



ALBANY COUNTY LEGISLATURE
HAROLD L. JOYCE OFFICE BUILDING
112 STATE STREET, ROOM 710
ALBANY, NEW YORK 12207
(518) 447-7168 - FAX (518) 447-5695
WWW.ALBANYCOUNTY.COM

SEAN E. WARD
CHAIRMAN

PAUL T. DEVANE
CLERK

AGENDA

PERSONNEL COMMITTEE

JANUARY 27, 2016

PREVIOUS BUSINESS:

APPROVING PREVIOUS MEETING MINUTES

CURRENT BUSINESS:

1. APPROVING THE SHERIFF'S DEPARTMENT COLLECTIVE BARGAINING AGREEMENT WITH THE UNITED PUBLIC SERVICES EMPLOYEES UNION (EMS UNIT)
2. AUTHORIZING THE DEPARTMENT OF RESIDENTIAL HEALTH CARE FACILITIES TO CONSIDER OUT-OF-COUNTY APPLICANTS FOR THE POSITIONS OF REGISTERED NURSE, LICENSED PRACTICAL NURSE AND CERTIFIED NURSING ASSISTANT
3. CONFIRMING THE APPOINTMENT OF THE COUNTY ATTORNEY

Honorable Shawn M. Morse and Members of the Albany County Legislature:

LADIES AND GENTLEMEN:

The Personnel Committee of the Albany County Legislature met on September 30, 2015. Chairperson Ward, Messrs. Beston, Cotrofeld, Joyce, Rahm, Mendick, Stevens and Ms. McKnight were present. Ms. Kinsch was excused. The following items were discussed and/or acted upon:

Approving Previous Meeting Minutes: Unanimously approved.

1. Resolution No. 72: Amending the Albany County Employee Rules and Regulations regarding Health Insurance for Police and Peace Officers injured on the job: Tabled at the request of the sponsor.
2. Resolution No. 73: Adopting a Policy of Paid Family Leave for Employees of Albany County: Tabled at the request of the sponsor.
3. Approving the Probation Department collective bargaining agreement with the Public Employees Federation, AFL-CIO: The Director of the Probation Department explained that Albany County and the Public Employees Federation, AFL-CIO have negotiated a contract for the employees of the County Probation Department represented by the bargaining unit and the terms and conditions of employment have been agreed upon for the period January 1, 2014 through December 31, 2016. The Director stated that under the terms of the agreement, employees of the bargaining unit will receive a 2% raise for the year 2014, retroactive to January 1, 2014, a 0.5% raise on July 1, 2014 retroactive to July 1, 2014; a 0% salary increase for 2015 and a 2% salary increase for 2016. The Director also stated that under the terms of the agreement, employees who are appointed to the Warrant Squad, shall receive two thousand dollars (\$2,000) stipend per year, if no volunteers apply for appointment to the squad assignment will be by reverse order of seniority. The Director also stated that the agreement provides for full time employees hired after September 1, 2015 to have 85% of their health care plan premiums paid for by the County and employees hired prior to January 1, 1989 who were previously contributing 0% towards their premium until January 1, 2013 will revert to 0% percent upon retirement, employees who have a hire date after January 1, 1989 must contribute toward his or her retiree coverage a percentage rate commensurate to that required when he or she was an active employee. The Director indicated that the agreement provides for modifications to the Prescription Drug Plan effective 30 days after legislative approval or as soon as practicable thereafter, co-payments for both retail and domestic non-formulary brand drugs shall increase to \$60. The agreement also provides for employees with a hire date of September 1,

2015 or after shall be entitled to a maximum of thirty (30) days of unused vacation leave that may be liquidated upon separation. The agreement also provides five paid bereavement days in the event of a death in the immediate family, revised longevity accruals, union activities changes, grievance and disciplinary changes, parenting leave and family medical leave changes, working hours, overtime and compensatory time changes. After further discussion, the Committee voted unanimously to move the proposal forward for legislative action with a favorable recommendation.

4. Confirming the appointment of the Director of the Department of Residential Health Care Facilities: Chairperson Ward opened the meeting by introducing Mr. Larry Slatky to the Personnel Committee. Mr. Ward explained that Mr. Slatky is the County Executive's recommended appointee to fill the Director position at the Department of Residential Health Care Facilities. Mr. Ward further explained that Mr. Slatky has been operating the Residential Health Care Facilities as a consultant since 2014 and has done a great job. Mr. Slatky's resume is attached. After a brief discussion, the Committee voted unanimously to move Mr. Slatky's appointment to the Legislature with a favorable recommendation. Mr. Slatky said that he is committed and excited about the challenging position and is looking forward to working with the dedicated staff at the Residential Health Care Facilities. Mr. Slatky thanked the Committee for their support.
5. Confirming the appointment of the Fire Coordinator of the County of Albany: The Sheriff requested that Gerald E. Paris, Jr. be appointed Albany County Fire Coordinator. Chairperson Ward explained that Mr. Paris' resume is attached. Mr. Ward stated that Mr. Paris's appointment passed unanimously in the Public Safety Committee meeting. Mr. Ward also stated that the Committee would like Mr. Paris to open by stating a few of his qualifications and then the Committee would ask a few questions. Mr. Paris explained that he has been with the Sheriff's Department, Office of Albany County Fire Coordinator since 2003, a member of the Shaker Road Loudonville Fire Department since 1981 including Chief, the Town of Colonie Emergency Services since 2008 and the NYS Department of State, Office of Fire Prevention and Control since 2003. Mr. Paris further explained that he teaches various courses to volunteer and career firefighter recruits in firefighting principles and practices. After a brief discussion, the Committee voted unanimously to move Mr. Paris' appointment to the Legislature with a favorable recommendation. Mr. Paris said that he is committed and excited about the challenging Fire Coordinator position and is looking forward to working with the dedicated staff throughout the County. Mr. Paris thanked the Committee for their support.

Respectfully Submitted,

THE PERSONNEL COMMITTEE

SEAN E. WARD, Chairperson
ROBERT J. BESTON
THOMAS J. COTROFELD
RAYMOND F. JOYCE
NOELLE M. KINSCH

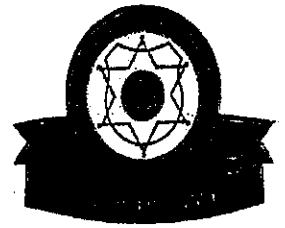
LUCILLE M. McKNIGHT
DONALD W. RAHM
RICHARD W. MENDICK
TRAVIS D. STEVENS

1



ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM



WILLIAM C. COX
UNDERSHERIFF

CRAIG D. APPLE, SR.
SHERIFF

PAUL M. COURCELLE
CHIEF DEPUTY

MICHAEL S. MONTELEONE
CHIEF DEPUTY

KERRY B. THOMPSON
CHIEF DEPUTY

January 5, 2016

Honorable Sean Ward
Chairman, Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

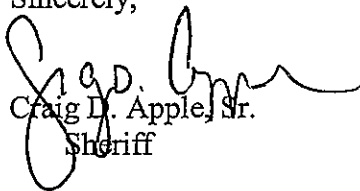
SEN
Dear Mr. Ward:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

I respectfully request a resolution authorizing the collective bargaining agreement between the County of Albany and the United Public Service Employees Union. Please see the attached MOA as to salary changes and terms of the contract.

Should you have any questions, do not hesitate to call.

Sincerely,


Craig D. Apple, Sr.
Sheriff

Att.

Cc: Hon. Daniel McCoy, County Executive
Hon. Gilbert Ethier, Chairman Public Safety
L. Patrick Jeffers, Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	<u>1-7-16</u>
RECEIVED:	
RECEIVED BY:	<u>[Signature]</u>
METHOD:	<u>HAND</u>
	<u>COURIER</u>
	<u>MAIL</u>

DATE : 1/6/2016

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D. APPLE SR
 TELEPHONE: 487-5438
 DEPT. REPRESENTATIVE ATTENDING
 COMMITTEE MEETING:

PURPOSE OF REQUEST:

- ADOPTION OF LOCAL LAW _____
- AMENDMENT OF PRIOR LEGISLATION _____
- APPROVAL/ADOPTION OF PLAN/PROCEDURE _____
- BOND APPROVAL _____
- BUDGET AMENDMENT(SEE BELOW) X
- CONTRACT AUTHORIZATION (SEE BELOW) X
- ENVIRONMENTAL IMPACT _____
- HOME RULE REQUEST _____
- PROPERTY CONVEYANCE _____
- OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE) _____
- COLLECTIVE BARGAINING MODIFICATION AGREEMENT** _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO. PER ATTACHED
 SOURCE OF FUNDS: _____
 TITLE CHANGE: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

- CHANGE ORDER/CONTRACT AMENDMENT _____
- PURCHASE (EQUIPMENT/ SUPPLIES) _____
- LEASE (EQUIPMENT/SUPPLIES) _____
- REQUIREMENTS _____
- PROFESSIONAL SERVICES _____
- EDUCATIONAL/TRAINING _____
- GRANT: NEW _____
- RENEWAL _____
- SUBMISSION DEADLINE DATE _____
- SETTLEMENT OF A CLAIM _____
- RELEASE OF LIABILITY _____
- OTHER: (STATE BRIEFLY) X _____
- COLLECTIVE BARGAINING MODIFICATION AGREEMENT** _____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: _____ PARTY (NAME/ADDRESS): _____

AMOUNT/RATE SCHEDULE/FEE: _____

TERM: _____

SCOPE OF SERVICES: _____

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES _____ NO _____

FUNDING SOURCE: _____

COUNTY BUDGET ACCOUNTS: _____

REVENUE: _____

APPROPRIATION: _____

BOND(RES. NO. & DATE OF ADOPTION) _____

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: YES _____ NO _____

IF MANDATED CITE: AUTHORITY _____

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ NO

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: _____

FISCAL IMPACT - FUNDING: _____ (DOLLARS OR PERCENTAGES)

FEDERAL _____

STATE _____

COUNTY _____

TERM/LENGTH OF FUNDING _____

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: _____

DATE OF ADOPTION: _____

JUSTIFICATION: _____ (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

PER MEMORANDUM OF UNDERSTANDING BETWEEN ALBANY COUNTY, THE ALBANY COUNTY

SHERIFFS OFFICE AND THE UNITED PUBLIC SERVICE EMPLOYEES UNION (EMS UNIT)

THIS IS A THREE YEAR AGREEMENT - 1/1/2014 THRU 12/31/2016

BACK-UP MATERIAL SUBMITTED _____ (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF

2016 BUDGET AMENDMENT

APPROPRIATIONS												
FUND	DEPT	ACCOUNT #	OBJECT	LINE	PROJECT	CONTROL #	RESOLUTION DESCRIPTION	INCREASE	DECREASE	DEPARTMENT NAME	2016 Adopted	2016 ANNUAL
A	3110	1	3144	001	10000	370026	PARAMEDIC	1,548.00		SHERIFFS	38,300.00	39,848.00
A	3110	1	3144	002	10000	370027	PARAMEDIC	2,490.00		SHERIFFS	48,116.00	50,606.00
A	3110	1	3144	003	10000	370188	PARAMEDIC	1,944.00		SHERIFFS	48,116.00	50,060.00
A	3110	1	3144	004	10000	370189	PARAMEDIC	1,948.00		SHERIFFS	38,300.00	39,848.00
A	3110	1	3144	005	10000	370195	PARAMEDIC	1,944.00		SHERIFFS	48,116.00	50,060.00
A	3110	1	3145	001	10000	370191	EMERGENCY MEDICAL TECH FT	1,021.00		SHERIFFS	25,272.00	26,293.00
A	3110	1	3145	002	10000	370192	EMERGENCY MEDICAL TECH FT	1,021.00		SHERIFFS	25,272.00	26,293.00
A	3110	1	3145	003	10000	370193	EMERGENCY MEDICAL TECH FT	1,021.00		SHERIFFS	25,272.00	26,293.00
A	3110	1	3145	004	10000	370194	EMERGENCY MEDICAL TECH FT	1,021.00		SHERIFFS	25,272.00	26,293.00
A	3110	1	3145	005	10000	370021	EMERGENCY MEDICAL TECH FT	4,021.00		SHERIFFS	25,272.00	29,293.00
A	3110	1	3145	005	10000	370022	EMERGENCY MEDICAL TECH FT	1,021.00		SHERIFFS	25,272.00	26,293.00
A	3110	1	9943		10000		PARAMEDICS PT	27,559.00				
A	3110	1	9944		10000		EMERGENCY MEDICAL TECHN P	9,548.00				
A	3110	1	9900		10000		OVERTIME	8,000.00				
A	3110	1	9950		10000		LONGEVITY	4,100.00				
A	3110	8	9030		10000		SOCIAL SECURITY	5,188.00				
A	3110	1	9980		10000		CLOTHING ALLOWANCE	2,000.00				
							TOTAL APPROPRIATIONS	74,995.00				
REVENUE												
AA	3110	0	2265				ADVANCED LIFE SUPPORT		DECREASE			
							TOTAL REVENUES				74,995.00	
							GRAND TOTALS	74,995.00			74,995.00	

MEMORANDUM OF AGREEMENT
By and Between
ALBANY COUNTY SHERIFF'S DEPARTMENT EMS UNIT
And
UNITED PUBLIC SERVICE EMPLOYEES UNION
September 30, 2015

This Memorandum of Agreement by and between Albany County Sheriff's Department EMS Unit and UPSEU, ("Union") shall set forth the parties' agreement relating to their new collective bargaining agreement. The terms and conditions of the parties' January 1, 2012 through December 31, 2013 collective bargaining agreement shall remain in full force and effect unless otherwise amended, modified, or changed by this Memorandum of Agreement. This Memorandum of Agreement will be subject to ratification by the members of the Union and the approval of the Albany County Legislature.

The new collective bargaining agreement between the parties will cover a three year period, inclusive of the dates January 1, 2014 through December 31, 2016.

ARTICLE 9 COMPENSATION

SECTION 1 Amend as follows:
Effective January 1, 2014 - 2% wage increase (Retroactive to January 1, 2015)
Effective January 1, 2015 - 0% wage increase
Effective January 1, 2016 - 2% wage increase

SECTION 3 Increase Supervisor rate \$1.50 to \$3.00.

SECTION 6 Add new Section 6
Part-time employees will receive 33% of the full-time longevity pay at the applicable step. The employee must have physically worked a minimum of 1100 hours in the year prior to their service date.

ARTICLE 10 WORKDAY/WORKWEEK

SECTION 2 Add the following sentence to the end of paragraph:
Employees that electronically swap via EMS Manager will not need Supervisor approval provided that they swap with a qualified employee and that the swap does not cause overtime.

SECTION 6 Add new sentence to the end of Section 6 as follows:
Availability must be submitted in 12 hour blocks that are aligned with the current start times.

ARTICLE 11 SHIFT FILLING POLICY

SECTION 4 Add sentence: All EMS staff have to ensure that contact information is updated.

SECTION 6 Amend last sentence in ©: ... prior to the publication of the schedule. Prior planned trip on regular days off if the Lieutenant/Captain or his designee has been advised, in writing/electronically, and acknowledges it prior to the publication of the schedule. After the schedule has been published, employees may submit a request 72 hours prior to the assignment of mandatory O/T. The employer reserves the right to limit the planned trip excuse.

ARTICLE 13 ABSENCE WITH PAY

SECTION 4 Add new Section 3 (M)

The County and the Union agree to meet in Labor/Management Committee starting in 2015 to establish a Sick Leave Donation Program.

ARTICLE 14 PAID TIME OFF (PART-TIME)

Amend Section 1 - PTO Grid as follows:
Increase Tier III and Tier IV by 12 hours, 48 for Tier III and 60 for Tier IV.

ARTICLE 18 HOLIDAYS

Add new paragraph:

Employees hired after January 1, 2014 shall be required to work 12 hours of designated premium holidays as identified in this Section.

ARTICLE 20 UNIFORMS

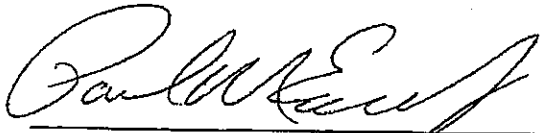
Ball cap will be added to uniform issue list. All employees will be issued a ball cap in 2015.

SECTION 1 Add this section:

Employees that physically work 1,100 or more hours in a calendar year will receive a annual boot allowance of \$100.00 per year through the current voucher system and will be issued annually.

ARTICLE 33 DURATION

Change duration dates as follows:
January 1, 2014 - December 31, 2016


Albany County Sheriff's Department
EMS Unit For the County

Date: 9/30/15


United Public Service Employees Union

Date: Sept 30, 2015

Leslie/Contract Proposals/Albany County Sheriff/9-30-15

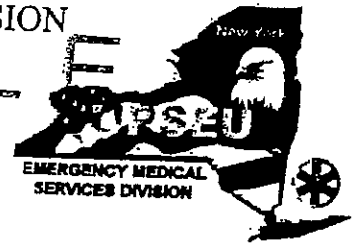
UNITED PUBLIC SERVICE EMPLOYEES UNION



EMERGENCY MEDICAL SERVICES DIVISION

21 Aviation Road · Albany · NY 12205
518-729-4805 · Fax: 518-729-4956

www.upseu.org



November 17, 2015

Craig Apple, Sheriff
Albany County Sheriff's Office
16 Eagle Street
Albany, NY 12207

Dear Sheriff Apple:

The Sheriff's Department UPSEU EMS Unit ratified the contract by secret ballot vote on October 27, 2015. The vote was unanimous by a vote count of 28 to accept and 0 to reject.

I notified Paul Engal via email on October 28, 2015 of the ratification. Paul emailed me on November 16, 2015, requesting that I send you a letter regarding the ratification by the Union.

If you have any questions, I can be reached at 361-2273.

Thank you for your assistance and support in regard to the EMT's and Paramedics serving Albany County.

Sincerely,

A handwritten signature in black ink that reads "Gary M. Favro".

Gary M. Favro
Labor Relations Representative
EMS Division Coordinator

DOC2550.GMF/jcp

HEADQUARTERS
3555 Veterans Highway · Suite H · Ronkonkoma · NY · 11779 · 800-833-3688 · Fax: 631-738-7236



2



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF RESIDENTIAL HEALTH CARE FACILITIES
ALBANY COUNTY NURSING HOME
ALBANY SHAKER ROAD
ALBANY, NEW YORK 12211-1089
PHONE: (518) 869-2231 FAX: (518) 869-1713
www.albanycounty.com

LARRY I. SLATKY
ACTING EXECUTIVE DIRECTOR
THOMAS COFFEY
ADMINISTRATOR

January 6, 2016

The Honorable Sean Ward
Chairman, Albany County Legislature
Legislative Clerk's Office
112 State Street, Suite 710
Albany, New York 12207

Dear Chairman Ward:

The Albany County Nursing Home respectfully requests legislative approval to hire out-of-county staff members for the following positions: Registered Nurse; Licensed Practical Nurse; Certified Nursing Assistant; including full time, part time and per diem in all nursing department titles.

Since September of 2014, we have been recruiting nursing titles and the results have not been sufficient to meet the void created by the revised schedules and the total number of open positions. The supply of qualified applicants is not meeting the demand and we must continue to look outside of our county to fill nursing titles. In addition, our collective bargaining agreement, as well as existing mandates of the contract, require us to provide 26 weekends off per year and rotating holidays off. With the current staffing levels, this cannot be accomplished. At this time, we have five (5) Licensed Practical Nurse, nine (9) Registered Nurses, and twenty one (21) Certified Nursing Assistant budgeted positions vacant. All of which we have been unable to fill.

Since the facility is open 24 hours a day, 7 days per week providing care to over 220 residents, it is imperative that we maintain minimum staffing levels. Every one of these vacant positions is mandated by NYS Department of Health Regulations and must be filled. Without soliciting perspective staff members from outside of Albany County, we will not be able to recruit enough healthcare professionals to meet the needs of our residents.

In accordance with the requirements of Resolution number 245-C for 1995, the facility requests to be given approval to fill the above mentioned positions. At the current time it is impossible to determine how long this staffing drought will exist, so we leave the

term of the approval with the Legislature, but at a minimum we need the approval to hire out-of-county for a 12 month period.

Thank you for your consideration.

Sincerely,

Larry I. Slatky
Executive Director

cc: Frank Commisso, Majority Leader
Frank Mauriello, Minority Leader
Patrick Jeffers, Counsel to Majority
Arnis Zilgme, Counsel to Minority

FOR COUNSEL USE ONLY

Date Received: 1-13-14
Received by: PM
Method: Hand: ✓
Courier: _____
Mail: _____

REQUEST FOR LEGISLATIVE ACTION

RLA #1647: Request to renew and or permit the hiring of Out of County nursing staff in all nursing titles

DATE: Wednesday, December 16, 2015
DEPARTMENT: Nursing Home
Contact Person: Larry Slatky, Executive Director
Telephone: _____
Dept. Representative Attending Committee Meeting: Larry Slatky, Director

PURPOSE OF REQUEST:

- Adopting of Local Law _____
- Amendment of Prior Legislation X
- Approval/Adoption of Plan/Procedure _____
- Bond Approval _____
- Budget Amendment (see below) _____
- Contract Authorization (see below) _____
- Environmental Impact _____
- Home Rule Request _____
- Property Conveyance _____
- Other: (State briefly if not listed above) X
- Renewal of Resolution #31 or Create New _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No. _____
Source of Funds: _____
Title Change: _____

CONCERNING CONTRACT AUTHORIZATION

STATE THE FOLLOWING:

TYPE OF CONTRACT:

- Change Order/Contract Amendment _____
- Purchase (Equipment/Supplies) _____
- Lease (Equipment/Supplies) _____
- Requirements Professional Services _____
- Education/Training _____
- Grant: _____
 - New _____
 - Renewal _____
- Submission Deadline Date _____
- Settlement of a Claim _____
- Release of Liability _____
- Other: (State briefly) _____

CONCERNING CONTRACT AUTHORIZATION (Cont'd)
STATE THE FOLLOWING:

Contract Terms/Conditions:

Amount/Raise Schedule/Fee _____

Scope of Services _____

Contract Funding:

Bond Res. No.: _____

Date of Adoption: _____

CONCERNING ALL REQUESTS:

Mandated Program/Service: No

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget No

County Budget Accounts:

Revenue _____

Appropriation _____

Fiscal Impact - Funding: (Dollars or Percentages)

Federal _____

State _____

County _____

Local _____

Term/Length of Funding: _____

Impact on Pending Litigation No

If yes, please explain: _____

Previous Requests for Identical or Similar Action

Resolution/Law Number Resolution Number: 31

Date of Adoption February 10, 2015

Justification: (State briefly why legislative action is requested)

The nursing home has been heavily recruiting for skilled and non-professional nursing positions. There has been a shortage of Albany County residence qualified to fill these positions, Registered Nurses, Licensed Practical Nurses, Certified Nursing Assistants, full and part time in all titles. Currently we have 5 Registered Nurse, 3 License Practical Nurse, 3 Certified Nurse Assistant all full time and 4 Registered Nurse, 2 Licensed Practical Nurse, 18 Certified Nurse Assistant all part time positions budgeted and vacant and need to be filled. The Albany County Nursing Home requests, that in accordance with the requirements of Resolution Number 245-C for 1995 the facility be given approval to fill the above mentioned positions, if needed, for a 12 month period, to hire qualified Out of County nursing staff members.

Back-up Material Submitted: (i.e., application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

[http://acvsp2010/sites/CALM/Lists/RLA/Attachments/1647/Albany County Resolution Number 31.pdf](http://acvsp2010/sites/CALM/Lists/RLA/Attachments/1647/Albany%20County%20Resolution%20Number%2031.pdf)

[http://acvsp2010/sites/CALM/Lists/RLA/Attachments/1647/RLA Out of County hires Cover ltr 12-15.doc](http://acvsp2010/sites/CALM/Lists/RLA/Attachments/1647/RLA%20Out%20of%20County%20hires%20Cover%20ltr%2012-15.doc)

[http://acvsp2010/sites/CALM/Lists/RLA/Attachments/1647/RLA Out of County hires Cover ltr 12-15.doc](http://acvsp2010/sites/CALM/Lists/RLA/Attachments/1647/RLA%20Out%20of%20County%20hires%20Cover%20ltr%2012-15.doc)

[http://acvsp2010/sites/CALM/Lists/RLA/Attachments/1647/RLA Out of County hires Cover ltr 12-15.doc](http://acvsp2010/sites/CALM/Lists/RLA/Attachments/1647/RLA%20Out%20of%20County%20hires%20Cover%20ltr%2012-15.doc)

Submitted by:	<u>Larry Slatky</u>
Title:	<u>Director</u>

3



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET, ROOM 900
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

PHILIP F. CALDERONE, ESQ.
DEPUTY COUNTY EXECUTIVE

January 13, 2016

Hon. Bruce A. Hidley
Office of the Albany County Clerk
Albany County Courthouse
Albany, NY 12207

Hon. Paul T. Devane, Clerk
Albany County Legislature
112 State Street, Room 710
Albany, NY 12207

I write to advise that I am appointing Daniel C. Lynch, Esq. as County Attorney in the Department of Law, subject to confirmation by the County Legislature. My authority to make this appointment lies in the County Charter under Sec. 302(c) and Sec. 1501. Given the size, scope and importance of the Department of Law within Albany County, I anticipate the County Legislature will take up this appointment in an expedient fashion.

I have enclosed a resume for review by the legislature.

Please advise if there are any questions,

Sincerely,

Daniel P. McCoy
Daniel P. McCoy

cc: Sean Ward, Chairman
Frank Commisso, Majority Leader
Frank Mauriello, Minority Leader
Pat Jeffers, Majority Counsel
Arnis Zilgme, Minority Counsel

FOR COUNSEL USE ONLY

Date Received: _____
Received by: _____
Method: Hand: _____
 Courier: _____
 Mail: _____

REQUEST FOR LEGISLATIVE ACTION

RLA #1683: Appointment of Albany County Attorney

DATE: Wednesday, January 13, 2016
DEPARTMENT: County Executive
Contact Person: Michael McLaughlin, Director of Research
Telephone: 518-447-3043
Dept. Representative Attending
Committee Meeting: Michael McLaughlin, Director of Research

PURPOSE OF REQUEST:

Adopting of Local Law _____
Amendment of Prior Legislation _____
Approval/Adoption of Plan/Procedure X
Bond Approval _____
Budget Amendment (see below) _____
Contract Authorization (see below) _____
Environmental Impact _____
Home Rule Request _____
Property Conveyance _____
Other: (State briefly if not listed above) _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No. _____
Source of Funds: _____
Title Change: _____

CONCERNING CONTRACT AUTHORIZATION

STATE THE FOLLOWING:

TYPE OF CONTRACT:

Change Order/Contract Amendment _____
Purchase (Equipment/Supplies) _____
Lease (Equipment/Supplies) _____
Requirements Professional Services _____
Education/Training _____
Grant: _____
 New _____
 Renewal _____
 Submission Deadline Date _____
Settlement of a Claim _____
Release of Liability _____
Other: (State briefly) _____

CONCERNING CONTRACT AUTHORIZATION (Cont'd)

STATE THE FOLLOWING:

Contract Terms/Conditions:

Amount/Raise Schedule/Fee _____

Scope of Services _____

Contract Funding:

Bond Res. No.: _____

Date of Adoption: _____

CONCERNING ALL REQUESTS:

Mandated Program/Service: No _____

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget Yes _____

County Budget Accounts:

Revenue _____

Appropriation

Account Code Line Amount

AA1420 11040.001

Fiscal Impact - Funding: (Dollars or Percentages)

Albany County
Appropriation

Federal 0%

State 0%

County 100%

Local 0%

Term/Length of Funding: _____

Impact on Pending Litigation No _____

If yes, please explain: _____

Previous Requests for Identical or Similar Action

Resolution/Law Number _____

Date of Adoption _____

Justification: (State briefly why legislative action is requested)

Requesting approval of the appointment of Daniel C. Lynch, Esq. as County Attorney in the Department of Law, subject to confirmation by the County Legislature. My authority to make this appointment lies in the County Charter under Sec. 302(c) and Sec. 1501.

Back-up Material Submitted: (i.e., application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

http://acvsp2010/sites/CALM/Lists/RLA/Attachments/1683/RESUME_2016doc-Daniel_Lynch1.doc

Submitted by: Michael McLaughlin

Title: Director of Research

Daniel C. Lynch

EDUCATION

Albany Law School of Union University
Juris Doctor, May 2002

Albany, NY

University at Albany, State University of New York
Bachelor of Science, Business Administration: Marketing and Management, May 1999
Edwin Dyke Hourigan Academic Scholarship, 1995-1999

Albany, NY

LEGAL EXPERIENCE

Albany County District Attorney's Office

Albany, NY

Albany County Court: Bureau Chief, Financial Crimes Bureau, January 2013-present
Assistant District Attorney, Street Crimes Bureau, July 2007-January 2013

- Oversee the prosecution of financial crimes cases including mortgage fraud, insurance fraud, embezzlement, identity theft, scheme to defraud and revenue crimes impacting Albany County.
- Supervise a bureau of four assistant district attorneys, two investigators and support staff.
- Responsible for implementing office-wide initiatives and reforms.
- Meet regularly with various law enforcement agencies, informants and victims to assist in the investigation of crimes in preparation for indictment.
- Conducted approximately 300 grand jury proceedings, 60 pre-trial hearings and 25 trials to verdict including several high-profile cases.

Albany Police Court: Bureau Chief, April 2005-July 2007
Assistant District Attorney, August 2002-April 2005

- Reviewed felony and misdemeanor cases to determine appropriate course of prosecution.
- Supervised five assistant district attorneys and support staff.
- Negotiated plea bargains on hundreds of cases.
- Conducted bench trials, jury trials, felony arraignments and over 150 preliminary hearings.

Lynch & Lynch

Albany, NY

Legal Assistant, September 1996-August 2002

- Assisted in civil and criminal practice by attending client meetings and court proceedings as well as preparing for depositions and real estate closings.
- Conducted legal research and drafted memoranda of law for partner's review.

Albany County Surrogate's Court

Albany, NY

Judicial Extern, Honorable Cathryn M. Doyle, January 2001-May 2001

- Conducted legal research on estate matters and drafted decisions for Judge's review.

TEACHING EXPERIENCE

Association of Certified Fraud Examiners, Albany Chapter
Investigation and Prosecution of Financial Crimes, August 2015

Albany, NY

New York State Bar Association

Ithaca, NY

Young Lawyers Section Trial Academy, Cornell University, March 2015

La Salle Institute

Troy, NY

Assistant Coach, Varsity Boys Basketball, July 2009-March 2013
Head Coach, Junior Varsity Boys Basketball, May 2008-July 2009