



ALBANY COUNTY LEGISLATURE
HAROLD L. JOYCE OFFICE BUILDING
112 STATE STREET, ROOM 710
ALBANY, NEW YORK 12207
(518) 447-7168 - FAX (518) 447-5695
WWW.ALBANYCOUNTY.COM

SEAN E. WARD
CHAIRMAN

PAUL T. DEVANE
CLERK

NECOLE M. CHAMBERS
FIRST DEPUTY CLERK

AGENDA

SOCIAL SERVICES COMMITTEE

MARCH 28, 2017

PREVIOUS BUSINESS:

APPROVING PREVIOUS MINUTES

CURRENT BUSINESS

1. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF MENTAL HEALTH REGARDING THE ALBANY COUNTY SUICIDE PREVENTION EDUCATION COMMITTEE
2. AUTHORIZING AN AGREEMENT WITH NYS OFFICE FOR AGING REGARDING LONG TERM CARE POINT OF ENTRY SERVICES AND A MEMORANDUM OF UNDERSTANDING WITH ALBANY COUNTY DEPARTMENT OF SOCIAL SERVICES
3. AMENDING RESOLUTION NO. 320 FOR 2016 REGARDING THE WEATHERIZATION ASSISTANCE PROGRAM AND AMENDING THE 2017 CORNELL COOPERATIVE EXTENTION BUDGET
4. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF LABOR REGARDING THE HOMELESS VETERANS' REINTEGRATION PROGRAM

Honorable Sean E. Ward and Members of the Albany County Legislature:

LADIES AND GENTLEMEN:

The Social Services Committee of the Albany County Legislature met on February 28, 2017. Chairperson McKnight, Messrs. Simpson, Bullock, A. Joyce, Burgdorf and Ms. Lockart were present. Mr. Touchette and Mss. Chapman and Cunningham were excused. The following items were discussed and/or acted upon:

Approving Previous Meeting Minutes: Unanimously approved.

1. Authorizing an Agreement with Coretactics, Inc. Regarding Nurse Consulting Services at the Nursing Home: The Executive Director requested authorization to amend the agreement with Coretactics, Inc. for an additional \$95,000 commencing April 1, 2017 and ending September 30, 2017 for a total amount not to exceed \$190,000. After further discussion, the Committee voted unanimously to move the proposal forward for legislative action with a favorable recommendation.
2. Amending Resolution No. 373 for 2016 Regarding Foster Care for Children in Albany County: The Commissioner of the Department for Children, Youth and Families requested authorization to amend Resolution No. 373 for 2016 to indicate the addition of forty-four local DSS Offices in New York State regarding foster care in Albany County commencing January 1, 2017 and ending December 31, 2018. After further discussion, the Committee voted unanimously to move the proposal forward for legislative action with a favorable recommendation.
3. Authorizing the Acceptance of Grant Funding and an Agreement with NYS Office for the Aging Regarding the Medicare Improvement for Patients and Providers Act Grant to Enhance the Health Insurance Information Counseling and Assistance Program: The Commissioner of the Department requested authorization to enter into an agreement with the New York State Office for the Aging regarding the MIPPA Grant used to enhance HIICAP in an amount not to exceed \$12,256 for the period September 30, 2016 to September 29, 2017. After further discussion, the Committee voted unanimously to move the proposal forward for legislative action with a favorable recommendation.
4. Approving the Designation of Albany County Legislature as Lead Agency for SEQR Compliance Regarding Renovation and Construction at the Nursing Home: It was indicated that The County Executive's Office has proposed a renovation and construction project at the Albany County Nursing Home to upgrade and modernize the facility. It was further indicated that the proposed development of the project is subject to the requirements of the State Environmental Quality Review (SEQR) process and a lead agency must

be established to comply with the applicable rules and regulations. It has been stated that the assistance of the Albany County Department of Economic Development, Conservation and Planning (Planning Department) is needed to make certain that all appropriate steps are taken regarding this proposal. It was further indicated that Albany County would serve as Lead Agency throughout this process. After a brief discussion, the Committee voted unanimously to move the proposal forward for legislative action with a favorable recommendation.

5. Expressing The Intent Of The Albany County Legislature To Support And Fund The Proposed Renovation And Construction At The Albany County Nursing Home: It was indicated that the County Executive's Office has proposed a renovation and construction project at the Albany County Nursing Home to upgrade and modernize the facility at a cost of approximately \$60,000,000. It was further indicated that the County must file a Certificate of Need with the New York State Department of Health for approval of the project and for the purpose of reimbursement of a substantial portion of the costs, and that such certificate requires Legislative approval. After a brief discussion, the Committee voted unanimously to move the proposal forward for legislative action with a favorable recommendation.

Respectfully submitted,
THE SOCIAL SERVICES COMMITTEE

LUCILLE M. MCKNIGHT, Chairperson
MERTON D. SIMPSON
DOUGLAS A. BULLOCK
NORMA J. CHAPMAN
RICHARD N. TOUCHETTE

ANDREW C. JOYCE
JOANNE E. CUNNINGHAM
PATRICE LOCKART
PAUL J. BURGDORF

1



DANIEL P.
MCCOY

COUNTY OF ALBANY
DEPARTMENT FOR CHILDREN, YOUTH
AND FAMILIES
112 STATE STREET - SUITE 300

GAIL GEOHAGEN-PRATT
COMMISSIONER
MOIRA MANNING
DEPUTY COMMISSIONER

March 15, 2017

Hon. Sean E. Ward, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Ward:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for permission to submit a proposal to the New York State Office of Mental Health to receive funding through the Suicide Prevention Center in order to fund the existing the Albany County Suicide Prevention Education Committee (SPEC). This award from the Office of Mental Health is in the amount of \$4,500.00.

The SPEC Committee has collaborated and continues to collaborate with many Albany County behavioral health providers, school districts, law enforcement and community members. This group is available as a resource for schools, students, parents and community. SPEC has offered an array of opportunities to school districts; providing education, support, and resources to promote awareness and discussion surrounding this difficult topic. We would like to expand this community education to any entity in Albany County.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-7792.

Sincerely,

Gail Geohagen-Pratt
Commissioner

cc: Frank Commisso, Majority Leader
Frank Mauriello, Minority Leader
Pat Jeffers, Majority Counsel
Arnis Zilgme, Minority Counsel

FOR COUNSEL USE ONLY	
Date Received:	<u>3-15-17</u>
Received by:	<u>[Signature]</u>
Method: Hand:	<input checked="" type="checkbox"/>
Courier:	<input type="checkbox"/>
Mail:	<input type="checkbox"/>

REQUEST FOR LEGISLATIVE ACTION

RLA #2236: Authorizing submission of a grant application with the New York State Office of Mental Health for funding through the Suicide Prevention Center

DATE: Friday, March 10, 2017

DEPARTMENT: Children, Youth and Families

Contact Person: Scott McNelis, Contract Administrator

Telephone: 518-447-7306

Dept. Representative Attending Committee Meeting: Gail Geohagen, Commissioner

PURPOSE OF REQUEST:

- Adopting of Local Law _____
- Amendment of Prior Legislation _____
- Approval/Adoption of Plan/Procedure X
- Bond Approval _____
- Budget Amendment (see below) _____
- Contract Authorization (see below) _____
- Environmental Impact _____
- Home Rule Request _____
- Property Conveyance _____
- Other: (State briefly if not listed above) X
- Grant application approval _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No. _____

Source of Funds: _____

Title Change: _____

CONCERNING CONTRACT AUTHORIZATION

STATE THE FOLLOWING:

TYPE OF CONTRACT:

- Change Order/Contract Amendment _____
- Purchase (Equipment/Supplies) _____
- Lease (Equipment/Supplies) _____
- Requirements Professional Services _____
- Education/Training _____
- Grant: _____
- New _____
- Renewal _____
- Submission Deadline Date _____
- Settlement of a Claim _____
- Release of Liability _____

CONCERNING CONTRACT AUTHORIZATION (Cont'd)

STATE THE FOLLOWING:

Contract Terms/Conditions:

Amount/Raise Schedule/Fee \$4,500.00

Scope of Services _____

Contract Funding:

Bond Res. No.: _____

Date of Adoption: _____

CONCERNING ALL REQUESTS:

Mandated Program/Service: No

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget No

County Budget Accounts:	Account Code	Line	Amount
Revenue	AA6119	01276	\$4,500.00
	Account Code	Line	Amount
Appropriation	AA6119	44046	\$4,500.00

Fiscal Impact - Funding: (Dollars or Percentages)

	NYS Office of Mental Health
Federal	<u>0%</u>
State	<u>100%</u>
County	<u>0%</u>
Local	<u>0%</u>

Term/Length of Funding: 9 Months (4/1/2017 - 12/31/2017)

Impact on Pending Litigation No

If yes, please explain: _____

Previous Requests for Identical or Similar Action

Resolution/Law Number _____

Date of Adoption _____

Justification: (State briefly why legislative action is requested)

see attached

Back-up Material Submitted: (*i.e.*, application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

[http://acvsp2010/sites/CALM/Lists/RLA/Attachments/2236/SPEC CoverLetter.doc](http://acvsp2010/sites/CALM/Lists/RLA/Attachments/2236/SPEC%20CoverLetter.doc)

[http://acvsp2010/sites/CALM/Lists/RLA/Attachments/2236/RLA Suicide Prevention Education Committee2017.docx](http://acvsp2010/sites/CALM/Lists/RLA/Attachments/2236/RLA%20Suicide%20Prevention%20Education%20Committee2017.docx)

Submitted by: Gail Geohagen
Title: Commissioner

Department for Children, Youth and Families
Suicide Prevention

The Department for Children, Youth and Families respectfully request legislative authorization to apply for grant funding from the New York State Office of Mental Health through the Suicide Prevention Center to fund the existing the Albany County Suicide Prevention Education Committee (SPEC). This award from the Office of Mental Health is in the amount of \$4,500.00.

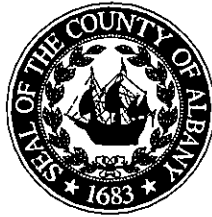
In 2009, after a youth's suicide in Guilderland, Albany County Department of Mental Health, Department for Children, Youth and Families – Children's Mental Health Division and the New York State Office of Mental Health developed a Suicide Task Force to support the community, provide awareness about suicide prevention, and respond to the community's educational needs. One such intervention was to provide an Educational Community Forum in the town of Guilderland. This was an effective tool in educating the Guilderland community regarding suicide prevention and awareness.

The Suicide Task Force has evolved from a reactive response to an ongoing workgroup focusing on proactive measures and ongoing prevention. To meet this goal, the Suicide Prevention Education Committee (SPEC) was created. SPEC is comprised of community leaders with expertise in the areas of mental health, child welfare, probation, education, survivor support, suicide prevention and crisis services. SPEC'S mission is to provide ongoing education in the community; to recognize warning signs and symptoms of persons who may require intervention and how to access services.

The SPEC Committee has collaborated and continues to collaborate with many Albany County behavioral health providers, school districts, law enforcement and community members. This group is available as a resource for schools, students, parents and community. SPEC has offered an array of opportunities to school districts; providing education, support, and resources to promote awareness and discussion surrounding this difficult topic. We would like to expand this community education to any entity in Albany County.

Albany County Suicide Prevention Committee would like to apply for this funding opportunity in order to receive the technical assistance through the Suicide Prevention Center of New York (SPCNY). Suicide Prevention Center of New York is supporting postvention efforts *across the state* in order to provide a cohesive and consistent community level postvention response. With the support and guidance of SPCNY, awardees will develop, enhance or expand coalition and/or community capacity for providing a coordinated and comprehensive postvention response consistent with a set of best practice standards. These standards, or *Pillars of Postvention**, are seen as the critical elements for any postvention response. In addition this funding would assist in supporting efforts for coalitions to develop or enhance a community level awareness campaign that includes an explicit strategy for reaching middle age white men.

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DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT FOR AGING
162 WASHINGTON AVENUE
ALBANY, NEW YORK 12210
ADMINISTRATION: (518) 447-7198
GENERAL INFORMATION: (518) 447-7177
FAX: (518) 447-7722
WWW.ALBANYCOUNTY.COM

GEORGE A. BROWN
COMMISSIONER

March 3, 2017

Hon. Sean Ward, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, NY 12207

Dear ~~Chairman~~ Ward:

The Department for Aging is requesting the Legislature's approval for the following;

Approval is requested for Albany County Department for Aging to enter into a Memorandum Of Understanding with the Albany County Department of Social Services for the operation of Albany County – NY Connects; Choices of Long Term Care, a Long Term Care Point of Entry (LTC POE). This program will continue to be administered by the Department of Social Services and Department for Aging and provides information and assistance to all persons in need of long term care, regardless of age or income. In addition, community education and awareness activities are conducted related to Albany County – NY Connects services and issues of long term care.

Under the renewal contract, Albany County has been allocated a total of \$62,141 for the operations and continued development of the POE, to be reimbursed on the basis of actual expenditures and achievement of program benchmarks. These funds will be allocated to support the salary and fringe benefit costs of .4 FTE for 2 Caseworkers assigned to the POE, printing and advertising costs associated with community education activities, addition of home delivered meal questions to the Peer Place Network Data Collection System, and staff training.

Sincerely


George A. Brown
Commissioner

cc: Frank Commisso, Majority Leader
Frank Mauriello, Minority Leader
Patrick Jeffers, Majority Counsel
Arnis Zilgme, Minority Counsel

CONCERNING CONTRACT AUTHORIZATION (Cont'd)
STATE THE FOLLOWING:

Contract Terms/Conditions:

Party (Name/Address)	New York State Office for Aging 2 Empire State plaza Albany NY 12205
	Albany County Dept. Of Social Services 162 Washington Avenue Albany, NY 12110
Amount/Raise Schedule/Fee	\$62,141.00
Scope of Services	NY Connects shall provide anyone who needs long term care information and services (i.e., a child or adult with a disability, an older adult), their family members and helping professionals the information they need to make informed decisions about long term care as well as the assistance needed in linking the services.

Contract Funding:

Bond Res. No.:	_____
Date of Adoption:	_____

CONCERNING ALL REQUESTS:

Mandated Program/Service:	No
If Mandated Cite: Authority	_____
Anticipated in Current Adopted Budget	Yes

County Budget Accounts:	Account Code	Line	Amount
Revenue	AA6772	03789	\$62,141.00
	Account Code	Line	Amount
Appropriation	AA6772	44046	\$62,141.00

Fiscal Impact - Funding: (Dollars or Percentages)

	New York State Office for Aging
Federal	0%
State	100%
County	0%
Local	0%

Term/Length of Funding:	12 Months (10/1/2016 - 9/30/2017)
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<u>Impact on Pending Litigation</u>	No
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If yes, please explain: _____

Previous Requests for Identical or Similar Action

Resolution/Law Number	Resolution No. 150
Date of Adoption	4/11/2016

Justification: (State briefly why legislative action is requested)

The MOU will partner DFA and DSS to collaboratively plan, operate and evaluate the LTCPOE and engage in long term care planning with community stakeholders. DFA and DSS will follow an inter-departmental consensus model and share in the responsibilities of decision making of program operations including but not limited to staff assignments, service provision protocols and stakeholder relationships.

For 2016 DSS reported that NY Connects received 9,239 into the call center. The majority of calls were

information and referral type calls, 336 were home care referrals, 543 protective referrals and 436 home delivered meal requests. The number of home care request continues to decline due to the expansion Medicaid Redesign, which involves Medicaid Home Care cases being transitioned to Managed Care or Managed Long Term Care Agencies.

Under the renewal contract, Albany County has been allocated a total of \$62,141 for use in the operations and continued development of the POE, to be reimbursed on the basis of actual expenditures and achievement of program benchmarks. These funds will be allocated to support the salary and fringe benefit costs of .4 FTE for 2 Caseworkers assigned to the POE, printing and advertising costs associated with community education activities, addition of home delivered meal questions to the Peer Place Data Collection System, and staff training.

Back-up Material Submitted: (*i.e.*, application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

<http://acvsp2010/sites/CALM/Lists/RLA/Attachments/2222/NGA - NY Connects.pdf>

<http://acvsp2010/sites/CALM/Lists/RLA/Attachments/2222/Prior Resolution 150 NY Connects.pdf>

<http://acvsp2010/sites/CALM/Lists/RLA/Attachments/2222/Cover Letter - NY Connects.pdf>

Submitted by:	<u>George Brown</u>
Title:	<u>Commissioner</u>

NOTIFICATION OF GRANT AWARD - NY CONNECTS

Name and Address of Area Agency: Albany County Department for Aging 162 Washington Avenue, 6th Floor Albany, NY 12210-2304	Name and Address of Sponsoring Agency/Payee: Albany County
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Program Year - Beginning: 10/1/2016 Ending: 9/30/2017

Fiscal Year from which funds are awarded: 2016

This award is New

Section I - Cost Categories

	<u>Amount</u>
Personnel	\$0.00
Fringe Benefits	0.00
Equipment	0.00
Travel	0.00
Maint. & Operations	0.00
Other Expenses	0.00
Subcontracts	62,141.00
Food	0.00
Approved Costs	\$62,141.00
Less:	
Anticipated Income	0.00
Net Cost	\$62,141.00

Section II - Grantee Budget - State Funding:

State Share (see remark 1)	\$62,141.00
Other Resources Cash	0.00
Other Resources In-Kind	0.00
Net Cost	\$62,141.00

Section III - State Funds Ceiling:

A. NY Connects Base Allocation	\$62,141.00
B. Supplemental Award	0.00
State Funds Ceiling (see remark 1)	\$62,141.00

Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:

- 1. State reimbursement is limited to the lower of the "State Share" in Section II or the "State Funds Ceiling" in Section III of this award notice.
- 2. Receipt of State funds (either through advance or reimbursement) does not constitute earning of these funds. The State share of the project cost is earned only when allowable costs have been incurred and paid.
- 3. The costs for "Give Aways" may not exceed \$500.
- 4. A separate audit trail is to be maintained for these funds and copies of all receipts and other pertinent documentation are to be maintained by the recipient for subsequent audit.
- 5. The final claim must be submitted to the State Office for the Aging no later than 90 days after the close of the program period. After Jan. 1, 2012 costs associated with a local Resource Directory are Not allowable.
- 6. Other:

Name and Title of Authorizing Official: Greg Olsen Acting Director	Signature: 	Date: 2-17-17
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FOR COUNSEL USE ONLY

Date Received: 3-15-17
Received by: [Signature]
Method: Hand: [Signature]
Courier: _____
Mail: _____

REQUEST FOR LEGISLATIVE ACTION

RLA #2235: Authorization to Extend Contract/Weatherization Budget Amendment

DATE: Thursday, March 09, 2017
DEPARTMENT: County Executive
Contact Person: Lucas Rogers, Senior Policy Analyst
Telephone: 518-447-5566
Dept. Representative Attending Committee Meeting: Michael McLaughlin, Director

PURPOSE OF REQUEST:

Adopting of Local Law _____
Amendment of Prior Legislation _____
Approval/Adoption of Plan/Procedure _____
Bond Approval _____
Budget Amendment (see below) X
Contract Authorization (see below) X
Environmental Impact _____
Home Rule Request _____
Property Conveyance _____
Other: (State briefly if not listed above) _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No. Revenue;#1;#Contractual
Source of Funds: New York State Homes and Community Renewal
Title Change: _____

CONCERNING CONTRACT AUTHORIZATION

STATE THE FOLLOWING:

TYPE OF CONTRACT:

Change Order/Contract Amendment X
Purchase (Equipment/Supplies) _____
Lease (Equipment/Supplies) _____
Requirements Professional Services _____
Education/Training _____
Grant: _____
 New _____
 Renewal _____
 Submission Deadline Date _____
Settlement of a Claim _____
Release of Liability _____
Other: (State briefly) _____



Cornell University
Cooperative Extension
Albany County

Lisa V. Godlewski
Association Executive Director
P.O. Box 497, 24 Martin Road
Voorheesville, NY 12186
t 518.765.3500
f 518.765.2490
lav4@cornell.edu
www.ccealbany.com

March 8, 2017

Honorable Sean E. Ward, Chairman
Albany County Legislature
112 State Street
Room 710
Albany, New York 12207

Dear Chairman Ward,

Enclosed is a Request for Legislative Action for the Weatherization Assistance Program. This request is for an extension of the current annual contract under the existing multi-year (3 year) agreement. The specific request is to:

- 1.) Increase the total annual dollar amount from \$ 499,219.00 to \$ 538,003.00
- 2.) Extend the dates/length of the annual contract from 4/1/16 - 3/31/2017 to 4/1/16 - 6/30/2017

We are available to answer and questions or concerns. Thank you for your consideration.

Sincerely,


Lisa V. Godlewski
Association Executive Director

Cc: Hon. Frank Commisso, Majority Leader
Hon. Frank Mauriello, Minority Leader
F. Partick Jeffers, Legislative Majority Counsel
Arnis Zilgme, Legislative Minority Counsel

Helping New Yorkers Improve Their Lives and Communities

Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment opportunities.

CONCERNING CONTRACT AUTHORIZATION (Cont'd)
STATE THE FOLLOWING:

Contract Terms/Conditions:

Party (Name/Address) New York State Homes and Community Renewal
Hampton Plaza
38-40 State Street
Albany, NY 12207

Amount/Raise Schedule/Fee \$538,003.00

Scope of Services Weatherize homes in Albany County

Contract Funding:

Bond Res. No.: _____

Date of Adoption: _____

CONCERNING ALL REQUESTS:

Mandated Program/Service: No

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget No

County Budget Accounts:	Account Code	Line	Amount
Revenue	AA8753	04950	\$538,003.00
Appropriation	AA8753	44480	\$538,003.00

Fiscal Impact - Funding: (Dollars or Percentages)

Federal 100%

State 0%

County 0%

Local 0%

Term/Length of Funding: 3 Months (4/1/2017 - 6/30/2017)

Impact on Pending Litigation No

If yes, please explain: _____

Previous Requests for Identical or Similar Action

Resolution/Law Number 14-123, 16-320

Date of Adoption 4/4/14, 8/8/16

Justification: (State briefly why legislative action is requested)

This request is for an extension of the current annual contract under the existing multi-year (3 year) agreement. The specific request is to: (1) Increase the total annual dollar amount from \$499,219 to \$538,003 and (2) Extend the dates/length of the annual contract by three months from 4/1/16 - 3/31/17 to 4/1/16 - 6/30/17.

2017 Budget Amendment - Cornell Coop Extension

Budget Amendment Spreadsheet - 2017

ACCOUNT NO	RESOLUTION DESCRIPTION	INCREASE	DECREASE	REVISED BUDGET	DEPARTMENT NAME
A 8753	4 4480 Weatherization	\$ 38,784.00		\$ 538,003.00	Cornell Coop

TOTAL APPROPRIATIONS \$ 38,784.00 \$ -

ESTIMATED REVENUES

ACCOUNT NO	RESOLUTION DESCRIPTION	DECREASE	INCREASE	REVISED BUDGET	DEPARTMENT NAME
A 8753	0 4950 Weatherization		\$ 38,784.00	\$ 538,003.00	Cornell Coop

TOTAL ESTIMATED REVENUES \$ - \$ 38,784.00

GRAND TOTALS \$ 38,784.00 \$ 38,784.00

RESOLUTION NO. 320

AUTHORIZING AN AGREEMENT REGARDING THE WEATHERIZATION ASSISTANCE PROGRAM AND AMENDING THE 2016 CORNELL COOPERATIVE EXTENSION BUDGET

Introduced: 8/8/16

By Social Services Committee, Mr. Reinhardt and Ms. Willingham:

WHEREAS, By Resolution No. 123 for 2014, this Honorable Body authorized a three-year agreement with the NYS Division of Housing and Community Renewal regarding the Weatherization Assistance Program commencing April 1, 2014 and ending March 31, 2017, and

WHEREAS, Said Program provides weatherization, labor and materials for dwelling units occupied by low income persons, and

WHEREAS, The Executive Director of Cornell Cooperative Extension has requested authorization to enter into the third year of the aforementioned multi-year agreement commencing April 1, 2016 through March 31, 2017 in the amount of \$499,219, and

WHEREAS, The Director has also requested a budget amendment in order to incorporate \$383,437 the aforementioned amount into the 2016 Cornell Cooperative Extension Budget, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into the third year of a multi-year agreement on behalf of Albany County with the NYS Division of Housing and Community Renewal regarding the Weatherization Program for the term April 1, 2016 to March 31, 2017 in the amount of \$499,219, and, be it further

RESOLVED, By the Albany County Legislature that the 2016 Cornell Cooperative Extension Budget is amended as follows:

Increase Revenue Account A4950 Weatherization by \$383,437

Increase Appropriation Account A8753.4 by \$383,437 by increasing Line Item A8753 4 4480 Weatherization by \$383,437

and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote. 8/8/16

**New York State Weatherization
Data Collection and Management System
Albany County Cooperative Extension
Appendix B**

Date: 03/08/2017
Time: 14:52

Contract/Prog Year/Amend: C092001/2016/2
Program Year Allocation: \$538,003
Budget Start Date: 04/01/2016
Budget End Date: 06/30/2017
Sent to DHCR Date:

I. BUDGET

	Requested Amount	%	Previously Approved	%	Difference
A. Materials	\$102,272	19.01%	\$102,272	20.49%	\$0
B. Labor	\$290,315	53.97%	\$258,100	51.70%	\$32,215
C. Program Support	\$40,000	7.43%	\$40,000	8.01%	\$0
D. Liability Insurance	\$10,000	1.86%	\$5,000	1.00%	\$5,000
E. Financial Audit Fee	\$4,000	0.74%	\$4,000	0.80%	\$0
F. Training and Technical Assistance	\$14,976	2.78%	\$14,976	3.00%	\$0
G. Health & Safety	\$49,921	9.28%	\$49,921	10.00%	\$0
H. Administration	\$26,519	4.93%	\$24,950	5.00%	\$1,569
I. Capital Equipment Purchases	\$0	0.00%	\$0	0.00%	\$0
TOTAL BUDGET	\$538,003	100.00%	\$499,219	100.00%	\$38,784

II. A+B+C

A. Materials	\$102,272	23.64%	\$102,272	25.54%	\$0
B. Labor	\$290,315	67.11%	\$258,100	64.47%	\$32,215
C. Program Support	\$40,000	9.25%	\$40,000	9.99%	\$0
TOTAL A+B+C	\$432,587	100.00%	\$400,372	100.00%	\$32,215

II. PRODUCTION GOALS

A. Unit Goals	64	63	1
B. Avg \$/Unit	\$6,805	\$6,355	\$450

Service Areas

Albany

Date: 03/08/2017

Time: 14:53

New York State Weatherization
Data Collection & Management System
ALCO - Albany County Cooperative Extension
Contract # C092001 Prog Year 2016 Amendment # 2
Budget Support Documentation

Program Year Allocation: \$538,003

Part I - Budget

A. Materials

Sent To DHCR:

Agency Materials	\$6,500		
Subcontracted Materials	\$95,772	Materials budgeted equals	23.64 % of A+B+C
Total Materials	\$102,272	Materials budgeted equals	19.01 % of Program Year Allocation

B. Labor

Agency Labor	\$133,305		
Agency Fringe	\$53,321		
Total Agency Labor	\$186,626		
Subcontracted Labor	\$103,689	Labor budgeted equals	67.11 % of A+B+C
Total Labor	\$290,315	Labor budgeted equals	53.95 % of Program Year Allocation

C. Program Support

Building Maintenance.....	\$4,000	Weatherization Equipment.....	\$575
Office Space	\$0	Travel.....	\$2,500
Warehouse Space.....	\$0	Staff Development.....	\$500
Utilities/Fuel.....	\$7,500	Worksite Consumables.....	\$0
Insurance/Bonding.....	\$0	Telecommunications.....	\$4,300
Vehicle Maintenance.....	\$6,000	Postage & Shipping.....	\$950
Vehicle Insurance.....	\$2,500	Advertising/Marketing.....	\$2,500
Vehicle Lease/Purchase.....	\$0	Printing/Copying.....	\$400
Office Supplies.....	\$2,500	Dues/Fees.....	\$650
Office Furniture/Equipment.....	\$3,000	Energy Audit.....	\$1,000
Weatherization Tools/Supplies	\$1,125	Other (see Below).....	\$0
		Total Program Support	\$40,000

Office Space Sqr Ft: 0 Warehouse Space Sqr Ft: 0

Other Items

_____	\$0
_____	\$0
_____	\$0
_____	\$0
_____	\$0

Program Support budgeted equals 9.25 % of A+B+C

Program Support budgeted equals 7.43 % of Program Year Allocation

Total A+B+C: \$432,587

Total A+B+C budgeted = 80.41 % of Program Year Allocation

D. Liability Insurance

Total Premium.....	\$10,000	Effective Date	04/01/2016
Budgeted Amount.....	\$10,000	Termination Date.....	06/30/2017

Liability Insurance budgeted equals 100.00 % of Total Annual Liability Insurance Premium

Liability Insurance budgeted equals 1.86 % of Program Year Allocation

Date: 03/08/2017

Time: 14:53

New York State Weatherization
 Data Collection & Management System
 ALCO - Albany County Cooperative Extension
 Contract # C092001 Prog Year 2016 Amendment # 2
 Budget Support Documentation

Program Year Allocation: \$538,003

Part I - Budget

E. Financial Audit

Total Financial Audit Fee..... \$14,000
 Budgeted Amount..... \$4,000
 Financial Audit budgeted equals 28.57 % of Total Annual Financial Audit Fee
 Financial Audit budgeted equals 0.74 % of Program Year Allocation

F. Training and Technical Assistance

Budgeted Amount \$14,976
 Training and Technical Assistance budgeted equals 2.78 % of Program Year Allocation

G. Health and Safety

Budgeted Amount \$49,921
 Health and Safety budgeted equals 9.28 % of Program Year Allocation

H. Administration

Salaries & Fringe \$11,794
 Indirect Costs:..... \$0 Rate 0 %
 Admin Services (See Below): \$14,725
 Admin Other (See Below):..... \$0

Total Administration: \$26,519
 Administration Budgeted equals 4.93 % of Program Year Allocation

Admin Services Budgeted Items

Payroll

Admin Other Budget Items

I. Capital Equipment Purchase

Budgeted Amount: \$0
 Capital Equipment Purchases Budgeted equals 0.00 % of Program Year Allocation

Date: 03/08/2017

Time: 14:53

**New York State Weatherization
Data Collection & Management System
ALCO - Albany County Cooperative Extension
Contract # C092001, Prog Year 2016, Amendment # 2
Budget Support Documentation
Part II - Production Schedule**

<u>Month</u>	<u>Year</u>	<u>Units</u>
April	2016	0
May	2016	0
June	2016	0
July	2016	3
August	2016	0
September	2016	7
October	2016	8
November	2016	9
December	2016	9
January	2017	9
February	2017	9
March	2017	9
April	2017	0
May	2017	0
June	2017	0
<u>TOTAL</u>		<u>63</u>

Date: 03/08/2017

Time: 14:53

**New York State Weatherization
Data Collection & Management System
ALCO - Albany County Cooperative Extension
Contract # C092001, Prog Year 2016, Amendment # 2
Budget Support Documentation
Part III - Salaries and Fringe**

Name	Sheet #	Title	Salary	Weeks	Contract Portion	Contract Amount	Admin		Labor	
							%	Amount	%	Amount
Salaries										
John Carrigan	1	Director	\$50,000	33	70.00 %	\$22,212	0.00 %	\$0	100.00 %	\$22,212
John Carrigan	2	Director	\$55,000	13	100.00 %	\$13,750	0.00 %	\$0	100.00 %	\$13,750
Lisa godlewski	1	Executive Director	\$95,800	13	4.00 %	\$958	100.00 %	\$958	0.00 %	\$0
Lisa Godlewski	1	Executive Director	\$95,800	52	3.00 %	\$2,874	100.00 %	\$2,874	0.00 %	\$0
Rachel Greenberg	1	Program Coordinator	\$39,800	52	70.00 %	\$27,860	0.00 %	\$0	100.00 %	\$27,860
Rachel Greenburg	1	Program Coordinator	\$39,800	13	25.00 %	\$2,488	0.00 %	\$0	100.00 %	\$2,488
Elmore Lawyer	1	Director/Housing	\$58,100	20	75.00 %	\$16,760	0.00 %	\$0	100.00 %	\$16,760
Michael Lefebvre	2	Energy Auditor/Technician	\$38,700	13	70.00 %	\$6,773	0.00 %	\$0	100.00 %	\$6,773
Michael Lefebvre	1	Energy Auditor/Technician	\$38,700	52	70.00 %	\$27,090	0.00 %	\$0	100.00 %	\$27,090
Michael Ryan	2	Fiscal Auditor/Officer	\$42,900	13	5.00 %	\$536	100.00 %	\$536	0.00 %	\$0
Michael Ryan	1	Fiscal Auditor/Officer	\$42,900	52	16.00 %	\$6,864	100.00 %	\$6,864	0.00 %	\$0
vacant vacant	2	Administrative Assistant	\$33,000	43	60.00 %	\$16,373	0.00 %	\$0	100.00 %	\$16,373
TOTAL SALARIES			\$630,500			\$144,536		\$11,232		\$133,304
Incentive Payments										
John Carrigan	1	Director	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
John Carrigan	2	Director	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
Lisa godlewski	1	Executive Director	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
Lisa Godlewski	1	Executive Director	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
Rachel Greenberg	1	Program Coordinator	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
Rachel Greenburg	1	Program Coordinator	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
Elmore Lawyer	1	Director/Housing	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
Michael Lefebvre	2	Energy Auditor/Technician	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
Michael Lefebvre	1	Energy Auditor/Technician	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
Michael Ryan	2	Fiscal Auditor/Officer	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
Michael Ryan	1	Fiscal Auditor/Officer	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
vacant vacant	2	Administrative Assistant	\$0		0.00 %	\$0	0.00 %	\$0	100.00 %	\$0
TOTAL INCENTIVES			\$0			\$0		\$0		\$0
TOTAL			\$630,500			\$144,536		\$11,232		\$133,304

Admin-Budgeted Salary (from above)	\$11,232
Admin-Budgeted Fringe.....	\$562
Total Admin Salary and Fringe	\$11,794

Labor-Budgeted Salary (from above)	\$133,304
Labor-Budgeted Fringe	\$53,322
Total Labor Salary and Fringe	\$186,626

4



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
VETERANS SERVICE BUREAU
162 WASHINGTON AVE, 7TH FLOOR
ALBANY, NEW YORK 12210
ADMINISTRATION: (518) 447-7710
FAX NUMBER: (518) 447-7714
WWW.ALBANYCOUNTY.COM/VERTERANS

MICHAEL GOOD
DIRECTOR

March 13, 2017

Hon. Sean E. Ward, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Ward:

The Veterans' Bureau is requesting authorization to apply for the Homeless Veterans' Reintegration Program (HVRP). This grant opportunity has recently become available and comes with a maximum award limit of \$500,000; to provide job training, counseling, placement, and related services to expedite the reintegration of homeless and incarcerated eligible veterans into the labor force.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact Bakary Janneh directly at 447-7040.

Sincerely,

Michael Good, SGM, NYARNG (Retired)
Director of Veteran Services Bureau

cc: Frank Commisso, Majority Leader
Frank Mauriello, Minority Leader
Pat Jeffers, Majority Counsel
Arnis Zilgme, Minority Counsel

FOR COUNSEL USE ONLY	
Date Received:	<u>3-15-17</u>
Received by:	<u>PIR</u>
Method: Hand:	<input checked="" type="checkbox"/>
Courier:	<input type="checkbox"/>
Mail:	<input type="checkbox"/>

REQUEST FOR LEGISLATIVE ACTION

RLA #2239: Authorization to submit proposal for the Homeless Veterans' Reintegration Program.

DATE: Monday, March 13, 2017

DEPARTMENT: County Executive

Contact Person: Bakary Janneh, Policy Analyst

Telephone: 518-447-7029

Dept. Representative Attending Committee Meeting: Michael Good, Director

PURPOSE OF REQUEST:

Adopting of Local Law _____

Amendment of Prior Legislation _____

Approval/Adoption of Plan/Procedure _____

Bond Approval _____

Budget Amendment (see below) _____

Contract Authorization (see below) X

Environmental Impact _____

Home Rule Request _____

Property Conveyance _____

Other: (State briefly if not listed above) _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No. _____

Source of Funds: _____

Title Change: _____

CONCERNING CONTRACT AUTHORIZATION

STATE THE FOLLOWING:

TYPE OF CONTRACT:

Change Order/Contract Amendment _____

Purchase (Equipment/Supplies) _____

Lease (Equipment/Supplies) _____

Requirements Professional Services _____

Education/Training _____

Grant: X

 New X

 Renewal _____

 Submission Deadline Date 3/31/2017

Settlement of a Claim _____

Release of Liability _____

Other: (State briefly) _____

CONCERNING CONTRACT AUTHORIZATION (Cont'd)

STATE THE FOLLOWING:

Contract Terms/Conditions:

Party (Name/Address) US Dept of Labor
Veterans Employment & Training Administration, Office of
Grants Management
200 Constitution Ave, NW Room N4716
Washington, DC 20210

Amount/Raise Schedule/Fee \$500,000.00

Scope of Services The Homeless Veterans' Reintegration Program (HVRP) provides reintegration services, job training, referrals, and counseling to homeless and or incarcerated veterans.

Contract Funding:

Bond Res. No.: _____

Date of Adoption: _____

CONCERNING ALL REQUESTS:

Mandated Program/Service: No

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget No

County Budget Accounts:	Account Code	Line	Amount
Revenue	AA6510	500,000	
	Account Code	Line	Amount
Appropriation	AA6510	500,000	

Fiscal Impact - Funding: (Dollars or Percentages)

U.S. Dept. of Labor
Veterans
Employment Training
Service

Federal 100%

State 0%

County 0%

Local 0%

Term/Length of Funding: 12 Months (7/1/2017 - 6/30/2017)

Impact on Pending Litigation No

If yes, please explain: _____

Previous Requests for Identical or Similar Action

Resolution/Law Number _____

Date of Adoption _____

Justification: (State briefly why legislative action is requested)

The Veterans' Service Bureau (VSB) has become aware of a grant that recently became available and with as much notice as possible is requesting authorization to submit a proposal for the Homeless Veterans' Reintegration Program (HVRP) to provide reintegration services, job training, and counseling to homeless and incarcerated veterans. The HVRP program has a maximum limit for an individual award set at \$500,000 and has a component that allows the VSB to provide additional resources to female veterans, and or veterans with families.