MEMORANDUM

To:         Honorable Members – Albany County Legislature
            Honorable Albany County Chairman – Andrew Joyce
            Honorable Albany County Executive – Daniel McCoy
            Honorable Albany County – Deputy County Executive – Phil Calderone

From:      Bob Belber
            Regional General Manager

Date:      May 6, 2019

Re:        Request For Legislative Action – Lease Suite # 23
            Capital District Physicians Health Plan

Suite Renewal – Term – September 1, 2019 - August 31, 2022

This suite holder has been the tenant in Suite # 23 and is current with all payments owed. They would like to renew their lease and we are seeking approval from the Albany County Legislature to proceed with entering into a new lease agreement with the current annual lease amount of $51,000 per year.

A letter of intent has been received with a deposit and pending approval, the County Attorney’s office will produce a new lease document with the Resolution # assigned.

The tenant will also be responsible for sales tax on tickets to sporting events and cable TV monthly charges as well as any catered food they purchase through Aramark.

Thank you for adding this to the agenda of the next available Civic Center Committee.

Sincerely,

[Signature]

Bob Belber
General Manager
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for Lease of Times Union Center Suite #23

Date: May 6, 2019
Submitted By: Robert Belber
Department: Times Union Center
Title: General Manager
Phone: (518) 487-2008
Department Rep. 
Attending Meeting: Robert Belber

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☒ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant
  Choose an item.
  Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed)
  Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
  Capital District Physicians Health Plan
  500 Patroon Creek Boulevard
  Albany, New York 12206

Additional Parties (Names/addresses):
  Click or tap here to enter text.

Amount/Raise Schedule/Fee:
  $51,000 per year
  Three Year Lease of Suite #23 CDPHP

Scope of Services:

Bond Res. No.:
  Click or tap here to enter text.

Date of Adoption:
  Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
  Yes ☐ No ☒
If Mandated Cite Authority:
  Click or tap here to enter text.

Is there a Fiscal Impact:
  Yes ☒ No ☐
Anticipated in Current Budget:
  Yes ☒ No ☐
County Budget Accounts:
Revenue Account and Line: AA 7128 02451
Revenue Amount: $51,000 per year

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term
Term: (Start and end date) September 1, 2019 - August 31, 2022
Length of Contract: Three Years

Impact on Pending Litigation
If yes, explain: Yes □ No ☒

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
Leasing suite #23 for a three year period - September 1, 2019 thru August 31, 2022. This is a renewal agreement and the suite holder has been occupying this suite for three years previously. The tenant is current on all payments and they have paid the $3,000 deposit along with the signed Letter of Intent.

Submitted By: Robert Belber
Title: General Manager
LETTER OF INTENT
BY
CAPITAL DISTRICT PHYSICIANS HEALTH PLAN
FOR
CORPORATE SUITE #23

The above named party or parties recognize that Corporate support is vital to the continued success of the Albany County Civic Center a.k.a, the TIMES UNION CENTER (hereafter the “TIMES UNION CENTER”) and evidencing our support of this facility by this Letter of Intent.

This Letter of Intent demonstrates our intention to lease one of the TIMES UNION CENTER Private Corporate Suites, namely Suite 23 (hereafter the Suite). The cost to lease one of these suites will be FIFTY ONE THOUSAND DOLLARS ($51,000.00) per contract year for a three (3) year term. The parties will endeavor to negotiate mutually acceptable lease terms within ninety (90) days of signing the letter of intent.

The SUITE will be furnished and consist of sixteen (16) seats. The basic amenities typically included in a SUITE are appended and made part of the Letter of Intent. Sixteen (16) passes will be provided at no charge for all Albany Empire and Siena home games. Sixteen (16) passes will also be provided for every ticketed event at the TIMES UNION CENTER in each contract year with the exception of the NCAA events. Suite tickets for NCAA events can be purchased by the Suite holder.

Furthermore, each SUITE holder will be entitled to purchase up to sixteen (16) additional tickets for all ticketed events. These tickets shall be in preferred locations outside of the SUITE. Certain events may be restricted to eight (8) additional “outside” seats.

To further solidify this Letter of Intent, a non-refundable deposit of $3,000.00 (THREE THOUSAND AND 00/00 DOLLARS) for the SUITE has been made upon the signing of this document. This deposit represents the first payment as indicated in the lease agreement.
Letter of Intent
Capital District Physicians Health Plan
Suite #23
Page 2

Dated: 27 [redacted]

[Signature]
Brian O’Grady
Capital District Physicians Health Plan
**Merchant:** SMG as Agent for Albany FS  
51 South Pearl Street  
Albany, NY 12207  
US  
518-487-2012

**Order Information**

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<td>P.O. Number:</td>
<td></td>
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<tr>
<td>Invoice Number:</td>
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</tbody>
</table>

**Billing Information**

| CDPHP  
12205  |

**Shipping Information**

| Shipping:   | 0.00  |
| Tax:        | 0.00  |
| Total: USD  | 3,000.00 |

**Payment Information**

| Date/Time:  | 27-Feb-2019 13:04:16 PST  |
| Transaction ID: | 81584187873   |
| Transaction Type: | Authorization w/ Auto Capture |
| Transaction Status: | Captured/Pending Settlement |
| Authorization Code: | 009399    |
| Payment Method: | MasterCard XXXX3132 |

https://account.authorize.net/uThemes/ane/Transaction/TransactionReceipt.aspx?transid=61584187873
MEMORANDUM

To: Honorable Members -- Albany County Legislature
    Honorable Albany County Chairman -- Andrew Joyce
    Honorable Albany County Executive -- Daniel McCoy
    Honorable Albany County -- Deputy County Executive -- Phil Calderone

From: Bob Belber
      Regional General Manager

Date: May 6, 2019

Re: Request For Legislative Action -- Lease Suite # 18
    Schenectady Hardware & Electric

Suite Renewal -- Term -- September 1, 2019 - August 31, 2022

This suite holder has been the tenant in Suite # 18 and is current with all payments owed. They would like to renew their lease and we are seeking approval from the Albany County Legislature to proceed with entering into a new lease agreement with the current annual lease amount of $51,000 per year.

A letter of intent has been received with a deposit and pending approval, the County Attorney's office will produce a new lease document with the Resolution # assigned.

The tenant will also be responsible for sales tax on tickets to sporting events and cable TV monthly charges as well as any catered food they purchase through Aramark.

Thank you for adding this to the agenda of the next available Civic Center Committee.

Sincerely;

Bob Belber
General Manager
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for Lease of Times Union Center Suite #18

Date: May 6, 2019
Submitted By: Robert Belber
Department: Times Union Center
Title: General Manager
Phone: (518) 487-2008
Department Rep.:
Attending Meeting: Robert Belber

Purpose of Request:
☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☒ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline: Click or tap to enter a date.

☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Schenectady Hardware & Electric
155 Erie Boulevard
Schenectady, New York 12305

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
$51,000 per year
Scope of Services:
Three Year Lease of Suite #18 Schenectady Hardware

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☒ No ☐
Anticipated in Current Budget:
Yes ☒ No ☐
County Budget Accounts:
Revenue Account and Line: AA 7128 02451
Revenue Amount: $51,000 per year
Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term
Term: (Start and end date) September 1, 2019 - August 31, 2022
Length of Contract: Three Years

Impact on Pending Litigation
Yes □ No ☑
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
Leasing suite #18 for a three year period - September 1, 2019 thru August 31, 2022. This is a renewal agreement and the suite holder has been occupying this suite for three years previously. The tenant is current on all payments and they have paid the $3,000 deposit along with the signed Letter of Intent.

Submitted By: Robert Belber
Title: General Manager
LETTER OF INTENT

BY

SCHENECTADY HARDWARE

FOR

CORPORATE SUITE #18

The above named party or parties recognize that Corporate support is vital to the continued success of the Albany County Civic Center a.k.a. the TIMES UNION CENTER (hereafter the "TIMES UNION CENTER") and evidencing our support of this facility by this Letter of Intent.

This Letter of Intent demonstrates our intention to lease one of the TIMES UNION CENTER Private Corporate Suites, namely Suite 18 (hereafter the Suite). The cost to lease one of these suites will be FIFTY ONE THOUSAND DOLLARS ($51,000.00) per contract year for a three (3) year term. The parties will endeavor to negotiate mutually acceptable lease terms within ninety (90) days of signing the letter of intent.

The SUITE will be furnished and consist of sixteen (16) seats. The basic amenities typically included in a SUITE are appended and made part of the Letter of Intent. Sixteen (16) passes will be provided at no charge for all Albany Empire and Siena home games. Sixteen (16) passes will also be provided for every ticketed event at the TIMES UNION CENTER in each contract year with the exception of the NCAA events. Suite tickets for NCAA events can be purchased by the Suite holder.

Furthermore, each SUITE holder will be entitled to purchase up to sixteen (16) additional tickets for all ticketed events. These tickets shall be in preferred locations outside of the SUITE. Certain events may be restricted to eight (8) additional "outside" seats.

To further solidify this Letter of Intent, a non-refundable deposit of $3,000.00 (THREE THOUSAND AND 00/00 DOLLARS) for the SUITE has been made upon the signing of this document. This deposit represents the first payment as indicated in the lease agreement.
Letter of Intent
Schenectady Hardware
Suite #18
Page 2

Dated: 2/19/19

[Signature]

Chris Spraragen
Schenectady Hardware
SCHENECTADY HARDWARE & ELECTRIC CO., INC.
P.O. BOX 338
SCHENECTADY, NY 12301-0338
518-349-2869

P.O. BOX 338
SCHENECTADY, NY 12301-0338
518-349-2869

DATE 4.26.19

PAY TO THE ORDER OF: Times Union Center

$3,000.00

$3,000.00

DOLLARS

M&T Bank

FOR: Lease Deposit #18

16337

50-7083/2213
MEMORANDUM

To:  Honorable Members – Albany County Legislature
     Honorable Albany County Chairman – Andrew Joyce
     Honorable Albany County Executive – Daniel McCoy
     Honorable Albany County – Deputy County Executive – Phil Calderone

From:  Bob Belber
        Regional General Manager

Date:  May 6, 2019

Re:  Request For Legislative Action – Lease Suite # 1
     BBL Construction Services LLC and Manufacturers and Trust Company

Suite Renewal – Term – September 1, 2019 - August 31, 2022

This suite holder has been the tenant in Suite # 1 and is current with all payments owed. They would like to renew their lease and we are seeking approval from the Albany County Legislature to proceed with entering into a new lease agreement with the current annual lease amount of $51,000 per year.

A letter of intent has been received with a deposit and pending approval, the County Attorney’s office will produce a new lease document with the Resolution # assigned.

The tenant will also be responsible for sales tax on tickets to sporting events and cable TV monthly charges as well as any catered food they purchase through Aramark.

Thank you for adding this to the agenda of the next available Civic Center Committee.

Sincerely;

[Signature]

Bob Belber
General Manager
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for Lease of Times Union Center Suite #1

Date: May 6, 2019
Submitted By: Robert Belber
Department: Times Union Center
Title: General Manager
Phone: (518) 487-2008
Department Rep.: Robert Belber
Attending Meeting:

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
- □ Change Order/Contract Amendment
- □ Purchase (Equipment/Supplies)
  ☑ Lease (Equipment/Supplies)
- □ Requirements
- □ Professional Services
- □ Education/Training
- □ Grant

Choose an item.
Submission Date Deadline
Click or tap to enter a date.

- □ Settlement of a Claim
- □ Release of Liability
- □ Other: (state if not listed)

Contract Terms/Conditions:

Party (Name/address):
BBL Construction Services LLC
302 Washington Avenue Extension
Albany, New York 12212

Additional Parties (Names-addresses):
Manufacturers and Traders Trust Company
327 Great Oaks Boulevard
Albany, New York 12203

Amount/Raise Schedule/Fee:
$51,000 per year

Scope of Services:
Three Year Lease of Suite #1 BBL Construction Services and
Manufacturers and Traders Trust Company

Bond Res. No.:
Click or tap to enter text.

Date of Adoption:
Click or tap to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes □ No ☑

If Mandated Cite Authority:
Click or tap to enter text.
Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:
Revenue Account and Line: AA 7128 02451
Revenue Amount: $51,000 per year

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term
Term: (Start and end date) September 1, 2019 - August 31, 2022
Length of Contract: Three Years

Impact on Pending Litigation
If yes, explain: Yes ☐ No ☒ Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
Leasing suite #1 for a three year period - September 1, 2019 thru August 31, 2022. This is a renewal agreement and the suite holder has been occupying this suite for three years previously. The tenant is current on all payments and they have paid the $3,000 deposit along with the signed Letter of Intent.

Submitted By: Robert Belber
Title: General Manager
LETTER OF INTENT
BY
BBL Construction Services
FOR
CORPORATE SUITE #1

The above named party or parties recognizes that Corporate support is vital to the continued success of the Albany County Civic Center a.k.a. the TIMES UNION CENTER (hereafter the “TIMES UNION CENTER”) and evidencing our support of this facility by this Letter of Intent.

This Letter of Intent demonstrates our intention to lease one half of the TIMES UNION CENTER Private Corporate Suite, namely Suite #1 (hereafter the Suite). The cost to lease one half of these suites will be TWENTY FIVE THOUSAND AND FIVE HUNDRED DOLLARS ($25,500.00) per contract year for a three (3) year term. The parties will endeavor to negotiate mutually acceptable lease terms within ninety (90) days of signing the letter of intent.

The SUITE will be furnished and consist of sixteen (16) seats. The basic amenities typically included in a SUITE are appended and made part of the Letter of Intent. Eight (8) passes will be provided at no charge for all Albany Empire and Siena home games. Eight (8) passes will also be provided for every ticketed event at the TIMES UNION CENTER in each contract year with the exception of the NCAA events. Suite tickets for NCAA events can be purchased by the Suite holder.

Furthermore, each SUITE holder will be entitled to purchase up to eight (8) additional tickets for all ticketed events. These tickets shall be in preferred locations outside of the SUITE. Certain events may be restricted to four (4) additional “outside” seats.

To further solidify this Letter of Intent, a non-refundable deposit of $1,500.00 (ONE THOUSAND FIVE HUNDRED DOLLARS) for the SUITE has been made upon the signing of this document. This deposit represents the first payment as indicated in the lease agreement.
Letter of Intent
BBL Construction Services
Suite # 1
Page 2

Dated: 3/15/19

Stephen Obermayer
BBL Construction Services
LETTER OF INTENT

BY
M&T BANK

FOR
CORPORATE SUITE #1

The above named party or parties recognizes that Corporate support is vital to the continued success of the Albany County Civic Center a.k.a. the TIMES UNION CENTER (hereafter the "TIMES UNION CENTER") and evidencing our support of this facility by this Letter of Intent.

This Letter of Intent demonstrates our intention to lease one half of the TIMES UNION CENTER Private Corporate Suite, namely Suite # 1 (hereafter the Suite). The cost to lease one half of these suites will be TWENTY FIVE THOUSAND AND FIVE HUNDRED DOLLARS ($25,500.00) per contract year for a three (3) year term. The parties will endeavor to negotiate mutually acceptable lease terms within ninety (90) days of signing the letter of intent.

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To further solidify this Letter of Intent, a non-refundable deposit of $1,500.00 (ONE THOUSAND FIVE HUNDRED DOLLARS) for the SUITE has been made upon the signing of this document. This deposit represents the first payment as indicated in the lease agreement.
Letter of Intent
M&T Bank
Suite # 1
Page 2

Dated: 3/1/9

Beth Bechaw
Market President
M&T Bank
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* TOTAL *

1,500.00 .00 1,500.00

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NI-015 (Rev 9/08)

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

OFFICIAL CHECK

M&T Bank

No. 01579880
Date 04/08/19

Pay sum of $1,500.00

Pay to the order of

Times Union Center

DBA

SMG

51 South Pearl Street

Albany, NY 12207

"01579880 4022000467000073600019"
May 7, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature’s approval to enter into an agreement with Rifenburg Contracting Corp. for the construction of Large Culvert Replacements: CR412 over Hannacrois Creek Tributary and CR404 over Wolf Fly Creek in the Town of Westerlo, CR358 over Fox Creek in the Town of Rensselaerville and CR106 over Hannacrois Creek in the Town of Coeymans.

The County Purchasing Agent received three (3) bids for this project. Our engineering staff reviewed the bids along with our consultant (CME) and recommended this contract be awarded to Rifenburg Contracting Corp. in the amount not to exceed $1,547,646.18.

CME’s Engineering estimate was $1,613,000.00. Since Rifenburg Contracting Corp. bid is within 10% of the engineers estimate, we are confident in their bid price and having worked with them on several projects we are also confident in their ability to perform the work.

We have included copies of all correspondence along with the bid tabulation sheet. If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
County of Albany

Legislation Text

File #: TMP-0866, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for Construction of Large Culvert Replacements

Date: 5/8/19
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-755-2055
Department Rep. Lisa M. Ramundo
Attending Meeting: 

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☒ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Rifenburg Contracting Corp.
1175 Hoosick Rd.
Troy, NY 12180

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: $1,547,646.18
Scope of Services: Construction of Large Culvert Replacements

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.
Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☑ No ☐

County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: HHR75197.22000R
Appropriation Amount: $1,547,646.18

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 7/1/2019-10/31/2020
Length of Contract: 16 Months

Impact on Pending Litigation
Yes ☑ No ☐
Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
The Department of Public Works is requesting the Legislature’s approval to enter into an agreement with Rifenburg Contracting Corp. for the construction of Large Culvert Replacements: CR412 over Hannacrois Creek Tributary and CR404 over Wolf Fly Creek in the Town of Westerlo, CR358 over Fox Creek in the Town of Rensselaerville and CR106 over Hannacrois Creek in the Town of Coeymans.

The County Purchasing Agent received three (3) bids for this project. Our engineering staff reviewed the bids along with our consultant (CME) and recommended this contract be awarded to Rifenburg Contracting Corp. in the amount not to exceed $1,547,646.18.

CME’s Engineering estimate was $1,613,000.00. Since Rifenburg Contracting Corp. bid is within 10% of the engineers estimate, we are confident in their bid price and having worked with them on several projects we are also confident in their ability to perform the work.
Memorandum

TO: Lisa Ramundo, Commissioner

FROM: Bill Anslow, Civil Engineer

DATE: May 7, 2019

RE: Project #17-C532 (Bid 2019-031)
    Large Culvert Replacement at Various Locations

Having reviewed the three (3) proposals that were received regarding the subject project, Albany County DPW Engineering Division recommends the contract be awarded to Rifenburg Contracting Corp. who has the lowest total bid price of $1,547,646.18. Attached is a copy of our consultant’s recommendation letter confirming Rifenburg Contracting Corp. as the lowest responsive bidder.

Please let me know if you have any questions.

WA:ct
RECOMMENDATION NOTICE

TO: Karen Storm, Purchasing Agent
FROM: Lisa Ramundo, Commissioner
DATE: May 7, 2019
RE: Project No. 17-C532
    RFB #2019-031
    Large Culvert Replacement at Various Locations

I have reviewed the three (3) bid results for the above referenced project and would like to recommend the low bidder, Rifenburg Contracting Corp. be awarded the bid. I am in agreement with Albany County DPW Engineering Division and the County’s hired Consultant (CME) for this award. This contract is not to exceed $1,547,646.18.

If you have any questions, please feel free to contact my office.

LR:ct
MEMORANDUM

TO: Lisa M. Ramundo, Commissioner
    Public Works

FROM: Karen Storm
     Purchasing Agent

DATE: May 7, 2019

RE: RFB#2019-031 Large Culvert Replacement Project at Various Locations

I am in receipt of your recommendation to award the aforementioned Request for Bids to Rifenburg Contracting Corp in the amount of $1,547,646.18.

As Rifenburg Contracting Corp is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful bidder.
MEMORANDUM

TO: Lisa M. Ramundo
Department of Public Works Commissioner
Albany County

FROM: Matt Hunt, P.E.
Project Manager
Creighton Manning Engineering, LLP

SUBJECT: RECOMMENDATION FOR AWARD
Project No. 17-CS32 (Bid #2019-031)
Albany County Large Culvert Replacement
Towns of Westerlo, Rensselaerville and Coeymans

DATE: May 6, 2019

The subject project was let for construction on May 2, 2019, with three (3) bids received and opened at the Albany County Purchasing Office, 112 State Street, Room 820, Albany, NY at 11:00am. The engineer’s estimate for the project was $1,613,000.00 and the following three (3) bids were received:

Bidders in Rank Order:

<table>
<thead>
<tr>
<th>Rank</th>
<th>Bidder Name</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Rifenburg Contracting Corp.</td>
<td>$1,547,646.18</td>
</tr>
<tr>
<td>2</td>
<td>Carver Construction Inc.</td>
<td>$1,628,250.00</td>
</tr>
<tr>
<td>3</td>
<td>James H. Maloy, Inc.</td>
<td>$1,872,000.00</td>
</tr>
</tbody>
</table>

Each of these bids was reviewed and checked, by Zach Porter, Assistant Project Engineer and Matt Hunt, P.E., Project Manager, Creighton Manning Engineering, LLP on May 3, 2019.

The lowest bid of $1,547,646.18 was submitted by Rifenburg Contracting Corp. was reviewed and found to be missing the Apprenticehip Program documentation. With the attached Apprentice Program documents, the bid is now complete and accurate regarding bid documentation and company experience with similar projects.

Based upon the foregoing, the lowest responsible bidder was determined to be Rifenburg Contracting Corp. with a total bid of $1,547,646.18.

Based upon the foregoing bid results, I, acting on behalf of Creighton Manning Engineering, LLP, recommend Albany County:

(X) Award the contract to the lowest responsible bidder, Rifenburg Contracting Corp. for the Bid Amount only.

( ) Reject all bids

Dated: May 6, 2019

Signature

Matt Hunt, P.E.
<table>
<thead>
<tr>
<th>RF#</th>
<th>Description</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019-031</td>
<td>Large Culvert Replacement</td>
<td>May 2, 2019 @ 11:00</td>
<td>$1,547,646.18</td>
</tr>
<tr>
<td></td>
<td>Bond</td>
<td></td>
<td>$1,628,250.00</td>
</tr>
<tr>
<td></td>
<td>Bond LumpSum</td>
<td></td>
<td>$1,872,000.00</td>
</tr>
</tbody>
</table>

Note: James J. Maloy
NOTICE TO BIDDERS - ALBANY COUNTY  
REQUEST FOR BIDS #2019-031

Sealed bids for Albany County Large Culvert Replacement at Various Locations will be received by the Albany County Purchasing Agent, 112 State Street. Room 820, Albany, New York 12207 until 11:00 a.m. on Thursday, May 2, 2019.

Request for bid (RFB) documents may be obtained at the office of the Albany County Purchasing Agent, as noted above.

The work site is located at: Various locations throughout Albany County

The work includes:

**CR 412** - replacement of the existing two adjacent CMP culverts with an 18ft span precast box culvert along with associated highway reconstruction.

**CR 404** - replacement of the existing box culvert with a 142" span Corrugated Metal Arch and replacement of the existing reinforced concrete pipe with a 36" HDPE culvert along with associated highway reconstruction for each.

**CR 358** - replacement of the existing CMP culvert with a 112" span Corrugated Metal Arch along with associated highway reconstruction.

**CR 106** - replacement of the existing concrete box culvert with a 16.5 ft span precast box culvert along with associated highway reconstruction.

Plans, specifications and bid proposal forms will be provided on a USB drive in PDF format (ADOBE version X) and may be obtained at the office of the Albany County Purchasing Agent listed above at a cost of $10.00 deposit per USB drive to the prospective bidder. If more than one USB drive is requested, a nonrefundable cost of $5.00 service charge will be charged. The deposit will be returned to those bidders who return usable USB drives with the bid, or within 30 days of their bid submission.

This is a UNIT PRICE BID. Each proposal must be made on an official Bid Form and must be accompanied by a certified check or bid bond in the amount of 5% of the base bid as security.

Successful bidder will be required to furnish a Faithful Performance Bond and a Labor and Material Bond each in the full amount of the contract price.

The County of Albany reserves the right to reject any or all bids received and to waive any informalities discovered therein.

County of Albany, New York  
County Purchasing Agent

PUBLISH ONE DAY (4/18/19)

THE EVANGELIST  
TIMES UNION

NTB-1
May 3, 2019

To Whom It May Concern,

Rifenburg Contracting is currently a signatory contractor with the Upstate New York Operating Engineers Local 158 which gives them full access to Local 106 Training and Apprenticeship Fund NYS Certified Apprenticeship Training program.

Our apprenticeship program is in good standing and in full compliance with all NYS Department of Labor apprenticeship laws, regulations and policies and have had three graduates in the past 2 years.

If you have any questions, please feel free to contact me.

Very truly yours,

Daniel J. McGraw
Chairman

DJM/mm
May 6, 2019

Re: Rifenburg Contracting Corp.
Apprenticeship Program

Rifenburg Contracting Corp. is a signatory contractor with Laborers Local #190 and #157. By being a signatory contractor, Rifenburg Contracting Corp. has signed a collective bargaining agreement covered under each local's jurisdictional area.

Within this agreement the signatory contractor has access to Eastern New York Laborers Training Centers' registered & approved NYS Apprenticeship Program which covers all three-local's jurisdiction.

In the past 5 years, we have had 4 graduate from the program and 2 are currently in the apprentice program.

If you should have any questions please contact me at 374-6704.

Sincerely,

I. Josh Shaul
Business Manager
Laborers' Local 157
May 6, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature’s approval to enter into an agreement with Tioga Construction Co., Inc. for the construction of the Superstructure Replacement of CR253 (Bozenkill Rd.) over Norfolk Southern Railroad BNS 3301240 in the Town of Knox.

The Bridge will have the concrete deck removed along with the deteriorated pre-cast concrete beams. The abutment seats will be reworked to accept the new steel beams. A 9 1/2” concrete deck will be placed on top of the steel and new bridge rail will be installed. Minor approach paving will be required on each end of the new deck and the roadway will be striped.

The County Purchasing Agent received three (3) bids for this project. Our engineering staff reviewed the bids along with our consultant, (CHA) and recommended this contract be awarded to Tioga Construction Co., Inc. in the amount not to exceed $1,020,710.50.

CHA’s Engineering estimate was $1,256,970.90. Since the Tioga Construction Co., Inc. bid was 18.8% less than the engineers estimate, we are confident in their bid price and also confident in their ability to perform the work.

We have included copies of all correspondence along with the bid tabulation sheet. If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Amis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for Construction of Superstructure Replacement of CR253

Date: 5/8/2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.: Lisa M. Ramundo
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☒ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Tioga Construction Co., Inc.
333 Gros Blvd.
Herkimer, NY 13350

Additional Parties (Names(addresses)):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: $1,020,710.50
Scope of Services:
Construction of Superstructure on CR253

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated In Current Budget: Yes ☒ No ☐
County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.
Appropriation Account and Line: HHR75197.22000B
Appropriation Amount: $1,020,710.50

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 7/1/2019-10/31/2020
Length of Contract: 16 Months

Impact on Pending Litigation
Yes ☐ No ☐
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
The Department of Public Works is requesting the Legislature’s approval to enter into an agreement with Tioga Construction Co., Inc. for the construction of the Superstructure Replacement of CR253 (Bozenkill Rd.) over Norfolk Southern Railroad BIN 3301240 in the Town of Knox.

The Bridge will have the concrete deck removed along with the deteriorated pre-case concrete beams. The abutment seats will be reworked to accept the new steel beams. A 9 ½” concrete deck will be placed on top of the steel and new bridge rail will be installed. Minor approach paving will be required on each end of the new deck and the roadway will be striped.

The County Purchasing Agent received three (3) bids for this project. Our engineering staff reviewed the bids along with our consultant, (CHA) and recommended this contract be awarded to Tioga Construction Co., Inc. in the amount not to exceed $1,020,710.50.

CHA’s Engineering estimate was $1,256,970.90. Since the Tioga Construction Co., Inc. bid was 18.8% less than the engineers estimate, we are confident in their bid price and also confident in their ability to perform the work.
Memorandum

TO: Lisa Ramundo, Commissioner

FROM: Bill Anslow, Civil Engineer

DATE: May 6, 2019

RE: Project #18-C540 (Bid 2019-033)
Superstructure Replacement of CR253 (Bozenkill Rd.) over
Norfolk Southern Railroad in the Town of Knox
BIN 3301240

Having reviewed the three (3) proposals that were received regarding the subject project, Albany County DPW Engineering Division recommends the contract be awarded to Tioga Construction Co., Inc. who has the lowest total bid price of $1,020,710.50. Attached is a copy of our consultant’s recommendation letter confirming Tioga Construction Co., Inc. as the lowest responsive bidder.

Please let me know if you have any questions.

WA:ct
RECOMMENDATION NOTICE

TO: Karen Storm, Purchasing Agent
FROM: Lisa Ramundo, Commissioner
DATE: May 6, 2019
RE: Project No. 18-C540
RFB #2019-033
Superstructure Replacement of CR253 (Bozenkill Rd.) over Norfolk Southern Railroad in the Town of Knox
BIN 3301240

I have reviewed the three (3) bid results for the above referenced project and would like to recommend the low bidder, Tioga Construction Co., Inc. be awarded the bid. I am in agreement with Albany County DPW Engineering Division and the County’s hired Consultant (CHA) for this award. This contract is not to exceed $1,020,710.50.

If you have any questions, please feel free to contact my office.

LR: ct
MEMORANDUM

TO: Lisa M. Ramundo, Commissioner
   Public Works

FROM: Karen Storm
       Purchasing Agent

DATE: May 6, 2019

RE: RFB#2019-033, Superstructure Replacement of CR253 (Bozenkill Road) over Norfolk Southern Railroad in the Town of Knox

I am in receipt of your recommendation to award the aforementioned Request for Bids to Tioga Construction, Co., Inc. in the amount of $1,020,710.50.

As Tioga Construction, Co., Inc. is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful bidder.
May 6, 2019

Lisa Ramundo, P.E.
Commissioner, Albany County DPW
449 New Salem Road
Voorheesville, NY 12186

RE: Project No. 18-CS40; Bid # 2019-033; CR 253 (Bozenkilk Rd.) over Norfolk Southern Railroad Superstructure Replacement; BIN 3301240; Town of Knox, Albany County, NY

Dear Commissioner Ramundo:

On April 25, 2019 Albany County received bids for the subject project as follows:

Bette & Cring, LLC: $1,122,760.00
James H. Maloy, Inc.: $1,269,000.00
Tioga Construction Co., Inc.: $1,020,710.50

As such, Tioga Construction Co., Inc. is the low bidder.

The Engineer’s Estimate was $1,256,970.90. Therefore, the low bid is $236,260.40 (18.8%) less than the Engineer’s Estimate. An item by item comparison was made between the low bid and the Engineer’s Estimate (see attached). Although the majority of items were different than the Engineer’s Estimate by more than 25% (shaded gray on attached), the overall bid is deemed to be fair, reasonable and relatively balanced.

Additionally, it has been my experience that the low bidder is qualified and capable to satisfactorily perform the contract work. I therefore recommend that the low bidder, Tioga Construction Co., Inc., be awarded the construction contract.

If you have any questions or concerns, please contact me at tpapile@chacompanies.com or (518) 453-3961.

Sincerely,

Anthony M. Papile, P.E.
Senior Project Manager

Enclosures
AMP/
c: Bill Anslow, Albany County
CR253 Bozenkill road over Norfolk Southern Railroad Superstructure Replacement Project

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Tioga Constructions</th>
<th>Bette &amp; Cring</th>
<th>James H Maloy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Security</td>
<td>Bond</td>
<td>Bond</td>
<td>Bond</td>
</tr>
<tr>
<td>Total Bid Amount</td>
<td>$1,020,710.50</td>
<td>$1,122,760.00</td>
<td>$1,269,000.00</td>
</tr>
</tbody>
</table>
May 7, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature’s approval of an agreement with DLC Electric as the sole bidder for the Installation of Removable Bollards, twenty-seven (27) in total, on South Pearl St. at the intersections of Hudson Ave. and Beaver St. in the City of Albany. The County will supply the bollards and the bases for the contractor to install. The bollards will be put in place to allow the closing of a section of So. Pearl St. between Hudson Ave & Beaver St. for events at the Times Union Center. This agreement shall not exceed the amount of $201,830.00. The County’s hired consultant (GPI) has reviewed the results and has vetted the low bidder.

If further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
     Frank Mauriello, Minority Leader
     Kevin Cannizzaro, Majority Counsel
     Amis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for Installation of a Removable Bollard System in Front of the Times Union Center

Date: 5/8/2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:
- □ Adopting of Local Law
- □ Amendment of Prior Legislation
- □ Approval/Adoption of Plan/Procedure
- □ Bond Approval
- □ Budget Amendment
- □ Contract Authorization
- □ Countywide Services
- □ Environmental Impact/SEQR
- □ Home Rule Request
- □ Property Conveyance
- □ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
- □ Contractual
- □ Equipment
- □ Fringe
- □ Personnel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☒ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline: Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
DLC Electric, LLC
479 State Rt. 40
Troy, NY 12182

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: $201,830.00
Scope of Services: Installation of Bollard System

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☒ No ☐
Anticipated in Current Budget: Yes ☑ No ☐

County Budget Accounts:
Revenue Account and Line:
Revenue Amount:
Appropriation Account and Line: HHT35197.22000R
Appropriation Amount: $201,830.00

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 7/1/19-8/31/19
Length of Contract: 2 Months

Impact on Pending Litigation
Yes ☐ No ☐
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
The Department of Public Works is requesting the Legislature's approval of an agreement with DLC Electric as the sole bidder for the Installation of Removable Bollards, twenty-seven (27) in total, on South Pearl St. at the intersections of Hudson Ave. and Beaver St. in the City of Albany. The County will supply the bollards and the bases for the contractor to install. The bollards will be put in place to allow the closing of a section of So. Pearl St. between Hudson Ave & Beaver St. for events at the Times Union Center. This agreement shall not exceed the amount of $201,830.00. The County's hired Consultant (GPI) has reviewed the results and has vetted the low bidder.
MEMORANDUM

TO: Lisa M. Ramundo, Commissioner
    Public Works

FROM: Karen Storm
      Purchasing Agent

DATE: May 7, 2019

RE: RFB#2019-060 Removable Bollard System for NYS Route 32, (Pearl Street) at
     Hudson Ave & Beaver Street

I am in receipt of your recommendation to award the aforementioned Request for Bids to DLC Electric in the amount of $201,830.00.

As DLC Electric is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful bidder.
RECOMMENDATION NOTICE

TO:    Karen Storm, Purchasing Agent
FROM:  Lisa M. Ramundo, Commissioner
DATE:  May 6, 2019
RE:    RFB #2019-060
       Project #19-C549
       Removable Bollard System

Based on the one (1) bid received for the Installation of the Removable Bollard System, I would like to concur with our Engineering Department and recommend DLC Electric be awarded this bid in the amount not to exceed $201,830.00.

The amount that was originally bid was $191,930.00, but was mathematically incorrect. It did not account for the field change order of $10,000.00, instead it was bid at $100.00. The correct amount is $201,830.00. The County’s hired Consultant (GPI) has reviewed the results and has vetted the low bidder.

If you have any questions, please feel free to contact my office.
Memorandum

TO: Lisa M. Ramundo, Commissioner
FROM: Bill Anslow, CEI
DATE: May 6, 2019
RE: RFB #2019-060
    Project #19-C549
    Removable Bollard System

Having reviewed the one (1) bid proposal for the above referenced project, I would like to recommend the sole bidder, DLC Electric be awarded this bid in an amount not to exceed $201,830.00. The amount that was originally bid was $191,930.00, but was mathematically incorrect. It did not account for the field change order of $10,000.00, instead it was bid at $100.00. The correct amount is $201,830.00. The County’s hired Consultant (GPI) has reviewed the results and has vetted the low bidder. Please let me know if you have any questions.

WA:ct
May 3, 2019

Ms. Lisa Ramundo
Commissioner
Albany County DPW
449 New Salem Road
Voorheesville, NY 12186-4826

Re: 19-C549 (#2019-060) - Removable Bollard System for NYS Route 32 (Pearl St.) At Hudson Ave. & Beaver St.
City of Albany, Albany County, NY

Dear Ms. Ramundo:

GPI/Greenman-Pedersen, Inc. has prepared the enclosed Contract Award Documentation Package for the subject project.

A) Proof of Advertising

The contract appeared in the Times Union on April 18, 2019. The contract also was also advertised in The Evangelist on April 18, 2019. Copies of the confirmations of these submissions are available.

B) Memorandum of Bids

The Memorandum of Bids is enclosed and requires your signature. The spreadsheet shows the Engineers Estimate of Quantities and Unit Prices. The memorandum also shows the unit prices bid by the bidder.

C) Verification of the Low Bidder (mathematical certification)

GPI/Greenman-Pedersen, Inc. completed the mathematical certification of the low bidder on May 3, 2019 as part of the bid analysis. Corrections were necessary to the low bidder's tabulations.

E) Copy of Signed Proposal of the Verified Low Bidder

The proposal included all the required items as identified in the bid completeness check as found in the information to bidders including all necessary federal aid contractor requirements, including the following:

1. Non-collusive Bidding Certification
2. Bid bond
3. Lobbying Certification
4. D/M/WBE Goals

F) Bid Analysis from Sponsor

The following components have been addressed in conducting the bid analysis:

1. The contract was advertised for a minimum of two (2) weeks in advance of the bid opening in two (2) local publications.

2. Bids were opened on May 2, 2019 at 11:00 AM.
3. The low bidder proposed for award is the same low bidder that was determined at the bid opening, DLC Electric, LLC.

4. The low bid is 127.52% above the engineers estimate and there was only one bidder.

G) **Documentation demonstrating the low bidder's good faith effort of Disadvantaged Business Enterprise Competition**

In accordance with the goals outlined in the Contract Proposal which was signed by DLC Electric, LLC; there is a MBE goal of 7% for this contract, and there is a WBE goal of 5% for this contract. DLC Electric, LLC has acknowledged there are goals and has completed the required schedule of participation.

H) **Certification of the Low Bidder Responsibility**

Using the following guidelines as established by the Governor's Executive Order #170.1 the low bidder has been determined to be responsible.

1. The low bidder does not lack the expertise, experience or financial resources to complete the project.

2. There is no apparent criminal conduct in connection with government contracts.

3. The low bidder has not demonstrated grave disregard for the personal safety of employees, government personnel, or members of the public.

4. The low bidder has no record of willful non-compliance with prevailing wages.

5. The low bidder has no other significant labor law violations.

6. The low bidder has no apparent violations of the Workers Compensation Laws.

7. The low bidder has no apparent criminal conduct involving violations of Environmental Conservation Law or other environmental statutes.

8. The low bidder has demonstrated good faith efforts to comply with County statutes and regulations regarding efforts to solicit and utilize Minority, Women or Disadvantaged Business Enterprises on government contracts.

9. The low bidder apparently complies with State and Federal equal opportunity statutes and regulations.

10. There are no other causes so serious and compelling that it raises questions about the present responsibility of the low bidder.

In addition to the items above, the following checks have been performed as part of the review for bidder responsibility:

- A check of the General Services Administration's List of Debarred, Suspended, or Voluntarily Excluded Firms Ineligible for Federal Aid has been made and DLC Electric, LLC does not appear.

- A check of the Department of Labor's monthly list of firms debarred for willful violations of the labor law has been made and DLC Electric, LLC does not appear.
• A check of the Department of State's Corporation database has been made and DLC Electric, LLC has the proper authority to conduct business in New York State.

• A check with the Office of Safety and Health Administration for possible safety violations shows that DLC Electric, LLC has no record of any violations within the last three (3) years.

GPI/Greenman-Pedersen, Inc. recommends Albany County award the subject project to DLC Electric, LLC.

Should you have any questions regarding the enclosed information or require any additional information, please feel free to contact me at (518) 453-9431 ext 1545 or esnyder@gpinet.com.

Very truly yours,
GREENMAN-PEDERSEN, INC.

[Signature]

Edmund W. Snyder, P.E.

Enc.

E:\2019\2019051.00 Removable Bollard System\Construction\Bid Analysis\GPI letter.docx

cc:  File
<table>
<thead>
<tr>
<th>DLC Electric</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Bond</td>
<td>X</td>
</tr>
</tbody>
</table>

Lump Sum: $191,930.00
May 3, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Albany County Department of Public Works (ACDPW) is requesting Legislative approval to designate the County as lead agency for State Environmental Quality Review (SEQR) on the Albany County Rail Trail Bridge over New Scotland Road (SR85) project. This Project is part of DPW’s 2019-2023 Capital Plan.

The ACDPW is currently studying bridge rehabilitation and replacement options to address the deteriorated condition of the existing rail trail structure. It was determined that a SEQR Type 1 action is required, as such, following Resolution 81 of 2019, the County has taken the necessary steps to declare Lead Agency Status. Given that there has been no objection from involved and interested agencies, the County will proceed with the necessary environmental assessment as Lead Agency and make a determination as to the environmental impact of the project.

Should you have any questions please feel free to contact me at 518-655-7902.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgine, Minority Counsel
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant
  Choose an item.
  Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed)

Contract Terms/Conditions:

Party (Name/address):
  Click or tap here to enter text.

Additional Parties (Names/addresses):
  Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Scope of Services:
  Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:
  Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
  Yes ☒ No ☐
If Mandated Cite Authority:
  Click or tap here to enter text.

Is there a Fiscal Impact:
  Yes ☐ No ☒
Anticipated in Current Budget:
  Yes ☐ No ☐
County Budget Accounts:
Revenue Account and Line: 
Revenue Amount: 

Appropriation Account and Line: 
Appropriation Amount: 

Source of Funding - (Percentages)
Federal: 
State: 
County: 
Local: 

Term
Term: (Start and end date)
Length of Contract:

Impact on Pending Litigation
Yes ☐ No ☐
If yes, explain:

Previous requests for Identical or Similar Action:
Resolution/Law Number: 
Date of Adoption: 

Justification: (state briefly why legislative action is requested)
The Albany County Department of Public Works (ACDPW) is requesting Legislative approval to designate the County as lead agency for State Environmental Quality Review (SEQR) on the Albany County Rail Trail Bridge over New Scotland Road (SR85) project. This project is part of DPW's 2019-2023 Capital Plan.

The ACDPW is currently studying bridge rehabilitation and replacement options to address the deteriorated condition of the existing rail trail structure. It was determined that a SEQR Type 1 action is required, as such, following Resolution 81 of 2019, the County has taken the necessary steps to declare Lead Agency Status. Given that there has been no objection from involved and interested agencies, the County will proceed with the necessary environmental assessment as Lead Agency and make a determination as the environmental impact of the project.
RESOLUTION NO. 81

AUTHORIZING THE PLANNING DEPARTMENT TO TAKE INITIAL REVIEW ACTIONS TO DETERMINE SEQR LEAD AGENCY STATUS REGARDING THE ALBANY COUNTY RAIL TRAIL BRIDGE OVER NEW SCOTLAND ROAD (SR85)

Introduced: 3/11/19
By Public Works Committee Messrs. Bullock and Ethier:

WHEREAS, The Commissioner of the Department of Public Works has indicated that the Albany County Department of Economic Development, Conservation and Planning ("Planning Department") has evaluated the Albany County Rail Trail Bridge over SR 85 (New Scotland Road) Bridge Replacement project pursuant to the State Environmental Quality Review (SEQR) guidelines and has determined that the project is properly classified as a Type I action under SEQR, and

WHEREAS, The Commissioner has further indicated that, given the Type I designation, the project is subject to the further SEQR requirements including taking initial steps so that a lead agency may be established prior to a determination of significance and the initial review processes may proceed, and

WHEREAS, Pursuant to the SEQR regulations, the Department of Public Works is required to give requisite notice to all relevant parties who may be interested in the Albany County Rail Trail Bridge over SR 85 (New Scotland Road) Bridge Replacement project prior to being designated as the lead agency for the project, and

WHEREAS, The Department of Public Works has requested authorization to work with the Planning Department to make certain that all appropriate steps related to the aforementioned notice requirements as they pertain to seeking lead agency status are fulfilled, and

WHEREAS, In the initial review of this proposal, the Planning Department needs to use due diligence to determine if the action involves more than one agency and transmit documentation to all the potential involved agencies to notify them that Albany County is seeking lead agency status, now, therefore be it

RESOLVED, By the Albany County Legislature that the Department of Public Works is authorized to work in conjunction with the Planning Department to take initial review actions pursuant to SEQR to seek lead agency status regarding the Albany County Rail Trail Bridge over SR 85 (New Scotland Road) Bridge Replacement project, including providing the required notice to all interested parties, and reporting back to the legislature regarding its findings, and, be it further
RESOLVED, During said review, the Planning Department is requested to submit a copy of all correspondence which it receives from any interested party to the Clerk of the Legislature, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote – 3/11/19
Replacement of the Albany County Rail Trail Bridge over New Scotland Road (NYS Route 85)
Involved Agency List

Potential Involved Agencies for SEQRA Coordinated Review

For the purposes of SEQRA, an involved agency is a body which has jurisdiction to fund, approve or directly undertake an action.

1. NYS Department of Transportation  
a. Pat Barnes, Region 1 Acting Regional Director  
   50 Wolf Road  
   Albany, NY 12232

2. NYS Historic Preservation Office (SHPO)  
a. Weston Davey, Historic Site Restoration Coordinator  
   P. O. Box 189, Peebles Island  
   Waterford, NY 12188

The following are potential involved agencies but are seeking Lead Agency status and will not receive a coordinated review letter:

1. Albany County Executive  
a. Daniel P. McCoy, Albany County Executive  
   Harold L. Joyce Albany County Office Building  
   112 State Street, Room 1200  
   Albany, NY 12207

2. Albany County Legislature  
a. Clerk of the Legislature  
   Harold L. Joyce Albany County Office Building  
   112 State Street, Room 1200  
   Albany, NY 12207

Potential Interested Agencies  (not required to include in coordinated review)

For the purposes of SEQRA, an interested agency is a body which does not have jurisdiction over a project but wishes to participate in the process because of its expertise or specific concern.

1. Town of Bethlehem  
a. Supervisor David VanLuwen  
   445 Delaware Avenue  
   Bethlehem, NY 12054

2. Bethlehem Historical Association  
a. 1019 River Road  
   Selkirk, NY 12158
March 29, 2019

Pat Barnes, Region 1 Acting Regional Director
NYS Department of Transportation
50 Wolf Road
Albany, NY 12232

RE: Coordinated Review Request for State Environmental Quality Review Act (SEQRA) for the Design and Construction for the Replacement or Rehabilitation of the Albany County Rail Trail Bridge over New Scotland Road (NYS Route 85)

Dear Acting Regional Director Barnes:

M.J. Engineering and Land Surveying, P.C. (MJ) is assisting Albany County (the County) with SEQRA compliance related to the Design and Construction for the Replacement or Rehabilitation of the Albany County Rail Trail Bridge over New Scotland Road (NYS Route 85).

The Albany County Legislature has initiated a coordinated review under the State Environmental Quality Review Act (SEQRA) for the proposed project and is seeking Lead Agency status. As such, the Lead Agency request letter dated February 1, 2019 and issued on behalf of the Albany County Department of Public Works is hereby retracted.

Part 1 of an Environmental Assessment Form (EAF) for the project is attached for your information.

Pursuant to 6 NYCRR 617 §617.6 (3), please state your Agency’s interest or concerns regarding selection of Lead Agency and potential impacts of the overall action. Responses should be addressed to the attention of Jaclyn Hakes at the address listed below. If no response is provided within thirty (30) days, we will assume that you have no comment on this action.

Should you have any questions or concerns, please do not hesitate to contact Jaclyn Hakes at jhakes@mjels.com.

Sincerely,

[Signature]

Jaclyn Hakes, AICP
Associate/Director of Planning Services

cc: File, Albany County Public Works, Albany County Legislature
Attachment: Full Environmental Assessment Form, Part 1
March 29, 2019

Weston Davey, Historic Site Restoration Coordinator  
NYS Historic Preservation Office (SHPO)  
P. O. Box 189, Peebles Island  
Waterford, NY 12188

RE: Coordinated Review Request for State Environmental Quality Review Act (SEQRA) for the Design and Construction for the Replacement or Rehabilitation of the Albany County Rail Trail Bridge over New Scotland Road (NYS Route 85)

Dear Mr. Davey:

M.J. Engineering and Land Surveying, P.C. (MJ) is assisting Albany County (the County) with SEQRA compliance related to the Design and Construction for the Replacement or Rehabilitation of the Albany County Rail Trail Bridge over New Scotland Road (NYS Route 85).

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Should you have any questions or concerns, please do not hesitate to contact Jaclyn Hakes at jhakes@mjels.com.

Sincerely,

[Signature]

Jaclyn Hakes, AICP  
Associate/Director of Planning Services

cc: File, Albany County Public Works, Albany County Legislature  
Attachment: Full Environmental Assessment Form, Part 1
March 29, 2019

Supervisor David VanLuven
Town of Bethlehem
445 Delaware Avenue
Bethlehem, NY 12054

RE: Coordinated Review Request for State Environmental Quality Review Act (SEQRA) for the Design and Construction for the Replacement or Rehabilitation of the Albany County Rail Trail Bridge over New Scotland Road (NYS Route 85)

Dear Supervisor VanLuven:

M.J. Engineering and Land Surveying, P.C. (MJ) is assisting Albany County (the County) with SEQRA compliance related to the Design and Construction for the Replacement or Rehabilitation of the Albany County Rail Trail Bridge over New Scotland Road (NYS Route 85).

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Should you have any questions or concerns, please do not hesitate to contact Jaclyn Hakes at jhakes@mjels.com.

Sincerely,

Jaclyn Hakes, AICP
Associate/Director of Planning Services

cc: File, Albany County Public Works, Albany County Legislature
Attachment: Full Environmental Assessment Form, Part 1
March 29, 2019

Attn: Kathleen Bragle and Susan Totten Peters.
Bethlehem Historical Association
1019 River Road
Selkirk, NY 12158

RE: Coordinated Review Request for State Environmental Quality Review Act (SEQRA) for the Design and Construction for the Replacement or Rehabilitation of the Albany County Rail Trail Bridge over New Scotland Road (NYS Route 85)

Dear Ms. Bragle and Ms. Totten Peters:

M.J. Engineering and Land Surveying, P.C. (MJ) is assisting Albany County (the County) with SEQRA compliance related to the Design and Construction for the Replacement or Rehabilitation of the Albany County Rail Trail Bridge over New Scotland Road (NYS Route 85).

The Albany County Legislature has initiated a coordinated review under the State Environmental Quality Review Act (SEQRA) for the proposed project and is seeking Lead Agency status. As such, the Lead Agency request letter dated February 1, 2019 and issued on behalf of the Albany County Department of Public Works is hereby retracted.

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Should you have any questions or concerns, please do not hesitate to contact Jaclyn Hakes at jhakes@mjels.com.

Sincerely,

[Signature]

Jaclyn Hakes, AICP
Associate/Director of Planning Services

cc: File, Albany County Public Works, Albany County Legislature
Attachment: Full Environmental Assessment Form, Part 1
Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

<table>
<thead>
<tr>
<th>Name of Action or Project:</th>
<th>Design and Construction for the Replacement or Rehabilitation of the Albany County Rail Trail Bridge over New Scotland Road (NYS Route 85)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Location (describe, and attach a general location map):</td>
<td>New Scotland Road/Route 85 in the Town of Bethlehem, just east of intersection with Kenwood Avenue</td>
</tr>
<tr>
<td>Brief Description of Proposed Action (include purpose or need):</td>
<td>The existing structure carrying the Albany County Rail Trail is an old railroad bridge (BIN 7032650), constructed in 1912. The bridge has experienced numerous impacts, causing damage and providing an insufficient vertical clearance over New Scotland Road (NYS Route 85). Additionally, the column supports are in an advanced state of deterioration. The project includes the design and construction of a potential replacement or rehabilitation of the pedestrian bridge carrying the Albany County Rail Trail over New Scotland Road (NYS Route 85) in the Town of Bethlehem in Albany County. Should a bridge replacement be proposed, the proposed bridge replacement project would include designing a demolition plan for removal of the existing structure, designing a replacement pedestrian structure, and resurfacing or replacing the existing wingwalls.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Applicant/Sponsor:</th>
<th>Telephone: 518-655-7902</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa Ramundo - Albany County DPW Commissioner</td>
<td>E-Mail: <a href="mailto:lisa.ramundo@albanycountyny.gov">lisa.ramundo@albanycountyny.gov</a></td>
</tr>
<tr>
<td>Address: 449 New Salem Road</td>
<td></td>
</tr>
<tr>
<td>City/PO: Voorheesville</td>
<td></td>
</tr>
<tr>
<td>State: New York</td>
<td>Zip Code: 12186</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Contact (if not same as sponsor; give name and title/role):</th>
<th>Telephone: 518-371-0799</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daniel A. Eckert, P.E. - Project Manager</td>
<td>E-Mail: <a href="mailto:deckert@njels.com">deckert@njels.com</a></td>
</tr>
<tr>
<td>Address: 1533 Crescent Road</td>
<td></td>
</tr>
<tr>
<td>City/PO: Clifton Park</td>
<td></td>
</tr>
<tr>
<td>State: New York</td>
<td>Zip Code: 12065</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Property Owner (if not same as sponsor):</th>
<th>Telephone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>E-Mail:</td>
</tr>
<tr>
<td>City/PO:</td>
<td>State:</td>
</tr>
</tbody>
</table>
**B. Government Approvals**

**B. Government Approvals, Funding, or Sponsorship.** ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

<table>
<thead>
<tr>
<th>Government Entity</th>
<th>If Yes: Identify Agency and Approval(s) Required</th>
<th>Application Date (Actual or projected)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. City Counsel, Town Board, or Village Board of Trustees</td>
<td>☐ Yes ☑ No</td>
<td></td>
</tr>
<tr>
<td>b. City, Town or Village Planning Board or Commission</td>
<td>☐ Yes ☑ No</td>
<td></td>
</tr>
<tr>
<td>c. City, Town or Village Zoning Board of Appeals</td>
<td>☐ Yes ☑ No</td>
<td></td>
</tr>
<tr>
<td>d. Other local agencies</td>
<td>☐ Yes ☑ No</td>
<td></td>
</tr>
<tr>
<td>e. County agencies</td>
<td>☑ Yes ☐ No</td>
<td>Albany County</td>
</tr>
<tr>
<td>f. Regional agencies</td>
<td>☐ Yes ☑ No</td>
<td></td>
</tr>
<tr>
<td>g. State agencies</td>
<td>☐ Yes ☑ No</td>
<td></td>
</tr>
<tr>
<td>h. Federal agencies</td>
<td>☑ Yes ☐ No</td>
<td></td>
</tr>
<tr>
<td>i. Coastal Resources.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?</td>
<td>☐ Yes ☑ No</td>
<td></td>
</tr>
<tr>
<td>ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?</td>
<td>☐ Yes ☑ No</td>
<td></td>
</tr>
<tr>
<td>iii. Is the project site within a Coastal Erosion Hazard Area?</td>
<td>☐ Yes ☑ No</td>
<td></td>
</tr>
</tbody>
</table>

**C. Planning and Zoning**

**C.1. Planning and zoning actions.**

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed?  ☐ Yes ☑ No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part I

**C.2. Adopted land use plans.**

a. Do any municipally-adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?  ☑ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?  ☑ Yes ☐ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)  ☑ Yes ☐ No

If Yes, identify the plan(s):

NYS Heritage Areas: Mohawk Valley Heritage Corridor

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c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?  ☐ Yes ☑ No

If Yes, identify the plan(s):
C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance? ☑ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?
The project site is located within a Hamlet (H) zoning district.

| b. Is the use permitted or allowed by a special or conditional use permit?  | ☑ Yes ☐ No |
|----------------------------------------------------------------------------|
| c. Is a zoning change requested as part of the proposed action? | ☐ Yes ☑ No |
| i. What is the proposed new zoning for the site? | |

C.4. Existing community services.

a. In what school district is the project site located? Bethlehem Central School District

b. What police or other public protection forces serve the project site?
Town of Bethlehem Police, Albany County Sheriff, NYS Police

c. Which fire protection and emergency medical services serve the project site?
Slingerlands Fire District, Bethlehem Volunteer Ambulance, Western Turnpike Rescue Squad

d. What parks serve the project site?
Fireman Memorial Park is immediately north of the project site.
The project site is a recreational facility.

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? Bridge rehabilitation or replacement for recreational use as a portion of the Helderberg-Hudson Rail Trail.

| b. Total acreage of the site of the proposed action? | 1.31 acres |
|--------------------------------------------------|
| b. Total acreage to be physically disturbed? | 0.77 acres |
| c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? | 86.51 acres |

| c. Is the proposed action an expansion of an existing project or use? | ☑ Yes ☐ No |
| i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % | Units: |

| d. Is the proposed action a subdivision, or does it include a subdivision? | ☑ Yes ☐ No |
| i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) |
| ii. Is a cluster/conservation layout proposed? | ☐ Yes ☑ No |
| iii. Number of lots proposed? |
| iv. Minimum and maximum proposed lot sizes? Minimum | Maximum |

| e. Will the proposed action be constructed in multiple phases? | ☑ Yes ☐ No |
| i. If No, anticipated period of construction: | 5 months |
| ii. If Yes: | |
| • Total number of phases anticipated |
| • Anticipated commencement date of phase 1 (including demolition) | month year |
| • Anticipated completion date of final phase | month year |
| • Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: | |
f. Does the project include new residential uses?  
   If Yes, show numbers of units proposed.
<table>
<thead>
<tr>
<th>One Family</th>
<th>Two Family</th>
<th>Three Family</th>
<th>Multiple Family (four or more)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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<tr>
<td>Initial Phase</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At completion of all phases</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
   □ Yes ☑ No

   ☐ Yes ☑ No
g. Does the proposed action include new non-residential construction (including expansions)?
   If Yes,
   i. Total number of structures
   ii. Dimensions (in feet) of largest proposed structure: __________ height; __________ width; and __________ length
   iii. Approximate extent of building space to be heated or cooled: __________ square feet

   ☐ Yes ☑ No

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?
   If Yes,
   i. Purpose of the impoundment:
   ii. If a water impoundment, the principal source of the water:
       □ Ground water □ Surface water streams □ Other specify:
   iii. If other than water, identify the type of impounded/contained liquids and their source.

   iv. Approximate size of the proposed impoundment. Volume: __________ million gallons; surface area: __________ acres
   v. Dimensions of the proposed dam or impounding structure: __________ height; __________ length
   vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete):

D.2. Project Operations

   a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both?  ☑ Yes ☐ No
   (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
   If Yes:
   i. What is the purpose of the excavation or dredging?
   ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
       • Volume (specify tons or cubic yards):
       • Over what duration of time?
   iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them.

   iv. Will there be onsite dewatering or processing of excavated materials?  ☐ Yes ☑ No
   If yes, describe.

   v. What is the total area to be dredged or excavated? __________ acres
   vi. What is the maximum area to be worked at any one time? __________ acres
   vii. What would be the maximum depth of excavation or dredging? __________ feet  ☐ Yes ☑ No
   viii. Will the excavation require blasting?
   ix. Summarize site reclamation goals and plan:

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area?  ☐ Yes ☑ No
   If Yes:
   i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description):

Page 4 of 13
iii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iv. Will the proposed action cause or result in disturbance to bottom sediments?  
   Yes □ No □
   If Yes, describe:

v. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?  
   Yes □ No □
   If Yes:
   - acres of aquatic vegetation proposed to be removed:
   - expected acreage of aquatic vegetation remaining after project completion:
   - purpose of proposed removal (e.g. beach clearing, invasive species control, boat access):

   - proposed method of plant removal:
   - if chemical/herbicide treatment will be used, specify product(s):
   - describe any proposed reclamation/mitigation following disturbance:

vi. Will the proposed action use, or create a new demand for water?  
   Yes □ No □
   If Yes:
   i. Total anticipated water usage/demand per day: ___________ gallons/day

   ii. Will the proposed action obtain water from an existing public water supply?  
      Yes □ No □
      If Yes:
      - Name of district or service area:
      - Does the existing public water supply have capacity to serve the proposal?  
        Yes □ No □
      - Is the project site in the existing district?  
        Yes □ No □
      - Is expansion of the district needed?  
        Yes □ No □
      - Do existing lines serve the project site?  
        Yes □ No □

     iii. Will line extension within an existing district be necessary to supply the project?  
          Yes □ No □
          If Yes:
          - Describe extensions or capacity expansions proposed to serve this project:

     iv. Is a new water supply district or service area proposed to be formed to serve the project site?  
         Yes □ No □
         If Yes:
         - Applicant/sponsor for new district:
         - Date application submitted or anticipated:
         - Proposed source(s) of supply for new district:

     v. If a public water supply will not be used, describe plans to provide water supply for the project:

    vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: ______ gallons/minute.

d. Will the proposed action generate liquid wastes?  
   Yes □ No □
   If Yes:
   i. Total anticipated liquid waste generation per day: ___________ gallons/day

   ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each):

   iii. Will the proposed action use any existing public wastewater treatment facilities?  
    Yes □ No □
    If Yes:
    - Name of wastewater treatment plant to be used:
    - Name of district:
    - Does the existing wastewater treatment plant have capacity to serve the project?  
      Yes □ No □
    - Is the project site in the existing district?  
      Yes □ No □
    - Is expansion of the district needed?
iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? □ Yes □ No

If Yes:
- Applicant/sponsor for new district: ________________________________
- Date application submitted or anticipated: __________________________
- What is the receiving water for the wastewater discharge? ________________________________

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or re-use liquid waste:

| e. | Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? □ Yes □ No |
|    |  |
|    | If Yes:  |
| i. | How much impervious surface will the project create in relation to total size of project parcel?  |
|    | Square feet or ____ acres (impervious surface)  |
|    | Square feet or ____ acres (parcel size)  |
| ii. | Describe types of new point sources.  |
|    |  |
|    |  |
| iii. | Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?  |
|    |  |
|    | If to surface waters, identify receiving water bodies or wetlands:  |
|    |  |
|    | Will stormwater runoff flow to adjacent properties? □ Yes □ No |
| iv. | Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? □ Yes □ No |
| f. | Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? □ Yes □ No |
|    | If Yes, identify:  |
| i. | Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)  |
|    | Heavy construction equipment and fleet vehicles for travel to/from site. Dump trucks and flat beds for material delivery.  |
| ii. | Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) N/A  |
| iii. | Stationary sources during operations (e.g., process emissions, large boilers, electric generation) N/A  |

| g. | Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? □ Yes □ No |
|    |  |
|    | If Yes:  |
| i. | Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) □ Yes □ No |
| ii. | In addition to emissions as calculated in the application, the project will generate:  |
|    | Tons/year (short tons) of Carbon Dioxide (CO₂)  |
|    | Tons/year (short tons) of Nitrous Oxide (N₂O)  |
|    | Tons/year (short tons) of Perfluorocarbons (PFCs)  |
|    | Tons/year (short tons) of Sulfur Hexafluoride (SF₆)  |
|    | Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)  |
|    | Tons/year (short tons) of Hazardous Air Pollutants (HAPs)  |

Page 6 of 13
h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?
   If Yes:
   i. Estimate methane generation in tons/year (metric):
   ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring):

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations?
   If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust):

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services?
   If Yes:
   i. When is the peak traffic expected (Check all that apply): ☐ Morning ☐ Evening ☐ Weekend
      ☐ Randomly between hours of _______ to _______
   ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks):

   iii. Parking spaces: Existing ______ Proposed ______ Net increase/decrease ______
   iv. Does the proposed action include any shared use parking?
   v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe:

   vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site?
   vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles?
   viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes?

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy?
   If Yes:
   i. Estimate annual electricity demand during operation of the proposed action:
   ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other):
   iii. Will the proposed action require a new, or an upgrade, to an existing substation?

l. Hours of operation. Answer all items which apply.
   i. During Construction:
      • Monday - Friday: _______ 7am to 6pm
      • Saturday: __________ N/A
      • Sunday: __________ N/A
      • Holidays: __________ N/A

   ii. During Operations:
      • Monday - Friday: Dawn to Dusk
      • Saturday: Dawn to Dusk
      • Sunday: Dawn to Dusk
      • Holidays: Dawn to Dusk
m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?
   If yes:
   i. Provide details including sources, time of day and duration:

   ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen?
       Describe:

   n. Will the proposed action have outdoor lighting?
      If yes:
      i. Describe source(s), location(s), height of fixture(s), direction/sim, and proximity to nearest occupied structures:

      ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?
          Describe:

   o. Does the proposed action have the potential to produce odors for more than one hour per day?
      If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures:

   p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?
      If Yes:
      i. Product(s) to be stored
      ii. Volume(s) ______ per unit time _______ (e.g., month, year)
      iii. Generally, describe the proposed storage facilities:

   q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?
      If Yes:
      i. Describe proposed treatment(s):

   ii. Will the proposed action use Integrated Pest Management Practices?

   r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?
      If Yes:
      i. Describe any solid waste(s) to be generated during construction or operation of the facility:
         - Construction: _______ Lead/Paint tons per _______ TBD (unit of time)
         - Operation: _______ N/A tons per _______ N/A (unit of time)
      ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:
         - Construction: Existing steel with lead paint cannot be re-used onsite or recycled.
         - Operation: N/A
      iii. Proposed disposal methods/facilities for solid waste generated on-site:
         - Construction: Materials with lead-based paint will be disposed of at a proper facility.
         - Operation: N/A
s. Does the proposed action include construction or modification of a solid waste management facility?  □ Yes  □ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities):

ii. Anticipated rate of disposal/processing:
   • ______ Tons/month, if transfer or other non-combustion/thermal treatment, or
   • ______ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: __________________________ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste?  □ Yes  □ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility:

ii. Generally describe processes or activities involving hazardous wastes or constituents:

iii. Specify amount to be handled or generated ______ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents:

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?  □ Yes  □ No

If Yes: provide name and location of facility:

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

   □ Urban  □ Industrial  □ Commercial  □ Residential (suburban)  □ Rural (non-farm)

   □ Forest  □ Agriculture  □ Aquatic  □ Other (specify): Transportation

ii. If mix of uses, generally describe:

The project site is a former rail bed through a mixed residential and commercial portion of the Town of Bethlehem, Hamlet of Slingerlands. The rail bridge to be rehabilitated or replaced crosses over NYS Route 85.

b. Land uses and covertypes on the project site.

<table>
<thead>
<tr>
<th>Land use or Covertype</th>
<th>Current Acreage</th>
<th>Acreage After Project Completion</th>
<th>Change (Acres +/-)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roads, buildings, and other paved or impervious surfaces</td>
<td>0.48</td>
<td>0.58</td>
<td>+0.10</td>
</tr>
<tr>
<td>Forested</td>
<td>0.22</td>
<td>0.13</td>
<td>-0.09</td>
</tr>
<tr>
<td>Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)</td>
<td>0.46</td>
<td>0.55</td>
<td>+0.09</td>
</tr>
<tr>
<td>Agricultural (includes active orchards, field, greenhouse etc.)</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Surface water features (lakes, ponds, streams, rivers, etc.)</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Wetlands (freshwater or tidal)</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Non-vegetated (bare rock, earth or fill)</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Other Describe: Gravel path, gravel parking area</td>
<td>0.14</td>
<td>0.04</td>
<td>-0.10</td>
</tr>
</tbody>
</table>
c. Is the project site presently used by members of the community for public recreation?  
   i. If Yes: explain: The site is a section of gravel path aligned with the remainder of the paved Rail Trail.  
   □ Yes □ No

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?  
   If Yes,  
   i. Identify Facilities:  
   Singerlands Elementary School, Singerlands Community Methodist Church

<table>
<thead>
<tr>
<th>e. Does the project site contain an existing dam?</th>
<th>□ Yes □ No</th>
</tr>
</thead>
<tbody>
<tr>
<td>i. Dimensions of the dam and impoundment:</td>
<td></td>
</tr>
<tr>
<td>• Dam height:</td>
<td></td>
</tr>
<tr>
<td>• Dam length:</td>
<td></td>
</tr>
<tr>
<td>• Surface area:</td>
<td></td>
</tr>
</tbody>
</table>
| • Volume impounded:                             |          | gallons OR acre-feet

ii. Dam's existing hazard classification:         |

iii. Provide date and summarize results of last inspection: |          |

| f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, | □ Yes □ No |
| or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? | |
| If Yes:  
| i. Has the facility been formally closed? | □ Yes □ No |
| • If yes, site sources/documentation:     |            |
| ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: |          |

iii. Describe any development constraints due to the prior solid waste activities: |          |

| g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? | □ Yes □ No |
| If Yes:  
| i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: |          |

| h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? | □ Yes □ No |
| If Yes:  
| i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediaion database? Check all that apply: | □ Yes □ No |
| □ Yes – Spills Incidents database | Provide DEC ID number(s): |
| □ Yes – Environmental Site Remediation database | Provide DEC ID number(s): |
| □ Neither database | |

ii. If site has been subject of RCRA corrective activities, describe control measures: | |

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?  
   If yes, provide DEC ID number(s):  
   □ Yes □ No

iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):  

---

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v. Is the project site subject to an institutional control limiting property uses? □ Yes ☑ No
  • If yes, DEC site ID number: ________________________
  • Describe the type of institutional control (e.g., deed restriction or easement): ________________________
  • Describe any use limitations: ________________________
  • Describe any engineering controls: ________________________
  • Will the project affect the institutional or engineering controls in place? □ Yes □ No
  • Explain: ________________________

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? > 6.67 feet

b. Are there bedrock outcroppings on the project site? □ Yes ☑ No
   If Yes, what proportion of the site is comprised of bedrock outcroppings? ________________________ %

c. Predominant soil type(s) present on project site: Udipsamments-Urban land complex 100 %
   ________________________ %
   ________________________ %

d. What is the average depth to the water table on the project site? Average: > 6.67 feet

e. Drainage status of project site soils: ☑ Well Drained: 100 % of site
   □ Moderately Well Drained: ________________________ % of site
   □ Poorly Drained: ________________________ % of site

f. Approximate proportion of proposed action site with slopes: ☑ 0-10%: ________________________ % of site
   □ 10-15%: ________________________ % of site
   □ 15% or greater: ________________________ % of site

g. Are there any unique geologic features on the project site? □ Yes ☑ No
   If Yes, describe: ________________________

h. Surface water features.
   i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? □ Yes ☑ No
   ii. Do any wetlands or other waterbodies adjoin the project site? □ Yes ☑ No
      If Yes to either i or ii, continue. If No, skip to E.2.i.
   iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? □ Yes ☑ No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:
   • Streams: Name ________________________ Classification ________________________
   • Lakes or Ponds: Name ________________________ Classification ________________________
   • Wetlands: Name ________________________ Approximate Size ________________________

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? □ Yes ☑ No

If yes, name of impaired water body/bodies and basis for listing as impaired:

i. Is the project site in a designated Floodway? □ Yes ☑ No

j. Is the project site in the 100-year Floodplain? □ Yes ☑ No

k. Is the project site in the 500-year Floodplain? □ Yes ☑ No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? ☑ Yes □ No
   If Yes:
   i. Name of aquifer: Principal Aquifer
m. Identify the predominant wildlife species that occupy or use the project site:

Typical woodland / suburban species

n. Does the project site contain a designated significant natural community?
   □ Yes □ No
   i. Describe the habitat/community (composition, function, and basis for designation):

   ii. Source(s) of description or evaluation:

   iii. Extent of community/habitat:
   - Currently: _______________ acres
   - Following completion of project as proposed: _______________ acres
   - Gain or loss (indicate + or -): _______________ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species?
   □ Yes □ No
   i. Species and listing (endangered or threatened):

   p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern?
   □ Yes □ No
   i. Species and listing:

   q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing?
   □ Yes □ No
   If yes, give a brief description of how the proposed action may affect that use:

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304?
   □ Yes □ No
   If Yes, provide county plus district name/number:

b. Are agricultural lands consisting of highly productive soils present?
   □ Yes □ No
   i. If Yes: acreage(s) on project site?
   ii. Source(s) of soil rating(s):

   c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark?
   □ Yes □ No
   i. Nature of the natural landmark: □ Biological Community □ Geological Feature
   ii. Provide brief description of landmark, including values behind designation and approximate size/extent:

   d. Is the project site located in or does it adjoin a state listed Critical Environmental Area?
   □ Yes □ No
   If Yes:
   i. CEA name:
   ii. Basis for designation:
   iii. Designating agency and date:
c. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? □ Yes □ No

If Yes:

i. Nature of historic/archaeological resource: □ Archaeological Site □ Historic Building or District

ii. Name: House at 698 Kenwood Avenue, Slingerlands Historic District

iii. Brief description of attributes on which listing is based:

Architecture

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? □ Yes □ No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? □ Yes □ No

If Yes:

i. Describe possible resource(s): CP Rail Bridge over RI 85

ii. Basis for identification: Contributing feature to abovelisted district, age and type of structure, materials used

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? □ Yes □ No

If Yes:

i. Identify resource: Swilt Wetland

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): Local Conservation Measure with walking trail

iii. Distance between project and resource: 1.0 miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? □ Yes □ No

If Yes:

i. Identify the name of the river and its designation:

ii. Is the activity consistent with development restrictions contained in 6 NYCRR Part 666? □ Yes □ No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name [LISA H. RAMUNDO] Date 1-31-2019

Signature [Signature] Title COMMISSIONER

PRINT FORM
Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.

B.i.i. [Coastal or Waterfront Area] No
B.i.ii. [Local Waterfront Revitalization Area] No
C.2.b. [Special Planning District] Yes - Digital mapping data are not available for all Special Planning Districts. Refer to EAF Workbook.
C.2.b. [Special Planning District - Name] NYS Heritage Areas: Mohawk Valley Heritage Corridor
E.1.h. [DEC Spills or Remediation Site - Potential Contamination History] Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.ii [DEC Spills or Remediation Site - Listed] Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [DEC Spills or Remediation Site - Environmental Site Remediation Database] Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h. [Within 2,000' of DEC Remediation Site] No
E.2.g. [Unique Geologic Features] No
E.2.h.i [Surface Water Features] No
E.2.h.ii [Surface Water Features] No
E.2.h.iii [Surface Water Features] No
E.2.h.v [Impaired Water Bodies] No
E.2.i. [Floodway] No
E.2.j. [100 Year Floodplain] No
E.2.k. [500 Year Floodplain] No
E.2.l. [Aquifers] Yes
E.2.l. [Aquifer Names] Principal Aquifer
E.2.n. [Natural Communities] No
E.2.o. [Endangered or Threatened Species] No
<table>
<thead>
<tr>
<th>Category</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>E.2.p. [Rare Plants or Animals]</td>
<td>No</td>
</tr>
<tr>
<td>E.3.a. [Agricultural District]</td>
<td>No</td>
</tr>
<tr>
<td>E.3.c. [National Natural Landmark]</td>
<td>No</td>
</tr>
<tr>
<td>E.3.d. [Critical Environmental Area]</td>
<td>No</td>
</tr>
<tr>
<td>E.3.e. [National Register of Historic Places]</td>
<td>Yes - Digital mapping data for archaeological site boundaries are not available. Refer to EAF Workbook.</td>
</tr>
<tr>
<td>E.3.e.ii [National Register of Historic Places - Name]</td>
<td>House at 698 Kenwood Avenue, Slingerlands Historic District</td>
</tr>
<tr>
<td>E.3.f. [Archeological Sites]</td>
<td>Yes</td>
</tr>
<tr>
<td>E.3.i. [Designated River Corridor]</td>
<td>No</td>
</tr>
</tbody>
</table>
February 5, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works (DPW) is requesting the Legislature’s authorization to adopt the County Department of Economic Development, Conservation and Planning’s, State Environmental Quality Review (SEQR) determination for the Albany County Rail Trail Bridge over SR 85 (New Scotland Road) Bridge Replacement project. The findings made on February 8, 2019, show that this project should be listed as SEQR Type 1. Therefore, DFW is requesting authorization for the County to seek lead agency for this project. This project is part of DPW’s 2018-2022 Capital Plan. The County has completed part 1 of the Environmental Assessment form.

I have attached Laura DeGaetano’s determination and I am available for any questions at 765-2055.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Armis Zilgna, Minority Counsel
MEMORANDUM

TO: Lisa Ramundo, Commissioner
CC: 
FROM: Laura DeGaetano
DATE: May 9, 2019.
RE: Lead Agency Designation
SUBJECT: Albany County Rail Trail – Bridge over Rte 85

The Department of Economic Development, Conservation and Planning commenced a review to determine SEQR Lead Agency status for the Albany County Rail trail bridge over State Route 85 project.

As the agency principally responsible for carrying out and approving the project, it was determined that it is appropriate for the County to seek Lead Agency status and conduct a coordinated review pursuant to 6 NYCRR Part 617.6 (b)(2)(3). A letter establishing Albany County’s intent to seek Lead Agency Status and a request for concurrence was sent to involved and interested agencies along with Part I of the SEQR Full Environmental Assessment Form.

Following the required 30-day period for involved and interested agencies to comment on the county’s intent to serve as Lead Agency, no comments were received opposing the proposed Lead Agency Status.

After establishing lead agency status, the County must take all necessary steps to conduct a review and determine the significance of the action in accordance with NYCRR Part 6 section 617.7 and must immediately prepare, file, and publish the determination and provide written notice of its determination of significance to the applicant and all identified involved agencies.
April 11, 2019

Jacklyn Hakes, AICP
MJ Engineering and Land Surveying, P.C.
1533 Crescent Road
Clifton Park, NY 12065

RE: SEQR LEAD AGENCY COORDINATION RESPONSE
Replacement or Rehabilitation of the Albany County Rail Trail Bridge over New Scotland Road (NYS Route 85)

Dear Ms. Hakes,
This letter responds to your correspondence of March 29, 2019, regarding Lead Agency coordination for the project referenced herein, under Article 8 (State Environmental Quality Review – SEQR) of the Environmental Conservation Law and 6NYCRR Part 617. The Bethlehem Town Board discussed this project at its February 27th and April 10th, 2019 meetings.

Lead Agency Status
The Town has no objection to the Albany County Legislature assuming Lead Agency status. While the Town has no approval authority on the project we are considered an Interested agency since the project is occurring in our municipality. We request that you keep the Town informed on the progress of the environmental review (SEQR) as issues are reviewed/documentated. Coordination with our Public Works, Police, and Highway Departments during construction is requested.

Comments
Overall, the Town is concerned that a bridge replacement project would raise the height of the bridge to accommodate truck traffic within this portion of the Slingerlands Historic District between the Slingerlands roundabout and bridge. Currently, the low bridge height restricts trucks from traveling this stretch of roadway. Since the historic bridge structure is influential on the character of Slingerlands, the County’s environmental review should analyze the traffic and community character impacts associated with the replacement and rehabilitation alternatives.

We offer the following comments:
1. EAF Part B. Governmental Approvals should identify NYSDOT as an involved agency since the State Agency would issue a Highway Work Permit for any work within the Route 85 state right-of-way.
2. As you are aware there is public interest from residents within the Slingerlands Historic District. While we understand an Environmental Impact Statement is not being prepared, it is important to recognize the EIS procedures provides for the public’s opportunity to review documents and analyses. Without an EIS, what are the County’s procedures that would provide the public the opportunity to review documents and provide comments before the County Legislature makes a
SEQR Determination of Significance? Will a Project Design Report be prepared? If so, when will it be made available for public comment and what timeframe does the public have to comment prior to action by the County Legislature.

3. EAF Part D.2 j. relates to traffic impacts. The EAF reflects a "No" answer. We recommend the response reflect "Yes", and a Traffic Impact Study be completed that analyzes the replacement and rehabilitation alternatives.
   a. The study should quantify and evaluate the expected increase in and impact of truck traffic on the portion of New Scotland Road between Kenwood Avenue and Slingerlands roundabout. The study should identify the new or different demands on this portion of New Scotland Road within a residential area. What are the changes in motorized traffic patterns as a result of a bridge replacement project and bridge rehabilitation project? What is the expected truck traffic growth in the Town of New Scotland that could travel through the Historic District as a result of bridge replacement project?
   b. Conduct a level-of-service analysis at the Kenwood Avenue/New Scotland Avenue intersection. What are the effects of shifting truck traffic from Kenwood Avenue to New Scotland Road approaches at the Kenwood Avenue/New Scotland Road intersection? The transportation and land use compatibility and quality of life/livability issues should also be addressed. Any impacts identified should be mitigated.

4. Part E.3.e relates to the Slingerlands Historic District and the bridge as a contributing feature to the District. Community character is, in part, influenced by the buildings and structures that exist in our community; and historic structures such as the bridge are especially influential on the character of the built environment. As noted by the NYSDEC SEQR Workbook, whenever existing structures are replaced or removed, the character of the street, neighborhood, district or entire community can change. We recommend the environmental review assess the impacts of bridge replacement on the community character of the Slingerlands Historic District.
   a. According to the historic district nomination forms, the rail line (Albany & Susquehanna Railroad) was completed in this area by 1869, which included a stop near the New Scotland Road crossing, and the vast majority of the houses in the historic district were constructed, giving the district its present-day historic character. The historic character is reflective of the development of American architecture from the late-Federal and early Greek Revival period, to the various styles of the post-Civil War nineteenth century, to twentieth century styles such as Bungalow and Colonial Revival. The railroad bridge was constructed in 1912 to create a grade separation between New Scotland Road and the rail line. As such, the contributing factor of the bridge is reflective of distinctive development periods within the historic district resulting from the railroad.

5. How will the visual impacts for both the replacement and rehabilitation alternatives be determined? It is recommended that the development of a Visual Impact Assessment (VIA) be guided by the relevant techniques in Chapters 4 through 7 of the 2015 FHWA Guidelines for the Visual Impact Assessment of Highway Projects.

6. EAF Part D.2 e. relates to stormwater. The New Scotland Road area under the bridge experiences occasional flooding during storm events. Are there plans to improve the stormwater drainage system to address the flooding?

7. The Town maintains existing water and sewer lines in the project area (such as Mullens Road). The water lines in this area are very old and have had numerous breaks in the past few years, so
care will need to be taken during construction activities. Please submit construction/staging plans for equipment and materials so that Town Department of Public Works can understand potential stresses that may be placed on existing Town utilities.

Please feel free to contact me at 518-439-4955 or by email at dvanluven@townofbethlehem.org if you have any questions or wish to further discuss.

Sincerely,

David VanLuven
Bethlehem Town Supervisor

cc: Lisa Ramundo, Albany County DPW
Bridge is located within the Slingerals Historic District

The bridge is a contributing structure within the Slingerals Historic District

County acquired the rail property in 2009

Bridge constructed in 1912

Bridge Facts
structure to look for deformation or movement.

Strongly recommend the County begin routinely monitoring the

itself

there are strong concerns over its longevity to remain supporting

2018 - Bridge Inspection Report:

impact damage to the support post below deck could significantly

2017 - NYSDOT Ground Based Inspection:

are in very poor condition.

Overall, the structural steel, concrete deck, and concrete substructures

2008 - Bridge Inspection Report:

Project Background
County Rail Trail

This is the last bridge to be worked on along the Albany
Report
condition of the bridge noted in the 2018 Bridge Inspection
The project was initiated to address the deficient structural
state of reduced steel integrity
equipment is passing over the bridge which could be detrimental in its
Suggest placing barricades on top to ensure no maintenance

Project Background (cont.)
4. Limit impacts to surrounding properties in close proximity

3. Provide a structural solution that maintains public safety and blends in with the historical nature of the area.

2. Address bridge geometric vulnerabilities & deficiencies.
   - Replacement: 75-Year (min.) design life per AASHTO maintenance and repair
   - Rehabilitation: Approximate 35-Year design life providing cost-effective techniques to minimize the life cycle costs of
   - Standards:

1. Provide a bridge condition rating above minimum safety

Project Objectives
Project Objectives (cont.)

5. Improve existing facilities and services using cost effective measures.

6. Provide ADA compliance for pedestrian facilities along NY Route 85.

7. Accommodate H-10 emergency vehicle loading along the trail (AASHTO LRFD, Section 3.2 H-10).
Current Projects

Funding & Grants

Donald Stephen Grant Preservation Services Fund

Technical Assistance Grant

Preservation League of NYS

Current Round announced

NYSDOT Transportation Alternatives Program (TAP) - No

NYSDOT Transportation & Heritage Parks Program (OPRHP)

Parks, Preservation & Heritage Parks Program (OPRHP)

2019 NYS Consolidated Funding Application (CFA) - EPF

Potential Grant Opportunities:

Current / Anticipated Funding: County Bonding Process

Current Projects Funding & Grants
Alternatives Considered

1. Null Alternative (do nothing)
2. Rehabilitation Alternatives
   a. Repair in place
   b. Repair and lift to meet standard vertical clearance
3. Replacement Alternatives
   a. Two-Girder Superstructure
   b. Prefabricated Truss Superstructure

Land Surveying, P.C.
Engineering and
the project objectives

- Used as baseline in determining if other alternatives meet the closure and/or removal of the bridge
- Structural deterioration will continue eventually causing Structural

Alternative 1

NULL Alternative
Concrete Repairs / Replacement for the Knee walls and
Cantilever Girders
Steel Repairs to fix perforations in the web of the main load
Flange Angles
Repairs to the impact damage, i.e. cover plates, stiffeners,
Damage and extreme deterioration at the bearing areas
Replacement of floor beams that have experienced impact
Replacement of Pier columns

Alternative 2a - Rehabilitate/Repair in Place

Rehabilitation Alternative
Total Range of Cost = $2.7 to $3.2 M

- Painting of all steel elements
- Lead paint containment
- New sidewalks where excavation / demolition was needed for column repair and paved trail over bridge
- Along the sidewalks
- Resurfacing of the existing abutments / retaining walls

Rehabilitation Alternative (Cont.)
Total Range of Cost = $3.9 to 4.4 M

Modifications to the existing abutment seat walls and NYS DOT vertical clearance requirements.

Pedestals

This alternative is the same as Alternative 2a with the addition of raising the superstructure to meet current

Alternative 2b – Rehabilitate/Repair and Raise Structure
Lead paint containment for removal of structure

the multi-use path

12-foot trail width across the bridge will be provided for

New painted steel superstructure with concrete deck

remain behind the existing abutments/retaining walls that are to

Construct new concrete abutments on spread footings

New Scotland Road

Modification of existing knee walls and sidewalks along

Remove existing superstructure and pier frames

Alternative 3a – Replacement with 2-Girder Structure
Total Range of Cost: $1.4 to $1.9 M

- Width
- Removing piers will increase line of sight and roadway
- Raising the structure, rehabilitation of sidewalks, and
- Landscaping will be completed around the new structure
- Minimum required vertical clearance per NYSDOT
- Clearance over New Scotland Road to allow for the
- Structure will provide a minimum of 15'-6" vertical
- Along the sidewalks
- Restructuring of the existing abutments / retaining walls

Replacement Alternative (cont.)
Example: 2-Girder Elevation (similar to existing structure)
Total Range of Cost = $1.2 to 1.7 M

- Similar length and layout as the Alternative 3a
- Alternative 3b - Replacement with Prefabricated Truss
design features of the existing structure.
- The replacement structure should not imitate the
features of the existing structure.
- The replacement structure should echo the design
resemblance aesthetically.
- There are differing philosophies regarding the
replacement structure type and philosophies:

Replacement Alternative (cont.)
<table>
<thead>
<tr>
<th>Existing Bridge</th>
<th>Replacement Bridge</th>
<th>1 month</th>
<th>4-5 months</th>
<th>Construction Detour Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>5'-0&quot;</td>
<td>3'-8&quot;</td>
<td>NY 85 Sidewalk Width (ft)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>15'-6&quot; (min.)</td>
<td>12'-2&quot;</td>
<td>Vertical Clearance (ft)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0°</td>
<td>60'-0&quot;</td>
<td>Skew (degrees)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>14.4 (+/-)</td>
<td>42&quot;</td>
<td>Bridge Width (ft)</td>
</tr>
<tr>
<td>(existing abutments to remain)</td>
<td>(24'-2&quot; between piers)</td>
<td>41'-3&quot;</td>
<td>41'-3&quot;</td>
<td>Length (ft)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>140</td>
<td>79.4 (+/-)</td>
<td>Span(ft)</td>
</tr>
</tbody>
</table>

Project Data Comparison
<table>
<thead>
<tr>
<th>Objective</th>
<th>Alt. 2a</th>
<th>Alt. 3b</th>
<th>Alt. 2b</th>
<th>Alt. 3a</th>
<th>#11 Maintain Historic Nature</th>
<th>#12 Resolve Geometric Deficiencies</th>
<th>#13 Restore Condition Rating</th>
<th>#14 Limit ROW Impacts</th>
<th>#15 Improve Existing Facilities</th>
<th>#16 ADA Compliance (NY Route 85)</th>
<th>#17 Accommodate Emergency Vehicles</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does not meet Objective</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Partially meets Objective</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meets Objective</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Note**: Costs derived from recent NYSDOT bid history and recent bid.

<table>
<thead>
<tr>
<th>Price</th>
<th>Total Range of Cost (Rehab)</th>
<th>Alternative Cost Comparison</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2.7 M to $3.9 M</td>
<td>Alt. 3b</td>
<td>Pre-tab. Truss (Replacement)</td>
</tr>
<tr>
<td>$2.4 M to $3.9 M</td>
<td>Alt. 3a</td>
<td>2 Girder (Replacement)</td>
</tr>
<tr>
<td>$3.2 M to $3.7 M</td>
<td>Alt. 2b</td>
<td>(Rehab) &amp; Raised</td>
</tr>
</tbody>
</table>

**Experinece**
Cleaning, structural inspection, etc.  

2. All options will require routine inspection and maintenance costs, i.e., bridge maintenance.

Design life is time structure is expected to carry designed loading.

<table>
<thead>
<tr>
<th>Year</th>
<th>Estimated Investment</th>
<th>Estimated Design Life</th>
</tr>
</thead>
<tbody>
<tr>
<td>75 years</td>
<td>$71,000 ~ $102,000</td>
<td>Approx. 35 years</td>
</tr>
</tbody>
</table>

Cost vs. Design Life Comparison

- **Alt. 3b**
  - Pre-Ribbed Truss (Replacement W/)
  - Alt. 3b

- **Alt. 2b**
  - 2-Girder (Replacement W/)
  - Alt. 2b

- **Alt. 2a**
  - Rehab. x Raised (Replacement W/)

- **Alt. 2a**

Notes: Range of Cost vs. Design Life
1. Receive public input and continue to evaluate alternatives
2. Development of Design Approval Document (DAD)
3. Complete SEQRRA Review
4. Schedule Design Charrette with Stakeholders
5. Public Information Meeting NO. 2
6. County to select preferred alternative for design approval
7. Complete DAD and obtain Design Approval
8. Prepare construction documents
9. Award and construct project

Next Steps
May 6, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature’s approval of an agreement with Atlantic Pavement Marking, Inc., as low bidder for the annual striping of County highways for an amount not to exceed $183,770.40. Also, the agreement provides for two (2) one year renewals up to $183,770.40 per year if both parties agree to it. We have included all supporting documentation. If further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for Paint Striping Agreement

Date: May 7, 2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.: Lisa M. Ramundo
Attending Meeting: 

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☒ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) 

Contract Terms/Conditions:

Party (Name/address):
Atlantic Pavement Marking Inc.
15 Industrial Rd.
Prospect, CT 06712

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: 207,500.00
Scope of Services:
Paint Striping of County Roadways

Bond Res. No.:
Date of Adoption:

Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority:

Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☒ No ☐
Anticipated in Current Budget:
Yes ☒ No ☐
County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.
Appropriation Account and Line: D95020.44004
Appropriation Amount: $207,500.00
Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.
Term
Term: (Start and end date) 7/1/2019-6/30/20
Length of Contract: One Year with Two One Year Renewals
Impact on Pending Litigation
If yes, explain: Yes ☐ No ☐
Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
The Department of Public Works is requesting the Legislature’s approval of an agreement with Atlantic Pavement Marking, Inc., as low bidder for the annual striping of County highways for an amount not to exceed $207,500.00 which is the amount in the line item in the approved budget. The base bid was $183,770.40 and the RFP allowed bidders to provide unit prices on optional additional services. We request that the Legislature authorize the amount in the 2019 budget ($207,500.00) which will allow the contractor to provide limited additional striping and optional services as per bid, on an as needed basis.

Also, the agreement provides for two (2) one year renewals up to $207,500.00 per year if both parties agree to it.
MEMORANDUM

TO: Lisa M. Ramundo, Commissioner
    Public Works

FROM: Karen Storm
      Purchasing Agent

DATE: May 6, 2019

RE: RF Bid 2019-055, Painting of Traffic Lines on County Road

I am in receipt of your recommendation to award the aforementioned Request for Bids to Atlantic Pavement Marking, Inc. in the amount not to exceed $207,500.00.

As Atlantic Pavement Marking, Inc. is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful bidder.
Memorandum

TO: Lisa M. Ramundo, Commissioner
FROM: Bill Anslow, CEI
DATE: May 3, 2019
RE: RFB 2019-055
   Pavement Striping

Having reviewed the two (2) bid proposals for Pavement Striping, I would like to recommend the low responsive bidder, Atlantic Pavement Marking, be awarded the bid not to exceed $207,500.00 which is the amount in the line item from the approved budget. The actual amount of the bid was for $183,770.40. The difference would allow us to provide additional striping if necessary.

Please let me know if you have any questions.

WA:ct
RECOMMENDATION NOTICE

TO: Karen Storm, Purchasing Agent

FROM: Lisa M. Ramundo, Commissioner

DATE: May 3, 2019

RE: RFB 2019-055
Pavement Striping

Based on the two (2) bids received for the departments Pavement Striping of Various County Roads, I concur with our Engineering Office and recommend the award go to the lowest bidder, Atlantic Pavement Marking, Inc., for an amount not to exceed $207,500.00 which is the amount in the line item from the approved budget. The actual amount of the bid was for $183,770.40. The difference would allow us to provide additional striping if necessary.

If you have any questions, please feel free to contact my office.
<table>
<thead>
<tr>
<th>ITEM NUMBER</th>
<th>DESCRIPTION (painted, unless otherwise noted)</th>
<th>UNIT COST</th>
<th>ALBANY COUNTY ESTIMATED QUANTITY</th>
<th>ALBANY COUNTY TOTAL COST</th>
<th>Highway Safety TOTAL COUNTY TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>640.10</td>
<td>White Paint ReflectORIZED Pavement Markings - 15 mils</td>
<td>/ FOOT</td>
<td>2,798,400 FEET</td>
<td>$ 107,738.40</td>
<td>$ 120,331.20</td>
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<tr>
<td>640.11</td>
<td>Yellow Paint ReflectORIZED Pavement Markings - 15 mils</td>
<td>/ FOOT</td>
<td>2,376,000 FEET</td>
<td>$ 76,032.00</td>
<td>$ 99,792.00</td>
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<tr>
<td></td>
<td>TOTAL BASE BID</td>
<td></td>
<td></td>
<td>$ 183,770.40</td>
<td>$ 220,123.20</td>
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</table>

<table>
<thead>
<tr>
<th>ITEM NUMBER</th>
<th>DESCRIPTION (painted, unless otherwise noted)</th>
<th>Total cost to all municipalities</th>
<th>Total cost to all municipalities</th>
</tr>
</thead>
<tbody>
<tr>
<td>640.10</td>
<td>White Paint ReflectORIZED Pavement Markings - 15 mils</td>
<td>$ 68,607.00</td>
<td></td>
</tr>
<tr>
<td>640.11</td>
<td>Yellow Paint ReflectORIZED Pavement Markings - 15 mils</td>
<td>$ 60,656.64</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Cost to all Municipalities</td>
<td>$ 129,263.64</td>
<td></td>
</tr>
</tbody>
</table>
May 1, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature's approval to accept SFY 2019/2020 Consolidated Local Street and Highway Improvement Program (CHIPS) funds in the amount of $4,680,984.09. The accompanying letter from New York State Department of Transportation (NYSDOT) shows a table with the 2019/2020 apportionment, cumulative rollover balance and total balance of the CHIPS, Pave NY and Extreme Winter Recovery monies. Each year the NYSDOT informs us of the yearly apportionment and rollover funds remaining in our previous years CHIPS, Pave NY and Extreme Winter Recovery accounts. We then amend our budget so that these funds are available for the current years CHIPS projects as follows:

1) Hauling and Placing Contract with Callanan Industries in the amount of $3,037,752.14
2) Purchase of a sweeper/vacuum truck (MS4 Requirement) not to exceed $270,000.00

Upon acceptance of these funds, we request the Legislature’s approval to amend our 2019 budget by increasing Bridge and Road Repair Line, D95112.4.4075 in the amount of $1,150,676.09, which is the difference between our 2019 Budget Revenue $3,530,308.00 and the total award amount of $4,680,984.09.

If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
    Frank Mauriello, Minority Leader
    Kevin Cannizzaro, Majority Counsel
    Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services): Approval to Accept CHIPS Funding from NYSDOT

Date: May 3, 2019
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa Ramundo

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☒ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☒ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names(addresses)):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Scope of Services:

Click or tap here to enter text.
Click or tap here to enter text.

Bond Res. No.:
Date of Adoption:

Click or tap here to enter text.
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒

If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☒ No ☐

Anticipated in Current Budget:
Yes ☒ No ☐

County Budget Accounts:
Revenue Account and Line: Highway Capital Project D5112.03591
Revenue Amount: $1,150,676.09

Appropriation Account and Line: Bridge and Road Repair D5112.44075
Appropriation Amount: $1,150,676.09

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: 100%
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term
Term: (Start and end date) 6/1/2019-6/1/2020
Length of Contract: 12 Months

Impact on Pending Litigation
Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
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CHIPS projects as follows:

1) Hauling and Placing Contract with Callinan Industries in the amount of $3,037,752.14
2) Purchase of a sweeper/vacuum truck (MS4 Requirement) not to exceed $270,000.00

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<table>
<thead>
<tr>
<th>ACCOUNT NO.</th>
<th>RESOLUTION DESCRIPTION</th>
<th>INCREASE</th>
<th>DECREASE</th>
<th>UNIT COST</th>
<th>DEPARTMENT NAME</th>
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April 26, 2019

DARRELL DUNCAN  
Commissioner of Public Works  
COUNTY OF ALBANY  
449 NEW SALEM RD  
VOORHEESVILLE NY 12186

Dear Mr. Duncan:

The 2019 State Budget continues to provide record level funding to support the repair, rehabilitation, and modernization of local roads and bridges. The Budget specifically includes $438.1 million in Consolidated Local Street and Highway Improvement Program (CHIPS) funding and $100 million in PAVE NY funding; and reappropriations of rollover funds remaining from previous State fiscal year CHIPS, PAVE NY, and EWR appropriations. Please provide a copy of this letter to the chief financial officer (CFO) for your municipality.

The first of four quarterly SFY 2019-20 CHIPS, PAVE NY, and EWR reimbursements are scheduled to be made on June 18, 2019. Please refer to the Program Guidelines on the CHIPS website (www.dot.ny.gov/programs/chips) regarding eligible project activities and program requirements. Requests from the SFY 19-20 apportionments for the June payment must be for expenditures made on or after April 1, 2019 and through May 16, 2019.

The County of Albany has the following funding amounts available for the June payment:

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The submissions for the CHIPS, PAVE NY, and EWR reimbursements will require supporting documentation, including proof of payment and photos of ADA-compliant curb ramps. Failure to submit the required documentation may delay the processing of your reimbursement requests.

The rules for applying under the June CHIPS reimbursements are included on the back of this letter, while the rules for the PAVE NY and EWR reimbursements are available as links under Forms on the CHIPS website. In order to ensure June timely reimbursement, the NYSDOT Regional Office listed below must receive the original signed payment requests no later than May 23, 2019.

Please be sure to sign the certification on each page of the reimbursement request forms, photocopy the completed forms for your files, and mail the originals to:

Pete Rea  
NYSDOT Regional CHIPS Representative  
New York State Department of Transportation  
50 Wolf Road, Suite 1550  
Albany, NY 12232

Your NYSDOT municipal code for entry on the forms is 110000. If you have any questions, please contact Pete Rea at 518-485-0991.

Respectfully yours,

Peter J. Ryan  
Director  
Local Programs Bureau
May 8, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Contraction Authorization for A&E Services

Dear Chairman Joyce:

The Department of General Services respectfully requests the approval of a contract authorization with Architecture+ with to provide architectural and engineering consulting services for the design and construction administration of the proposed renovations of dressing rooms, locker rooms, and hallway at the Times Union Center, not to exceed $104,290.00.

Significant upgrades and renovations to the dressing, locker rooms and hallway areas is needed to enhance the quality and overall presentation for artists and teams that utilize the facility. New designs shall carry a continuous look and theme from one end of the locker room hallway to another.

They will be providing consulting services associated with the existing conditions evaluation, planning, cost estimation, scheduling, phase design, and preparation of bid documents. They will also be performing construction administration services for the renovations of locker rooms, dressing rooms and connecting hallway and backstage areas.

This project has been included in the 2019 Capital Plan and a SEQR has been completed.

If you should have any questions on this matter, please do not hesitate to contact me.

Sincerely,

David M. Latina
Commissioner
Department of General Services

DML: pl
Enclosures

cc: Honorable Dennis Feeney, Majority Leader
Honorable Frank Mauriello, Minority Leader
Kevin Cannizzaro, Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Authorizing a Contract with architecture+ to Provide Consulting Services for the Design and Construction Administration for the Proposed Renovations of Dressing Rooms, Locker Rooms, and Hallway at the Times Union Center

Date: 4/22/2019
Submitted By: David M. Latina
Department: Department of General Services
Title: Commissioner
Phone: 7027
Department Rep.
Attending Meeting: David M. Latina

Purpose of Request:
☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
- ☐ Change Order/Contract Amendment
- ☐ Purchase (Equipment/Supplies)
- ☐ Lease (Equipment/Supplies)
- ☐ Requirements
- ☒ Professional Services
- ☐ Education/Training
- ☐ Grant

Choose an item.
- Submission Date Deadline: Click or tap to enter a date.
- ☐ Settlement of a Claim
- ☐ Release of Liability
- ☐ Other: (state if not listed)
- Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address): architecture+
297 River Street
Troy, New York 12180

Additional Parties (Names/addresses):
- Click or tap here to enter text.

Amount/Raise Schedule/Fee: $104,219
Scope of Services: Design and Construction Administration Services for the Proposed Renovations of Dressing Rooms, Locker Rooms, and Hallway at the Times Union Center (As outlined in RFP# 2019-045)

Bond Res. No.: Bond Resolution No. 502 for 2017
Date of Adoption: 12/04/2017

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.
Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:
Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.
Appropriation Account and Line: Bond HKUW
Appropriation Amount: $104,219

Source of Funding - (Percentages)
Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term
Term: (Start and end date) June 10, 2019 - December 10, 2020
Length of Contract: 18 months

Impact on Pending Litigation Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:
Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)
The Department of General Services respectfully requests the approval of a contract authorization with architecture+ to provide architectural and engineering consulting services for the design and construction administration of the proposed renovations of dressing rooms, locker rooms, and hallway at the Times Union Center, for an amount not to exceed $104,219.00.

Significant upgrades and renovations to the dressing, locker rooms and hallway areas are needed to enhance the quality and overall presentation for artists and teams that utilize the facility. New designs shall carry a continuous look and theme from one end of the locker room hallway to the other.

Architecture+ will be providing consulting services associated with the existing conditions evaluation, planning, cost estimation, scheduling, phase design, and preparation of bid documents. They will also be performing construction administration services for the renovations of locker rooms, dressing rooms and connecting hallway and backstage areas.

This project has been included in the 2019 Capital Plan and a SEQR has been completed.
To: Karen Storm, Purchasing Agent

From: David M. Latina, Commissioner

Date: April 17, 2019

Re: RFP # 2019-045

I have reviewed the proposals for the above reference RFP - NYS Licensed Architect/Engineer to Provide Consulting Services for the Design and Construction Administration for the Proposed Renovations of Dressing Rooms, Lockers Rooms and Hallway at the Times Union Center and recommend awarding the contract to architecture + in the amount not to exceed $104,219.00.

If you need any further information or have any questions, please feel free to contact me.

DML:pl
MEMORANDUM

TO: David Latina, Commissioner
   General Services

FROM: Karen Storm
      Purchasing Agent

DATE: April 17, 2019

RE: RFP#2019-045 NYS Licensed Architect/Engineer to Provide Consulting Services for the Design and Construction Administration for Renovations of Dressing Rooms, Locker Rooms, and Hallway at the Times Union Center

I am in receipt of your recommendation to award the aforementioned Request for Proposals to Architecture + in the amount not to exceed $104,219.00.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposal(s) submitted. I have no objection to the selection of Architecture + for an award.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful proposer.
### MLM Review

**RFP #2019-945: NYS A/E Renovations of Dressing Rooms, Locker Rooms and Hallway at the Times Union Center**

#### Proposal Rating Worksheet

**Reviewer:** MLM

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#### Notes:

- Preposers comprehension of the required scope of service
- Prior experience in similar building construction projects
- Professional qualifications
- Total proposed price, including all expenses
- Client references

**TOTALS:** 100%
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**NOTES:**
MEMORANDUM

TO: David Latina - Commissioner, Department of General Services
CC: Sean Thelan – Management and Budget
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: April 23, 2019
RE: Times Union Center Locker Room renovation
SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation provided describing the various components of the referenced project as it relates to State Environmental Quality Review (SEQR). A renovation of the locker rooms, dressing rooms and hallway at the Times Union Center is planned including replacement of walls, floors, ceilings, cabinetry, millwork, doors/frames and door hardware (mechanical and electronic), insulation, fireproofing, bathroom fixtures/vanities, toilet partitions/accessories, plumbing, HVAC, lighting, fire sprinkler, electrical, voice/data, entertainment systems, furniture and fixed equipment, and signage.

As described above, the proposed building improvement projects meet the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5 (c) subdivisions (1) and (2) and (31). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required at this time. Should you have any questions or require additional information, please feel free to call me (447-5670) at your convenience.
April 2, 2019

Hon. Andrew Joyce, Chairman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Dear Chairman Joyce:

The Purchasing Division respectfully requests approval of the reference contract for National Business Technologies to provide lease and maintenance of 42 Copiers for various County Departments. All copiers will be networked for use as printers/copiers/documet scanners. Purchasing received three (3) competitive proposals from contracts holding current national cooperative contracts. National Business Technologies submitted the best pricing proposal utilizing Kyocera’s national TCPN (The Cooperative Purchasing Network) contract. Lease costs and usage charges calculated using estimated quantities totals of $210,456.74. We are requesting authorization for a total cost not to exceed $230,456.74 to cover usage charges in excess of those estimated, unforeseen costs such as relocation of copiers, optional costs such as staples/hard drive surrender fees and any additional added copiers to the lease term.

Attached are the related documents for your review. If you have any questions, please contact me directly at 447-7149.

Sincerely,

Karen A. Storm

cc: Dennis A. Feeney, Majority Leader  
Frank A. Mauriello, Minority Leader  
Kevin Cannizzaro, Majority Counsel  
Arnis Zilgme, Minority Counsel
.REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for Countywide Photocopier Lease Maintenance Agreement

Date: April 2, 2019
Submitted By: Pamela O Neill
Department: Purchasing Division
Title: Deputy Purchasing Agent
Phone: 518-447-7139
Department Rep.
Attending Meeting: Karen A. Storm

Purpose of Request:
☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed)

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☒ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed)

Contract Terms/Conditions:

Party National Business Technologies
505 Bradford Street
Albany NY 12206

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: $230,456.74
Scope of Services: The Purchasing Division is requesting authorization to enter into a contract with National Business Technologies for the lease and maintenance of 42 copiers for various Albany County Departments. National Business Technologies included a fixed equipment lease cost and usage charges calculated from estimated quantities totals $210,456.74. We are requesting authorization for a total contract of $230,456.74 to cover usage charges in excess of those estimated, unforeseen relocation of copiers, optional costs such as staples, hard drive surrender fees, and additional copiers that may be added during the course of the lease term.

Bond Res. No.: NA
Date of Adoption: 

CONCERNING ALL REQUESTS
Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:
Revenue Account and Line: NA
Revenue Amount: NA

Appropriation Account and Line: Various Department Lines - Please See National Business Technologies
Award Attachment for Details
Appropriation Amount: $230,456.74

Source of Funding - (Percentages)
  Federal:
  State:
  County: 100%
  Local:

Term
Term: (Start and end date) 8/1/2019 - 7/30/2023
Length of Contract: 48 Months

Impact on Pending Litigation Yes ☐ No ☒
If yes, explain:

Previous requests for Identical or Similar Action:
Resolution/Law Number: 248 of 2018
Date of Adoption: June 11, 2018

Justification: (state briefly why legislative action is requested)
The Purchasing Division respectfully requests approval of the reference contract for National Business Technologies to provide lease and maintenance of 42 Copiers for various County Departments. All copiers will be networked for use as printers/copiers/and document scanners. Purchasing received three (3) competitive proposals from contracts holding current national cooperative contracts. National Business Technologies submitted the best pricing proposal utilizing Kyocera’s national TCPN (The Cooperative Purchasing Network) contract. Lease costs and usage charges calculated using estimated quantities totals of $210,456.74. We are requesting authorization for a total cost not to exceed $230,456.74 to cover usage charges in excess of those estimated, unforeseen costs such as relocation of copiers, optional costs such as staples/hard driver surrender fees and any additional added copiers to the lease term.
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**NATIONAL BUSINESS AWARD**
### NATIONAL BUSINESS AWARD

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<th>Room No.</th>
<th>Contact</th>
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**Total: $158,858.94**

**Total: $210,456.78**
January 7, 2019

Mr. Edward Bialecki
Senior Vice President of Sales
Kyocera Document Solutions America, Inc.
edward.bialecki@da.Kyocera.com
225 San Road
Fairfield, JJ 07004

Re: Renewal Award of Contract # R150301

Dear Mr. Bialecki:

Per official action taken by the Board of Directors of Education Service Center, Region 4 on December 11, 2018, Region 4 ESC is pleased to announce that Kyocera Document Solutions America, Inc. has been awarded an annual contract renewal for the following, based on the sealed proposal submitted to Region 4 on March 17, 2015, and subsequent performance thereafter:

**Contract**

Copiers and Printers

The contract will expire on May 31, 2020, completing the fifth and final year of a five-year term contract. The contract is available through OMNIA Partners. Your designated OMNIA Partners contact is Deborah Bushnell, at 713-554-7348 or deborah.bushnell@omniapartners.com

The partnership between Kyocera Document Solutions, America, Inc., Region 4 and OMNIA Partners can be of great help to participating agencies. Please provide copies of this letter to your sales representative(s) to assist in their daily course of business.

Sincerely,

[Signature]

Robert Zingelmann
Chief Financial Officer, Finance and Operations Services
April 1, 2019

To whom it may concern;

National Business Technologies (NBT) based in Albany, NY, with offices in Glens Falls, Malta, Plattsburgh and Kingston, NY as well as Burlington, VT is an authorized Kyocera Document Solutions dealer.

Under the terms our Kyocera Document Solutions dealer agreement, NBT is authorized to sell and service the full line of Kyocera Multi-functional products, Printers, Wide Format, Facsimile and Software Solutions as well as Parts and Supplies for Kyocera branded devices.

NBT has technicians that have successfully completed Kyocera’s required service training for both Hardware and Software solutions. In this training, technicians are required to become experts on the repair and maintenance of each model in which National is authorized. In addition, NBT must carry sufficient parts and supplies to maintain the fleet of units that they have in the field.

As an authorized dealer, NBT can utilize Kyocera TCPN award and may directly contract with the customer under the terms and conditions of the contract.

If there are further questions, please feel free to contact me.

Regards,

James W Robinson
Area Sales Manager
Northeast Region
Kyocera Document Solutions America
James.Robinson@da.Kyocera.com
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May 13, 2019

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairman Joyce:

The office of the Albany County Executive request to extend the current contract with the Center for Human Services Research for the Equity Agenda at no additional cost. A three-month extension will allow departments to develop the most relevant and complete equity strategic plan possible, adjust for any scheduling delays, and provide further technical assistance to establish goals as they utilize information to make data-driven decisions for their workforce and the communities they serve.

If you should have any questions, please do not hesitate to contact me.

Sincerely

Daniel P. McCoy
Albany County Executive

cc: Hon. Craig Apple, Albany County Sheriff
Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Authorization to extend contract with University of Albany Center for Human Services Research

Date: 5/9/19
Submitted By: Bakary Janneh
Department: Executive
Title: Click or tap here to enter text.
Phone: Click or tap here to enter text.
Department Rep.: B. Janneh
Attending Meeting:

Purpose of Request:

☐ Adopting of Local Law
☐ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☒ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed)

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☑ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Center for Human Services Research University at Albany Richardson Hall Western Avenue.
Albany, New York.

Additional Parties (Names(addresses)):
Click or tap here to enter text.

Amount/Raise Schedule/Fee:
Scope of Services:
No Cost Extension
To provide additional technical assistance to develop goals

Bond Res. No.:
Date of Adoption:
Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:
Yes ☐ No ☒
If Mandated Cite Authority:
Click or tap here to enter text.

Is there a Fiscal Impact:
Yes ☐ No ☐
Anticipated in Current Budget:
Yes ☐ No ☐
Justification: (state briefly why legislative action is requested)
The first of the two-phase Equity Agenda project explored equity issues within the County and focused on building the capacity to develop a plan. While these activities are underway, granting a three month extension will allow departments to develop the most relevant and complete equity strategic plan possible, adjust for any scheduling delays, and provide additional technical assistance to establish goals as they utilize information to make data-driven decisions for their workforce and the communities they serve.
RESOLUTION NO. 512

AUTHORIZING AN AGREEMENT WITH THE SUNY CENTER FOR HUMAN SERVICES RESEARCH REGARDING FURTHER DEVELOPMENT OF THE COUNTY'S EQUITY AGENDA

Introduced: 11/13/18
By Social Services Committee and Messrs. A. Joyce, Feeney, Beston, Bullock, Clay, Clenahan, Commissio, Ethier, Fein, R. Joyce, Ms. Lekakis, Mr. Mayo, Ms. McKnight, Messrs. Miller, O'Brien, Reinhardt, Signoracci, Smith, Touchette, Ward and Ms. Willingham:

WHEREAS, Pursuant to Resolution No. 309 for 2017, this Honorable Body authorized an agreement with the SUNY Center for Human Services Research to develop a strategic plan for the equity agenda phase of the Human Services Evaluation which guide the gradual process of embedding a philosophy of equity and fairness in all processes in Albany County which will raise the profile and standing of County employees and programs in the communities, and

WHEREAS, The Albany County Executive has requested authorization to enter into an agreement with the SUNY Center for Human Services Research regarding the further development of the equity agenda commencing January 1, 2019 and ending June 30, 2019, in an amount not to exceed $45,195, and

WHEREAS, Such agreement shall include the training of Equity Planning Group members, comprised of staff of various county departments who will use information respective to their departments in order to identify barriers and make recommendations about how to address such issues, and

WHEREAS, An Equity Council will also be formed, comprised of Equity Planning Group members, to ensure that progress is being made not only in their departments but also in the communities their respective departments impact and serve, now, therefore, be it

RESOLVED, By the Albany County Legislature, that the County Executive is authorized to enter into an agreement with the SUNY Center for Human Services Research, Hawley Library, Albany NY 12203 regarding the further development of the county’s equity agenda as outlined above commencing January 1, 2019 and ending June 30, 2019, in an amount not to exceed $45,195, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further
RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote – 11/13/18
May 15, 2019

Hon. Andrew Joyce, Chairman  
Legislative Clerk’s Office  
112 State St., Room 710  
Albany, NY 12207

Dear Chairman Joyce,

The Department of Social Services respectfully requests legislative approval for the following:

Via resolution 137 adopted April 8, 2019 approval was granted to receive funding from NYS for Code Blue services provided to Albany County residents in the amount of $198,454. Of this total $15,000 was allocated to the Albany County Department of Social Services (DSS) with the remainder going to two of our shelter providers.

Subsequent to the submission of the original RLA it was determined that DSS had expended an additional $17,438 for motel and overflow shelter payments housing individuals who would not have been eligible for temporary housing assistance (THA) if not for Code Blue. These individuals were either do not admit at all shelters, disqualified from THA due to multiple Independent Living Plan violations, or were found sleeping on the street and refused to come to DSS for shelter placement.

18 CRR-NY 304.1 was established to protect homeless individuals from inclement winter weather where temperatures decreased to 32 degrees or below. The order ensured that homeless individuals were directed to shelter during inclement winter weather thus avoiding hypothermia, serious injury and death. It also required homeless shelters to extend their hours of operations so that those without shelter can remain indoors. Local social service districts must apply to reimburse themselves for these additional Code Blue services.

Therefore, we are requesting permission to accept an additional $17,438 in addition to the original $15,000 requested. No additional appropriation is requested as we have sufficient funds in Safety Net for the remainder of the year.
Sincerely,

Michele G. McClave
Commissioner

cc:  Dennis A. Feeney, Majority Leader
     Frank A. Mauriello, Minority Leader
     Kevin Cannizzaro, Majority Counsel
     Minority Counsel
REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services): Contract Authorization for Social Services (Code blue)

Date: 5/6/2019
Submitted By: Joseph DeAngelis
Department: Social Services
Title: Contract Administrator
Phone: 518-447-7583
Department Rep. Erin Stachewicz
Attending Meeting:

Purpose of Request:

☐ Adopting of Local Law
☒ Amendment of Prior Legislation
☐ Approval/Adoption of Plan/Procedure
☐ Bond Approval
☐ Budget Amendment
☐ Contract Authorization
☐ Countywide Services
☐ Environmental Impact/SEQR
☐ Home Rule Request
☐ Property Conveyance
☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):
☐ Contractual
☐ Equipment
☐ Fringe
☐ Personnel
☐ Personnel Non-Individual
CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:
☒ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☒ Professional Services
☐ Education/Training
☐ Grant

Choose an item.
Submission Date Deadline Click or tap to enter a date.
☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Albany County Department of Social Services

Additional Parties (Names/addresses):
162 Washington Ave., Albany NY

Amount/Raise Schedule/Fee: $17,438
Scope of Services:
Albany County DSS provides Code Blue shelter services to protect homeless individuals from inclement winter weather when temperatures are at 32 degrees or below

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☒ No ☐
If Mandated Cite Authority:
18 CRR-NY 304.1

Is there a Fiscal Impact: Yes ☐ No ☒
Anticipated in Current Budget: Yes ☒ No ☐
Justification: (state briefly why legislative action is requested)

Via Resolution number 137 adopted April 8, 2019, approval was granted to receive funding from NYS for Code Blue services provided to Albany County residents in the amount of $198,454. Of this total $15,000 was allocated to the Albany County Department of Social Services (DSS) with the remainder going to two of our shelter service providers.

Subsequent to the submission of the original Code Blue RLA it was determined that DSS had expended an additional $17,438 for motel and overflow shelter payments housing individuals who would not have been eligible for temporary housing assistance (THA) if not for Code Blue. These individuals were either do not admit at all shelters, disqualified from THA due to multiple Independent Living Plan violations, or were found sleeping on the street and refused to come to DSS for shelter placement.

Therefore, we are requesting permission to accept an additional $17,438 (in addition to the original $15,000 request) in Code Blue funds. No additional appropriation is requested as we have sufficient funds in Safety Net for the remainder of the year.

18 CRR-NY 304.1 was established to protect homeless individuals from harsh winter weather. Homeless individuals are directed to shelter during inclement winter weather thus avoiding hypothermia, serious injury and death. It also required homeless shelters to extend their hours of operations so that those without shelter can remain indoors. Local social service districts must apply to receive reimbursement for these additional Code Blue services.
March 5, 2019

Michele McClave, Commissioner
Albany County Department of Social Services
162 Washington Avenue
Albany, New York 12210

Dear Commissioner McClave:

I am pleased to inform you that the attached plan Albany County Department of Social Services submitted to OTDA to implement Office regulation 18 NYCRR 304 (Code Blue) has been approved. Attached, please find claiming instructions for these expenditures.

If you have any questions or need additional information, please feel free to contact me at (518) 474-3080 or by email at richard.umholtz@otda.ny.gov, or Sarah Watson at (518) 473-7367 or email sarah.watson@otda.ny.gov.

Sincerely,

[Signature]

Richard Umholtz
Director
Bureau of Housing and Support Services
Integrated Family Assistance Programs

Attachments

cc: Acting Commissioner Hein
Barbara Guinn
Krista Rock
Jeffrey Gaskell
Michael Kendall
Renee Nowicki
Douglas Goglia
Sarah Watson
Michael Cody