AGENDA

AUDIT AND FINANCE COMMITTEE

APRIL 8, 2019

CURRENT BUSINESS:

1. RESOLUTION NO. 118A: AMENDING THE 2019 ALBANY COUNTY BUDGET: CONTINGENT ACCOUNT ADJUSTMENTS
RESOLUTION NO. 118a

AMENDING THE 2019 ALBANY COUNTY BUDGET: CONTINGENT ACCOUNT ADJUSTMENTS

Introduced: 3/11/19
By Messrs. A. Joyce, Higgins, Fein, Simpson, Dawson, O’Brien, Burgdorf

WHEREAS, New York State authorizes counties, via section 365 of the County Law, to establish a Contingent Account for items not addressed at the time the budget is formulated and adopted, and

WHEREAS, Albany County has created such an account in its General Fund, and

WHEREAS, The Chair of the County Legislature has created an open and transparent process to reallocate funds budgeted in the 2018 and 2019 County Budgets from the Contingent Account to existing accounts for purposes beneficial to the residents of Albany County, and

WHEREAS, To accomplish this, an amendment to the 2019 Albany County Budget is necessary, now, therefore be it

RESOLVED, By the Albany County Legislature that the 2019 Albany County Budget is amended as follows:

Decrease Appropriation Account A1990.4 by decreasing Line Item A1990 4 4999 Miscellaneous Contractual Expense by $[720,886]

Increase Appropriation Account A1185.4 by $100,000 by increasing Line Item A1185 4 4252 Medical Services/Therapy by $100,000

Increase Appropriation Account A3650.4 by $250,000 by increasing Line Item A3650 4 4064 Regional Land Bank by $250,000

Increase Appropriation Account A3150.4 by $46,500 by increasing Line Item A3150 4 4498 Jail Transition Program by $46,500

Increase Appropriation Account A7410.4 by $100,000 by increasing Line Item A7410 4 4449 Youth Recreation Programming by $100,000

Increase Appropriation Account A1620.4 by $9,491 by increasing Line Item A1620 4 4024 Housekeeping Supplies by $9,491
Increase Appropriation Account A3110.2 by $80,000 by increasing Line Item A3110 2 2080 Specialty Equipment by $80,000

Increase Appropriation Account A2960.4 by $74,895 by increasing Line Item A2960 4 4046 Fees for Services by $74,895

[Increase Appropriation Account A6772.4 by $10,000 by increasing Line Item A6772 4 4046 Fees for Services by $10,000]

Increase Appropriation Account A6772.4 by $50,000 by increasing Line Item A6772 4 4046 Fees for Services by $50,000

and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.
Request for Allocation from Contingent Account (A.1990)

(Due in Chair's Office by close of business on [due date])

Name of Legislator making request:
Chris Higgins (5th District)

Name(s) of other Legislators supporting this request:
Sam Fein

Name(s) of other individuals or organizations supporting this request:
The Albany County Land Bank

Amount requested:
$250,000

If allocated, what will the money be used for?
General operations of the Land Bank, which include, maintenance of vacant lots and buildings, property insurance, and support for to create more opportunities for first-time homebuyers and families throughout Albany County.

Is this a new use of funds, a restoration of funding that was eliminated or an increase in funding to a program or service that is already receiving funding?
Increase in funding to a program or service that is already receiving funding.

Is this a one-time use of funds or will this use require ongoing funding? (Priority will be given to one-time uses of funds as money in the Contingent account is non-recurring)
One time use of funds.

Number and name of account to which funds will be transferred (e.g., A6772 44455-Social Transportation Program):
A3650 44064 Regional Land Bank

Department responsible for this account:
Department of Management & Budget

Does the Head of this Department support this request?
The Head of the Department of Management & Budget has not been consulted. The Executive Director of the Albany County Land Bank has spoken to members of the Legislature on multiple occasions about the lack of available funding needed to fulfill mission to demolish or rehabilitate the large number of vacant and abandoned buildings with limited resources. The sponsor has spoken with Executive Director Adam Zankiewicz who has affirmed the funding is needed and will be put to maximum use.
Request for Allocation from Contingent Account (A.1990)
(Due in Chair's Office by close of business on 11/27/1990)

Name of Legislator making request:
Sam Fein

Name(s) of other Legislators supporting this request:
Mert Simpson, Lynne Lekakis, Chris Higgins, Lucille McKnight, Bill Clay, Gary Domalewicz, Doug Bullock, Norma Chapman, Alison McLean Lane, Wanda Willingham, Vicky Plotisky, Bill Reinhardt

Name(s) of other individuals or organizations supporting this request:
Trinity Alliance of the Capital Region

Amount requested:
$46,500

If allocated, what will the money be used for?
The money will be used primarily to fund salary and benefits, as well as items such as assistance to individuals, program supplies, mileage, and staff phone usage. The continuance of the Jail re-entry program is dependent on this funding. Without the funding being restored, Trinity Alliance will be forced to terminate an employee and will also be at risk of losing funding provided by NYS Division of Criminal Justice Services (DCJS).

Is this a new use of funds, a restoration of funding that was eliminated or an increase in funding to a program or service that is already receiving funding?
Restoration of funding that was eliminated.

Is this a one-time use of funds or will this use require ongoing funding? (Priority will be given to one-time uses of funds as money in the Contingent account is non-recurring)
This is a one-time use of funding. If the Sheriff's Office and Trinity Alliance decide to continue the program in future years, funding would be requested during the budget process as part of the Sheriff's Office budget, as has occurred in previous years.

Number and name of account to which funds will be transferred (e.g., A6772 44455-Social Transportation Program):
A3150 44498 Jail Transition Program

Department responsible for this account:
Sheriff's Office

Does the Head of this Department support this request?
Yes
Request for Allocation from Contingent Account (A.1990)
(Due in Chair's Office by close of business on February 8, 2019)

Name of Legislator making request:
Merton Simpson

Name(s) of other Legislators supporting this request:
Sam Fein, Chris Higgins

Name(s) of other individuals or organizations supporting this request:

Amount requested:
$100,000

If allocated, what will the money be used for?
The use of this type of funding would allow the Department of Recreation to offer youth recreation programs in the City of Albany (and potentially other municipalities where they are not currently offered by the County), such as karate, lacrosse and basketball, as it does in neighboring municipalities.

Is this a new use of funds, a restoration of funding that was eliminated or an increase in funding to a program or service that is already receiving funding?
Increase in funding to a program or service that is already receiving funding. In the 2018 budget, the Legislature set aside $100,000 in funding in the Contingent Account to be used for expanding recreation programs to the City of Albany. The Legislature did not transfer money out of Contingent Account or follow-up on this issue during 2018.

Is this a one-time use of funds or will this use require ongoing funding? (Priority will be given to one-time uses of funds as money in the Contingent account is non-recurring)
This is a one-time use of funds. Funding to expand youth programming to the City of Albany (and potentially other municipalities) would be a good opportunity to determine if funding should be allocated in the 2020 budget cycle depending on the outcome of a potential 2019 youth program.

Number and name of account to which funds will be transferred (e.g., A6772 44455-Social Transportation Program):
A 7410 44449 Youth Recreation Programming

Department responsible for this account:
Department of Recreation

Does the Head of this Department support this request?
Contingent upon discussion. During budget hearings for 2018 budget, Commissioner John D'Antonio stated that expanding youth recreation programs to the City of Albany would require additional funding.
Request for Allocation from Contingent Account (A.1990)
(Due in Chair's Office by close of business on [Date])

Name of Legislator making this request: A. Joyce

Name(s) of other Legislators supporting this request:

Name(s) of other individuals or organizations supporting this request: County Executive Office

Amount requested: $9,491

If allocated, what will the money be used for? To purchase biodegradable office trash bags instead of the traditional bags. Doing so will help avoid approximately 400,000 traditional office bags from being disposed of in a landfill.

Is this a new use of funds, a restoration of funding that was eliminated or an increase in funding to a program or service that is already receiving funding? New use of funds.

Is this a one-time use of funds or will this use require ongoing funding? (Priority will be given to one-time uses of funds as money in the Contingent account is non-recurring) This will require ongoing funding only if the biodegradable office trash bags work as well as traditional office trash bags.

Number and name of account to which funds will be transferred (e.g., A.6772 44455- Social Transportation Program): A1620 4 4024 Housekeeping Supplies

Department responsible for this account: DGS

Does the Head of this Department support this request? Yes
Request for Allocation from Contingent Account (A.1990)
(Due in Chair's Office by close of business on 1/7/1990)

Name of Legislator making this request: Charles Dawson

Name(s) of other Legislators supporting this request: Cunningham, Piotter, Reinhardt

Name(s) of other individuals or organizations supporting this request: Delaware Bethel EMS, Friends of the Rail Trail

Amount requested: $80,000

If allocated, what will the money be used for?

- Special Ambulance for the Albany Haldane Area Rail Trail
- Off Road Vehicle — see specs attached

Is this a new use of funds, a restoration of funding that was eliminated or an increase in funding to a program or service that is already receiving funding?

One-time acquisition costs, assistance

Is this a one-time use of funds or will this use require ongoing funding? (Priority will be given to one-time uses of funds as money in the Contingent account is non-recurring)

One-time

Number and name of account to which funds will be transferred (e.g., A.6772 44455 - Social Transportation Program): Probably Sheriff's Office (Sheriff EMS personnel share building where ambulance will be housed)

Department responsible for this account: Sheriff

Does the Head of this Department support this request? Yes
November 16, 2018

The Honorable Andrew Joyce
Chairperson
Albany County Legislature
Harold L. Joyce Albany County Office Building
112 State Street, Room 710
Albany, NY 12207

Dear Chairperson Joyce,

The Albany County Helderberg-Hudson Rail Trail is a precious community asset and we are so very grateful to you and the Albany County Legislature for developing this recreational venue. Delmar-Bethlehem EMS (DBEMS) has the privilege of being quartered right along the trail as it winds through the Town of Bethlehem. We always hope that patrons enjoy the rail trail safely, but we are at the ready to respond to any and all medical emergencies and accidents on the trail.

To enhance our ability to safely care for persons who fall ill and or become injured on the rail trail, DBEMS would like to purchase a mini-ambulance specially designed for trail use. When a person is unable to leave the rail trail under his/her own power, it is our responsibility to safely transport the individual to our ambulance. Many points on the rail trail are not near a trail entrance, which complicates extraction. Our full-size ambulances do not have off road capacity and cannot safely enter many areas of the rail trail, because they risk sinking into the soft shoulders and getting stuck should we try and turn them around.

Up until now we have relied on various methods to transport people off the rail trail, with the help of our fire department partners. But, none of the methods used can address issues in patient safety. Tying down a portable stretcher to an ATV, for example, does expose an already ill or injured person to additional risk and limits our ability to continue treatment during transportation.

The Medstat ASAP Off Road Ambulance [http://asap911.com/medstat-utv-ambulance/] mitigates these risks and we would be grateful for any assistance that you could provide to us in procuring this vehicle. When using the Medstat ASAP, the patient will be transported on the same exact model of stretcher that we use to maximize patient safety in our ambulances. They will be secure and in an enclosed and climate-controlled vehicle, rather that exposed to the elements. The EMTs can travel with the patient and continue treatment while moving, which is critical in the case of a life-threatening illness.
And, the transfer to the full-size ambulance will be seamless as the stretcher will fit in the ambulance going to the hospital, without need to move the patient from one stretcher to another.

We hope to have the new ambulance in service in time for the 2019 summer season. It will be quartered in our new North Station that is approximately 100 feet from a rail trail entrance. The ambulance will be at the ready 24 hours a day, 365 days a year. Given the tremendous use of the rail trail, we do see an increasing number of calls for assistance on the rail trail. During peak season we will be called to assist on the rail trail several times per month.

If we are able to purchase this ambulance, we would like to make it available for use along the entire length of the rail trail. It would be our intent to offer our service to the City of Albany and Town of New Scotland, through mutual aid agreements with the responding agencies in our neighboring communities.

We are in the process of finalizing the specifications for the mini ambulance, which is projected to cost approximately $70,000. DBEMS already has most of the approximately $25,000 in equipment needed to outfit the ambulance, including the most expensive item, which is the stretcher.

While we seek to add this ambulance to our DBEMS fleet and are prepared to take full responsibility for its outfitting, maintenance, and operation, it would be our intent to make it available for the use of our strategic partners, the Albany County Sheriff’s Office (ACSO) EMS Unit. DBEMS and ACSO have built a model of exceptional service to the community by working together in every aspect of our operation. This partnership is known statewide for its pursuit and achievement of excellence and we would certainly wish to extend it to the mini ambulance.

On behalf of our entire organization, we thank you in advance for your consideration.

Best Regards,

David Scoons
President of the Board of Directors
January 23, 2019

The Honorable Andrew Joyce
Chairperson
Albany County Legislature
Harold L. Joyce Albany County Office Building
112 State Street, Room 710
Albany, NY 12207

RE: Metstat Ambulance

Dear Chairperson Joyce,

I am pleased to write in support of funding for a project that will enhance public safety on the Albany County Helderberg-Hudson Rail Trail. To improve the response to medical emergencies and accidents, Delmar-Bethlehem EMS (DBEMS) has proposed purchasing an off-road mini-ambulance specially designed for use on a narrow trail. DBEMS, whose headquarters is located just yards from the trail, will make this ambulance available along the entire length of the rail trail, offering mutual aid to the rail trail sections in the City of Albany and Town of New Scotland.

Unfortunately, accidents have happened along the rail trail and with the growing popularity of the trail future accidents will occur. When a person is unable to leave the rail trail under his/her own power, first responders must safely transport the individual to a waiting ambulance. However, a full-size ambulance cannot safely enter many areas of the rail trail, due to the risk of sinking into the soft shoulders and getting stuck when turning around. Many points on the rail trail are not near a trail entrance, which complicates getting people to an ambulance.

We strongly support the DBEMS proposal to mitigate these risks by purchasing a Medstat ASAP Off Road Ambulance (http://asap911.com/medstat-utv-ambulance/). The availability of this vehicle for emergencies will allow emergency responders to more quickly and safely respond to emergencies and provide the public with confidence that help is readily available should they need assistance.

The rail trail is a precious community asset and we are very pleased that the volunteer ambulance corps has recommended a strategy to improve the ability of first responders to safely assist people using the trail. DBEMS proposes to have the mini-ambulance at the ready 24 hours a day, 365 days a year. DBEMS has a strategic partnership with the Albany County Sheriff's
Office (ACSO) EMS Unit, with ACSO personnel quartered in the DBEMS station. Given this alliance, the mini-ambulance will also be available to ACSO. With the tremendous use of the rail trail, DBEMS will be called for assistance on the rail trail several times per month during peak season.

As an organization we have worked hard to promote the rail trail and user safety is a key to a successful trail. We are very happy to see the attention to this issue and the addition of the Medstat along the trail is a wonderful step toward improved public safety.

We thank you in advance for your consideration.

Sincerely,

Mark King
Executive Director
January 2, 2019

The Honorable Andrew Joyce
Chairperson
Albany County Legislature
Harold L. Joyce Albany County Office Building
112 State Street, Room 710
Albany, NY 12207

Dear Chairperson Joyce,

I write in support of funding for a project that will enhance public safety on the Albany County Helderberg-Hudson Rail Trail. To improve the response to medical emergencies and accidents, Delmar-Bethlehem EMS (DBEMS) has proposed to purchase an off-road mini-ambulance specially designed for use on a narrow trail. DBEMS, whose headquarters is located just yards from the trail, proposes to make this ambulance available along the entire length of the rail trail, offering mutual aid to the rail trail sections in the City of Albany and Town of New Scotland. DBEMS has a strategic partnership with the Albany County Sheriff's Office (ACSO) EMS Unit, with ACSO personnel quartered in the DBEMS station. Given this close partnership, the mini-ambulance will also be available to us at ACSO EMS.

When a person is unable to leave the rail trail under his/her own power, first responders must safely transport the individual to a waiting ambulance. However, a full-size ambulance cannot safely enter many areas of the rail trail, due to the risk of sinking into the soft shoulders and getting stuck when turning around. Many points on the rail trail are not near a trail entrance, which complicates getting people to an ambulance.

Up until now, first responders have relied on various methods to transport people off the trail, all of which create patient safety issues. Tying down a portable stretcher to an ATV, for example, exposes an already ill or injured person to additional risk and limits the ability to continue treatment during transportation.

DBEMS proposes to mitigate these risks by purchasing a Medstat ASAP Off Road Ambulance (http://asap911.com/medstat-utv-ambulance/). When using the Medstat ASAP, the patient will be transported on the same type of stretcher used in an ambulance. The patient will be secure in an enclosed and climate-controlled vehicle, rather than exposed to the elements. The EMTs can travel with the patient and continue treatment while moving, which is critical in the case of a life-threatening situation. The transfer to the full-size ambulance will be seamless, as the same stretcher will fit in the ambulance going to the hospital, without need to move the patient from one stretcher to another.

The rail trail is a precious community asset and we are pleased that our partners at DBEMS have recommended a strategy to improve the ability of first responders to safely assist people using the trail. DBEMS will have the mini-ambulance at the ready 24 hours a day, 365 days a year, for use by both
DBEMS and ACSO. With the tremendous use of the rail trail, we’ll collectively be called for assistance on the rail trail several times per month during peak season.

We thank you in advance for your consideration.

Sincerely,

Dennis M. Wood, EMT-P
Captain
Albany County Sheriff's Office EMS Unit
Request for Allocation from Contingent Account (A.1990)
(Due in Chair's Office by close of business on 2/20/1990)

Name of Legislator making this request: JOSEPH E. O'BRIEN

Name(s) of other Legislators supporting this request: RITCHEY, RENZBERGER

Name(s) of other individuals or organizations supporting this request:

Amount requested: $74,994.20

If allocated, what will the money be used for? SEE ATTACHED

Is this a new use of funds, a restoration of funding that was eliminated or an increase in funding to a program or service that is already receiving funding? YES, CLOVER FIELD PRESCHOOL @ THE CENTER FOR DISABLED SERVICES IS A NEW FUNDING SOURCE BY ALBANY COUNTY

Is this a one-time use of funds or will this use require ongoing funding? (Priority will be given to one-time uses of funds as money in the Contingent account is non-recurring) ONE-TIME USE

Number and name of account to which funds will be transferred (e.g., A.6772 44455-Social Transportation Program): 05 2460 4 1416 FEES FOR SERVICES

Department responsible for this account: CYE

Does the Head of this Department support this request? YES (VIA COUNTY EXECUTIVE OFFICE)
The MOVE equipment listed below would highly benefit the students in the Clover Patch preschool program. This MOVE equipment is durable and is able to be adapted so it can be used for multiple students over the years. This equipment helps the students to be active participants throughout the school day. When using these pieces of equipment students are provided with opportunities to work on goals of ambulation, standing, weight bearing, improved head and trunk control, increased overall strength, and increased range of motion.

Small HTS Z110 $2725.00
(5) Compass Chairs $400.00 each = $2,000.00
(2) Small Pacers $350.00 each = $7,010.00
(3) Small Standard Base $3745.00 each = $11,235.00
Small Hi/Lo Base $4845.00
Small Mobile Stander $4119.00
(2) Medium Mobile Stander $4730.00 each = $9460.00
(2) Medium New Pacers $4,335.00 each = $8670.00
4 Small pacer trunk prompts $510.00 each = $2,040.00

Total $52,104

The items and curriculum programs below are all items that will help students progress in their learning. There are technology items which will help increase students engagement in instruction. Some of the technology items specifically will assist students with visual impairments to access instruction. Other technology items will increase the students' ability to communicate throughout the school day.

1 Smart Board $5,600.00
2 Classroom computer $1,000.00 each = $2,000.00
2 Small iPad $500.00 each = $1,000.00
5 Large iPad $900.00 each = $4,500.00
2 connectors for iPad to Smart Boards $50 each = $100.00
7 Touch Chat applications $150.00 each = $1,050.00
Big Bang Bundle Application $35.00
(2) Pro-lo-quo To Go application $250.00 each = $500.00
Board Maker Professional subscription $540.00
(2) Board Maker Personal subscription $270.00 each = $540.00
(2) Unique Learning subscriptions $330.00 each = $1,060.00
(2) Symbols Stix subscriptions $87.10 each = $165.20

2 Big Step by Step with levels $195.00 each = $390.00
2 Little Step by Step with levels $195.00 each = $390.00
8 Big Mack switches $65.00 each = $520.00
Sensory (i.e. sensory swing frame, YogiBo seating, weighted vests, etc.) $3,000.00
Educational materials $1,000.00
Adapted Toys $1,000.00

Total $22,790.20

Overall Total $74,894.20
Request for Allocation from Contingent Account (A.1990)
(Received in Chair's Office by close of business on [Date])

Name of Legislator making this request:
Paul Burgdorf

Names(s) of other Legislators supporting this request:
Joe O'Brien, Frank Mauriello, and Dave Mayo

Names(s) of other individuals or organizations supporting this request:

Amount requested: $50,000

If allocated, what will the money be used for?

Since 1984, Colonie Senior Service Centers (CSSC) has been providing continuous transportation services to seniors in the Town of Colonie. One of the most important aspects of successful aging is staying active and social even when one can no longer drive. In 2018, CSSC's Transportation Services provided over 23,000 rides to seniors, primarily those 60 years of age or older with service hours are Monday through Friday between 8 am and 4 pm. The number of registrants and the number of ride requests is constantly increasing. We are averaging about 100 rides a day and anticipate approximately 25,000 rides provided this year.

Based on age, excessive mileage and maintenance upkeep, CSSC will be forced to retire vehicles in 2019 and we will need to purchase replacement vehicles in order to continue to transport seniors at our current capacity. The new vehicles will allow us to continue to provide safe, dependable transportation service to those who depend on us for medical appointments, pharmacy visits, weekly grocery shopping trips and social activities such as attending a congregate lunch program. CSSC is anticipating receiving two vehicles through a successful 2017 5310 grant application sometime this year. Working through NYS DOT, this grant requires a 80% / 20% match.

The money requested would go towards the purchase of one new vehicle as well as assisting with CSSC's required match in order to obtain the two vehicles awarded in the 5310 grant. If this request granted, CSSC could have three much needed new vehicles added to its fleet.

Is this a one-time use of funds or will this use require ongoing funding? (Priority will be given to one-time uses of funds as money in the Contingent account is non-recurring)

One-time use

Number and name of account to which funds will be transferred (e.g., A.6772 44455- Social Transportation Program):

Department responsible for this account:

Does the Head of this Department support this request?