Allowed Wind Load Surface Area and an installation of additional equipment within Premises will require structural modifications to comply with then-current applicable law, LESSEE shall be entitled to make such structural modifications to the Tower at LESSEE’s sole expense. In no event shall LESSEE be responsible for Tower modification costs to support the installations of other tenants or for the Tower to comply with applicable law so long as LESSEE’s installation is within the Allowed Wind Load Surface Area.

10. **Second RAD Center.** In the event that LESSEE needs to use or occupy an Additional RAD Center on the Tower outside of the Premises, and only if it is necessary for the proper functioning of the Communication Facility, then Rent shall be increased by Two Hundred Fifty and No/100 Dollars ($250.00) per month, with consent from LESSOR, which will not be unreasonably withheld, conditioned or delayed. The additional Rent shall be subject to adjustment as provided in Section 3 above of this Agreement.

11. **Hazardous Materials.**

   (A) **LESSEE’s Obligation and Indemnity.** LESSEE shall not (either with or without negligence) cause or permit the escape, disposal or release of any Hazardous Materials on or from the Premises in any manner prohibited by law. LESSEE shall indemnify and hold LESSOR harmless from any and all claims, damages, fines, judgments, penalties, costs, liabilities or losses (including, without limitation, any and all sums paid for settlement of claims, attorneys’ fees, and consultants’ and experts’ fees) from the release of any Hazardous Materials on the Premises if caused by LESSEE or persons acting under LESSEE.

   (B) **LESSOR’s Obligation and Indemnity.** LESSOR shall not (either with or without negligence) cause or permit the escape, disposal or release of any Hazardous Materials on or from the Premises or LESSOR’s Property in any manner prohibited by law. LESSOR shall indemnify and hold LESSEE harmless from any and all claims, damages, fines, judgments, penalties, costs, liabilities or losses (including, without limitation, any and all sums paid for settlement of claims, attorneys’ fees, and consultants’ and experts’ fees) from the presence or release of any Hazardous Materials on the Premises or LESSOR’s Property unless caused or contributed to by LESSEE or persons acting under LESSOR.

   (C) In the event LESSEE becomes aware of any hazardous materials on the Premises, or any environmental, health or safety condition or matter relating to the Premises, that, in LESSEE’s sole determination, renders the condition of the Premises unsuitable for LESSEE’s use, or if LESSEE believes that the leasing or continued leasing of the Premises would expose LESSEE to undue risks of liability to a government agency or third party, LESSEE will have the right, in addition to any other rights it may have at law or in equity, to terminate this Agreement upon
written notice to LESSOR.

12. Insurance.

(A) At all times during the performance of its Due Diligence Investigation and during the Lease Term, LESSEE, at its sole expense, shall obtain and keep in force insurance which may be required by any Federal, State or local statute or ordinance of any governmental body having jurisdiction in connection with the operation of LESSEE’s business upon the Premises.

(B) Required insurance for LESSEE. LESSEE and its subcontractors are required to procure and maintain at their own expense the following insurance coverages:

(i). Workers Compensation and Employer’s Liability Insurance. A policy or policies providing protection for their employees in the event of job related injuries while working on the Premises. Worker’s compensation as required by law and Employer’s Liability limits of $500,000 per accident, $500,000 per disease, per employee, $500,000 per disease policy limit.

(ii). Automobile Liability Insurance. A policy or policies of insurance with limits of $500,000 combined single limit for each accident including all owned, non-owned and hired vehicles while upon the Premises.

(iii). General Liability Insurance. A policy or policies on Insurance Services Office form CG 00 01 or a substitute form providing substantially equivalent coverage with limits of $1,000,000 per occurrence and in the aggregate.

(iv). Notwithstanding the forgoing, LESSEE may, in its sole discretion, self-insure any of the required insurance under the same terms as required by this Agreement. In the event LESSEE elects to self-insure its obligation under this Agreement to include LESSOR as an additional insured, the following conditions apply: (i) LESSOR shall promptly and no later than thirty (30) days after notice thereof provide LESSEE with written notice of any claim, demand, lawsuit, or the like for which it seeks coverage pursuant to this Section and provide LESSEE with copies of any demands, notices, summonses, or legal papers received in connection with such claim, demand, lawsuit, or the like; (ii) LESSOR shall not settle any such claim, demand, lawsuit, or the like without the prior written consent of LESSEE; and (iii) LESSOR shall fully cooperate with LESSEE in the defense of the claim, demand, lawsuit, or the like.

(C) Policy Changes and Expiration. LESSOR shall be included as additional insured on all liability policies as respects this Agreement, except for Employer’s Liability and Workers’ Compensation. LESSEE will provide at least thirty (30) days written notice to LESSOR of cancellation or nonrenewal of any required coverage that is not replaced.

(D) Proof of Insurance. No work shall be commenced upon the Premises until LESSEE has delivered at LESSOR request proof of insurance of all required policies of insurance. Upon failure to furnish, deliver and maintain such insurances, at the election of LESSOR, this Agreement may be forthwith declared in default, discontinued, or terminated. Failure to procure and maintain any required insurance policy, shall not relieve LESSEE from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with any obligation of the LESSEE under this Agreement concerning indemnification.

13. Waiver of Claims and Rights of Subrogation. The parties hereby waive any and all rights of action for negligence against the other on account of damage to the Improvements, Communication Facility or the Premises resulting from any fire or other casualty of the kind
covered by property insurance policies, regardless of whether or not, or in what amount, such insurance is carried by the parties. All policies of property insurance carried by either party for the Improvements or the Premises shall include a clause or endorsement denying to the insurer rights by way of subrogation against the other party to the extent rights have been waived by the insured before the occurrence of injury or loss.

14. **Eminent Domain/Condemnation.** If LESSOR receives notice of a proposed taking by eminent domain or of any condemnation proceedings of any part of the Premises, LESSOR will notify LESSEE of the proposed taking within five (5) days of receiving said notice and LESSOR will have the option to: (i) declare this Agreement null and void and thereafter neither party will have any liability or obligation hereunder; or (ii) remain in possession of that portion of the Premises that will not be taken, in which event there shall be an equitable adjustment in rent on account of the portion of the Premises and Easements so taken. With either option LESSEE shall have the right to contest the taking and directly pursue an award, which for LESSEE will include, where applicable, the value of its Communication Facility, moving expenses, prepaid Rent, and business dislocation expenses. LESSEE will be entitled to reimbursement for any prepaid Rent on a prorata basis.

15. **Sale of Property.** If during the Lease Term, LESSOR sells all or part of the Premises then such sale shall be under and subject to this Agreement. In the event of a change in ownership, transfer or sale of the Premises, within ten (10) days of such transfer, LESSOR or its successor shall provide a copy of the transfer documents. Until LESSEE receives all such documents, LESSEE shall not be responsible for any failure to make payments under this Agreement and reserves the right to hold payments due under this Agreement.

16. **Surrender of Property.** Upon expiration or termination of this Agreement, LESSEE shall, within a reasonable time, remove all Improvements and restore the Premises as nearly as reasonably possible to its original condition.

17. **Recording.** LESSEE shall have the right to record a memorandum of this Agreement with the appropriate recording officer. LESSOR shall execute and deliver each such memorandum, for no additional consideration, promptly upon LESSEE’s request.

18. **Hold Harmless.** Each party shall indemnify and defend the other party against, and hold the other party harmless from, any claim of liability or loss from personal injury or property damage arising from the use and occupancy of the Premises by such indemnifying party, its employees, contractors, servants or agents, except to the extent such claims are caused or contributed to by the intentional misconduct or negligent acts or omissions of the other party, its employees, contractors, servants or agents. The indemnified party: (i) shall promptly provide the indemnifying party with written notice of any claim, demand, lawsuit, or the like for which it seeks indemnification pursuant to this Section of this Agreement and provide the indemnifying party with copies of any demands, notices, summonses, or legal papers received in connection with such claim, demand, lawsuit, or the like; (ii) shall not settle any such claim, demand, lawsuit, or the like without the prior written consent of the indemnifying party; and (iii) shall fully cooperate with the indemnifying party in the defense of the claim, demand, lawsuit, or the like. A delay in notice shall not relieve the indemnifying party of its indemnity obligation, except (1) to the extent the indemnifying party can show it was prejudiced by the delay; and (2) the indemnifying party shall not be liable for any settlement or litigation expenses incurred before the time when notice is given.

19. **LESSOR’s Covenant of Title.** LESSOR covenants that it owns the Tower and holds a leasehold title to the Premises and has full authority to enter into and execute this Agreement. LESSOR further covenants that there are no encumbrances or other impediments of title that
might interfere with or be adverse to LESSEE rights under this Agreement. LESSOR further covenants that LESSOR’s execution and performance of this Agreement will not violate any laws, ordinances, covenants, or the provisions of any mortgage, lease, or other agreement binding on LESSOR. LESSOR hereby acknowledges the Ground Lease Agreement LESSOR entered into with Mr. Jody V. Jansen (“Ground Lessor”) dated June 18, 2015. Besides Ground Lessor or the Albany County Legislature, LESSOR hereby represents and warrants that no consent of a third party is necessary to enter into this Agreement, and LESSOR represents that the Ground Lease Agreement between Ground Lessor and LESSOR is in full force and effect.

20. **Interference.** LESSEE and LESSOR agree that LESSEE and LESSOR shall have the right to conduct wireless communications operations that emit radio frequencies on the Premises. Prior to or concurrent with the execution of this Agreement, LESSOR has provided or will provide LESSEE with a list of radio frequency user(s) and frequencies used on the Premises as of the Commencement Date. LESSOR agrees that it will not knowingly permit the construction, installation or operation on the Premises of (i) any additional wireless communications facilities or (ii) any equipment or device that interferes with LESSEE’s use of the Premises for a wireless communications facility. LESSEE agrees that it will not knowingly construct, install or operate any equipment or device that interferes with any other equipment or device within the LESSOR’s Property operating in accordance with applicable law. LESSOR and LESSEE will cause any interference to cease within twenty-four (24) hours after receipt of notice of interference from the other party. In the event any such interference does not cease within the aforementioned cure period, the opposing party shall cease all operations which are suspected of causing interference (except for intermittent testing to determine the cause of such interference) until the interference has been corrected. Each of the covenants made by LESSOR in this Section of this Agreement is a covenant running with the land for the benefit of LESSEE.

21. **Quiet Enjoyment.** LESSOR covenants that LESSEE, on paying Rent and performing the covenants of this Agreement, shall peaceably and quietly have, hold and enjoy the Premises and Easements.

22. **Mortgages.** This Agreement, LESSEE’s contractual interest and the Easements shall be subordinate to any mortgage given by LESSOR, which currently encumbers the LESSOR’s Property, provided that any mortgagee shall recognize the validity of this Agreement in the event of foreclosure. In the event that the Premises are or shall be encumbered by such a mortgage, LESSOR shall obtain and furnish to LESSEE a non-disturbance agreement for each such mortgage, in recordable form. If LESSOR fails to provide any non-disturbance agreement LESSEE, may withhold and accrue, without interest, the Rent until such time as LESSEE receives all such documentation.

23. **Title Insurance.** LESSEE, at LESSEE’s option, may obtain title insurance on the Premises and Easements. LESSOR shall cooperate with LESSEE’s efforts to obtain title insurance by executing documents or obtaining requested documentation as required by the title insurance company. If LESSOR fails to provide the requested documentation within thirty (30) days of LESSEE’s request, or fails to provide any non-disturbance agreement required in Section 22 of this Agreement, LESSEE at LESSEE’s option, may withhold and accrue, without interest, the Rent until such time as LESSEE receives all such documentation.

24. **Taxes.** LESSEE shall reimburse LESSOR for any and all real property and/or school taxes, which are assessed and levied against the Premises and LESSEE’s Tower Facility and/or Improvements as the result of this Agreement.
25. **Utilities.** LESSEE shall be financially responsible for its use of any utilities as a result of LESSEE’s activities pertaining to the Premises during the term of this Agreement or any renewal therefrom.

a. LESSEE shall arrange, with the current utility provider for the Premises, for the delivery of an independent utility meter and compensate said provider directly for LESSEE’s utility usage.

b. If, despite LESSEE’s reasonable efforts, the current utility provider refuses to provide LESSEE with an independent utility meter and/or refuses to monitor said meter, LESSEE shall, with the assistance of a sub meter to be obtained at LESSEE’s sole expense, record its utility usage and annually reimburse LESSOR for said usage.

26. **Default.**

(A) **Notice of Default; Cure Period.** In the event that there is a default by LESSOR or LESSEE (the “Defaulting Party”) with respect to any of the provisions of this Agreement or LESSOR’s or LESSEE’s obligations under this Agreement, the other party (the “Non-Defaulting Party”) shall give the Defaulting Party written notice of such default. After receipt of such written notice, the Defaulting Party shall have thirty (30) days in which to cure any monetary default and sixty (60) days in which to cure any non-monetary default. The Defaulting Party shall have such extended periods as may be required beyond the sixty (60) day cure period to cure any non-monetary default if the nature of the cure is such that it reasonably requires more than sixty (60) days to cure, and Defaulting Party commences the cure within the sixty (60) day period and thereafter continuously and diligently pursues the cure to completion. The Non-Defaulting Party may not maintain any action or effect any remedies for default against the Defaulting Party unless and until the Defaulting Party has failed to cure the same within the time periods provided in this Section.

(B) **Consequences of LESSEE’s Default.** LESSOR acknowledges that under the terms of this Agreement, LESSEE has the right to terminate this Agreement at any time after the Initial Term upon one hundred eighty (180) days’ notice. Accordingly, in the event that LESSOR maintains any action or effects any remedies for default against LESSEE, resulting in LESSEE’s dispossess or removal, (i) the Rent shall be paid up to the date of such dispossess or removal and (ii) LESSOR shall be entitled to recover from LESSEE, in lieu of any other damages, as liquidated, final damages, a sum equal to six months’ Rent.

(C) **Consequences of the LESSOR’s Default.** In the event that LESSOR is in default beyond the applicable periods set forth above, LESSEE may, at its option, upon written notice: (i) terminate the this Agreement, vacate the Premises and be relieved from all further obligations under this Agreement; (ii) perform the obligation(s) of LESSOR specified in such notice, in which case any expenditures reasonably made by LESSEE in so doing shall be deemed paid for the account of LESSOR and LESSOR agrees to reimburse LESSEE for said expenditures upon demand; (iii) take any actions that are consistent with LESSEE’s rights; (iv) sue for injunctive relief, and/or sue for specific performance, and/or sue for damages, and/or set-off from Rent any amount reasonably expended by LESSEE as a result of such default.

27. **Limitation on Damages.** In no event shall LESSEE be liable to the LESSOR for consequential, indirect, speculative or punitive damages in connection with or arising from this Agreement, or the use of the Premises.
28. **LESSOR's Waiver.** LESSOR hereby waives and releases any and all liens, whether statutory or under common law, with respect to any of LESSEE's property now or hereafter located on the Premises.

29. **Applicable Law.** This Agreement and the performance thereof shall be governed, interpreted, construed and regulated by the laws of the State of New York. The parties agree that the venue for any litigation regarding the Agreement shall be Albany County, New York.

30. **Assignment, Sublease, Licensing and Encumbrance.** LESSEE has the right upon receipt of the written consent of LESSOR, which consent shall not be unreasonably withheld, conditioned or delayed, to assign its interest in this Agreement and to sublease or license use of the Premises consistent with said interests. Assignment of this Agreement by LESSEE shall relieve LESSEE from any further liability or obligation. However, LESSEE shall not have the right to pledge or encumber its interest in this Agreement without LESSOR's consent, not to be unreasonably withheld, conditioned or delayed.

31. **Rental Stream Offer.** If at any time after the date of this Agreement, LESSOR receives a bona fide written offer from a third party seeking an assignment or transfer of Rent payments associated with this Agreement ("Rental Stream Offer"), LESSOR shall immediately furnish LESSEE with a copy of the Rental Stream Offer. LESSOR shall have the right within twenty (20) days after it receives such copy to match the Rental Stream Offer and agree in writing to match the terms of the Rental Stream Offer. Such writing shall be in the form of a contract substantially similar to the Rental Stream Offer. If LESSEE chooses not to exercise this right or fails to provide written notice to LESSOR within the twenty (20) day period, LESSOR may assign the right to receive the Rent payments pursuant to the Rental Stream Offer, subject to the terms of this Agreement. If LESSOR attempts to assign or transfer Rent payments without complying with this Section, the assignment or transfer shall be void. LESSEE shall not be responsible for any failure to make payments under this Agreement and reserves the right to hold payments due under this Agreement until LESSOR complies with this Section. The rights granted by this Section shall not apply to any transaction other than the assignment by LESSOR solely of the rental stream hereunder. Without limiting the generality of the foregoing, nothing in this Section shall be construed to apply to (1) LESSOR's grant of a security interest hereunder in connection with any mortgage, loan or other extension of credit; (2) an assignment pursuant to Section 30 hereof of LESSOR's rights under this Agreement or in and to the Premises (other than an assignment of the rental stream hereunder only); (3) LESSOR's retention of a contractor to manage and maintain the Premises or a portion thereof for a consideration that includes, in whole or in part, the right to share in rental payments or other revenues; (4) LESSOR's retention of a contractor to collect rents or other accounts receivable on the LESSOR's behalf; or (5) the assignment of revenue under any agreement other than this Agreement or of rentals due from any tenant of LESSOR other than LESSEE.

32. **Miscellaneous.**

   **Recording.** LESSEE shall have the right to record a memorandum of this Agreement with the appropriate recording officer. LESSOR shall execute and deliver such a memorandum, for no additional consideration, promptly upon LESSEE's request.

   **Entire Agreement.** LESSOR and LESSEE agree that this Agreement contains all of the agreements, promises and understandings between LESSOR and LESSEE. No oral agreements, promises, or understandings shall be binding upon either LESSOR or LESSEE in any dispute, controversy or proceeding at law. Except as otherwise stated in this Agreement, each party shall bear its own fees and expenses (including the fees and expenses of its agents,
brokers, representatives, attorneys, and accountants) incurred in connection with the negotiation, drafting, execution and performance of this Agreement and the transactions it contemplates. Any addition, variation or modification to this Agreement shall be void and ineffective unless made in writing and signed by the parties hereto. No provision may be waived except in a writing signed by both parties. The failure by a party to enforce any provision of this Agreement or to require performance by the other party will not be construed to be a waiver, or in any way affect the right of either party to enforce such provision thereafter.

Affiliates. All references to “LESSEE” shall be deemed to include any Affiliate of New Cingular Wireless PCS, LLC using the Premises for any use of LESSOR’s Property or otherwise exercising the rights of LESSEE pursuant to this Agreement.

Attorneys’ Fees. In the event that any dispute between the parties related to this Agreement should result in litigation, the prevailing party in such litigation shall be entitled to recover from the other party all reasonable fees and expenses of enforcing any right of the prevailing party, including without limitation, reasonable attorneys’ fees and expenses. Prevailing party means the party determined by the Court to have most nearly prevailed even if such party did not prevail in all matters. This provision will not be construed to entitle any party other than LESSOR, LESSEE and their respective Affiliates to recover their fees and expenses.

Compliance with MacBride Principles. LESSEE hereby represents that it is in compliance with the MacBride Principles of Fair Employment as set forth in Albany County Local Law No. 3 for 1993, in that LESSEE either (a) has no business operations in Northern Ireland or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Principles, and shall permit independent monitoring of its compliance with such principles. In the event of a violation of this stipulation, LESSOR reserves all rights to take remedial measures as authorized under section 4 of Local Law No. 3 in 1993, including, but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring LESSEE in default and/or seeking debarment or suspension of LESSEE.

Construction of Document. LESSOR and LESSEE acknowledge that this document shall not be construed in favor of or against the drafter by virtue of said party being the drafter and that this Agreement shall not be construed as a binding offer until signed by LESSEE. To the extent there is any issue with respect to any alleged, perceived or actual ambiguity in this Agreement, the ambiguity shall not be resolved on the basis of who drafted this Agreement.

Execution/No Option. The submission of this Agreement to any party for examination or consideration does not constitute an offer, reservation of or option for the Premises based on the terms set forth herein. This Agreement will become binding only upon the handwritten legal execution, acknowledgment and delivery hereof by LESSOR and LESSEE. This Agreement may be executed in two (2) or more counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more counterparts have been signed by each of the parties. All parties need not sign the same counterpart.

Interpretation. Unless otherwise specified, the following rules of construction and interpretation apply: (i) The captions preceding the Sections of this Agreement are intended only for convenience of reference and in no way define, limit or describe the scope of this Agreement or the intent of any provision hereof; (ii) use of the term “including” will be interpreted to mean “including but not limited to”; (iii) whenever a party’s consent is required under this Agreement, except as otherwise stated in this Agreement or as same may be duplicative, such consent will not be unreasonably withheld, conditioned or delayed; (iv) exhibits are an integral part of this Agreement and are incorporated by reference into this Agreement; (v) use of the terms
"termination" or "expiration" are interchangeable; (vi) reference to a default will take into consideration any applicable notice, grace and cure periods; and (vii) the singular use of words includes the plural where appropriate.

**LESSEE Business Entity Change.** During the term of this Agreement, LESSEE agrees that, in the event of its reorganization or dissolution as a business entity or change in business, LESSEE shall give LESSOR thirty (30) days written notice in advance of such event.

**Non-Appropriations.** Notwithstanding anything contained herein to the contrary, no default shall be deemed to occur in the event no funds or insufficient funds are appropriated and budgeted by or are otherwise unavailable to LESSOR for payment under this Agreement. LESSOR will immediately notify LESSEE of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to LESSOR of any kind whatsoever, except as to those portions herein agreed upon for which funds shall have been appropriated and budgeted.

**Non-Discrimination.** In accordance with Article 15 of N.Y. Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, LESSEE agrees that neither it nor any of its LESSOR approved subcontractors shall, by reason of age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics or marital status refuse to hire or employ or to bar or to discharge from employment such individual or to discriminate against such individual in compensation or in terms, conditions or privileges of employment.

**Non-Interpretation of Work.** LESSEE agrees that it will not intentionally engage in any course of conduct or activity, or employ for the purposes of performing the public work, any subcontractors, employees, labor or materials which will or may result in the interruption of the performance of the public work due to labor strife or unrest by workmen employed by LESSEE or by any of the trades working in or about the public works and/or premises where the work is being performed.

**Notices.** All notices hereunder shall be in writing and shall be given by (i) established national courier service, which maintains delivery records, (ii) hand delivery, or (iii) certified or registered mail, postage prepaid, return receipt requested. Notices are effective upon receipt, or upon attempted delivery if delivery is refused or if delivery is impossible because of failure to provide reasonable means for accomplishing delivery. The notices shall be sent to LESSOR at the LESSOR’s Notice Address and to LESSEE at LESSEE’s Notice Address.

**Partial Invalidity/Severance.** If any term of this Agreement is found to be void or invalid, then such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.

**Records.** LESSEE shall maintain complete and proper accounting records regarding this Agreement. LESSEE shall provide LESSOR and authorized State and/or Federal officials access to any and all books, documents, records, charts, software or any other information relevant to this Agreement immediately upon request. LESSEE shall retain all of the above information for six (6) years after final payment or the termination of this Agreement, and shall make such information available to LESSOR, and authorized State and/or Federal officials during such period.

**Survival.** Any provisions of this Agreement relating to indemnification shall survive the termination of expiration hereof. In addition, any terms and conditions contained in this Agreement
that by their sense and context are intended to survive the termination or expiration of this Agreement shall so survive.

**IRS Form W-9.** LESSOR agrees to provide LESSEE with a completed IRS Form W-9, or its equivalent, upon execution of this Agreement and at such other times as may be reasonably requested by LESSEE. In the event the Premises are transferred, the successor to LESSOR shall have a duty at the time of such transfer to provide LESSEE with a completed IRS Form W-9, or its equivalent, and other related paper work to effect a transfer in Rent to the successor to LESSOR. LESSOR’s failure to provide the IRS Form W-9 within thirty (30) days after LESSEE’s request shall be considered a default and LESSEE may take any reasonable action necessary to comply with IRS regulations including, but not limited to, withholding applicable taxes from Rent payments.

**Waiver of Jury Trial.** Each party, to the extent permitted by law, knowingly, voluntarily and intentionally waives its right to a trial by jury in any action or proceeding under any theory of liability arising out of or in any way connected with this Agreement or the transactions it contemplates.

THIS SPACE INTENTIONALLY LEFT BLANK
IN WITNESS WHEREOF, LESSOR and LESSEE having read the foregoing and intending to be legally bound hereby, have executed this Agreement as of the day and year this Agreement is fully executed by the parties.

"LESSOR"
THE COUNTY OF ALBANY, NEW YORK

By: ________________________________

Print Name: ________________________________
Print Title (if any): ________________________________
Date: ________________________________

"LESSEE"
NEW CINGULAR WIRELESS PCS,
A DELAWARE LIMITED LIABILITY COMPANY

By: ________________________________

Print Name: ________________________________
Print Title (if any): ________________________________
Date: ________________________________
ACKNOWLEDGMENTS.

STATE OF NEW YORK )

) SS:
COUNTY OF ALBANY )

On the ___ day of ____________, 2019, before me, the undersigned, personally appeared DANIEL P. MCCOY, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity as the Albany County Executive and that by his signature on the instrument, he executed the instrument.

______________________________
NOTARY PUBLIC – STATE OF NEW YORK

STATE OF ____________)

) SS:
COUNTY OF ____________

On the ___ day of ____________, 2019, before me, the undersigned, personally appeared ________________________, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity as the ________________________, of NEW CINGULAR WIRELESS PSC, LLC and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

______________________________
NOTARY PUBLIC – STATE OF ____________
EXHIBIT "A"
Diagram of the LESSOR's Property
September 9, 2019

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairman Joyce:

The Office of the Albany County Executive respectfully requests authorization to enter into a municipal agreement with the Energy Improvement Corporation (EIC) in order to conform with changes in New York State’s Energize NY PACE Program. This agreement will allow the County to implement the changes outlined in Local Law G for 2019 regarding its Sustainable Energy Loan Program. The program provides Property Assessed Clean Energy ("PACE") financing for qualified commercial and non-profit property owners to make renewable energy and energy efficiency investments.

Since the passage of Local Law D of 2018 the Energy Improvement Corporation, the non-profit, statewide local development corporation that administers Energize NY Open C-PACE transitioned to a new model known as Energize NY Open C-PACE. Under Open C-PACE financing, third-party capital providers provide direct funding to the property owner for up to 100% of the cost of the energy improvements. The loan is secured by a voluntary special assessment on the Property (a "Benefit Assessment Lien") and is repayable by the property owner in annual installments over a term not to exceed the useful life of the Improvements.

The Program is authorized by New York State General Municipal Law Article 5-L, however, Open C-PACE must be enabled at the local level. In order to continue to provide the public the benefit of a PACE program in Albany County we request that the Legislature authorize this agreement. A sample municipal agreement provided by the EIC is attached.

If you should have any questions, please do not hesitate to contact me.

Sincerely

[Signature]

Daniel P. McCoy
County Executive
Daniel P. McCoy
Albany County Executive

cc: Honorable Dennis Feeney, Majority Leader
    Honorable Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Authorization to Enter into a Municipal Agreement with the Energy Improvement Corporation

Date: 9/9/2019
Submitted By: Lucas Rogers
Department: Office of the County Executive
Title: Policy Analyst
Phone: 518-447-5566
Department Rep.: Lucas Rogers
Attending Meeting:

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim
☐ Release of Liability
☒ Other: (state if not listed) Municipal Agreement

Contract Terms/Conditions:

Party (Name/address):
Energy Improvement Corporation
425 Cherry Street
Bedford Hills, NY 10507

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Click or tap here to enter text.
Scope of Services:
Entering into an agreement with the Energy Improvement Corporation in order to implement a C-PACE financing program.

Bond Res. No.:
Click or tap here to enter text.
Date of Adoption:
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☒
File #: TMP-1134, Version: 1

Anticipated in Current Budget: Yes ☐ No ☐

County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term
Term: (Start and end date) Click or tap here to enter text.
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation
Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Resolution No. 424 for 2018
Date of Adoption: 9/12/18

Justification: (state briefly why legislative action is requested)
The Office of the Albany County Executive respectfully requests authorization to enter into a municipal agreement with the Energy Improvement Corporation (EIC) in order to conform with changes in New York State’s Energize NY PACE Program. This agreement will allow the County to implement the changes outlined in Local Law 6 for 2019 regarding its Sustainable Energy Loan Program. The program provides Property Assessed Clean Energy ("PACE") financing for qualified commercial and non-profit property owners to make renewable energy and energy efficiency investments.

Since the passage of Local Law D of 2018 the Energy Improvement Corporation, the non-profit, statewide local development corporation that administers Energize NY Open C-PACE transitioned to a new model known as Energize NY Open C-PACE. Under Open C-PACE financing, third-party capital providers provide direct funding to the property owner for up to 100% of the cost of the energy improvements. The loan is secured by a voluntary special assessment on the Property (a “Benefit Assessment Lien”) and is repayable by the property owner in annual installments over a term not to exceed the useful life of the Improvements.

The Program is authorized by New York State General Municipal Law Article 5-L, however, Open C-PACE must
be enabled at the local level. In order to continue to provide the public the benefit of a PACE program in Albany County we request that the Legislature authorize this agreement. A sample municipal agreement provided by the EIC is attached.
October 15, 2019

Honorable Andrew Joyce  
Legislative Clerk’s Office  
12 State Street  
Room 710  
Albany, New York 12207  

Dear Chairman Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

I am respectfully requesting approval for a transfer of funds to cover expenditures for Department 3110 (Sheriff’s) through the year end of 2019.

Should there be any questions, do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.  
SHERIFF

ATT.
Cc: Hon. Daniel P. McCoy, County Executive  
Hon. Paul Miller, Public Safety Chairman  
Hon. Wanda Willingham, Audit and Finance Committee  
Kevin Cannizzaro, Esq., Majority Counsel  
Hon. Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

DATE: OCTOBER 1, 2019

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT.

CONTACT PERSON: CRAIG D APPLE SR
TELEPHONE: 518-447-5440

DEPT. REPRESENTATIVE ATTENDING COMMITTEE MEETING: CRAIG D APPLE SR

PURPOSE OF REQUEST:
ADOPTION OF LOCAL LAW
AMENDMENT OF PRIOR LEGISLATION
APPROVAL/ADOPTION OF PLAN/PROCEDURE
BOND APPROVAL
X BUDGET AMENDMENT (SEE BELOW)
CONTRACT AUTHORIZATION (SEE BELOW)
ENVIRONMENTAL IMPACT
HOME RULE REQUEST
PROPERTY CONVEYANCE
OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE)

CONCERNING BUDGET AMENDMENTS
STATE THE FOLLOWING:
INCREASE ACCOUNT/LINE NO. SEE ATTACHED
SOURCE OF FUNDS:
TITLE CHANGE:

CONCERNING CONTRACT AUTHORIZATION,
STATE THE FOLLOWING:
TYPE OF CONTRACT
CHANGE ORDER/CONTRACT AMENDMENT
PURCHASE (EQUIPMENT/SUPPLIES)
LEASE (EQUIPMENT/SUPPLIES)
REQUIREMENTS
PROFESSIONAL SERVICES
EDUCATIONAL/TRAINING
GRANT:
NEW
RENEWAL
SUBMISSION DEADLINE DATE
SETTLEMENT OF A CLAIM
RELEASE OF LIABILITY
OTHER: (STATE BRIEFLY)
CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: PARTY (NAME/ADDRESS):

AMOUNT/RATE SCHEDULE/FEE:

TERM:

SCOPE OF SERVICES:

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES ___ NO ___

FUNDING SOURCE:

COUNTY BUDGET ACCOUNTS:

REVENUE:

APPROPRIATION:

BOND(RES. NO. & DATE OF ADOPTION)

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: YES ___ X ___ NO ___

IF MANDATED CITE: AUTHORITY COMPTROLLER'S OFFICE:

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES ___ NO ___

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL

STATE

COUNTY

TERM/LENGTH OF FUNDING

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER:

DATE OF ADOPTION:

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

TRANSFER OF FUNDS TO COVER EXPENDITURES FOR DEPARTMENT 3110 (SHERIFFS)

THRU YEAR END 2019

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,

BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS

AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF

October 15, 2019

Honorable Andrew Joyce  
Chairman, Albany County Legislature  
112 State Street, Room 710  
Albany, New York 12207  

Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Public Safety Committee of the Albany County Legislature.

I respectfully request a resolution authorizing the Legislature to bond funding in the amount of $1,500,000.00 to allow for the Law Enforcement Division of the Albany County Sheriff's Office to make several modifications and upgrades to the Public Safety Building located in Clarksville, New York. This project and funding has already been approved and in in the 2020 Capital Plan.

Should there be any questions, do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.  
SHERIFF

Att.

cc: Honorable Daniel P. McCoy, County Executive  
Honorable Paul Miller, Public Safety Chairman  
Honorable Wanda Willingham, Audit & Finance Committee  
Honorable Kevin Cannizzaro, Esq., Majority Counsel  
Brandon Russell, Esq., Majority Counsel  
Arnis Zilgme, Esq., Minority Leader
REQUEST FOR LEGISLATIVE ACTION

DATE: OCTOBER 11, 2019

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D. APPLE SR
TELEPHONE: 487-5438

DEPT. REPRESENTATIVE ATTENDING COMMITTEE MEETING:

PURPOSE OF REQUEST:
ADOPTION OF LOCAL LAW
AMENDMENT OF PRIOR LEGISLATION
APPROVAL/ADOPTION OF PLAN/PROCEDURE
BOND APPROVAL
BUDGET AMENDMENT (SEE BELOW)
CONTRACT AUTHORIZATION (SEE BELOW)
ENVIRONMENTAL IMPACT
HOME RULE REQUEST
PROPERTY CONVEYANCE
OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE)

CONCERNING BUDGET AMENDMENTS
STATE THE FOLLOWING
INCREASE ACCOUNT/LINE NO.
SOURCE OF FUNDS:
TITLE CHANGE:

CONCERNING CONTRACT AUTHORIZATION,
STATE THE FOLLOWING
TYPE OF CONTRACT
CHANGE ORDER/CONTRACT AMENDMENT
PURCHASE (EQUIPMENT/ SUPPLIES)
LEASE (EQUIPMENT/SUPPLIES)
REQUIREMENTS
PROFESSIONAL SERVICES
EDUCATIONAL/TRAINING
GRANT:
NEW
RENEWAL
SUBMISSION DEADLINE DATE
SETTLEMENT OF A CLAIM
RELEASE OF LIABILITY
OTHER: (STATE BRIEFLY)
CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: 

PARTY (NAME/ADDRESS):

________________________________________________________

AMOUNT/RATE SCHEDULE/FEES:

TERM: 

SCOPE OF SERVICES: 

________________________________________________________

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES NO

FUNDING SOURCE: 

COUNTY BUDGET ACCOUNTS: 

REVENUE: 

APPROPRIATION: 

BOND (RES. NO. & DATE OF ADOPTION)

________________________________________________________

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: YES NO X

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES NO X

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

________________________________________________________

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL 

STATE 

COUNTY 100%

TERM/LENGTH OF FUNDING 

________________________________________________________

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: 184 OF 2018

DATE OF ADOPTION: 4/9/2018

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

THE ALBANY COUNTY SHERIFF'S OFFICE RESPECTFULLY REQUESTS LEGISLATIVE APPROVAL OF A BOND RESOLUTION AUTHORIZING $1,500,000 TO BE USED IN THE RENOVATION AND MODIFICATION TO UPGRADE THE ALBANY COUNTY SHERIFF'S OFFICE PUBLIC SAFETY BUILDING LOCATED AT 58 VERDA AVE. IN CLARKSVILLE.

THIS PROJECT HAS BEEN INCLUDED IN OUR 2020 CAPITAL PLAN BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

________________________________________________________

________________________________________________________

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF
October 15, 2019

Honorable Andrew Joyce
Chairman, Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Public Safety Committee of the Albany County Legislature.

I respectfully request a resolution authorizing the Legislature to bond funding in the amount of $1,000,000.00 to allow for the Albany County Sheriff’s Office to make renovations, modifications and upgrades relative to the E-911 / Emergency Management Project currently under way at the Albany County Nursing Home property. This project and funding has already been approved and in in the 2020 Capital Plan.

Should there be any questions, do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.
SHERIFF

Att.
cc: Honorable Daniel P. McCoy, County Executive
    Honorable Paul Miller, Public Safety Chairman
    Honorable Wanda Willingham, Audit & Finance Committee
    Honorable Kevin Cannizzaro, Esq., Majority Counsel
    Brandon Russell, Esq., Majority Counsel
    Arnis Zilgme, Esq., Minority Leader
REQUEST FOR LEGISLATIVE ACTION

DATE: OCTOBER 11, 2019

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D. APPLE SR
TELEPHONE: 487-5438

DEPT. REPRESENTATIVE ATTENDING COMMITTEE MEETING:

PURPOSE OF REQUEST:
ADOPTION OF LOCAL LAW
AMENDMENT OF PRIOR LEGISLATION
APPROVAL/ADOPTION OF PLAN/PROCEDURE
BOND APPROVAL
BUDGET AMENDMENT (SEE BELOW)
CONTRACT AUTHORIZATION (SEE BELOW)
ENVIRONMENTAL IMPACT
HOME RULE REQUEST
PROPERTY CONVEYANCE
OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE)

CONCERNING BUDGET AMENDMENTS
STATE, THE FOLLOWING
INCREASE ACCOUNT/LINE NO.
SOURCE OF FUNDS:
TITLE CHANGE:

CONCERNING CONTRACT AUTHORIZATION,
STATE THE FOLLOWING:
TYPE OF CONTRACT
CHANGE ORDER/CONTRACT AMENDMENT
PURCHASE (EQUIPMENT/SUPPLIES)
LEASE (EQUIPMENT/SUPPLIES)
REQUIREMENTS
PROFESSIONAL SERVICES
EDUCATIONAL/TRAINING
GRANT:
RENEWAL
SUBMISSION DEADLINE DATE
SETTLEMENT OF A CLAIM
RELEASE OF LIABILITY
OTHER: (STATE BRIEFLY)
CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: PARTY (NAME/ADDRESS):

__________________________________________________________

__________________________________________________________

AMOUNT/RATE SCHEDULE/FEES:

TERM:

SCOPE OF SERVICES:

__________________________________________________________

__________________________________________________________

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES NO

FUNDING SOURCE:

COUNTY BUDGET ACCOUNTS:

REVENUE:

APPROPRIATION:

BOND(RES. NO. & DATE OF ADOPTION)

__________________________________________________________

__________________________________________________________

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: YES NO X

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES NO X

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

__________________________________________________________

__________________________________________________________

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL

STATE

COUNTY 100%

TERM/LENGTH OF FUNDING 12 MONTHS 1/1/20 THRU 12/31/20

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: 97 of 2019

DATE OF ADOPTION: 3/11/2019

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

THE ALBANY COUNTY SHERIFF'S OFFICE RESPECTFULLY REQUESTS LEGISLATIVE APPROVAL OF A BOND RESOLUTION AUTHORIZING $1,000,000 TO BE USED IN THE RENOVATION, MODIFICATION AND RELOCATION OF OUR E-911 DEPT. INTO THE SHAKER WING OF THE ALBANY COUNTY NURSING HOME. THIS PROJECT HAS BEEN INCLUDED IN OUR 2020 CAPITAL PLAN.

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

__________________________________________________________

__________________________________________________________

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF
MEMO

TO: Hon. Andrew C. Joyce, Chairman
   Albany County Legislature

FROM: Albany County Board of Elections

RE: Funding for E-Poll Book, Connectivity & On-Demand Ballot Printer Acquisition

DATED: October 18, 2019

The Albany County Board of Elections is in the process of acquiring electronic poll books, on-demand ballot printers and related software and peripherals for use in connection with the implementation of early voting. You may recall, as set forth in a previous memo, dated September 9, 2019, submitted in connection with our request for legislative authorization of a capital projects reimbursement grant (Resolution #408 for 2019), that the New York State Legislature had approved two state-wide grants to assist county boards of election with the implementation of early voting. The first grant is a $14 million capital projects grant, Albany County’s allocated share of which is $255,598. In connection therewith, the County Legislature has, by way of Resolution #408, authorized the County Executive to enter into an agreement with the State Board of Elections for reimbursement of early voting costs incurred by the County of Albany during the period April 12, 2019 through December 31, 2020 in an amount not to exceed $255,598. The second grant, created by Chapter 53 of the Laws of 2019, is a $10 million aid-to-localities grant, Albany County’s allocated share of which is $191,444.

Both of these grants are reimbursement grants, which means that the counties must make the expenditures to acquire the product and services up front and then seek reimbursement from the State.

We have received a proposed contract from the State Board of Elections with respect to the aid-to-localities grant, a copy of which is annexed hereto.

The proposed contract requires legislative authorization. We are submitting a request for legislative authorization similar to the one pertaining to the capital projects grant, i.e., to approve the submission of the grant application and to enter into a contract with the State Board of Elections for reimbursement of county monies spent in connection with the implementation of early voting.
As indicated in our memo of September 9, 2019, we estimate that the cost of acquiring the necessary hardware, software and peripherals, pay the necessary software licensing fees and establish county-wide data connectivity for the electronic poll books is $583,256.50, $447,042 of which is eligible for reimbursement from the two grants. The acquisition and set-up costs are broken down as follows:

**Poll Pad Licensing & Peripherals**

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Software licensing (initial) for 350 Poll Pads</td>
<td>$196,000.00</td>
</tr>
<tr>
<td>Poll Pad Stands (350 units)</td>
<td>14,000.00</td>
</tr>
<tr>
<td>Stylus Pens (700 units)</td>
<td>1,750.00</td>
</tr>
<tr>
<td>9-ft. USB Cables (350 units)</td>
<td>3,500.00</td>
</tr>
<tr>
<td>Thermal Receipt Printers (18 units)</td>
<td>5,400.00</td>
</tr>
<tr>
<td>Printer Transport Case (18 units)</td>
<td>2,250.00</td>
</tr>
<tr>
<td>Poll Pad Transport Case (332 units)</td>
<td>33,200.00</td>
</tr>
<tr>
<td>Onsite Poll Worker Training (4 Days)</td>
<td>8,000.00</td>
</tr>
<tr>
<td>Year 2 Software Licensing Fee (350 units)</td>
<td>35,000.00</td>
</tr>
</tbody>
</table>

**IPads**

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ipad Acquisition (350 units)</td>
<td>73,498.50</td>
</tr>
<tr>
<td>Ipad Connectivity (350 units for 12 Months)</td>
<td>125,958.00</td>
</tr>
</tbody>
</table>

**On-Demand Ballot Printers**

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poll Print Tablets, Printers &amp; Peripherals (18 units)</td>
<td>37,350.00</td>
</tr>
<tr>
<td>Year 2 Software Licensing Fee (18 units)</td>
<td>4,050.00</td>
</tr>
<tr>
<td>Poll Print Cabinets with Battery Backup (18 units)</td>
<td>36,000.00</td>
</tr>
<tr>
<td>Poll Print Cabinet Covers (18 units)</td>
<td>5,400.00</td>
</tr>
<tr>
<td>Tripp Lite Surge Protectors (18 units)</td>
<td>900.00</td>
</tr>
<tr>
<td>Election Support (Year 1)</td>
<td>1,000.00</td>
</tr>
<tr>
<td></td>
<td>$583,256.50</td>
</tr>
</tbody>
</table>

We view this project as essential to the proper implementation of early voting and urge its favorable reception in the Albany County Legislature. Thank you for your consideration.
REQUEST FOR LEGISLATIVE ACTION
RLA #2566: Contract Authorization and Budget Amendment for Board of Elections

DATE: Friday, October 18, 2019
DEPARTMENT: Board of Elections
Contact Person: Rachel Biedi, Commissioner
Telephone: 518-487-5070

PURPOSE OF REQUEST:
Adopting of Local Law
Amendment of Prior Legislation
Approval/Adoption of Plan/Procedure
Bond Approval
Budget Amendment (see below) X
Contract Authorization (see below) X
Environmental Impact
Home Rule Request
Property Conveyance
Other: (State briefly if not listed above)

CONCERNING BUDGET AMENDMENTS
STATE THE FOLLOWING:
Increase Account/Line No.
Source of Funds: New York State and Albany County
Title Change:

CONCERNING CONTRACT AUTHORIZATION
STATE THE FOLLOWING:
TYPE OF CONTRACT:
Change Order/Contract Amendment
Purchase (Equipment/Supplies)
Lease (Equipment/Supplies)
Requirements Professional Services
Education/Training X
Grant:
New
Renewal
Submission Deadline Date
Settlement of a Claim
Release of Liability
Other: (State briefly)
CONCERNING CONTRACT AUTHORIZATION (Cont'd)
STATE THE FOLLOWING:

Contract Terms/Conditions: New York State Board of Elections
Party (Name/Address) 40 North Pearl St., Suite 5
Albany, NY 12207
Amount/Raise Schedule/Fee $447,042.00
Scope of Services
The Albany County Board of Elections is in the process of acquiring electronic poll books, on-demand ballot printers and related software and peripherals for use in connection with the implementation of early voting. We are submitting a request for legislative authorization to approve the submission of the grant application and to enter into a contract with the State Board of Elections for reimbursement of county monies spent in connection with the implementation of early voting through the Aid to Localities Grant.

CONCERNING ALL REQUESTS:
Mandated Program/Service: Yes
If Mandated Cite: Authority
Anticipated in Current Adopted Budget No
County Budget Accounts:
Revenue

<table>
<thead>
<tr>
<th>Account Code</th>
<th>Line</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA1450</td>
<td>22050</td>
<td>$409,628.00</td>
</tr>
<tr>
<td>AA1450</td>
<td>44046</td>
<td>$37,414.00</td>
</tr>
</tbody>
</table>

Fiscal Impact - Funding: (Dollars or Percentages)
Federal 0%
State 100%
County 0%
Local 0%
Term/Length of Funding:

Impact on Pending Litigation No
If yes, please explain:

Previous Requests for Identical or Similar Action
Resolution/Law Number 408
Date of Adoption

Justification: (State briefly why legislative action is requested)
The Albany County Board of Elections is in the process of acquiring electronic poll books, on-demand ballot printers and related software and peripherals for use in connection with the implementation of early voting. We are submitting a request for legislative authorization to approve the submission of the grant application and to enter into a contract with the State Board of Elections for reimbursement of county monies spent in connection with the implementation of early voting through the Aid to Localities Grant.
## Budget Amendment Spreadsheet - 2019

<table>
<thead>
<tr>
<th>ACCOUNT NO.</th>
<th>RESOLUTION DESCRIPTION</th>
<th>INCREASE</th>
<th>DECREASE</th>
<th>REVISED BUDGET DEPARTMENT NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>A9 1450 22050</td>
<td>Computer Equipment</td>
<td>$409,628.00</td>
<td>$419,628.00</td>
<td>Board of Elections</td>
</tr>
<tr>
<td>A9 1450 44046</td>
<td>fees for services (verizon data Oct-Dec)</td>
<td>$37,414.00</td>
<td>$212,414.00</td>
<td>Board of Elections</td>
</tr>
</tbody>
</table>

**TOTAL APPROPRIATIONS**

|   |   | 447,042.00 | 0.00 |

<table>
<thead>
<tr>
<th>ACCOUNT NO.</th>
<th>RESOLUTION DESCRIPTION</th>
<th>DECREASE</th>
<th>INCREASE</th>
<th>UNIT COST</th>
<th>DEPARTMENT NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>A 1450 03023</td>
<td>Electronic Poll Books Capital Grant Project</td>
<td>$447,042.00</td>
<td>$447,042.00</td>
<td></td>
<td>Board of Elections</td>
</tr>
</tbody>
</table>

**ESTIMATED REVENUES**

|   |   |   |   |    |   |

**TOTAL ESTIMATED REVENUES**

|   |   |   | 447,042.00 |

**GRAND TOTALS**

|   |   |   |   |   |

|   |   | 447,042.00 |

Page 1
<table>
<thead>
<tr>
<th><strong>STATE AGENCY (Name &amp; Address):</strong></th>
<th><strong>BUSINESS UNIT/DEPT. ID:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>New York State Board of Elections</td>
<td>BOE01/1110000</td>
</tr>
<tr>
<td>40 North Pearl Street, Suite 5</td>
<td></td>
</tr>
<tr>
<td>Albany, NY 12207</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>CONTRACTOR SFS PAYEE NAME:</strong></th>
<th><strong>TRANSACTION TYPE:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany County</td>
<td>☑ New</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>CONTRACTOR DOS INCORPORATED NAME:</strong></th>
<th><strong>PROJECT NAME:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>Early voting aid to localities grant</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>CONTRACTOR IDENTIFICATION NUMBERS:</strong></th>
<th><strong>AGENCY IDENTIFIER:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>NYS Vendor ID Number: 1000002428</td>
<td>N/A</td>
</tr>
<tr>
<td>Federal Tax ID Number: 14-6002563</td>
<td></td>
</tr>
<tr>
<td>DUNS Number (if applicable):</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>CONTRACTOR PRIMARY MAILING ADDRESS:</strong></th>
<th><strong>CONTRACTOR STATUS:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>112 State Street</td>
<td>☑ Municipality, Code:</td>
</tr>
<tr>
<td>Albany, NY 12207</td>
<td>☐ Tribal Nation</td>
</tr>
<tr>
<td></td>
<td>☐ Individual</td>
</tr>
<tr>
<td></td>
<td>☐ Not-for-Profit</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>CONTRACT MAILING ADDRESS:</strong></th>
<th><strong>Charities Registration Number:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Check if same as primary mailing address</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Contract Number:** # BOE01 - C004071- 1110000
Page 1 of 2
Master Grant Contract, Face Page
STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

CURRENT CONTRACT TERM:
From: 04/12/2019 To: 12/31/2020

CURRENT CONTRACT PERIOD:
From: To:

AMENDED TERM:
From: To:

AMENDED PERIOD:
From: To:

CONTRACT FUNDING AMOUNT
(Multi-year - enter total projected amount of the contract; Fixed Term/Simplified Renewal - enter current period amount):

CURRENT: $191,443.52

AMENDED:

FUNDING SOURCE(S)

☐ State
☐ Federal
☐ Other

FOR MULTI-YEAR AGREEMENTS ONLY - CONTRACT PERIOD AND FUNDING AMOUNT:
(Out years represent projected funding amounts)

<table>
<thead>
<tr>
<th>#</th>
<th>CURRENT PERIOD</th>
<th>CURRENT AMOUNT</th>
<th>AMENDED PERIOD</th>
<th>AMENDED AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ATTACHMENTS PART OF THIS AGREEMENT:

☑ Attachment A: ☑ A-1 Program Specific Terms and Conditions
☐ A-2 Federally Funded Grants

☑ Attachment B: ☑ B-1 Expenditure Based Budget
☐ B-2 Performance Based Budget
☐ B-3 Capital Budget
☐ B-1(A) Expenditure Based Budget (Amendment)
☐ B-2(A) Performance Based Budget (Amendment)
☐ B-3(A) Capital Budget (Amendment)

☑ Attachment C: Work Plan
☑ Attachment D: Payment and Reporting Schedule
☑ Other: Attachment E: Funding Schedule

Contract Number: #BOE01 - C004071- 1110000
Page 2 of 2
Master Grant Contract, Face Page
IN WITNESS THEREOF, the parties hereto have executed or approved this Master Contract on the dates below their signatures.

<table>
<thead>
<tr>
<th>CONTRACTOR:</th>
<th>STATE AGENCY: NYS Board of Elections</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany County</td>
<td></td>
</tr>
<tr>
<td></td>
<td>By:</td>
</tr>
<tr>
<td></td>
<td>Printed Name</td>
</tr>
<tr>
<td>Title:</td>
<td>Title: Co-Executive Director</td>
</tr>
<tr>
<td>Date:</td>
<td>Date:</td>
</tr>
</tbody>
</table>

STATE OF NEW YORK

County of ____________________________

On the ___ day of __________, ___ before me personally appeared ____________________, to me known, who being by me duly sworn, did depose and say that he/she resides at ____________________, that he/she is the ____________________ of the ____________________, the contractor described herein which executed the foregoing instrument; and that he/she signed his/her name thereto as authorized by the contractor named on the face page of this Master Contract.

(Notary)____________________________________________________________________

ATTORNEY GENERAL’S SIGNATURE

________________________________________________________________________

Printed Name

Title: ____________________________

Date: ____________________________

STATE COMPTROLLER’S SIGNATURE

________________________________________________________________________

Printed Name

Title: ____________________________

Date: ____________________________

Contract Number: # BOE01 - C004071- 1110000
Page 1 of 1, Master Contract for Grants Signature Page
## $10 Million Localities Grant Program*

### Voters Registered as of February 1, 2019

*(Subject to the approval of the Director of Budget)*

[Revision Date: 9/17/2019]

<table>
<thead>
<tr>
<th>County</th>
<th>Total Enrollment</th>
<th>Planned Sites</th>
<th>$15k per Planned Site</th>
<th>Remaining by Enrollment</th>
<th>Total Allotment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany</td>
<td>203,621</td>
<td>6 $</td>
<td>90,000 $</td>
<td>101,444 $</td>
<td>191,443.52</td>
</tr>
<tr>
<td>Allegany</td>
<td>26,090</td>
<td>1 $</td>
<td>15,000 $</td>
<td>12,998 $</td>
<td>27,997.98</td>
</tr>
<tr>
<td>Broome</td>
<td>129,448</td>
<td>3 $</td>
<td>45,000 $</td>
<td>64,491 $</td>
<td>109,490.70</td>
</tr>
<tr>
<td>Cattaraugus</td>
<td>48,582</td>
<td>2 $</td>
<td>30,000 $</td>
<td>24,203 $</td>
<td>54,203.44</td>
</tr>
<tr>
<td>Cayuga</td>
<td>49,324</td>
<td>3 $</td>
<td>45,000 $</td>
<td>24,573 $</td>
<td>69,573.10</td>
</tr>
<tr>
<td>Chautauqua</td>
<td>80,314</td>
<td>3 $</td>
<td>45,000 $</td>
<td>40,012 $</td>
<td>85,012.25</td>
</tr>
<tr>
<td>Chemung</td>
<td>52,963</td>
<td>1 $</td>
<td>15,000 $</td>
<td>26,386 $</td>
<td>41,386.05</td>
</tr>
<tr>
<td>Chenango</td>
<td>29,614</td>
<td>1 $</td>
<td>15,000 $</td>
<td>14,754 $</td>
<td>29,753.63</td>
</tr>
<tr>
<td>Clinton</td>
<td>48,799</td>
<td>1 $</td>
<td>15,000 $</td>
<td>24,312 $</td>
<td>39,312.55</td>
</tr>
<tr>
<td>Columbia</td>
<td>46,393</td>
<td>3 $</td>
<td>45,000 $</td>
<td>23,113 $</td>
<td>68,112.89</td>
</tr>
<tr>
<td>Cortland</td>
<td>30,924</td>
<td>1 $</td>
<td>15,000 $</td>
<td>15,405 $</td>
<td>30,406.27</td>
</tr>
<tr>
<td>Delaware</td>
<td>29,431</td>
<td>1 $</td>
<td>15,000 $</td>
<td>14,662 $</td>
<td>29,662.46</td>
</tr>
<tr>
<td>Dutchess</td>
<td>199,344</td>
<td>5 $</td>
<td>75,000 $</td>
<td>99,313 $</td>
<td>174,312.72</td>
</tr>
<tr>
<td>Erie</td>
<td>638,300</td>
<td>37 $</td>
<td>555,000 $</td>
<td>318,000 $</td>
<td>872,999.60</td>
</tr>
<tr>
<td>Essex</td>
<td>27,389</td>
<td>1 $</td>
<td>15,000 $</td>
<td>13,645 $</td>
<td>28,645.14</td>
</tr>
<tr>
<td>Franklin</td>
<td>27,509</td>
<td>1 $</td>
<td>15,000 $</td>
<td>13,705 $</td>
<td>28,704.52</td>
</tr>
<tr>
<td>Fulton</td>
<td>33,406</td>
<td>1 $</td>
<td>15,000 $</td>
<td>16,643 $</td>
<td>31,642.79</td>
</tr>
<tr>
<td>Genesee</td>
<td>38,572</td>
<td>1 $</td>
<td>15,000 $</td>
<td>19,216 $</td>
<td>34,216.48</td>
</tr>
<tr>
<td>Greene</td>
<td>33,028</td>
<td>1 $</td>
<td>15,000 $</td>
<td>16,454 $</td>
<td>31,454.47</td>
</tr>
<tr>
<td>Hamilton</td>
<td>4,616</td>
<td>1 $</td>
<td>15,000 $</td>
<td>2,300 $</td>
<td>17,299.68</td>
</tr>
<tr>
<td>Herkimer</td>
<td>40,638</td>
<td>1 $</td>
<td>15,000 $</td>
<td>20,246 $</td>
<td>35,245.76</td>
</tr>
<tr>
<td>Jefferson</td>
<td>63,775</td>
<td>1 $</td>
<td>15,000 $</td>
<td>31,773 $</td>
<td>46,772.56</td>
</tr>
<tr>
<td>Lewis</td>
<td>18,218</td>
<td>1 $</td>
<td>15,000 $</td>
<td>9,076 $</td>
<td>24,076.17</td>
</tr>
<tr>
<td>Livingston</td>
<td>41,001</td>
<td>1 $</td>
<td>15,000 $</td>
<td>20,427 $</td>
<td>35,426.60</td>
</tr>
<tr>
<td>Madison</td>
<td>43,049</td>
<td>1 $</td>
<td>15,000 $</td>
<td>21,447 $</td>
<td>36,446.91</td>
</tr>
<tr>
<td>Monroe</td>
<td>486,942</td>
<td>7 $</td>
<td>105,000 $</td>
<td>242,593 $</td>
<td>347,593.39</td>
</tr>
<tr>
<td>Montgomery</td>
<td>28,729</td>
<td>1 $</td>
<td>15,000 $</td>
<td>14,313 $</td>
<td>29,312.72</td>
</tr>
<tr>
<td>Nassau</td>
<td>1,028,334</td>
<td>15 $</td>
<td>225,000 $</td>
<td>512,314 $</td>
<td>737,313.64</td>
</tr>
<tr>
<td>Niagara</td>
<td>141,801</td>
<td>2 $</td>
<td>30,000 $</td>
<td>70,645 $</td>
<td>100,644.93</td>
</tr>
<tr>
<td>Oneida</td>
<td>134,772</td>
<td>3 $</td>
<td>45,000 $</td>
<td>67,143 $</td>
<td>112,143.10</td>
</tr>
<tr>
<td>Onondaga</td>
<td>318,011</td>
<td>6 $</td>
<td>90,000 $</td>
<td>158,432 $</td>
<td>248,432.35</td>
</tr>
<tr>
<td>Ontario</td>
<td>74,670</td>
<td>3 $</td>
<td>45,000 $</td>
<td>37,200 $</td>
<td>82,200.42</td>
</tr>
<tr>
<td>Orange</td>
<td>232,263</td>
<td>7 $</td>
<td>105,000 $</td>
<td>115,713 $</td>
<td>220,712.89</td>
</tr>
<tr>
<td>Orleans</td>
<td>24,590</td>
<td>1 $</td>
<td>15,000 $</td>
<td>12,251 $</td>
<td>27,250.68</td>
</tr>
<tr>
<td>Oswego</td>
<td>78,688</td>
<td>1 $</td>
<td>15,000 $</td>
<td>39,202 $</td>
<td>54,202.18</td>
</tr>
<tr>
<td>Otsego</td>
<td>35,654</td>
<td>1 $</td>
<td>15,000 $</td>
<td>17,763 $</td>
<td>32,762.74</td>
</tr>
<tr>
<td>Putnam</td>
<td>66,876</td>
<td>1 $</td>
<td>15,000 $</td>
<td>33,317 $</td>
<td>48,317.47</td>
</tr>
<tr>
<td>Rensselaer</td>
<td>107,464</td>
<td>2 $</td>
<td>30,000 $</td>
<td>53,538 $</td>
<td>83,538.32</td>
</tr>
<tr>
<td>County</td>
<td>Population</td>
<td>Median Income (in $)</td>
<td>Avg Income (in $)</td>
<td>Growth Rate (in $)</td>
<td></td>
</tr>
<tr>
<td>-----------------</td>
<td>------------</td>
<td>----------------------</td>
<td>------------------------</td>
<td>--------------------</td>
<td></td>
</tr>
<tr>
<td>Rockland</td>
<td>202,591</td>
<td>60,000</td>
<td>100,930</td>
<td>160,930.37</td>
<td></td>
</tr>
<tr>
<td>Saratoga</td>
<td>162,883</td>
<td>45,000</td>
<td>81,148</td>
<td>126,147.94</td>
<td></td>
</tr>
<tr>
<td>Schenectady</td>
<td>101,574</td>
<td>60,000</td>
<td>50,604</td>
<td>110,603.93</td>
<td></td>
</tr>
<tr>
<td>Schoharie</td>
<td>20,551</td>
<td>15,000</td>
<td>10,238</td>
<td>25,238.46</td>
<td></td>
</tr>
<tr>
<td>Schuyler</td>
<td>12,418</td>
<td>15,000</td>
<td>6,187</td>
<td>21,186.62</td>
<td></td>
</tr>
<tr>
<td>Seneca</td>
<td>20,906</td>
<td>15,000</td>
<td>10,415</td>
<td>25,415.32</td>
<td></td>
</tr>
<tr>
<td>St. Lawrence</td>
<td>65,404</td>
<td>15,000</td>
<td>32,584</td>
<td>47,584.12</td>
<td></td>
</tr>
<tr>
<td>Steuben</td>
<td>60,272</td>
<td>15,000</td>
<td>30,027</td>
<td>45,027.37</td>
<td></td>
</tr>
<tr>
<td>Suffolk</td>
<td>1,046,712</td>
<td>150,000</td>
<td>521,470</td>
<td>671,469.52</td>
<td></td>
</tr>
<tr>
<td>Sullivan</td>
<td>52,327</td>
<td>15,000</td>
<td>26,069</td>
<td>41,069.19</td>
<td></td>
</tr>
<tr>
<td>Tioga</td>
<td>33,333</td>
<td>15,000</td>
<td>16,606</td>
<td>31,606.42</td>
<td></td>
</tr>
<tr>
<td>Tompkins</td>
<td>59,941</td>
<td>30,000</td>
<td>29,862</td>
<td>59,862.47</td>
<td></td>
</tr>
<tr>
<td>Ulster</td>
<td>127,869</td>
<td>120,000</td>
<td>63,704</td>
<td>183,704.04</td>
<td></td>
</tr>
<tr>
<td>Warren</td>
<td>44,328</td>
<td>15,000</td>
<td>22,084</td>
<td>37,084.11</td>
<td></td>
</tr>
<tr>
<td>Washington</td>
<td>36,470</td>
<td>15,000</td>
<td>18,169</td>
<td>33,169.27</td>
<td></td>
</tr>
<tr>
<td>Wayne</td>
<td>56,801</td>
<td>15,000</td>
<td>28,298</td>
<td>43,298.13</td>
<td></td>
</tr>
<tr>
<td>Westchester</td>
<td>629,000</td>
<td>240,000</td>
<td>313,366</td>
<td>553,366.36</td>
<td></td>
</tr>
<tr>
<td>Wyoming</td>
<td>25,045</td>
<td>15,000</td>
<td>12,477</td>
<td>27,477.36</td>
<td></td>
</tr>
<tr>
<td>Yates</td>
<td>14,041</td>
<td>15,000</td>
<td>6,995</td>
<td>21,995.19</td>
<td></td>
</tr>
<tr>
<td>Bronx</td>
<td>819,141</td>
<td>165,000</td>
<td>408,094</td>
<td>573,094.17</td>
<td></td>
</tr>
<tr>
<td>Kings</td>
<td>1,607,640</td>
<td>270,000</td>
<td>800,923</td>
<td>1,070,922.56</td>
<td></td>
</tr>
<tr>
<td>New York</td>
<td>1,181,425</td>
<td>105,000</td>
<td>588,583</td>
<td>693,583.22</td>
<td></td>
</tr>
<tr>
<td>Queens</td>
<td>1,258,019</td>
<td>210,000</td>
<td>626,742</td>
<td>836,742.18</td>
<td></td>
</tr>
<tr>
<td>Richmond</td>
<td>331,390</td>
<td>105,000</td>
<td>156,399</td>
<td>261,399.21</td>
<td></td>
</tr>
<tr>
<td>NYC</td>
<td>5,180,155</td>
<td>855,000</td>
<td>2,580,741</td>
<td>3,435,741.34</td>
<td></td>
</tr>
<tr>
<td>Outside NYC</td>
<td>7,515,608</td>
<td>2,820,000</td>
<td>3,744,259</td>
<td>6,564,258.66</td>
<td></td>
</tr>
<tr>
<td>Grand Total</td>
<td>12,695,763</td>
<td>3,675,000</td>
<td>6,325,000</td>
<td>10,000,000.00</td>
<td></td>
</tr>
</tbody>
</table>
October 8, 2019

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairman Joyce:

Enclosed is a Request for Legislative Action (RLA) for the November meeting of the Legislature. Albany County Department of Health (ACDOH) would like to enter into a contract with Albany Medical Center Hospital and amend the 2019 health department budget. ACDOH was not required to submit an application for this funding, it was awarded as a continuation of the previously awarded grant that ended on March 31, 2019. The new grant term is from April 1, 2019 – September 30, 2019, for a total award of $340,961. With the help of grant funding, Community Health Workers will link patients to a continuum of clinical and community resources including evidence-based self-management programs i.e. utilization of home Self-Monitoring Blood Pressure (SMBP), YMCA – Blood Pressure Self-Management (Y-BPSM), National Diabetes Prevention Program (NDPP), Diabetes Self-Management Education (DMSE), etc; and resources to address social determinants of health i.e. housing, transportation, food access, social services, etc.

Please don’t hesitate to contact me if you have any questions or need additional information.

Sincerely,

Elizabeth F. Whalen, MD, MPH
Commissioner of Health

CC: Hon. Dennis Feeney, Majority Leader
    Hon. Frank A. Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Minority Counsel

Enclosures

Albany County Department of Health is nationally accredited and meets rigorous public health standards set forth to best meet the needs of our community.
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services): Request to enter into a contract with Albany Medical Center/Better Health for Northeastern New York and amend the 2019 budget

Date: 10/08/2019
Submitted By: Dr. Elizabeth Whalen
Department: Health
Title: Commissioner of Health
Phone: 518-447-4584
Department Rep.: Dr. Elizabeth Whalen
Attending Meeting:

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☒ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☒ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☒ Grant

Acceptance
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap to enter text.

Contract Terms/Conditions:

Party (Name/address):
Albany Medical Center Hospital
43 New Scotland Avenue
Albany, NY 12208

Additional Parties (Names/addresses): Click or tap here to enter text.

Amount/Raise Schedule/Fee: $340,961
Scope of Services: ACDOH Interventions for Chronic Disease Management of Adults initiative will focus on assisting primary care practices (PCPs) with implementing sustainable health system changes, including the utilization of electronic health records (EHR) and health information technology (HIT), to improve the diagnosis and management of hypertension, prediabetes, diabetes and asthma.
Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.
Is there a Fiscal Impact: Yes ☐ No ☒
Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:
Revenue Account and Line: 4010.0.3492
Revenue Amount: $192,078

Appropriation Account and Line: Various .4 - see budget amendment
Appropriation Amount: $192,078

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: 100%

Term
Term: (Start and end date) April 1, 2019 - September 30, 2019
Length of Contract: 17 months

Impact on Pending Litigation
Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Resolution 61 for 2018
Date of Adoption: February 12, 2018

Justification: (state briefly why legislative action is requested)
Albany County Department of Health (ACDOH) would like to enter into a contract with Albany Medical Center Hospital and amend the 2019 Health Department budget. ACDOH was not required to submit an application for this funding, it was awarded as a continuation of the previously awarded grant that ended on March 31, 2019. Between June 1, 2018 and March 31, 2019, the ACDOH Chronic Disease CHW team linked to the BHNNY CVD project reached a total of 376 residents and provided individual support to 53 residents. During this time period, those 53 residents received 644 interventions through over 300 direct client contacts provided by the CHWs to address social determinants of health and to support self-management of their chronic disease(s). The new grant term is from April 1, 2019 - September 30, 2019, for a total award of $340,961. With the help of grant funding, Community Health Workers will link patients to a continuum of clinical and community resources including evidence-based self-management programs i.e. utilization of home Self-Monitoring Blood Pressure (SMBP), YMCA - Blood Pressure Self-Management (Y-BPSM), National Diabetes Prevention Program (NDPP), Diabetes Self-Management Education (DMSE), etc; and resources to address social determinants of health i.e. housing, transportation, food access, social services, etc.
<table>
<thead>
<tr>
<th>ACCOUNT NO.</th>
<th>RESOLUTION DESCRIPTION</th>
<th>INCREASE</th>
<th>DECREASE</th>
<th>UNIT COST</th>
<th>DEPARTMENT NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>A 4010 4 4020</td>
<td>Office Supplies</td>
<td>$11,304.00</td>
<td>$ -</td>
<td>$47,431.00</td>
<td>Health Dept.</td>
</tr>
<tr>
<td>A 4010 4 4038</td>
<td>Travel Mileage Freight</td>
<td>$1,957.00</td>
<td>$ -</td>
<td>$25,445.00</td>
<td>Health Dept.</td>
</tr>
<tr>
<td>A 4010 4 4039</td>
<td>Conferences Training Tuition</td>
<td>$476.00</td>
<td>$ -</td>
<td>$11,223.00</td>
<td>Health Dept.</td>
</tr>
<tr>
<td>A 4010 4 4042</td>
<td>Printing and Advertising</td>
<td>$2,200.00</td>
<td>$ -</td>
<td>$50,580.00</td>
<td>Health Dept.</td>
</tr>
<tr>
<td>A 4010 4 4046</td>
<td>Fees For Services</td>
<td>$176,141.00</td>
<td>$ -</td>
<td>$666,227.00</td>
<td>Health Dept.</td>
</tr>
</tbody>
</table>

TOTAL APPROPRIATIONS: $192,078.00

<table>
<thead>
<tr>
<th>ACCOUNT NO.</th>
<th>RESOLUTION DESCRIPTION</th>
<th>DECREASE</th>
<th>INCREASE</th>
<th>UNIT COST</th>
<th>DEPARTMENT NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>A 4010 0 3492</td>
<td>BHNNY Grant</td>
<td></td>
<td>$192,078.00</td>
<td>$242,078.00</td>
<td>Health Dept.</td>
</tr>
</tbody>
</table>

TOTAL ESTIMATED REVENUES: $192,078.00

GRAND TOTALS: $192,078.00
Appendix B

Albany County Department of Health
April 1, 2019 – September 30, 2020

The use of these funds must adhere to approved activities and must support the work plan / deliverables.

<table>
<thead>
<tr>
<th>Budget Categories</th>
<th>Total Budget</th>
<th>In-Kind Contributions(s)</th>
<th>Total Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>SALARIES / PERSONNEL</td>
<td>$ 209,943</td>
<td>$ 44,230</td>
<td>$ 165,713</td>
</tr>
<tr>
<td>FRINGE BENEFITS (RATE: 59.76%)</td>
<td>$ 125,462</td>
<td>$ 26,432</td>
<td>$ 99,030</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>$ 22,755</td>
<td>$</td>
<td>$ 22,755</td>
</tr>
<tr>
<td>TRAVEL</td>
<td>$ 3,915</td>
<td>$</td>
<td>$ 3,915</td>
</tr>
<tr>
<td>EQUIPMENT</td>
<td>$ -</td>
<td>$</td>
<td>$ -</td>
</tr>
<tr>
<td>CONFERENCE AND TRAINING</td>
<td>$ 21,092</td>
<td>$</td>
<td>$ 21,092</td>
</tr>
<tr>
<td>PATIENT CARE</td>
<td>$ -</td>
<td>$</td>
<td>$ -</td>
</tr>
<tr>
<td>SUBCONTRACTS</td>
<td>$ -</td>
<td>$</td>
<td>$ -</td>
</tr>
<tr>
<td>TUITION AND FEES</td>
<td>$ -</td>
<td>$</td>
<td>$ -</td>
</tr>
<tr>
<td>FELLOWS AND PARTICIPANT SUPPORT</td>
<td>$ -</td>
<td>$</td>
<td>$ -</td>
</tr>
<tr>
<td>POSTAGE AND PUBLISHING</td>
<td>$ 3,200</td>
<td>$</td>
<td>$ 3,200</td>
</tr>
<tr>
<td>GENERAL SERVICES</td>
<td>$ -</td>
<td>$</td>
<td>$ -</td>
</tr>
<tr>
<td>MISCELLANEOUS</td>
<td>$ -</td>
<td>$</td>
<td>$ -</td>
</tr>
<tr>
<td>UNDISTRIBUTED BUDGET</td>
<td>$ -</td>
<td>$</td>
<td>$ -</td>
</tr>
<tr>
<td>TOTAL DIRECT COSTS</td>
<td>$ 385,567</td>
<td>$ 70,652</td>
<td>$ 315,705</td>
</tr>
<tr>
<td>FACILITIES &amp; ADMINISTRATIVE COSTS (8%)</td>
<td>$ 30,509</td>
<td>$ 5,653</td>
<td>$ 25,256</td>
</tr>
<tr>
<td>TOTALS</td>
<td>$ 417,276</td>
<td>$ 76,315</td>
<td>$ 340,961</td>
</tr>
</tbody>
</table>
October 9, 2019

Honorabe Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce,

The Department of Mental Health requests permission to transfer funds from a vacant Staff Social Worker line into our overtime account. The overtime account is currently at budget, we anticipate that the upcoming holidays will deplete the overtime budget as it is currently configured. We are requesting a transfer of $10,000 in order to ensure adequate funds will be available for the remainder of 2019. The reason for the increase in overtime this year is Staff Worker vacancies in our 24/7 Mobile Crisis Team.

Feel free to contact me or Kelle Roberts if you have any questions concerning this request.

Sincerely,

[Signature]
Stephen Giordano, Ph.D.
Director

cc: Hon. Dennis A. Feeney, Majority Leader
    Hon. Frank A. Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Overtime Budget II Amendment Request

Date: October 9, 2019
Submitted By: Mark Gleason
Department: Mental Health
Title: Operations Analyst
Phone: 518-447-3014
Department Rep.
Attending Meeting: Stephen Giordano, Ph.D. Director

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☒ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☒ Personnel
☐ Personnel Non-Individual
File #: TMP-1192, Version: 1

☐ Revenue

Increase Account/Line No.: A9431019900 Overtime
Source of Funds: A9431012205 Staff Social Worker
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names(addresses)):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Click or tap here to enter text.
Scope of Services:
Click or tap here to enter text.

Bond Res. No.:
Click or tap here to enter text.
Date of Adoption:
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☑
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☑
Anticipated in Current Budget:
Yes ☐ No ☑

County Budget Accounts:
Revenue Account and Line:  Click or tap here to enter text.
Revenue Amount:  Click or tap here to enter text.

Appropriation Account and Line:  A9421012205 Staff Social Worker
Appropriation Amount:  $10,000

Source of Funding - (Percentages)
Federal:  Click or tap here to enter text.
State:  Click or tap here to enter text.
County:  100%
Local:  Click or tap here to enter text.

Term
Term: (Start and end date)  11/1/19-12/31/19
Length of Contract:  2 months

Impact on Pending Litigation
If yes, explain:  Yes ☐ No ☑

Previous requests for Identical or Similar Action:
Resolution/Law Number:  Click or tap here to enter text.
Date of Adoption:  Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
The Department of Mental Health requests permission to transfer funds from a vacant Staff Social Worker line to our Overtime account. The overtime account is currently at budget, we anticipate that the upcoming holidays will deplete the overtime budget as it is currently configured. We are requesting a transfer of $10,000 in order to ensure adequate funds will be available for the remainder of 2019. The reason for the increase in overtime this year is Staff Worker vacancies in our 24/7 Mobile Crisis Team.
## Appropriations

<table>
<thead>
<tr>
<th>ACCOUNT NO.</th>
<th>RESOLUTION DESCRIPTION</th>
<th>INCREASE</th>
<th>DECREASE</th>
<th>UNIT COST</th>
<th>DEPARTMENT NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>A 4310 1 2205 024</td>
<td>Staff Social Worker</td>
<td>$10,000.00 $19,537.00</td>
<td>Mental Health Dept</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A 4310 1 9900</td>
<td>Overtime</td>
<td>$10,000.00 $99,000.00</td>
<td>Mental Health Dept</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACCOUNT NO.</th>
<th>RESOLUTION DESCRIPTION</th>
<th>DECREASE</th>
<th>INCREASE</th>
<th>UNIT COST</th>
<th>DEPARTMENT NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Mental Health Dept</td>
</tr>
</tbody>
</table>

**Total Appropriations**

<table>
<thead>
<tr>
<th></th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>$10,000.00</td>
<td>$10,000.00</td>
</tr>
</tbody>
</table>

**Total Estimated Revenues**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>$ -</td>
<td>$ -</td>
</tr>
</tbody>
</table>

**Grand Totals**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>$10,000.00</td>
</tr>
</tbody>
</table>
October 16, 2019

Hon. Andrew Joyce
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Upper Level Seating Replacement Project at the TU Center

Dear Chairman Joyce:

The Department of General Services respectfully requests approval of a bond resolution authorizing $752,000 for the Upper Level Seating Replacement Project at the Times Union Center.

The chairs in the upper level of the Times Union Center are 25 years old. The lower level seating was replaced in 2010. This plan was originally spread over two years utilizing Facility Fees. Combining the projects into the same year we would realize an approximate savings of $100,000. Given lead time for the chairs, installation of chairs began in spring of 2019, purchase of chairs was in 2018.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

[Signature]

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
Honorable Frank Mauriello, Minority Leader
Kevin Cannizzaro, Esq., Majority Counsel
Arnis Zilgins, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $752,000 for the Upper Level Seating Replacement Project at the TUC

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☐ No ☐
County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: AA7128
Appropriation Amount: 752,000

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 1/1/2020
Length of Contract: 12/31/2020

Impact on Pending Litigation
Yes ☐ No ☐
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Resolution No. 502 for 2017  Resolution No. 569 for 2018
Date of Adoption: 12/4/2017  12/3/2018

Justification: (state briefly why legislative action is requested)
The Department of General Services respectfully requests approval of a bond resolution authorizing $752,000 for the Upper Level Seating Replacement Project at the Times Union Center.

The chairs in the upper level of the Times Union Center are 25 years old. The lower level seating was replaced in 2010. This plan was originally spread over two years utilizing Facility Fees. Combining the projects into the same year we would realize an approximate savings of $100,000. Given lead time of the chairs, installation of chairs began in spring of 2019, purchase of chairs was in 2018.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO: Joseph McElroy, Acting Commissioner, Department of General Services
CC: George Penn, Acting Deputy Commissioner, Department of General Services
     Robert Belber, Times Union Center General Manager
FROM: Laura DeGastano, Sr. Natural Resource Planner
DATE: October 7, 2013
RE: Times Union Center Building Improvements 2013-2014
SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation provided describing the various components of the referenced project as it relates to State Environmental Quality Review (SEQR). As I understand it, a number of upgrades and improvements to the Times Union Center are proposed for 2013-14 as follows:

Garage Upgrades—Repair to stair towers, concrete spralls and tee infills, update control system, repair pedestrian cables, install level 3 landing, add parking validation system.
Chair Upgrades—Replacement of upper level sideline chairs and upper level end zone chairs.
Basketball Systems Upgrade—Replacement of basketball floor, chairs and floor carts, purchase seating risers, basketball hoops, scoring controls, programs, shot clocks and auxiliary boards.
LED Signage—Purchase LED conversion package
Aramark Concession Stand Upgrade—Purchase new equipment and remodel concession stands
Exterior Lighting—Purchase new exterior LED lighting to provide accent lighting
Suite and Bathroom Renovations—Renovation of 23 suites including replacement of chairs, tiles, and carpet. Renovation of bathrooms including replacement of toilets, faucets, partitions, and urinals.

As described above, the proposed building improvement projects meet the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5 (c) subdivisions (1) and (2) and (25). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time.
October 16, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: LED Expansion Project at the TU Center

Dear Chairman Joyce:

The Department of General Services, respectfully requests approval of a bond resolution authorizing $1,500,000 for the LED Expansion Project at the Times Union Center.

This project would include the installation of new LED Fascia to run all the way around the bowl. The fascia lights will increase the effects of the arena in the bowl and increased square footage could help increase revenue from these signs. Existing LED lights would relocate to the concourse for increased ad revenue. Scoreboard modification would be replacing power supplies that are failing and cleaning.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

[Signature]

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
    Honorable Frank Muirriello, Minority Leader
    Kevin Cannizzaro, Esq., Majority Counsel
    Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $1,500,000 for the LED Expansion Project at the TUC

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.: David M. Latina
Attending Meeting:

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) [Click or tap here to enter text.]

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant
Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names(addresses)):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Click or tap here to enter text.
Scope of Services:
Click or tap here to enter text.

Bond Res. No.:
Click or tap here to enter text.
Date of Adoption:
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒

If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☒

Anticipated in Current Budget:
Yes ☐ No ☐

County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

**Source of Funding - (Percentages)**
- Federal: Click or tap here to enter text.
- State: Click or tap here to enter text.
- County: 100%
- Local: Click or tap here to enter text.

**Term**
- Term: (Start and end date) 1/1/2020 - 12/31/2020
- Length of Contract: 1 year

**Impact on Pending Litigation**
- Yes □ No ☒
- If yes, explain: Click or tap here to enter text.

**Previous requests for Identical or Similar Action:**
- Resolution/Law Number: Resolution 502 for 2017
- Date of Adoption: 12/2/2017

**Justification:** (state briefly why legislative action is requested)
Click or tap here to enter text.

The Department of General Services, respectfully requests approval of a bond resolution authorizing $1,500,000 for the LED Expansion Project at the Times Union Center.

This project would include the installation of new LED Fascia to run all the way around the bowl. The fascia lights will increase the effects of the arena in the bowl and increased square footage could help increase revenue from these signs. Existing LED lights would relocate to the concourse for increased ad revenue. Scoreboard modification would be replacing power supplies that are failing and cleaning.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO: David Latina, Commissioner, Department of General Services

CC:

FROM: Laura DeGaetano, Sr. Natural Resource Planner

DATE: October 21, 2016

RE: Energy Efficient Lighting Upgrade

SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation you provided describing the referenced project as it relates to State Environmental Quality Review (SEQR). As I understand it, the project includes replacement of current lighting in various county facilities with LED lighting.

As described above, the proposed renovation project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c) subdivisions (1). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time.

Should you have any questions or require additional information, please feel free to call me at your convenience.
October 16, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Replacement of Chiller, BMS Control, Concourse Heat/Fan Coil and Lighting Upgrade Project at the TU Center

Dear Chairman Joyce:

The Department of General Services respectfully requests approval of a bond resolution authorizing $1,250,000 for the Replacement of Chiller, BMS Control, Concourse Heat/Fan Coil and Lighting Upgrade Project at the Times Union Center.

Comfort Chiller is original to building construction and past its useful life. The work for this project would also include replacement of motors, pumps, valves and suction diffusers. This will offer significant energy savings. The project is needed to run the building more efficiently and help accommodate the increased building load of the front atrium enclosure. Building sealing is needed to prevent loss of conditioned air. Concourse heat is needed rather than ambient from arena bowl. Additional BMS controls will automate more systems for energy conservation and lighting upgrades will improve efficiency.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

[Signature]

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
     Honorable Frank Mauriello, Minority Leader
     Kevin Cannizzaro, Esq., Majority Counsel
     Arnis Zilgns, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $1,250,000 for the Replacement of Chiller, Concourse Heat/Fan
Coil Replacement, Lighting Upgrade Project

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline
Click or tap to enter a date.

☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed)  

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Scope of Services:
Click or tap here to enter text.
Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:  
Yes ☐ No ☑

If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☑

Anticipated in Current Budget:
Yes ☐ No ☑
County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.
Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 1/1/2020
Length of Contract: 12/31/2020

Impact on Pending Litigation
Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Resolution No. 502 for 2017
Date of Adoption: 12/4/2017

Justification: (state briefly why legislative action is requested)
The Department of General Services respectfully requests approval of a bond resolution authorizing $1,250,000 for the Replacement of Chiller, BMS Control, Concourse Heat/Fan Coil and Lighting Upgrade Project at the Times Union Center.

Comfort Chiller is original to building construction and past its useful life. The work for this project would also include replacement of motors, pumps, valves and suction diffusers. This will offer significant energy savings. The project is needed to run the building more efficiently and help accommodate the increased building load of the front atrium enclosure. Building sealing is needed to prevent loss of conditioned air. Concourse heat is needed rather than ambient from arena bowl. Additional BMS controls will automate more systems for energy conservation and lighting upgrades will improve efficiency.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO: David Latina - Commissioner, Department of General Services
CC: Sean Thelan – Management and Budget
Robert Belber, Times Union Center General Manager
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: October 15, 2018
RE: Times Union Center Building Equipment Replacement, Energy System Upgrades and General Repairs
SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation provided describing the various components of the referenced project as it relates to State Environmental Quality Review (SEQR). A number of upgrades and improvements to the Times Union Center are proposed as follows:

- **Equipment Replacement** – Replace old staging, spotlights, and forklifts. Also add a step to assist patrons from GA floor and turnstiles for accurate counts of patrons entering.

- **Replacement of Chiller, BMS Control, Concourse Heat/Fan Coil Replacement** – Replace comfort chiller including motors, pumps, valves and suction diffusers and install additional BMS controls to automate more systems for energy conservation.

- **Lighting Upgrades** - replace existing with energy efficient bulbs.

- **Arena Floor, Kitchen Floor, Quad Stairs Refinishing and Atrium Door Patching Project at the TU Center** - Replace deteriorated flooring in the main arena and kitchen, refinish quad stairs, and patch atrium door.

As described above, the proposed building improvement projects meet the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5 (c) subdivisions (1) and (2) and (25). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. Should you have any questions or require additional information, please feel free to call me (447-5670) at your convenience.
October 16, 2019

Hon. Andrew Joyce
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Locker Room Renovations Project at the TU Center

Dear Chairman Joyce:

The Department of General Services respectfully requests approval of a bond resolution authorizing $850,000 for the Locker Room Renovations Project at the Times Union Center.

The improvements would update the physical appearance of the locker rooms, including updating rooms that still have the finishes of former teams. Additionally, the improvement will allow for individual room temperature controls.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
    Honorable Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Esq., Majority Counsel
    Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $850,000 for the Locker Room Renovations Project at the TUC

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline
Click or tap to enter a date.

☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed)

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Scope of Services:
Click or tap here to enter text.
Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒

If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☒

Anticipated in Current Budget:
Yes ☐ No ☒

County Budget Accounts:
Justification: (state briefly why legislative action is requested)
The Department of General Services respectfully requests approval of a bond resolution authorizing $850,000 for the Locker Room Renovations Project at the Times Union Center.

The improvements would update the physical appearance of the locker rooms, including updating rooms that still have the finishes of former teams. Additionally, the improvement will allow for individual room temperature controls.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO:        David Latina - Commissioner, Department of General Services
CC:        Sean Thelan – Management and Budget
            Robert Belber, Times Union Center General Manager
FROM:      Laura DeGaetano, Sr. Natural Resource Planner
DATE:      October 15, 2018
RE:        Times Union Center Building Equipment Replacement, Energy System Upgrades and General Repairs
SUBJECT:   SEQR compliance for Capital Projects

I have reviewed the documentation provided describing the various components of the referenced project as it relates to State Environmental Quality Review (SEQR). A number of upgrades and improvements to the Times Union Center are proposed as follows:

- **Equipment Replacement** – Replace old staging, spotlights, and forklifts. Also add a step to assist patrons from GA floor and turnstiles for accurate counts of patrons entering.

- **Replacement of Chiller, BMS Control, Concourse Heat/Fan Coil Replacement** – Replace comfort chiller including motors, pumps, valves and suction diffusers and install additional BMS controls to automate more systems for energy conservation.

- **Lighting Upgrades** – replace existing with energy efficient bulbs.

- **Arena Floor, Kitchen Floor, Quad Stairs Refinishing and Atrium Door Patching Project at the TU Center** – Replace deteriorated flooring in the main arena and kitchen, refinish quad stairs, and patch atrium door.

As described above, the proposed building improvement projects meet the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5 (c) subdivisions (1) and (2) and (25). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. Should you have any questions or require additional information, please feel free to call me (447-5670) at your convenience.
October 16, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Main Arena Sound System Project at the TU Center

Dear Chairman Joyce:

The Department of General Services, respectfully requests approval of a bond resolution authorizing $850,000 for the Main Arena Sound System Project at the TU Center.

The intent is to design and install a new sound system. The existing system has been maintained for over 20 years and the sound quality is failing. The components are outdated and difficult to replace. There are a few assisted listening devices active. The purchase of over 200 units will be needed.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

[Signature]

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
    Honorable Frank Mauuriello, Minority Leader
    Kevin Cannizzaro, Esq., Majority Counsel
    Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $850,000 for the Main Arena Sound System Project at the TUC

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.: 
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item. Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address): Click or tap here to enter text.

Additional Parties (Names/addresses): Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☐ No ☒
Anticipated in Current Budget: Yes ☐ No ☐

County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 1/1/2020 - 12/31/2020
Length of Contract: 1 year

Impact on Pending Litigation
Yes ☐ No ☐
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Resolution No. 502 for 2017
Date of Adoption: 12/4/2017

Justification: (state briefly why legislative action is requested)
The Department of General Services, respectfully requests approval of a bond resolution authorizing $850,000 for the Main Arena Sound System Project at the TU Center.

The intent is to design and install a new sound system. The existing system has been maintained for over 20 years and the sound quality is failing. The components are outdated and difficult to replace. There are a few assisted listening devices active. The purchase of over 200 units will be needed.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO: David Latina, Commissioner, Department of General Services

CC: 

FROM: Laura DeGaetano, Sr. Natural Resource Planner

DATE: October 18, 2017

RE: Times Union Center Improvements

SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation you provided describing the referenced project as it relates to State Environmental Quality Review (SEQR). As I understand it, the project includes repairs and upgrades to the elevators, installation of a new sound system, and replacement of the wireless network system.

As described above, the proposed project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c) subdivisions (1), (2), and (25). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required.

Should you have any questions or require additional information, please feel free to call me at your convenience.
October 16, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Arena Floor, Kitchen Floor, Quad Stairs Refinishing and Atrium Door Patching Project at the TU Center

Dear Chairman Joyce:

The Department of General Services respectfully requests approval of a bond resolution authorizing $250,000 for the Arena Floor, Kitchen Floor, Quad Stairs Refinishing Atrium Door Patching Project at the Times Union Center.

The main arena floor has sustained several significant gouges. Rebar is showing in several areas. There have been several attempts to patch, but they have continued to come out. The kitchen floor has had years of wear and tear. The existing floor covering is coming up in pieces. The Quad stairs going to bathrooms are in need of improvement.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
    Honorable Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Esq., Majority Counsel
    Arnis Zilgns, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $250,000 for the Arena Floor, Kitchen Floor, Quad Stairs Refinishing and Atrium Door Patching Project at the TUC

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
- □ Change Order/Contract Amendment
- □ Purchase (Equipment/Supplies)
- □ Lease (Equipment/Supplies)
- □ Requirements
- □ Professional Services
- □ Education/Training
- □ Grant
  Choose an item.
  Submission Date Deadline Click or tap to enter a date.
- □ Settlement of a Claim
- □ Release of Liability
- □ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
  Click or tap here to enter text.

Additional Parties (Names(addresses)):
  Click or tap here to enter text.

Amount/Raise Schedule/Fee:
  Click or tap here to enter text.
Scope of Services:
  Click or tap here to enter text.

Bond Res. No.:
  Click or tap here to enter text.
Date of Adoption:
  Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
  Yes □ No ✗
If Mandated Cite Authority:
  Click or tap here to enter text.
Is there a Fiscal Impact:
  Yes □ No ✗
Anticipated in Current Budget:
  Yes □ No ✗
Justification: (state briefly why legislative action is requested)

The Department of General Services respectfully requests approval of a bond resolution authorizing $250,000 for the Arena Floor, Kitchen Floor, Quad Stairs Refinishing Atrium Door Patching Project at the Times Union Center.

The main arena floor has sustained several significant gouges. Rebar is showing in several areas. There have been several attempts to patch, but they have continued to come out. The kitchen floor has had years of wear and tear. The existing floor covering is coming up in pieces. The Quad stairs going to bathrooms are in need of improvement.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO:  David Latina - Commissioner, Department of General Services

CC:  Sean Thelan – Management and Budget
     Robert Belber, Times Union Center General Manager

FROM: Laura DeGaetano, Sr. Natural Resource Planner

DATE: October 15, 2018

RE: Times Union Center Building Equipment Replacement, Energy System Upgrades and General Repairs

SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation provided describing the various components of the referenced project as it relates to State Environmental Quality Review (SEQR). A number of upgrades and improvements to the Times Union Center are proposed as follows:

- **Equipment Replacement** – Replace old staging, spotlights, and forklifts. Also add a step to assist patrons from GA floor and turnstiles for accurate counts of patrons entering.

- **Replacement of Chiller, BMS Control, Concourse Heat/Fan Coil Replacement** – Replace comfort chiller including motors, pumps, valves and suction diffusers and install additional BMS controls to automate more systems for energy conservation.

- **Lighting Upgrades** - replace existing with energy efficient bulbs.

- **Arena Floor, Kitchen Floor, Quad Stairs Refinishing and Atrium Door Patching Project at the TU Center** - Replace deteriorated flooring in the main arena and kitchen, refinish quad stairs, and patch atrium door.

As described above, the proposed building improvement projects meet the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5 (c) subdivisions (1) and (2) and (25). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. Should you have any questions or require additional information, please feel free to call me (447-5670) at your convenience.
October 16, 2019

Hon. Andrew Joyce  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Re: Additional Show Power and Transformer Replacement Project at the TU Center

Dear Chairman Joyce:

The Department of General Services respectfully requests approval of a bond resolution authorizing $306,000 for the Additional Show Power and Transformer Replacement Project at the Times Union Center.

Events are getting bigger and their expectations are higher. We have 2000 amps of show power. Shows often require more and they need to bring a generator which can hurt the arena’s ability to secure shows. There is available power on our switchgear, but work is needed to make it available. There are also several transformers that are over 20 years old and should be replaced before they fail.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

[Signature]

David M. Latina  
Commissioner  
Department of General Services

DML:pl  
Enclosures

cc: Honorable Dennis Feeney, Majority Leader  
Honorable Frank Mauro, Minority Leader  
Kevin Cannizzaro, Esq., Majority Counsel  
Amir Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $306,000 for the Additional Power and Transformer Replacement Project at the TUC

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.: David M. Latina
Attending Meeting:

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed)

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☐ No ☒
Anticipated in Current Budget: Yes ☐ No ☒
County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.
Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.
Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.
Term
Term: (Start and end date) 1/2/2020 - 12/31-2020
Length of Contract: 1 year
Impact on Pending Litigation
Yes ☐ No ☒
If yes, explain:
Click or tap here to enter text.
Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.
Justification: (state briefly why legislative action is requested)
The Department of General Services respectfully requests approval of a bond resolution authorizing $306,000 for the Additional Show Power and Transformer Replacement Project at the Times Union Center.

Events are getting bigger and their expectations are higher. We have 2000 amps of show power. Shows often require more and they need to bring a generator which can hurt the arena’s ability to secure shows. There is available power on our switchgear, but work is needed to make it available. There are also several transformers that are over 20 years old and should be replaced before they fail.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO: David Latina - Commissioner, Department of General Services
CC: Robert Belber, Times Union Center General Manager
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: October 11, 2019
RE: Times Union Center Building Roof Replacement, Loading Dock Renovation and Transformer Replacement
SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation provided describing the various components of the referenced project as it relates to State Environmental Quality Review (SEQR). A number of repairs and improvements to the Times Union Center are proposed as follows:

- Extension of additional power in switchgear and replacement of transformers that are over 20 years old.
- Replacement of the low roof on the arena
- Design and construction of new loading dock platforms, doors and bays.

As described above, the proposed building improvement projects meet the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5 (c) subdivisions (1) and (2). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. Should you have any questions or require additional information, please feel free to call me (447-5670) at your convenience.
October 16, 2019

Hon. Andrew Joyce
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Low Roof Replacement Project at the TU Center

Dear Chairman Joyce:

The Department of General Services respectfully requests approval of a bond resolution authorizing $308,000 for the Low Roof Replacement Project at the Times Union Center.

The low roof is the last of the roofs that need replacement. There have been several leaks over the renovated areas that need patching. The leaks seem to be coming from age, seals coming loose and general wear and tear.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
    Honorable Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Esq., Majority Counsel
    Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $308,000 for the Low Roof Replacement Project at the TUC

Date: October 10, 2019
Submitted By: David M. Latina
Department: DG5
Title: Commissioner
Phone: 7027
Department Rep.:
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
File #: TMP-1222, Version: 1

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names-addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ❑
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☐ No ❑
Anticipated in Current Budget: Yes ☐ No ☐

County Budget Accounts:
Justification: (state briefly why legislative action is requested)

The Department of General Services respectfully requests approval of a bond resolution authorizing $308,000 for the Low Roof Replacement Project at the Times Union Center.

The low roof is the last of the roofs that need replacement. There have been several leaks over the renovated areas that need patching. The leaks seem to be coming from age, seals coming loose and general wear and tear.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO:       David Latina - Commissioner, Department of General Services
CC:

Robert Belber, Times Union Center General Manager

FROM: Laura DeGaetano, Sr. Natural Resource Planner

DATE: October 11, 2019

RE: Times Union Center Building Roof Replacement, Loading Dock Renovation and Transformer Replacement

SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation provided describing the various components of the referenced project as it relates to State Environmental Quality Review (SEQR). A number of repairs and improvements to the Times Union Center are proposed as follows:

- Extension of additional power in switchgear and replacement of transformers that are over 20 years old.
- Replacement of the low roof on the arena
- Design and construction of new loading dock platforms, doors and bays.

As described above, the proposed building improvement projects meet the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5 (c) subdivisions (1) and (2). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. Should you have any questions or require additional information, please feel free to call me (447-5670) at your convenience.
October 16, 2019

Hon. Andrew Joyce
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Loading Dock Replacement Project at the TU Center

Dear Chairman Joyce:

The Department of General Services respectfully requests approval of a bond resolution authorizing $500,000 for the Loading Dock Replacement Project at the Times Union Center.

This project is for the design and construction of loading dock platforms, doors and bays. Trucks have found it increasingly difficult to back into the dock area. The dock plates are old and in constant need of adjustment. Weather proof doorways are needed to keep elements out.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

[Signature]

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
Honorable Frank Mauriello, Minority Leader
Kevin Cannizzaro, Esq., Majority Counsel
Annis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $500,000 for the Loading Dock Renovation for the TUC

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
- □ Change Order/Contract Amendment
- □ Purchase (Equipment/Supplies)
- □ Lease (Equipment/Supplies)
- □ Requirements
- □ Professional Services
- □ Education/Training
- □ Grant
  Choose an item.
  Submission Date Deadline Click or tap to enter a date.
- □ Settlement of a Claim
- □ Release of Liability
- □ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Reserve/Retirement Fee:
Scope of Services:
Click or tap here to enter text.
Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes □ No ☒
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact: Yes □ No ☒
Anticipated in Current Budget: Yes □ No ☒

County Budget Accounts:
Justification: (state briefly why legislative action is requested)

The Department of General Services respectfully requests approval of a bond resolution authorizing $500,000 for the Loading Dock Replacement Project at the Times Union Center.

This project is for the design and construction of loading dock platforms, doors and bays. Trucks have found it increasingly difficult to back into the dock area. The dock plates are old and in constant need of adjustment. Weather proof doorways are needed to keep elements out.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO: David Latina - Commissioner, Department of General Services

CC: Robert Belber, Times Union Center General Manager

FROM: Laura DeGaetano, Sr. Natural Resource Planner

DATE: October 11, 2019

RE: Times Union Center Building Roof Replacement, Loading Dock Renovation and Transformer Replacement

SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation provided describing the various components of the referenced project as it relates to State Environmental Quality Review (SEQR). A number of repairs and improvements to the Times Union Center are proposed as follows:

- Extension of additional power in switchgear and replacement of transformers that are over 20 years old.
- Replacement of the low roof on the arena
- Design and construction of new loading dock platforms, doors and bays.

As described above, the proposed building improvement projects meet the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5 (c) subdivisions (1) and (2). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. Should you have any questions or require additional information, please feel free to call me (447-5670) at your convenience.
October 16, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Facility Improvement Project

Dear Chairman Joyce:

The Department of General Services respectfully requests the approval of a bond resolution authorizing $1,000,000 for the Facility Improvement Project.

As part of a continuing program to maintain existing facilities, this project consists of interiors painting, carpeting, HVAC modifications, departmental relocation costs, design fees, construction fit-up costs (retrofit/office build-out), moving expenses and the installation of energy management systems at various facilities. Also included are expenses for the Times Union Center and Spruce Street Garages.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

[Signature]

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
    Honorable Frank Mauriello, Minority Leader
    Kevin Cazzarano, Esq., Majority Counsel
    Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $1,000,000 for the Facility Improvement Project

Date: October 10, 2019
Submitted By: David M. Latina
Department: DG5
Title: Commissioner
Phone: 7027
Department Rep.: 
Attending Meeting: David M. Latina

Purpose of Request:
☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
Settlement of a Claim
Release of Liability
Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services:
Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal-Impact:
Yes ☐ No ☒
Anticipated in Current Budget:
Yes ☐ No ☐

County Budget Accounts:
Justification: (state briefly why legislative action is requested)

The Department of General Services respectfully requests the approval of a bond resolution authorizing $1,000,000 for the Facility Improvement Project.

As part of a continuing program to maintain existing facilities, this project consists of interiors painting, carpeting, HVAC modifications, departmental relocation costs, design fees, construction fit-up costs (retrofit/office build-out), moving expenses and the installation of energy management systems at various facilities. Also included are expenses for the Times Union Center and Spruce Street Garages.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO: Joseph McElroy, Acting Commissioner, Department of General Services
CC: George Penn, Acting Deputy Commissioner, Department of General Services
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: October 9, 2013
RE: Children's Advocacy Center, Health/Mental Health, DSS, Probation HVAC modification and install energy management systems and interior updates 2013-2014
SUBJECT: SEQR compliance

I have reviewed the documentation provided describing the referenced project as it relates to State Environmental Quality Review (SEQR). As I understand it, the proposed project includes modifications to the HVAC systems, installation of energy management systems, painting and replacement of carpeting at the Children’s Advocacy Center, Health and Mental Health, Probation, Hall of Records, and DSS buildings.

As described above, the proposed building improvement project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5 (c) subdivision (1)(2). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time.

Should you have any questions or require additional information, please feel free to call me (447-5670) at your convenience.
October 16, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Albany County Office Building Renovation Project

Dear Chairman Joyce:

The Department of General Services respectfully requests the approval of a bond resolution authorizing $750,000 for the Albany County Office Building Renovation Project.

The project provides for the renovation of the Harold L. Joyce Albany County Office Building. The project includes a new roof, HVAC and electrical systems, ADA compliance, elevator modernization and various interior and exterior upgrades. This project began in the fall of 2002 and has been ongoing.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

[Signature]

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
    Honorable Frank Mauro, Minority Leader
    Kevin Cannizzaro, Esq., Majority Counsel
    Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $750,000 for the Albany County Office Building Renovation Project

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
File #: TMP-1224, Version: 1

☐ Revenue

Increase Account/Line No.:  
Source of Funds:  
Title Change:  

Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**
- ☐ Change Order/Contract Amendment
- ☐ Purchase (Equipment/Supplies)
- ☐ Lease (Equipment/Supplies)
- ☐ Requirements
- ☐ Professional Services
- ☐ Education/Training
- ☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed)  

Click or tap here to enter text.

**Contract Terms/Conditions:**

Party (Name/address):  
Click or tap here to enter text.

Additional Parties (Names/addresses):  
Click or tap here to enter text.

Amount/Raise Schedule/Fee:  
Scope of Services:  

Click or tap here to enter text.
Click or tap here to enter text.

Bond Res. No.:  
Date of Adoption:  

Click or tap here to enter text.
Click or tap here to enter text.

**CONCERNING ALL REQUESTS**

Mandated Program/Service:  
If Mandated Cite Authority:  

Yes ☐ No ☒
Click or tap here to enter text.

Is there a Fiscal Impact:  
Anticipated in Current Budget:  

Yes ☐ No ☒
Yes ☐ No ☐

County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 1/1/2020 - 12/31/2020
Length of Contract: 1 year

Impact on Pending Litigation
Yes □ No □
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Resolution No. 545 for 2016
Date of Adoption: 12/5/2016

Justification: (state briefly why legislative action is requested)
The Department of General Services respectfully requests the approval of a bond resolution authorizing in the amount of $750,000 for the Albany County Office Building Renovation Project.

The project provides for the renovation of the Harold L. Joyce Albany County Office Building. The project includes a new roof, HVAC and electrical systems, ADA compliance, elevator modernization and various interior and exterior upgrades. This project began in the fall of 2002 and has been ongoing.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO: Joseph McElroy, Acting Commissioner, Department of General Services
CC: George Penn, Acting Deputy Commissioner, Department of General Services
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: October 7, 2013
RE: County Office Building Renovation Project
SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation you provided describing the referenced project as it relates to State Environmental Quality Review (SEQR). As I understand it, the project includes renovations at the County Office Building located at 112 State Street. Specific components include installation of a new roof, upgrades to the HVAC and electrical systems, elevator modernizations, remedial work to satisfy ADA compliance, and interior and exterior upgrades. The project is expected to be completed in 2016.

As described above, the proposed renovation project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c) subdivisions (1), (2), and (25). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time.

Should you have any questions or require additional information, please feel free to call me at your convenience.
October 16, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: County-Wide Facilities Evaluation Project

Dear Chairman Joyce:

The Department of General Services respectfully requests the approval of a bond resolution authorizing $50,000 for the County-wide Facilities Evaluation Project.

Many of the County's facilities are aged and would benefit from structural and engineering evaluation. This project will include evaluation and engineering to allow the County to make the best use of its resources.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
    Honorable Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Esq., Majority Counsel
    Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $350,000 for the County-wide Facilities Evaluation Project

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
□ Change Order/Contract Amendment
□ Purchase (Equipment/Supplies)
□ Lease (Equipment/Supplies)
□ Requirements
□ Professional Services
□ Education/Training
□ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
□ Settlement of a Claim
□ Release of Liability
□ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names(addresses)):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Scope of Services: Click or tap here to enter text.

Bond Res. No.:
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes □ No ☑
If Mandated Cite Authority:

Yes □ No ☑

Is there a Fiscal Impact:
Yes □ No ☑

Anticipated in Current Budget:
Yes □ No □

County Budget Accounts:
Revenue Account and Line:  
Revenue Amount:  
Appropriation Account and Line:  
Appropriation Amount:  
Source of Funding - (Percentages)  
Federal:  
State:  
County:  
Local:  
Term:  
Term: (Start and end date)  
1/1/2020 - 12/21-2020  
Length of Contract:  
1 year  
Impact on Pending Litigation  
Yes □ No □  
If yes, explain:  
Previous requests for Identical or Similar Action:  
Resolution/Law Number:  
Resolution No. 503 for 2017  
Date of Adoption:  
12/4/2017  

Justification: (state briefly why legislative action is requested)  
The Department of General Services respectfully requests the approval of a bond resolution authorizing $350,000 for the County-wide Facilities Evaluation Project.  
Many of the County’s facilities are aged and would benefit from structural and engineering evaluation. This project will include evaluation and engineering to allow the County to make the best use of its resources.  
This Project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO:         David Latina - Commissioner, Department of General Services
CC:        Sean Thelan – Management and Budget
           Robert Belber, Times Union Center General Manager
FROM:    Laura DeGaetano, Sr. Natural Resource Planner
DATE:     October 15, 2018
RE:        Times Union Center Building Equipment Replacement, Energy System Upgrades and General Repairs
SUBJECT:   SEQR compliance for Capital Projects

I have reviewed the documentation provided describing the various components of the referenced project as it relates to State Environmental Quality Review (SEQR). A number of upgrades and improvements to the Times Union Center are proposed as follows:

- **Equipment Replacement** – Replace old staging, spotlights, and forklifts. Also add a step to assist patrons from GA floor and turnstiles for accurate counts of patrons entering.

- **Replacement of Chiller, BMS Control, Concourse Heat/Fan Coil Replacement** – Replace comfort chiller including motors, pumps, valves and suction diffusers and install additional BMS controls to automate more systems for energy conservation.

- **Lighting Upgrades** – replace existing with energy efficient bulbs.

- **Arena Floor, Kitchen Floor, Quad Stairs Refinishing and Atrium Door Patching Project at the TU Center** – Replace deteriorated flooring in the main arena and kitchen, refinish quad stairs, and patch atrium door.

As described above, the proposed building improvement projects meet the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5 (c) subdivisions (1) and (2) and (25). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. Should you have any questions or require additional information, please feel free to call me (447-5670) at your convenience.
October 16, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Energy Systems Upgrade Project

Dear Chairman Joyce:

The Department of General Services respectfully requests the approval of a bond resolution authorizing $25,000 for the Energy Systems Upgrade Project.

The purpose of this project is to upgrade the energy systems throughout the various County properties. Some of our energy systems have outlived or are nearing the end of their useful life and the repair costs are increasing. The completed changes will make our many structures more efficient and lower overall operating costs. This project could also include renewable systems, where feasible, along with other cost saving measures in County properties.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
Honorable Frank Mauriello, Minority Leader
Kevin Cannizzaro, Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $525,000 for the Energy Systems Upgrade Project

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
- □ Change Order/Contract Amendment
- □ Purchase (Equipment/Supplies)
- □ Lease (Equipment/Supplies)
- □ Requirements
- □ Professional Services
- □ Education/Training
- □ Grant

  Choose an item.
  Submission Date Deadline Click or tap to enter a date.

- □ Settlement of a Claim
- □ Release of Liability
- □ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
  Click or tap here to enter text.

Additional Parties (Names.addresses):
  Click or tap here to enter text.

Amount.Raise Schedule/Fee:
Scope of Services:

Bond Res. No.:
Date of Adoption:

CONCERNING ALL REQUESTS

Mandated Program/Service:
  Yes □ No ◐
If Mandated Cite Authority:
  Click or tap here to enter text.

Is there a Fiscal Impact:
  Yes □ No ◐
Anticipated in Current Budget:
  Yes □ No □
Justification: (state briefly why legislative action is requested)

The Department of General Services respectfully requests the approval of a bond resolution authorizing $525,000 for the Energy Systems Upgrade Project.

The purpose of this project is to upgrade the energy systems throughout the various County properties. Some of our energy systems have outlived or are nearing the end of their useful life and the repair costs are increasing. The completed changes will make our many structures more efficient and lower overall operating costs. This project could also include renewable systems, where feasible, along with other cost saving measures in County properties.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
TO: David Latina, Commissioner, Department of General Services  
FROM: Laura DeGaetano, Sr. Natural Resource Planner  
DATE: October 13, 2017  
RE: Facility Improvements  
SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation you provided describing the referenced project as it relates to State Environmental Quality Review (SEQR). As I understand it, the project includes upgrades to the energy systems throughout the various County properties. The upgrades, which will make many structures more efficient and incur lower overall operating costs, may also include solar systems, where feasible, along with other cost saving measures.

As described above, the proposed project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c) subdivisions (1), (2), and (25). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. However, if it is determined that a solar array or other energy system will be installed outside of a building or the building footprint, SEQR should be revisited at that time.

Should you have any questions or require additional information, please feel free to call me at your convenience.
October 16, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Office Modernization and Relocation Project

Dear Chairman Joyce:

The Department of General Services respectfully requests the approval of a bond resolution authorizing $2,500,000 for the Office Modernization and Relocation Project.

The project will address the long term renovation of various County owned properties that require updating. Improvements include various upgrades such as mechanical, HVAC, chillers, electrical, roofs (when necessary), painting and carpeting, moving costs, and energy management systems. Initial expenses will be primarily structural and engineering evaluations.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

[Signature]

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
Honorable Frank Mauro, Minority Leader
Kevin Cannizzaro, Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $2,500,000 for the Office Modernization and Relocation Project

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.: 
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) 

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Click or tap here to enter text.
Scope of Services:
Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☒
Anticipated in Current Budget:
Yes ☐ No ☒

County Budget Accounts:
Revenue Account and Line:  
Revenue Amount:  
Appropriation Account and Line:  
Appropriation Amount:  
Source of Funding - (Percentages)  
Federal:  
State:  
County:  
Local:  
100%  
Term  
Term: (Start and end date) 1/1/2020 - 12/31/2020  
Length of Contract: 1 year  
Impact on Pending Litigation  
Yes □ No □  
If yes, explain:  
Previous requests for Identical or Similar Action:  
Resolution/Law Number: Resolution 570 for 2018  
Date of Adoption: 12/3/2018  
Justification: (state briefly why legislative action is requested)  
The Department of General Services respectfully requests the approval of a bond resolution authorizing $2,500,000 for the Office Modernization and Relocation Project.  
The project will address the long term renovation of various County owned properties that require updating. Improvements include various upgrades such as mechanical, HVAC, chillers, electrical, roofs (when necessary), painting and carpeting, moving costs, and energy management systems. Initial expenses will be primarily structural and engineering evaluations.  
This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO: David Latina, Commissioner, Department of General Services
CC: Sean Thelan, Commissioner Management and Budget
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: October 15, 2018
RE: Office Modernization and Relocation
SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation you provided describing the referenced project as it relates to State Environmental Quality Review (SEQR). This project will address the long-term renovation of various County owned properties, including but not limited to, DMV, BOE, and Shaker Place, to accommodate the relocation of various departments. Improvements will include structural and engineering evaluations, various mechanical upgrades including HVAC, chillers, and electrical, as well as roofs (where necessary), painting, carpeting, moving costs, and energy management systems.

As described above, the proposed renovation project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c) subdivisions (1), (2), (18) and (25). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time.

Should you have any questions or require additional information, please feel free to call me at your convenience.
October 16, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Building Renovations at 175 Green Street, and 240, 250 and 260 South Pearl Street Project

Dear Chairman Joyce:

The Department of General Services respectfully requests the approval of a bond resolution authorizing $500,000 for the Building Renovations at 175 Green Street, and 240, 250 and 260 South Pearl Street Project.

As part of our continuing program to maintain existing facilities this project addresses the building renovations at our structures located at 175 Green Street, and 240, 250 and 260 South Pearl Street. Improvements will primarily focus on HVAC, mechanicals, generators and energy management systems, construction fit-up costs (retro-fit/office build-out), design fees, office moving and relocation fees, painting, carpeting, the parking lot (paving and striping), and fencing. We anticipate this project to be completed in three to four years.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

[Signature]

David M. Latina
Commissioner
Department of General Services

DML:pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
    Honorable Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Esq., Majority Counsel
    Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $500,000 for the Building Renovations at 175 Green Street, and 240, 250 and 260 South Pearl Street Project

Date: October 16, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.: David M. Latina
Attending Meeting:

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) [Click or tap here to enter text.]

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant
  Choose an item.
  Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address): Click or tap here to enter text.

Additional Parties (Names_addresseses): Click or tap here to enter text.

Amount/RAise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes □ No □
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes □ No □
Anticipated in Current Budget: Yes □ No □
File #: TMP-1230, Version: 1

County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.
Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 1/1/2020 - 12/31/2020
Length of Contract: 1 year

Impact on Pending Litigation
If yes, explain: Yes □ No □
Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
The Department of General Services respectfully requests the approval of a bond resolution authorizing $500,000 for the Building Renovations at 175 Green Street, and 240, 250 and 260 South Pearl Street Project.

As part of our continuing program to maintain existing facilities this project addresses the building renovations at our structures located at 175 Green Street, and 240, 250 and 260 South Pearl Street. Improvements will primarily focus on HVAC, mechanicals, generators and energy management systems, construction fit-up costs (retro-fit/office build-out), design fees, office moving and relocation fees, painting, carpeting, and fencing.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO: David Latina, Commissioner - Department of General Services

CC:

FROM: Laura DeGaetano, Sr. Natural Resource Planner

DATE: October 11, 2019

RE: Facility Improvements

SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation you provided describing the referenced project as it relates to State Environmental Quality Review (SEQR). As I understand it, the project includes maintenance of existing facilities including building renovations at 175 Green Street, and 240, 250 and 260 South Pearl Street. Improvements will primarily focus on HVAC, mechanicals, generators and energy management systems, construction fit-up costs (retro-fit/office build-out), design fees, office moving and relocation fees, painting, carpeting, parking lot maintenance (paving and striping), and fencing.

As described above, the proposed project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c) subdivisions (1), (2), and (31). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time.

Should you have any questions or require additional information, please feel free to call me at your convenience.
October 16, 2019

Hon. Andrew Joyce, Chairman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Re: 2020 Vehicle and Truck Replacement Project

Dear Chairman Joyce:

The Department of General Services respectfully requests the approval of a bond resolution authorizing $250,000 for the 2020 Vehicle and Truck Replacement Project.

This project would replace fleet pool vehicles on accordance with our Department Vehicle Replacement Plan. This plan would replace 11+/- vehicles for the continued updating of the County fleet.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

David M. Latina  
Commissioner  
Department of General Services

DML:pl  
Enclosures

cc: Honorable Dennis Feeney, Majority Leader  
Honorable Frank Maucci, Minority Leader  
Kevin Cannizzaro, Esq., Majority Counsel  
Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Bond Resolution in the amount of $250,000 for the Vehicle and Truck Replacement Project

Date: October 10, 2019
Submitted By: David M. Latina
Department: DGS
Title: Commissioner
Phone: 7027
Department Rep.: David M. Latina
Attending Meeting: David M. Latina

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address): Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☐ No ☒
Anticipated in Current Budget: Yes ☐ No ☐

County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 1/1/2020 - 12/31/2020
Length of Contract: 1 year

Impact on Pending Litigation
Yes □ No □
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Resolution No. 504 for 2017
Date of Adoption: 12/4/2017

Justification: (state briefly why legislative action is requested)
The Department of General Services respectfully requests the approval of a bond resolution authorizing $250,000 for the 2020 Vehicle and Truck Replacement Project.

This project would replace fleet pool vehicles on accordance with our Department Vehicle Replacement Plan. This plan would replace 11+/- vehicles for the continued updating of the County fleet.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.
MEMORANDUM

TO: John McPhillips, Jr., Commissioner of Management and Budget
CC: Edward Lynch, Commissioner of General Services
Richard Lyons, Executive Director, Albany County Sewer District
FROM: Mark Fitzsimmons, Director
DATE: June 21, 2012
RE: 2012 DGS and Sewer District Vehicle Replacement
SUBJECT: SEQR compliance for Capital Plan

I have reviewed the documentation for the referenced project as it relates to State Environmental Quality Review (SEQR). According to that information, Department of General Services is proposing to purchase 14 motor pool replacement vehicles, and the County Sewer District is proposing to purchase one 4X4 for District operations.

As described above, this project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c)(25). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance beyond this determination is required.

It should be noted that SEQR compliance for replacement of seven heavy-duty trucks and related equipment in accordance with the DPW Vehicle and Equipment Replacement Plan was completed separately, as reflected in a March 1, 2012, memorandum to DPW Commissioner Darrell Duncan.

Should you have any questions or require additional information, please feel free to call me at your convenience.
October 3, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $175,000.00 for a bond to finance the Design and Construction Inspection cost of CR402 over 8 Mile Creek in the Town of Westerlo Culvert Replacement Project.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Culvert Replacement Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services): 2020 Bond Request of $175,000.00 for CR402 Culvert Replacement Project

Date: October 9, 2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.: Lisa M. Ramundo
Attending Meeting: Lisa M. Ramundo

Purpose of Request:
☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
File #: TMP-1202, Version: 1

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Click or tap here to enter text.
Scope of Services:
Click or tap here to enter text.

Bond Res. No.:
Click or tap here to enter text.
Date of Adoption:
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☐
Anticipated in Current Budget:
Yes ☐ No ☐

County Budget Accounts:
Revenue Account and Line: 
Revenue Amount: 
Appropriation Account and Line: 
Appropriation Amount: 
Source of Funding - (Percentages)
  Federal: 
  State: 
  County: 
  Local: 
Term
  Term: (Start and end date) 6/1/2020-12/31/2020
  Length of Contract: 
Impact on Pending Litigation
  Yes ☐ No ☒
  If yes, explain: 
Previous requests for Identical or Similar Action:
  Resolution/Law Number: 
  Date of Adoption: 

Justification: (state briefly why legislative action is requested)
The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $175,000.00 for a bond to finance the Design and Construction Inspection cost of CR402 over 8 Mile Creek in the Town of Westerlo Culvert Replacement Project.

This project replaces a 30’ x 28’ deteriorated concrete box culvert. The culvert originally constructed in 1960. The NYSDOT condition rating of the structure is 4.545 which is considered deficient.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Culvert Replacement Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.
MEMORANDUM

TO: Lisa Ramundo, Commissioner of Public Works
CC: William Anslow, Engineering
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: September 23, 2019
RE: CR 402 Town of Westerlo
SUBJECT: SEQR compliance for DPW Projects 2020

I have reviewed the documentation provided for the referenced project as it relates to State Environmental Quality Review (SEQR). This project replaces a 30 foot by 28 foot deteriorated concrete box culvert along CR 402 over 8 Mile Creek in the Town of Westerlo.

As described above, this project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c)(2). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. It is important to note however, that notwithstanding the SEQR Type II status established above, the proposed culvert replacement may incur some degree of stream bed and stream bank disturbance. Albany County DPW will apply for additional permits as needed.

Should you have any questions or require additional information, please feel free to call me at your convenience.
<table>
<thead>
<tr>
<th>Highway and Bridge Projects</th>
<th>Completion Date</th>
<th>Contract Date</th>
<th>Fund Source</th>
<th>Cost of Project Phase</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>CR402/8 Mile Creek culvert replacement</td>
<td>December, 2020</td>
<td>June, 2020</td>
<td>Bond</td>
<td>$175,000.00</td>
<td>$175,000.00</td>
</tr>
</tbody>
</table>
October 3, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $200,000.00 for a bond to finance the Design and Construction Inspection cost of CR412 near Slade Hill Road in the Town of Westerlo Culvert Replacement Project.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Culvert Replacement Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
2020 Bond Request of $200,000.00 for CR412 Culvert Replacement Project

Date: October 9, 2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.:
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual

County of Albany

Page 1 of 3

Printed on 10/16/2019
powered by Legistar™
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant
Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Scope of Services:
Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒

If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☐

Anticipated in Current Budget:
Yes ☐ No ☐

County Budget Accounts:
**File #: TMP-1200, Version: 1**

<table>
<thead>
<tr>
<th>Revenue Account and Line:</th>
<th>Click or tap here to enter text.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue Amount:</td>
<td>Click or tap here to enter text.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Appropriation Account and Line:</th>
<th>Click or tap here to enter text.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriation Amount:</td>
<td>Click or tap here to enter text.</td>
</tr>
</tbody>
</table>

**Source of Funding - (Percentages)**

<table>
<thead>
<tr>
<th>Federal:</th>
<th>Click or tap here to enter text.</th>
</tr>
</thead>
<tbody>
<tr>
<td>State:</td>
<td>Click or tap here to enter text.</td>
</tr>
<tr>
<td>County:</td>
<td>100% Click or tap here to enter text.</td>
</tr>
<tr>
<td>Local:</td>
<td>Click or tap here to enter text.</td>
</tr>
</tbody>
</table>

**Term**

<table>
<thead>
<tr>
<th>Term: (Start and end date)</th>
<th>6/1/2020-12/31/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Length of Contract:</td>
<td>Click or tap here to enter text.</td>
</tr>
</tbody>
</table>

**Impact on Pending Litigation**

<table>
<thead>
<tr>
<th>Yes □ No ☒</th>
<th>Click or tap here to enter text.</th>
</tr>
</thead>
</table>

**Previous requests for Identical or Similar Action:**

<table>
<thead>
<tr>
<th>Resolution/Law Number:</th>
<th>Click or tap here to enter text.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Adoption:</td>
<td>Click or tap here to enter text.</td>
</tr>
</tbody>
</table>

**Justification:** (state briefly why legislative action is requested)

The Department of Public Works (DPW) is requesting the Legislature's approval of a bond resolution which would authorize $200,000.00 for a bond to finance the Design and Construction Inspection cost of CR412 near Slade Hill Road in the Town of Westerlo Culvert Replacement Project.

This project will replace two (2) six foot diameter culvert pipes along CR412 with low profile box culverts. These culverts are prone to flooding and in need of replacement. Work includes paving and new bridge rail.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Culvert Replacement Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.
MEMORANDUM

TO: Lisa Ramundo, Commissioner of Public Works
CC: William Anslow, Engineering
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: September 23, 2019
RE: Culvert Replacement CR 412 near Slade Hill Rd.
SUBJECT: SEQR compliance for DPW Projects 2020

I have reviewed the documentation provided for the referenced project as it relates to State Environmental Quality Review (SEQR). This project replaces 2 six foot diameter culvert pipes along CR 412 on Hannacrois Creek near Slade Hill Rd. in the Town of Westerlo with low profile box culverts. These culverts are prone to flooding and in need of replacement.

As described above, this project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c)(2). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. It is important to note however, that notwithstanding the SEQR Type II status established above, the proposed culvert replacement may incur some degree of stream bed and stream bank disturbance. Albany County DPW will apply for additional permits as needed.

Should you have any questions or require additional information, please feel free to call me at your convenience.
<table>
<thead>
<tr>
<th>Highway and Bridge Projects</th>
<th>Cost of Project Phase</th>
<th>Fund Source</th>
<th>Contract Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>CR412 Culvert Replacement Project</td>
<td>$200,000.00</td>
<td>Bond</td>
<td>June, 2020</td>
<td>December, 2020</td>
</tr>
<tr>
<td>Total</td>
<td>$200,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
October 3, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $270,000.00 for a bond to finance the Design and Construction Inspection costs for CR412 over the Hannacrois Creek in the Town of Westerlo Culvert Replacement Project.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Culvert Replacement Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
2020 Bond Request of $270,000.00 for CR412 over Hannacrois Creek Culvert Replacement Project

Date: October 9, 2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address): Click or tap here to enter text.

Additional Parties (Names/addresses): Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☐ No ☐
Anticipated in Current Budget: Yes ☐ No ☐

County Budget Accounts:
Justification: (state briefly why legislative action is requested)
The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $270,000.00 for a bond to finance the Design and Construction Inspection costs for CR412 over the Hannacrois Creek in the Town of Westerlo Culvert Replacement Project.

This project will replace two sets of deteriorated culverts. The first is a 50 foot long, 4 foot diameter corrugated metal pipe culvert with a parallel 2 foot diameter concrete pipe culvert located just below the Berne Town line. The second are two 62 foot long 6 foot diameter reinforced concrete pipe culverts with extensions located near Slade Hill Road. Both culverts will be replaced with Precast Concrete Box Culverts. Minor approach paving and new railing will be required.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Culvert Replacement Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.
MEMORANDUM

TO: Lisa Ramundo, Commissioner of Public Works
CC: William Anslow, Engineering
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: September 23, 2019
RE: Culvert Replacement CR 412 - Hannacrois Creek
SUBJECT: SEQR compliance for DPW Projects 2020

I have reviewed the documentation provided for the referenced project as it relates to State Environmental Quality Review (SEQR). This project replaces two sets of deteriorated culverts along CR 412 over the Hannacrois Creek in the Town of Westerlo. The first is a 50 foot long, 4 foot diameter corrugated metal pipe culvert with a parallel 2 foot diameter concrete pipe culvert located just below the Berne Town line. The second are two 62 foot long 6 foot diameter reinforced concrete pipe culverts with corrugated metal extensions located near Slade Hill Road. Both culverts will be replaced with Pre-cast concrete Box Culverts.

As described above, this project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c)(2). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. It is important to note however, that notwithstanding the SEQR Type II status established above, the proposed culvert replacement may incur some degree of stream bed and stream bank disturbance. Albany County DPW will apply for additional permits as needed.

Should you have any questions or require additional information, please feel free to call me at your convenience.
<table>
<thead>
<tr>
<th>Highway and Bridge Projects</th>
<th>Cost of Project Phase</th>
<th>Fund Source</th>
<th>Contract Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Replacement of 2 culverts on CR412 over Hannacrois Ck.</td>
<td>$270,000.00</td>
<td>Bond</td>
<td>June, 2020</td>
<td>December, 2020</td>
</tr>
<tr>
<td>BIN-7032650</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$270,000.00</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
October 3, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $157,000.00 for a bond to finance the Design and Construction Inspection costs of Gifford Hollow Road in the Town of Berne Culvert Replacement Project.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Culvert Replacement Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
2020 Bond Request of $157,000.00 for Gifford Hollow Road Culvert Project

Date: October 9, 2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline: Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address): Click or tap here to enter text.

Additional Parties (Names(addresses)): Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☐ No ☐
Anticipated in Current Budget: Yes ☐ No ☐

County Budget Accounts:
**File #: TMP-1197, Version: 1**

| Revenue Account and Line: | Click or tap here to enter text. |
| Revenue Amount:          | Click or tap here to enter text. |
| Appropriation Account and Line: | Click or tap here to enter text. |
| Appropriation Amount:    | Click or tap here to enter text. |

**Source of Funding - (Percentages)**
- Federal: Click or tap here to enter text.
- State: Click or tap here to enter text.
- County: 100%
- Local: Click or tap here to enter text.

**Term**
- Term: (Start and end date) 6/1/2020-12/31/2020
- Length of Contract: Click or tap here to enter text.

**Impact on Pending Litigation**
- Yes ☐ No ☒ Click or tap here to enter text.

**Previous requests for Identical or Similar Action:**
- Resolution/Law Number: Click or tap here to enter text.
- Date of Adoption: Click or tap here to enter text.

**Justification:** (state briefly why legislative action is requested)
The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $157,000.00 for a bond to finance the Design and Construction Inspection costs of Gifford Hollow Road in the Town of Berne Culvert Replacement Project.

Gifford Hollow Rd. over Tributary to the Swiztkill Bridge Rehabilitation Project (BiN 3300960) will replace a 27’ x 18’ concrete box culvert. The box culvert was built in 1932 and its NYS DOT rating is approaching the minimum acceptable level. The project also includes minor approach paving on each side of the structure along with new bridge rail. The bridge is beyond its useful life.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Culvert Replacement Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.
MEMORANDUM

TO:        Lisa Ramundo, Commissioner of Public Works
CC:        William Anslow, Engineering
FROM:      Laura DeGaetano, Sr. Natural Resource Planner
DATE:      September 23, 2019
RE:        Culvert Replacement Gifford Hollow Rd, Town of Berne
SUBJECT:   SEQR compliance for DPW Projects 2020

I have reviewed the documentation provided for the referenced project as it relates to State Environmental Quality Review (SEQR). This project replaces the existing 27 foot by 18 foot concrete box culvert with a new concrete box culvert. The project is located on Gifford Hollow Rd in the Town of Berne on a tributary to the Switzkill.

As described above, this project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c)(2). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. It is important to note however, that notwithstanding the SEQR Type II status established above, the proposed culvert replacement may incur some degree of stream bed and stream bank disturbance. Albany County DPW will apply for additional permits as needed.

Should you have any questions or require additional information, please feel free to call me at your convenience.
<table>
<thead>
<tr>
<th>Highway and Bridge Projects</th>
<th>Cost of Project Phase</th>
<th>Fund Source</th>
<th>Contract Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gifford Hollow Rd. Culvert Replacement</td>
<td>$157,000.00</td>
<td>Bond</td>
<td>June, 2020</td>
<td>December, 2020</td>
</tr>
<tr>
<td>BIN-3300960</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$157,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
October 3, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $300,000.00 for a bond to finance the Design and Construction Inspection cost of CR403 over Wolf Fly Creek and CR405 over Basic Creek Bridge replacement/rehabilitation of two bridges in the Town of Westerlo.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Replacement/Rehabilitation Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
2020 Bond Request of $300,000.00 for CR403 and CR405 Replacement/Rehabilitation of Bridges

Date: October 9, 2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Click or tap here to enter text.
Scope of Services:
Click or tap here to enter text.

Bond Res. No.:
Click or tap here to enter text.
Date of Adoption:
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☐
Anticipated in Current Budget:
Yes ☐ No ☐

County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text. 
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text. 
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text. 100%
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 6/1/2020-12/31/2020
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation
Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $300,000.00 for a bond to finance the Design and Construction Inspection cost of CR403 over Wolf Fly Creek and CR405 over Basic Creek Bridge replacement/rehabilitation of two bridges in the Town of Westerlo.

Superstructure replacement of CR403 over Wolf Fly Creek (BIN 3301570) and CR405 over Basic Creek (BIN 3301590) are need due to a below 5 rating which is considered deficient by NYSDOT Standards. The project includes new poured concrete decks, bridge rail and minor approach work.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Replacement/Rehabilitation Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.
MEMORANDUM

TO:        Lisa Ramundo, Commissioner of Public Works
CC:        William Anslow, Highway Engineering
FROM:      Laura DeGaetano, Sr. Natural Resource Planner
DATE:      September 24, 2019
RE:        CR 403 over Wolf Fly Creek, CR 405 over Basic Creek Bridge Replacement
SUBJECT:   SEQR compliance for 2020 DPW Projects

I have reviewed the documentation provided for the referenced project as it relates to State Environmental Quality Review (SEQR). This project includes replacement/rehabilitation of two bridges in the Town of Westerlo. Work includes replacement of deteriorating superstructures, bridge rail, and minor approach work:

County Route 403 over Wolf Fly Creek – BIN3301570

County Route 405 over Basic Creek – BIN3301590

As described above, the design and construction activities associated with this project meet the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c)(2). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time.

Should you have any questions or require additional information, please feel free to call me at your convenience.
<table>
<thead>
<tr>
<th>Highway and Bridge Projects</th>
<th>Cost of Project Phase</th>
<th>Fund Source</th>
<th>Contract Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>CR403/Wolf Fly Ck and CR405/Basic Ck</td>
<td>$300,000.00</td>
<td>Bond</td>
<td>June, 2020</td>
<td>December, 2020</td>
</tr>
<tr>
<td>BIN 3301570 and BIN 3301590</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$300,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
October 7, 2019

Hon. Andrew Joyce, Chairman  
Albany County Legislature  
112 State Street, Rm. 710  
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $180,000.00 for a bond to finance Design and Construction Inspection of CR352 over Fox Creek Bridge Replacement in the Town of Rensselaerville.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Bridge Replacement Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.

Sincerely,

Lisa M. Ramundo  
Commissioner

cc: Dennis Feeney, Majority Leader  
Frank Mauriello, Minority Leader  
Kevin Cannizzaro, Majority Counsel  
Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
2020 Bond Request of $180,000.00 for CR352 over Fox Creek Bride Replacement

Date: October 9, 2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep. Lisa M. Ramundo
Attending Meeting: Lisa M. Ramundo

Purpose of Request:
☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Scope of Services:
Click or tap here to enter text.
Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒

If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☐

Anticipated in Current Budget:
Yes ☐ No ☐

County Budget Accounts:
Justification: (state briefly why legislative action is requested)
The Department of Public Works (DPW) is requesting the Legislature's approval of a bond resolution which would authorize $180,000.00 for a bond to finance Design and Construction Inspection of CR352 over Fox Creek Bridge Replacement in the Town of Rensselaerville.

This project will replace the existing 40' long A588 steel bridge over Fox Creek. Minor approach work and new railing will be included in the project.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Bridge Replacement Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.
| Highway and Bridge Projects | Cost of Project Phase | Fund Source | Contract Date | Completion Date |
|-----------------------------|-----------------------|-------------|---------------|----------------|-----------------|
| CR352 over Fox Creek        | $180,000.00           | Bond        | June, 2020    | December, 2020 |
| Total                       | $180,000.00           |             |               |                 |
MEMORANDUM

TO: Lisa Ramundo, Commissioner of Public Works
CC: William Anslow, Highway Engineering
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: October 4, 2019
RE: County Route 352 (Fox Creek Rd.) Bridge Replacement
SUBJECT: SEQR compliance for 2020 DPW Project

I have reviewed the documentation provided for the referenced project as it relates to State Environmental Quality Review (SEQR). This project includes replacement of the CR 352 bridge over Fox Creek in the Town of Rensselaerville.

As described above, the design and construction activities associated with this project meet the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c)(2). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time.

Should you have any questions or require additional information, please feel free to call me at your convenience.
October 7, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $433,000.00 for a bond to finance Design and Construction Inspection for the Watervliet Shaker Rd. Realignment Project in the Town of Colonie.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Realignment Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
2020 Bond Request of $433,000.00 for the Watervliet Shaker Rd. Realignment Project

Date: October 9, 2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.: Lisa M. Ramundo
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
□ Change Order/Contract Amendment
□ Purchase (Equipment/Supplies)
□ Lease (Equipment/Supplies)
□ Requirements
□ Professional Services
□ Education/Training
□ Grant
Choose an item.
Submission Date Deadline Click or tap to enter a date.
□ Settlement of a Claim
□ Release of Liability
□ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:
Party (Name/address): Click or tap here to enter text.
Additional Parties (Names/addresses): Click or tap here to enter text.
Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.
Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☑ No ☐
If Mandated Cite Authority: Click or tap here to enter text.
Is there a Fiscal Impact: Yes ☑ No ☐
Anticipated in Current Budget: Yes ☑ No ☐
County Budget Accounts:
File #: TMP-1194, Version: 1

Revenue Account and Line: [Click or tap here to enter text.]
Revenue Amount: [Click or tap here to enter text.]

Appropriation Account and Line: [Click or tap here to enter text.]
Appropriation Amount: [Click or tap here to enter text.]

Source of Funding - (Percentages)
Federal: [Click or tap here to enter text.]
State: [Click or tap here to enter text.]
County: [Click or tap here to enter text. 100%]
Local: [Click or tap here to enter text.]

Term
Term: (Start and end date) 6/1/2020-6/30/2021
Length of Contract: [Click or tap here to enter text.]

Impact on Pending Litigation
If yes, explain: [Click or tap here to enter text.]
Yes [ ] No [x]

Previous requests for Identical or Similar Action:
Resolution/Law Number: [Click or tap here to enter text.]
Date of Adoption: [Click or tap here to enter text.]

Justification: (state briefly why legislative action is requested)
The Department of Public Works (DPW) is requesting the Legislature's approval of a bond resolution which would authorize $433,000.00 for a bond to finance Design and Construction Inspection for the Watervliet Shaker Rd. Realignment Project in the Town of Colonie.

This project is Phase 3 of the Watervliet-Shaker Road Realignment Project. The section of Watervliet-Shaker Road (WSR) included in this project extends from New Karner Rd. to Sand Creek Rd. The project includes reconstruction widening of approximately 0.75 miles of CR157 which could include the addition of a center or two additional lanes (depending on traffic study outcome), a new traffic signal at the intersection of New Karner Rd. and WSR, drainage improvements and new pavement.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Realignment Project for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.
<table>
<thead>
<tr>
<th>Highway and Bridge Projects</th>
<th>Cost of Project Phase</th>
<th>Fund Source</th>
<th>Contract Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Watervliet Shaker Rd. Realignment Project</td>
<td>$433,000.00</td>
<td>Bond</td>
<td>June, 2020</td>
<td>June, 2021</td>
</tr>
<tr>
<td>BIN-3300960</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$433,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MEMORANDUM

TO: Lisa Ramundo, Commissioner DPW
CC: William Anslow
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: October 7, 2019
RE: SEQR Compliance
SUBJECT: Watervliet-Shaker Road Realignment - New Karner Rd. to Sand Creek Rd.

I have reviewed the documentation provided for the above referenced project as it relates to State Environmental Quality Review (SEQR). This project is Phase 3 of the Watervliet-Shaker Road (WSR) Realignment Project which includes design and construction of WSR between New Karner Rd. and Sand Creek Rd. The project includes reconstruction and widening of approximately 0.75 miles of WSR which could include the addition of a center turn lane or two additional lanes, a new traffic signal at the intersection of New Karner Rd. and WSR, drainage improvements and new pavement.

As described above, the planning, design, and engineering phase of the project has been determined to be a Type II action under SEQR (c)(24)(27). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance beyond this determination is required at this time.

The construction phase of the project has been determined to be a Type I Action under SEQRA 617.4 (b)(9). A such, the county must take steps to establish lead agency status, coordinate a review with involved agencies, prepare a determination of significance, and comply with all necessary notifications consistent with review as a Type I action. DPW will include the necessary SEQR review in the scope of planning phase.

Should you have any questions or require additional information, please feel free to call me at your convenience.
October 7, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $950,000.00 for a bond to finance the departments Highway Pavement Recycling Projects (CR12, CR109 and CR405).

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Highway Pavement Recycling Projects for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services): 2020 Bond Request of $950,000.00 for Highway Pavement Recycling Projects

Date: October 9, 2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.: Lisa M. Ramundo
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Rate Schedule/Space:
Click or tap here to enter text.
Scope of Services:
Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☐
Anticipated in Current Budget:
Yes ☐ No ☐

County Budget Accounts:
File #: TMP-1195, Version: 1

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 6/1/2020-9/30/2020
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation
Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $950,000.00 for a bond to finance the departments Highway Pavement Recycling Projects (CR12, CR109 and CR405).

Rehabilitation of 6.8 miles of County roadways by recycling the top four inches of asphalt. Top Course Asphalt will be placed over recycled pavement under a separate contract. This pavement process is a very cost effective method of rehabilitating certain low traffic volume, rural County roadways.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Highway Pavement Recycling Projects for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.
<table>
<thead>
<tr>
<th>Highway and Bridge Projects</th>
<th>Cost of Project Phase</th>
<th>Fund Source</th>
<th>Contract Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highway Pavement Recycling Project</td>
<td>$950,000.00</td>
<td>Bond</td>
<td>20-Jun</td>
<td>20-Sep</td>
</tr>
<tr>
<td>Total</td>
<td>$950,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MEMORANDUM

TO:            Lisa Ramundo, Commissioner of Public Works
CC:            William Anslow, Highway Engineering
FROM:          Laura DeGaetano, Sr. Natural Resource Planner
DATE:          October 7, 2019
RE:            2020 DPW Highway Projects
SUBJECT:       SEQR compliance for Albany County Highway Pavement Recycling Projects

I have reviewed the documentation provided for the referenced projects as it relates to State Environmental Quality Review (SEQR). According to that information, DPW is proposing placement of recycled asphalt pavement on County highways, as follows:

- CR 12 – from CR 10 to CR 10 (2.4 miles)
- CR 109 – from CR 301 to NY 32 (3.4 miles)
- CR 405 – from NY 32 to Greene Co. line (1.0 miles)

This project, which will be accomplished using the cold-in-place pavement recycling process, will involve a total of 6.8 miles of County highway. All highway rehabilitation work is to be conducted on existing paved surfaces with 6"+ of subbase to remain intact.

As described above, this project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c)(5). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance beyond this determination is required at this time.

Should you have any questions or require additional information, please feel free to call me at your convenience.
October 3, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $1,255,000.00 for a bond to finance the departments Vehicle and Truck Replacement Project.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Vehicle and Equipment Replacement for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services): 2020 Bond Resolution of $1,255,000.00 for the Vehicle and Truck Replacement Project

Date: October 9, 2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055

Purpose of Request:
☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☒ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant
    Choose an item.
    Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
    Click or tap here to enter text.

Additional Parties (Names-addresses):
    Click or tap here to enter text.

Amount/Raise Schedule/Fee:
    Click or tap here to enter text.
Scope of Services:
    Click or tap here to enter text.

Bond Res. No.:
    Click or tap here to enter text.
Date of Adoption:
    Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒

If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☐

Anticipated in Current Budget:
Yes ☐ No ☐

County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 3/1/2020-12/31/2020
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation
Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
The Department of Public Works (DPW) is requesting the Legislature’s approval of a bond resolution which would authorize $1,255,000.00 for a bond to finance the departments Vehicle and Truck Replacement Project.

This project would replace heavy-duty trucks and equipment and light-duty pickup trucks and cars in accordance with our Department Vehicle and Equipment Replacement Plan.

We used information from the Albany County Capital Plan to compile the attached spreadsheet. This spreadsheet contains the funding requirement for the above referenced Vehicle and Equipment Replacement for which funding is needed in 2020. It includes 100% County funding for this project.

The Senior Natural Resource Planner of the County Department of Economic Development, Conservation & Planning completed the State Environmental Quality Review (SEQR) assessment (attached) for the above project.

Please feel free to contact my office if additional information is needed.
MEMORANDUM

TO: Lisa Rramundo, Commissioner of Public Works
CC: William Anslow, Engineering
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: September 23, 2019
RE: Vehicle/Equipment Replacement
SUBJECT: SEQR compliance for 2020 projects

I have reviewed the documentation provided for the referenced project as it relates to State Environmental Quality Review (SEQR). According to that information, Public Works is proposing to replace heavy duty trucks and equipment in accordance with the DPW vehicle and replacement plan.

As described above, this project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c)(31). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance beyond this determination is required at this time.

Should you have any questions or require additional information, please feel free to call me at your convenience.
<table>
<thead>
<tr>
<th>Highway and Bridge Projects</th>
<th>Cost of Project Phase</th>
<th>Fund Source</th>
<th>Contract Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle and Truck Replacement</td>
<td>$1,255,000.00</td>
<td>Bond</td>
<td>Mar-20</td>
<td>Dec-20</td>
</tr>
<tr>
<td>Total</td>
<td>$1,255,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
October 9, 2019

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm 710
Albany, NY 12207

Re: Applications for Refund of Real Property Taxes

Dear Chairman Joyce:

David Brown, Director of Operations, Habitat for Humanity Capital District, submitted six applications for refund of real property taxes. Habitat for Humanity received HOME grant funds through NYS Home & Community Renewal, which includes the Affordable Housing Corporation, and Albany Community Development Agency. HOME funds are federal dollars, used for the construction and rehabilitation of affordable housing for buyers earning less than 80% of the area median income.

The following six properties were constructed or rehabilitated using HOME funds:
- 274 Orange Street
- 276 Orange Street
- 278 Orange Street
- 130 Lark Street
- 132 Lark Street
- 134 Lark Street

Real Property Tax Law, Section 421-e, allows for an affordable housing exemption. The exemption is unique in that it does not require the property owner to file an exemption on or before the taxable status date. The exemption is applicable to the assessment roll that immediately follows the completion of the construction or the rehabilitation. Enclosed are certificates of occupancy for all six properties. The properties all received a certificate of occupancy in 2017; therefore, the exemption was applicable to the 2018 assessment roll.
The assessor did not receive notice of the completion of the housing projects; consequently, the assessor did not enter the affordable housing exemption in the parcel dataset. The error is a correctable unlawful entry. The exemption allows for a full exemption in year one and decreases annually over a fifteen year period, the property is fully taxable in year sixteen.

I have included supporting documentation for your review. I recommend the following refunds.

- 274 Orange Street - $1,587.61
- 276 Orange Street - $1,587.61
- 278 Orange Street - $1,587.61
- 130 Lark Street - $1,731.94
- 132 Lark Street - $1,731.94
- 134 Lark Street - $1,731.94

Sincerely,

Maggie A. Alix

CC: Dennis Feeny, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Authorization for Refund of Real Property Taxes - City of Albany

Date: October 9, 2019
Submitted By: Maggie A. Alix
Department: Real Property Tax Service Agency
Title: Director
Phone: 518-487-5291
Department Rep.
Attending Meeting: Maggie A. Alix

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☒ Other: (state if not listed) Authorization for refund of real property taxes - City of Albany

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount.Raise Schedule.Fee:
Scope of Services:
Click or tap here to enter text.
Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☒ No ☐
Anticipated in Current Budget:
Yes ☐ No ☒
Justification: (state briefly why legislative action is requested)

David Brown, Director of Operations, Habitat for Humanity Capital District, submitted six applications for refund of real property taxes. Habitat for Humanity received HOME grant funds through NYS Home & Community Renewal, which includes the Affordable Housing Corporation, and Albany Community Development Agency. HOME funds are federal dollars, used for the construction and rehabilitation of affordable housing for buyers earning less than 80% of the area median income.

The following six properties were constructed or rehabilitated using HOME funds:

- 274 Orange Street
- 276 Orange Street
- 278 Orange Street
- 130 Lark Street
- 132 Lark Street
- 134 Lark Street

Real Property Tax Law, Section 421-e, allows for an affordable housing exemption. The exemption is unique in that it does not require the property owner to file an exemption on or before the taxable status date. The exemption is applicable to the assessment roll that immediately follows the completion of the construction or the rehabilitation. Enclosed are certificates of occupancy for all six properties. The properties all received a certificate of occupancy in 2017; therefore, the exemption was applicable to the 2018 assessment roll.

The assessor did not receive notice of the completion of the housing projects; consequently, the assessor did not enter the affordable housing exemption in the parcel dataset. The error is a correctable unlawful entry. The exemption allows for a full exemption in year one and decreases annually over a fifteen year period, the property is fully taxable in year sixteen.
I have included supporting documentation for your review. I recommend the following refunds:

- 274 Orange Street - $1,587.61
- 276 Orange Street - $1,587.61
- 278 Orange Street - $2,595.85
- 130 Lark Street - $1,861.12
- 132 Lark Street - $1,828.06
- 134 Lark Street - $1,731.94
Application for Refund or Credit of Real Property Taxes

Part 1 – General information: To be completed in duplicate by the applicant.

<table>
<thead>
<tr>
<th>Names of owners</th>
<th>Location of property (street address)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kee Reh and Bo Meh</td>
<td>274 Orange Street</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mailing address of owners (number and street or PO box)</th>
<th>City/town, or village</th>
</tr>
</thead>
<tbody>
<tr>
<td>274 Orange Street</td>
<td>Albany</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City, village, or post office</th>
<th>State</th>
<th>ZIP code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany</td>
<td>NY</td>
<td>12110</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Daytime contact number</th>
<th>Evening contact number</th>
</tr>
</thead>
<tbody>
<tr>
<td>518-894-9300</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account number (as appears on tax bill)</th>
<th>Amount of taxes paid or payable</th>
<th>Date of payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>08989</td>
<td>1,587.61</td>
<td>01-30-2019</td>
</tr>
</tbody>
</table>

Reasons for requesting a refund or credit:
Affordable Housing Exemption -- 15 year abatement program

I hereby request a refund or credit of real property taxes levied by City of Albany for the year(s) 2019 (County, city, village, etc.)

Signature of applicant: Bo Meh
Date: 7-1-2019

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls. If a Directed reinstatement, see instructions.

Date application received: 7-9-19
Date warrant annexed: 10-9-19

Last day for collection of taxes without interest: 1-31-19

Recommendation: Approve application

Signature of official:

Amount of taxes paid: $1,587.61
Amount of taxes due: -0-
Amount of refund or credit: $1,587.61

Part 3 – For use by the tax levying body or official designated by resolution

Application approved (Mark an X in the applicable box):
- Clerical error
- Error in essential fact
- Unlawful Entry X
- Directed reinstatement

Amount of taxes paid: $1,587.61
Amount of taxes due: -0-
Amount of refund or credit: $1,587.61

Application denied (reason):

Signature of chief executive officer or official designated by resolution
Date
PROPERTY INFORMATION:

- ACCOUNT #: 08969
- DIMENSION: 26.42 X 90
- ROLL: 1
- LOCATION: 274 Orange St
- SCHOOL: 010100

PROPERTY OWNERS:

- Reh Kee
- Meh Bo

PROPERTY TAX PAYERS BILL OF RIGHT

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

LEVY DESCRIPTION | TOTAL TAX LEVY | % CHANGE FROM PRIOR YEAR LEVY | TAXABLE VALUE OR UNITS | RATE | TAX AMOUNT
--- | --- | --- | --- | --- | ---
County Tax | 17,417,764 | -1.6% | 110,000 | 3.574769 | 393.22
City Tax | 58,550,000 | 0.0% | 110,000 | 10.858100 | 1,194.39

TOTAL BASE TAXES DUE: $1,587.61

Date Paid: 1/30/2019
Amount Paid: $1,587.61
Tax Amount: $1,587.61
Interest: $0.00
Total Due: $1,587.61

Pay By 6/30/2019

TOTAL DUE: $0.00
New York State

Department of Taxation and Finance
Office of Real Property Tax Services

Application for Refund or Credit of Real Property Taxes

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners:
We Roh and Hito Say

Mailing address of owners (number and street or PO box):
276 Orange Street

Location of property (street address):
276 Orange Street

City, village, or post office:
Albany
State:
NY
ZIP code:
12110

City, town, or village:
Albany
State:
NY
ZIP code:
12110

Daytime contact number:
518-515-0901
Evening contact number:

Tax map number of section/book/lot:
6673-2-44

Account number (as appears on tax bill):
08970

Amount of taxes paid or payable:
1,587.61

Date of payment:
01-30-2019

Reasons for requesting a refund or credit:
Affordable Housing Exemption – 15 year abatement program

I hereby request a refund or credit of real property taxes levied by City School District of Albany for the year(s) 2018-2019 (County, city, village, etc.)

Signature of Applicant:

Date:
7-1-2019

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls. If a Directed reinstatement, see instructions.

Date application received:
11-19-19

Date warrant annexed:

Last day for collection of taxes without interest:
12-31-19

Recommendation:

Approve application: X
Deny application: ☐

Signature of official:

Date:
10-9-19

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution (insert number or date, if applicable)

Application approved (Mark an X in the applicable box):

Clerical error: ☐
Error in essential fact: ☐
Unlawful Entry: X
Directed reinstatement: ☐

Amount of taxes paid:
$1,587.61

Amount of taxes due:
0

Amount of refund or credit:
$1,587.61

Application denied (reason):

Signature of chief executive officer or official designated by resolution:

Date:
CITY OF ALBANY - 2019 PROPERTY TAXES

FISCAL YEAR: 1/1/2019 to 12/31/2019  WARRANT: 12/31/2018  ESTIMATED COUNTY STATE AID: $90,121,595

BANK
BILL
TAX MAP NUMBER
206492
65.73-2.44

MAKE CHECKS PAYABLE TO:  TO PAY IN PERSON:
CITY OF ALBANY  City Hall Room 110
24 Eagle Street  Albany, NY 12207
(518) 434-5035

PROPERTY INFORMATION:
ACCOUNT #:  08970
DIMENSION:  24 X 90
ROLL:  1
LOCATION:  276 Orange St
SCHOOL:  010100

FULL MARKET VALUE:  110,000
UNIFORM % OF VALUE:  100.00%
TOTAL ASSESSMENT:  110,000
TAXABLE VALUE:  110,000

PROPERTY OWNER:
Reh We
Say Htoo
276 Orange St
Albany, NY 12110

PROPERTY TAX PAYERS BILL OF RIGHT
If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

LEVY DESCRIPTION  TOTAL TAX LEVY  % CHANGE FROM PRIOR YEAR LEVY  TAXABLE VALUE  RATE  TAX AMOUNT
County Tax  17,417,764  -1.6%  110,000  3,574759  393.22
City Tax  58,550,000  0.0%  110,000  10,858100  1,194.39

TOTAL BASE TAXES DUE:  $1,587.61

Date Paid  Amount Paid
1/30/2019  $1,587.61

Tax Amount  Interest  Total Due
Pay By 6/30/2019  $1,587.61  $0.00  $1,587.61

TOTAL DUE: $0.00
Application for Refund or Credit of Real Property Taxes

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners
Bo Meh

Mailing address of owner (number and street or PO box)
276 Orange Street

Location of property (street address)
276 Orange Street

City, village, or post office
Albany

State ZIP code
NY 12110

City, town, or village
Albany

State ZIP code
NY 12110

Daytime contact number
518-646-6215

Evening contact number

Tax map number of section/block/lot
65,73-2-43

Account number (as appears on tax bill)
2018-018567

Amount of taxes paid or payable
1,587.61

Date of payment
01-30-2019

Reasons for requesting a refund or credit:
Affordable Housing Exemption -- 15 year abatement program

I hereby request a refund or credit of real property taxes levied by
City School District of Albany for the year(s) 2018-2019.

Signature of applicant

Date
7-1-2019

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls. If a Directed reinstatement, see instructions.

Date application received
1/19/19

Date warrant entered

Last day for collection of taxes without interest
1/31/19

Recommendation
Approve application

Deny application

Signature of official

Date
10/9/19

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution

Application approved (Mark an X in the applicable box):

Clerical error

Error in essential fact

Unlawful Entry

Directed reinstatement

Amount of taxes paid
1,587.61

Amount of taxes due
-0-

Amount of refund or credit
1,587.61

Application denied (reason):
## CITY OF ALBANY - 2019 PROPERTY TAXES

### FISCAL YEAR: 1/1/2019 to 12/31/2019

**WARRANT:** 12/31/2018

**ESTIMATED COUNTY STATE AID:** $90,121,595

### MAKE CHECKS PAYABLE TO:
CITY OF ALBANY

### TO PAY IN PERSON:
City Hall Room 110
24 Eagle Street
Albany, NY 12207
(518) 434-5035

### PROPERTY INFORMATION:
- **ACCOUNT #:** 08971
- **DIMENSION:** 26.42 x 90
- **ROLL:** 1
- **LOCATION:** 278 Orange St
- **SCHOOL:** 010100
- **FULL MARKET VALUE:** 110,000
- **UNIFORM % OF VALUE:** 100.00%
- **TOTAL ASSESSMENT:** 110,000
- **TAXABLE VALUE:** 110,000

### PROPERTY OWNERS BILL OF RIGHT
If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

### LEVY DESCRIPTION
- **COUNTY TAX**
- **CITY TAX**
- **DELINQUENT WATER**

<table>
<thead>
<tr>
<th>LEVY DESCRIPTION</th>
<th>TOTAL TAX LEVY</th>
<th>% CHANGE FROM PRIOR YEAR LEVY</th>
<th>TAXABLE VALUE OR UNITS</th>
<th>RATE</th>
<th>TAX AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Tax</td>
<td>17,417,764</td>
<td>-1.6%</td>
<td>110,000</td>
<td>3.574759</td>
<td>393.22</td>
</tr>
<tr>
<td>City Tax</td>
<td>58,550,000</td>
<td>0.0%</td>
<td>110,000</td>
<td>10.858100</td>
<td>1,194.39</td>
</tr>
<tr>
<td>Delinquent Water</td>
<td></td>
<td></td>
<td>0</td>
<td>131.56</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL BASE TAXES DUE:** $1,719.17

<table>
<thead>
<tr>
<th>Date Paid</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/30/2019</td>
<td>$1,719.17</td>
</tr>
</tbody>
</table>

Pay By 6/30/2019 $1,719.17

### TOTAL DUE: $0.00

\[
\begin{align*}
\text{Total} & \quad \text{Total Due} = \text{Total} - \text{Delinquent Water} \\
1,719.17 & \quad 1,587.61 = \text{tax}
\end{align*}
\]
New York State Department of Taxation and Finance
Office of Real Property Tax Services

Application for Refund or Credit of Real Property Taxes

Part 1 – General Information: To be completed in duplicate by the applicant.

Names of owners: Shawn F Stallworth

Mailing address of owners (number and street or PO box): 130 Lark St

Location of property (street address): 130 Lark St

City, village, or post office: Albany

State: NY

ZIP code: 12210

City, town, or village: Albany

State: NY

ZIP code: 12210

Daytime contact number: 518-528-5646

Evening contact number: SAME

Tax map number of section/block/lot: 65.72-4-48

Account number (as appear on tax bill): 07709

Amount of taxes paid or payable: $1,731.94

Date of payment: 1/30/2019

Reasons for requesting a refund or credit: Should have had affordable housing exemption 42.1a. Since property was purchased in December 2017.

I hereby request a refund or credit of real property taxes levied by Albany, for the year(s) 2019.

Signature of applicant: [Signature]

Date: 8/6/2019

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received: 8/16/19

Date warrant annexed: [Date]

Last day for collection of taxes without interest: 1/31/19

Recommendation: Approve application

[Signature of official]

Date: 10/9/19

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution (Insert number or date, if applicable):

Application approved (Mark an X in the applicable box):

- Clerical error
- Error in essential fact
- Unlawful Entry

Amount of taxes paid: $1,731.94

Amount of taxes due: 0

Amount of refund or credit: $1,731.94

Application denied (reason):

Signature of chief executive official or official designated by resolution: [Signature]

Date: [Date]
CITY OF ALBANY - 2019 PROPERTY TAXES

FISCAL YEAR: 1/1/2019 to 12/31/2019
WARRANT: 12/31/2018
ESTIMATED COUNTY STATE AID: $90,121,595

<table>
<thead>
<tr>
<th>BANK</th>
<th>BILL</th>
<th>TAX MAP NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>200951</td>
<td>65.72-4-48</td>
<td></td>
</tr>
</tbody>
</table>

MAKE CHECKS PAYABLE TO:
CITY OF ALBANY
City Hall Room 110
24 Eagle Street
Albany, NY 12207
(518) 434-5035

PROPERTY INFORMATION:
ACCOUNT #: 07709
DIMENSION: 21.22 X 66
ROLL: 1
LOCATION: 130 Lark St
SCHOOL: 010100
FULL MARKET VALUE: 120,000
UNIFORM % OF VALUE: 100.00%
TOTAL ASSESSMENT: 120,000
TAXABLE VALUE: 120,000

PROPERTY OWNER:
Stallworth Shamm P
130 Lark St
Albany, NY 12210

PROPERTY TAXPAYERS BILL OF RIGHT
If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

<table>
<thead>
<tr>
<th>LEVY DESCRIPTION</th>
<th>TOTAL TAX LEVY</th>
<th>% CHANGE FROM PRIOR YEAR LEVY</th>
<th>TAXABLE VALUE OR UNITS</th>
<th>RATE</th>
<th>TAX AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Tax</td>
<td>17,417,754</td>
<td>-1.8%</td>
<td>120,000</td>
<td>3.574759</td>
<td>428.97</td>
</tr>
<tr>
<td>City Tax</td>
<td>58,550,000</td>
<td>0.0%</td>
<td>120,000</td>
<td>10.856100</td>
<td>1,302.97</td>
</tr>
<tr>
<td>Delinquent Water</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
<td>0</td>
<td>129.18</td>
</tr>
</tbody>
</table>

TOTAL BASE TAXES DUE: $1,861.12

<table>
<thead>
<tr>
<th>Date Paid</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/30/2019</td>
<td>$1,861.12</td>
</tr>
</tbody>
</table>

Tax Amount: $1,861.12
Interest: $0.00
Total Due: $1,861.12

Pay By 7/31/2019

TOTAL DUE: $0.00

$1,861.12 total
$129.18 water
$1,731.94 tax
# Application for Refund or Credit of Real Property Taxes

**Part 1 – General Information:** To be completed in duplicate by the applicant.

<table>
<thead>
<tr>
<th>Owner's Name</th>
<th>132 Lark St</th>
<th>Location of property (street address)</th>
</tr>
</thead>
<tbody>
<tr>
<td>132 Lark St</td>
<td>Albany, NY 12210</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City, Town, or Village</th>
<th>State</th>
<th>ZIP code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany</td>
<td>NY</td>
<td>12210</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Daytime contact number</th>
<th>Existing contact number</th>
<th>Tax roll number (see tax bill or assessment roll)</th>
</tr>
</thead>
<tbody>
<tr>
<td>518.314.2237</td>
<td>518.314.2237</td>
<td>65.72-4-47</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account number (as appears on tax bill)</th>
<th>Amount of taxes paid or payable</th>
<th>Date of payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>01708</td>
<td>1,731.94</td>
<td>1/30/19</td>
</tr>
</tbody>
</table>

**Reasons for requesting a refund or credit:**

- Should have had affordable housing exemption until shoe property was purchased in November, 2017.

I hereby request a refund or credit of real property taxes levied by **Albany** (County, city, village, etc.) for the year(s) **2019**.

**Signature of applicant:**

[Signature]

Date: **8/8/19**

**Part 2 – To be completed by the County Director or Village Assessor.** Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

<table>
<thead>
<tr>
<th>Date application received</th>
<th>Date warrant annexed</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/10/19</td>
<td></td>
</tr>
</tbody>
</table>

**Last day for collection of taxes without interest:**

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Approve application</th>
<th>Deny application</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/31/19</td>
<td>☑</td>
<td></td>
</tr>
</tbody>
</table>

**Signature of official:**

[Signature]

Date: **10/9/19**

*If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-653).*

**Part 3 – For use by the tax levying body or official designated by resolution:**

Application approved (Mark an X in the applicable box):

- Clerical error [ ]
- Error in essential fact [ ]
- Unlawful Entry [X]

**Amount of taxes paid:** 1,731.94

**Amount of taxes due:** 0

**Amount of refund or credit:** 1,731.94

**Application denied (reason):**

[Blank]

**Signature of chief executive officer or official designated by resolution:**

[Signature]

Date: [ ]
CITY OF ALBANY - 2019 PROPERTY TAXES

FISCAL YEAR: 1/1/2019 to 12/31/2019
WARRANT: 12/31/2018
ESTIMATED COUNTY STATE AID: $90,121,595

BANK | BILL | TAX MAP NUMBER
---|---|---
| | 200653 | 65.72-4-47

MAKE CHECKS PAYABLE TO: CITY OF ALBANY
TO PAY IN PERSON: City Hall Room 110
24 Eagle Street
Albany, NY 12207
(518) 434-5035

PROPERTY INFORMATION:
ACCOUNT #: 07708
DIMENSION: 19.25 X 64
ROLL: 1
LOCATION: 132 Lark St
SCHOOL: 010100
FULL MARKET VALUE: 120,000
UNIFORM % OF VALUE: 100.00%
TOTAL ASSESSMENT: 120,000
TAXABLE VALUE: 120,000

PROPERTY TAX PAYERS BILL OF RIGHT
If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

LEVY DESCRIPTION | TOTAL TAX LEVY | % CHANGE FROM PRIOR YEAR LEVY | TAXABLE VALUE OR UNITS | RATE | TAX AMOUNT
---|---|---|---|---|---
County Tax | 17,417,754 | -1.6% | 120,000 | 3.574759 | 428.97
City Tax | 58,550,000 | 0.0% | 120,000 | 10.658100 | 1,302.97
Delinquent Water | 0 | | | | 95.12

TOTAL BASE TAXES DUE: $1,828.06

Date Paid | Amount Paid
---|---
1/30/2019 | $1,828.06

Tax Amount | Interest | Total Due
---|---|---
$1,828.06 | $0.00 | $1,828.06
Pay By 8/31/2019

TOTAL DUE: $0.00

$1,828.06 - total
$96.12 - water
$1,731.94 - tax

https://magic.collectorsolutions.com/magic-ui/en-US/Pay/Bill/Index/0a860216-d10a-e911-8... 8/8/2019
# Application for Refund or Credit of Real Property Taxes

## Part 1 – General Information: To be completed in duplicate by the applicant.

| Names of owners | 
|----------------|---|
| Mary K. Kile | 

<table>
<thead>
<tr>
<th>Mailing address of owners (number and street or PO box)</th>
<th>Location of property (street address)</th>
</tr>
</thead>
<tbody>
<tr>
<td>134 Lark St</td>
<td>134 Lark St</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City, village, or post office</th>
<th>State</th>
<th>ZIP code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany</td>
<td>NY</td>
<td>12210</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Daytime contact number</th>
<th>Evening contact number</th>
<th>Tax map number of property/block/lot: Property identification (see tax bill or assessment roll)</th>
</tr>
</thead>
<tbody>
<tr>
<td>518-229-6347</td>
<td>518-229-6347</td>
<td>65, 72, 4, 46</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account number (as appears on tax bill)</th>
<th>Amount of taxes paid or payable</th>
<th>Date of payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>07707</td>
<td>$1,731.94</td>
<td>1/30/2019</td>
</tr>
</tbody>
</table>

**Reasons for requesting a refund or credit:**

Should have had affordable housing exemption 421e since property was purchased in November 2017.

I hereby request a refund or credit of real property taxes levied by [Albany] for the year(s) 2019.

**Signature of applicant:**

**Date:** 8/5/19

## Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

<table>
<thead>
<tr>
<th>Date application received</th>
<th>Date warrant annexed</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/10/19</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date for collection of taxes without interest</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/11/19</td>
<td>Approve application □ Deny application □</td>
</tr>
</tbody>
</table>

**Signature of official:**

**Date:** 10/9/19

*If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).*

## Part 3 – For use by the tax levying body or official designated by resolution

**Application approved (Mark an X in the applicable box):**

- [ ] Clerical error
- [ ] Error in essential fact
- [ ] Unlawful Entry

<table>
<thead>
<tr>
<th>Amount of taxes paid</th>
<th>Amount of taxes due</th>
<th>Amount of refund or credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,731.94</td>
<td>0</td>
<td>$1,731.94</td>
</tr>
</tbody>
</table>

**Application denied (reason):**

________________________

________________________

Signature of chief executive officer or official designated by resolution

**Date:**
CITY OF ALBANY - 2019 PROPERTY TAXES

FISCAL YEAR: 1/1/2019 to 12/31/2019

WARRANT: 12/31/2018

ESTIMATED COUNTY STATE AID: $90,121,595

<table>
<thead>
<tr>
<th>BANK</th>
<th>BILL</th>
<th>TAX MAP NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>200955</td>
<td>65.72-4-45</td>
</tr>
</tbody>
</table>

MAKE CHECKS PAYABLE TO: CITY OF ALBANY

TO PAY IN PERSON: City Hall Room 110
24 Eagle Street
Albany, NY 12207
(518) 434-5035

PROPERTY INFORMATION:

ACCOUNT #: 07707
DIMENSION: 19 X 64
ROLL: 1
LOCATION: 134 Lark St
SCHOOL: 010100

FULL MARKET VALUE: 120,000
UNIFORM % OF VALUE: 100.00%
TOTAL ASSESSMENT: 120,000
TAXABLE VALUE: 120,000

PROPERTY TAX PAYERS BILL OF RIGHT

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

<table>
<thead>
<tr>
<th>LEVY DESCRIPTION</th>
<th>TOTAL TAX LEVY</th>
<th>% CHANGE FROM PRIOR YEAR LEVY</th>
<th>TAXABLE VALUE OR UNITS</th>
<th>RATE</th>
<th>TAX AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Tax</td>
<td>17,417,764</td>
<td>-1.6%</td>
<td>120,000</td>
<td>5.574759</td>
<td>428.97</td>
</tr>
<tr>
<td>City Tax</td>
<td>59,550,000</td>
<td>0.0%</td>
<td>120,000</td>
<td>10.858100</td>
<td>1,302.97</td>
</tr>
<tr>
<td><strong>TOTAL BASE TAXES DUE:</strong></td>
<td><strong>$1,731.94</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date Paid: 1/30/2019
Amount Paid: $1,731.94

Tax Amount: $1,731.94
Interest: $0.00
Total Due: $1,731.94

Pay By 7/31/2019

TOTAL DUE: $0.00
TO: Habitat for Humanity of the Capital Region

DATE: September 7, 2017

SUBJECT: Activity Completion Confirmation

SHARS ID: 20133183

REGION: Albany

The copies of HUD Form #2506-0171 (Homeowner Rehab/Homebuyer Activity Set-up Report) that were submitted to this office have been entered on the Integrated Disbursement & Information System (IDIS). The following activity number(s) were completed in IDIS:

<table>
<thead>
<tr>
<th>Activity #</th>
<th>Address</th>
<th>Amount</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>32595</td>
<td>274 Orange Street, Albany</td>
<td>$62,000.00</td>
<td>09/07/2017</td>
</tr>
<tr>
<td>32594</td>
<td>276 Orange Street, Albany</td>
<td>$62,000.00</td>
<td>09/07/2017</td>
</tr>
<tr>
<td>31985</td>
<td>278 Orange Street, Albany</td>
<td>$62,000.00</td>
<td>09/07/2017</td>
</tr>
</tbody>
</table>

Please verify the above addresses and amounts, and notify this office immediately of any discrepancies. Fax corrections to (518) 474-5247 or email to: HOMEIDIS@nyshcr.org for assistance, call (518) 474-2057

cc: DHCRR Regional Office
TO: Habitat for Humanity Capital District

DATE: January 23, 2018

SUBJECT: Activity Completion Confirmation

SHARS ID: 20133183

REGION: Albany

The copies of HUD Form # that were submitted to this office have been entered on the Integrated Disbursement & Information System (IDIS). The following activity number(s) were completed in IDIS:

<table>
<thead>
<tr>
<th>Activity #</th>
<th>Address</th>
<th>Amount</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>33153</td>
<td>130 Lark Street, Albany</td>
<td>$62,000.00</td>
<td>01/23/2018</td>
</tr>
</tbody>
</table>

Please verify the above addresses and amounts, and notify this office immediately of any discrepancies. Fax corrections to (518) 474-5247 or email to: HOMEIDIS@nyshcr.org for assistance, call (518) 474-2057

cc: DHCR Regional Office
TO: Habitat for Humanity Capital District

DATE: January 8, 2018

SUBJECT: Activity Completion Confirmation

SHARS ID: 20133183

REGION: Albany

The copies of HUD Form # that were submitted to this office have been entered on the Integrated Disbursement & Information System (IDIS). The following activity number(s) were completed in IDIS:

<table>
<thead>
<tr>
<th>Activity #</th>
<th>Address</th>
<th>Amount</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>33155</td>
<td>134 Lark Street, Albany</td>
<td>$62,000.00</td>
<td>01/08/2018</td>
</tr>
<tr>
<td>33154</td>
<td>132 Lark Street, Albany</td>
<td>$62,000.00</td>
<td>01/08/2018</td>
</tr>
</tbody>
</table>

Please verify the above addresses and amounts, and notify this office immediately of any discrepancies. Fax corrections to (518) 474-5247 or email to: HOMEIDIS@nyshcr.org for assistance, call (518) 474-2057

cc: DHCR Regional Office
Habitat for Humanity Capital District
325 Washington Ave. Extension
Albany, NY 12205

Certificate of Occupancy

Address: 274 Orange Street

Permit 60865
Parcel 08955

This is to Certify that the building located at 274 Orange Street in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for Construction of Single Family Dwelling.

The following occupancy is permitted at this location:

<table>
<thead>
<tr>
<th>Area</th>
<th>Use</th>
<th>Uniform Code Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cellar/Basement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Floor</td>
<td>Single Family Dwelling</td>
<td></td>
</tr>
<tr>
<td>Second Floor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Third Floor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Floors</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Issuance Recommended By:

Adam Clark
Building Inspector

Valerie Scott - Department Supervisor

Issue Date: Monday, May 22, 2017
City of Albany
Department of Buildings and Regulatory Compliance

Habitat for Humanity Capital District
325 Washington Ave. Extension
Albany, NY 12205

Certificate of Occupancy

Address: 276 Orange Street

Permit 60864
Parcel 08956

This is to Certify that the building located at 276 Orange Street in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for Construction of Single Family Dwelling.

The following occupancy is permitted at this location:

<table>
<thead>
<tr>
<th>Area</th>
<th>Use</th>
<th>Uniform Code Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cellar/Basement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Floor</td>
<td>Single Family Dwelling</td>
<td></td>
</tr>
<tr>
<td>Second Floor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Third Floor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Floors</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of issuance R2R

Issuance Recommended By:

[Signature]
Adam Clark
Building Inspector

[Signature]
Valerie Scott - Department Supervisor

Issue Date: Monday, May 22, 2017
Certificate of Occupancy

Address: 278 Orange Street

Permit 60866
Parcel 08957

This is to Certify that the building located at 278 Orange Street in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for Construction of Single Family Dwelling.

The following occupancy is permitted at this location:

<table>
<thead>
<tr>
<th>Area</th>
<th>Use</th>
<th>Uniform Code Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cellar/Basement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Floor</td>
<td>Single Family Dwelling</td>
<td></td>
</tr>
<tr>
<td>Second Floor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Third Floor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Floors</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance __R2R__

Issuance Recommended By:

Adam Clark  
Building Inspector

Valerie Scott - Department Supervisor

Issue Date: Monday, May 22, 2017
City of Albany
Department of Buildings and Regulatory Compliance

Habitat for Humanity Capital District
325 Washington Ave. Extension
Albany, NY 12205

Certificate of Occupancy

Address: 130 Lark St  Permit 65152  Parcel 07709

This is to Certify that the building located at 130 Lark St in the City of Albany, NY has been
inspected and found to be in compliance with the plans on file and with permit application for
NEW CONSTRUCT 1 FAMILY 4 BEDROOM.

The following occupancy is permitted at this location:

<table>
<thead>
<tr>
<th>Area</th>
<th>Use</th>
<th>Uniform Code Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cellar/Basement</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>First Floor</td>
<td>Single Family Dwelling</td>
<td>0</td>
</tr>
<tr>
<td>Second Floor</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Third Floor</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Other Floors</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

No change in the nature of this parcel, building or use is allowed without a permit and the
issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance RT

Issuance Recommended By:

Adam Clark
Building Inspector

David Lussier - Deputy Director

Issue Date: Friday, September 22, 2017
City of Albany
Department of Buildings and Regulatory Compliance

Habitat for Humanity Capital District
325 Washington Ave. Extension
Albany, NY 12205

Certificate of Occupancy

Address: 132 Lark St
Permit 65154
Parcel 07708

This is to Certify that the building located at 132 Lark St in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for NEW CONSTRUCT 1 FAMILY 4 BEDROOM.

The following occupancy is permitted at this location:

<table>
<thead>
<tr>
<th>Area</th>
<th>Use</th>
<th>Uniform Code Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cellar/Basement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Floor</td>
<td>Single Family Dwelling</td>
<td></td>
</tr>
<tr>
<td>Second Floor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Third Floor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Floors</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Issuance Recommended By:

Adam Clark
Building Inspector

David Lussier - Deputy Director

Zoning District at time of Issuance RT

Issue Date: Friday, September 22, 2017
Certificate of Occupancy

Address: 134 Lark St

Permit 65153
Parcel 07707

This is to Certify that the building located at 134 Lark St in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for NEW CONSTRUCT-I FAMILY 4 BEDROOM.

The following occupancy is permitted at this location:

<table>
<thead>
<tr>
<th>Area</th>
<th>Use</th>
<th>Uniform Code Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cellar/Basement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Floor</td>
<td>Single Family Dwelling</td>
<td></td>
</tr>
<tr>
<td>Second Floor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Third Floor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Floors</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance RT

Issuance Recommended By:

Adam Clark
Building Inspector

David Lussier - Deputy Director

Issue Date: Friday, September 22, 2017
August 1, 2017

Trey Kingston  
City Hall - Office of the Corporation Counsel  
24 Eagle Street, Room 106  
Albany, NY 12207

Dear Trey,

This letter certifies that Habitat for Humanity Capital District is a registered (501)(c)(3) non-profit organization existing for the purpose of constructing new homes and rehabilitating existing homes for sale to qualified, low-income, first-time homebuyers. Habitat for Humanity Capital District receives HOME grants funds through NYS Homes & Community Renewal, which includes the Affordable Housing Corporation, and Albany Community Development Agency. HOME funds are federal dollars that are used for the construction and rehabilitation of affordable housing for buyers earning less than 80% of the area median income.

Habitat for Humanity Capital District intends to complete construction or rehabilitation on the following homes in 2017-2018 and will apply for a tax abatement on behalf of our qualified, low-income homebuyers:

- 100 Lark Street, Albany, NY 12210
- 102 Lark Street, Albany, NY 12210
- 130 Lark Street, Albany, NY 12210
- 132 Lark Street, Albany, NY 12210
- 134 Lark Street, Albany, NY 12210
- 230 Orange Street, Albany, NY 12210
- 232 Orange Street, Albany, NY 12210
- 234 Orange Street, Albany, NY 12210
- 236 Orange Street, Albany, NY 12210
- 59 Delaware Street, Albany, NY 12202
- 61 Delaware Street, Albany, NY 12202
- 70 Delaware Street, Albany, NY 12202
- 72 Delaware Street, Albany, NY 12202

Please contact me if you have any questions about our organization, our affordable homeownership development program or these addresses.

Sincerely,

Christine Schudde  
Executive Director

Habitat HQ  |  207 Sheridan Ave., Albany, NY 12210  |  tel (518) 462-2993  | habitatcd.org
Habitat ReStore  |  70 & 80 Fuller Rd., Albany, NY 12205  |  tel (518) 275-6638  | habitatcd.org/restore
June 8th, 2017

Mr. Paul Hurley  
CRA Loan Officer  
NMLS # 407622  
M & T Bank, Mortgage Division  
313 Ushers Road  
Balston Lake, New York 12019

Dear Mr. Hurley,

RE: Affordable Housing Exemption

Please be advised that the following list of properties would be eligible for the Affordable Housing exemption.

- 232 Orange Street  
- 236 Orange Street  
- 274 Orange Street  
- 276 Orange Street  
- 278 Orange Street  
- 134 Lark Street  
- 309 Clinton Avenue

This exemption is a 15 year abatement program and the exemption amounts are listed below.

<table>
<thead>
<tr>
<th>YEAR</th>
<th>EXEMPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>100 %</td>
</tr>
<tr>
<td>2</td>
<td>93 1/3 %</td>
</tr>
<tr>
<td>3</td>
<td>86 2/3 %</td>
</tr>
<tr>
<td>4</td>
<td>80 %</td>
</tr>
<tr>
<td>5</td>
<td>74 1/3 %</td>
</tr>
<tr>
<td>YEAR</td>
<td>EXEMPTION</td>
</tr>
<tr>
<td>------</td>
<td>----------------</td>
</tr>
<tr>
<td>6</td>
<td>66 2/3 %</td>
</tr>
<tr>
<td>7</td>
<td>60 %</td>
</tr>
<tr>
<td>8</td>
<td>53 1/3 %</td>
</tr>
<tr>
<td>9</td>
<td>46 2/3 %</td>
</tr>
<tr>
<td>10</td>
<td>40 %</td>
</tr>
<tr>
<td>11</td>
<td>33 1/3 %</td>
</tr>
<tr>
<td>12</td>
<td>26 2/3 %</td>
</tr>
<tr>
<td>13</td>
<td>20 %</td>
</tr>
<tr>
<td>14</td>
<td>13 1/3 %</td>
</tr>
<tr>
<td>15</td>
<td>6 2/3 %</td>
</tr>
<tr>
<td>16</td>
<td>FULLY TAXABLE</td>
</tr>
</tbody>
</table>

If you have any questions please feel free to contact me at 434-5155.

Sincerely,

Keith McDonald  
Commissioner
August 1, 2017

Trey Kingston
City Hall - Office of the Corporation Counsel
24 Eagle Street, Room 106
Albany, NY 12207

Dear Trey,

This letter certifies that Habitat for Humanity Capital District is a registered (501)(c)(3) non-profit organization existing for the purpose of constructing new homes and rehabilitating existing homes for sale to qualified, low-income, first-time homebuyers. Habitat for Humanity Capital District receives HOME grants funds through NYS Homes & Community Renewal, which includes the Affordable Housing Corporation, and Albany Community Development Agency. HOME funds are federal dollars that are used for the construction and rehabilitation of affordable housing for buyers earning less than 80% of the area median income.

Habitat for Humanity Capital District intends to complete construction or rehabilitation on the following homes in 2017-2018 and will apply for a tax abatement on behalf of our qualified, low-income homebuyers:

- 100 Lark Street, Albany, NY 12210
- 102 Lark Street, Albany, NY 12210
- 130 Lark Street, Albany, NY 12210
- 132 Lark Street, Albany, NY 12210
- 134 Lark Street, Albany, NY 12210
- 230 Orange Street, Albany, NY 12210
- 232 Orange Street, Albany, NY 12210
- 234 Orange Street, Albany, NY 12210
- 236 Orange Street, Albany, NY 12210
- 59 Delaware Street, Albany, NY 12202
- 61 Delaware Street, Albany, NY 12202
- 70 Delaware Street, Albany, NY 12202
- 72 Delaware Street, Albany, NY 12202

Please contact me if you have any questions about our organization, our affordable homeownership development program or these addresses.

Sincerely,

Christine Schudde
Executive Director
October 15, 2019

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairman Joyce:

In 2016 Albany County was awarded a NYS Community Development Block Grant for the development of a microenterprise fund program. The grant program provided assistance to start-up businesses that create entrepreneurial opportunities or jobs in Albany County. In order to conclude the grant the New York State Office of Homes and Community Renewal requires that a hearing be held to solicit comments on the effectiveness of the program's administration. The hearing must be held by a quorum of the Legislative Body of the Applicant.

If you should have any questions, please do not hesitate to contact me.

Sincerely

Daniel P. McCoy
Albany County Executive

cc: Hon. Dennis Feeney, Majority Leader
    Hon. Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Microenterprise Grant Public Hearing Request

Date: 10/16/2019
Submitted By: Lucas Rogers
Department: County Executive
Title: Policy Analyst
Phone: 518-447-7040
Department Rep. Matt Cannon
Attending Meeting:

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☒ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☒ Other: (state if not listed) Public Hearing Request

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Scope of Services:
Click or tap here to enter text.
Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☒ No ☐
If Mandated Cite Authority:
NYSHCR

Is there a Fiscal Impact:
Yes ☐ No ☒
Anticipated in Current Budget:
Yes ☐ No ☒

County Budget Accounts:
**Justification:** (state briefly why legislative action is requested)
In 2016 Albany County was awarded a NYS Community Development Block Grant for the development of a microenterprise fund program. The grant program provided assistance to start-up businesses that create entrepreneurial opportunities or jobs in Albany County. In order to conclude the grant the New York State Office of Homes and Community Renewal requires that a hearing be held to solicit comments on the effectiveness of the program's administration. The hearing must be held by a quorum of the Legislative Body of the Applicant.
RESOLUTION NO. 57

AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING AND AN AGREEMENT REGARDING THE CREATION OF AN ALBANY COUNTY MICROENTERPRISE FUND PROGRAM

Introduced: 2/3/16
By Audit and Finance Committee:

WHEREAS, By Resolution No. 284 for 2015, this Honorable Body authorized the submission of a grant application regarding the creation of an Albany County microenterprise fund, and

WHEREAS, Albany County has been awarded a NYS Community Development Block Grant for $200,000 for the development of a microenterprise fund program, and

WHEREAS, The NYS Office of Homes and Community Renewal has agreed to work with Albany County regarding the creation and implementation of the County Microenterprise Grant Program, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with the NYS Office of Homes and Community Renewal regarding the administration of the NYS Community Development Block Grant in an amount not to exceed $200,000, for the purpose of creating an Albany County Microenterprise Fund Program, and, be it further

RESOLVED, That the 2016 Albany County Budget is amended to incorporate said funding as follows:

Increase Revenue Account A3228 Community Development Block Grant by $200,000

Increase Appropriation Account A8020.4 by $200,000 by increasing Line Item A8020 4 4046 Fees for Services by $200,000

and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.
RESOLUTION NO. 125

PUBLIC HEARING TO ENCOURAGE AND SEEK PUBLIC INPUT ON A COMMUNITY DEVELOPMENT BLOCK GRANT FOR USES THROUGHOUT THE COUNTY OF ALBANY

Introduced: 3/9/15
By Mr. Morse:

WHEREAS, The New York State Community Development Block Grant Program funds provide small communities and counties in New York State with a great opportunity to undertake activities that focus on community development needs such as creating or expanding job opportunities, providing safe affordable housing, and/or addressing local public infrastructure and public facilities issues, and

WHEREAS, The Albany County Legislature has always sought public input regarding issues that have an impact on the residents and businesses of Albany County and since the opinion of the people of the County is pertinent regarding this issue, this Honorable Body has determined that a public hearing would be appropriate, now, therefore be it

RESOLVED, By the Albany County Legislature that a public hearing pertaining to the potential application and uses of the Community Development Block Grant funding from the NYS Office of Homes and Community Renewal for program year 2015, be held by the County Legislature in the Legislative Chambers, Albany County Courthouse, Albany, New York at 7:15 p.m. on Tuesday, March 24, 2015, and the Clerk of the County Legislature is directed to cause notice of such hearing to be published containing the necessary information in accordance with the applicable provisions of law.

TU 11 (803224)