

BOARD OF ELECTIONS - 1450

MISSION STATEMENT

The mission of the Board of Elections is to register voters, conduct elections and to ensure their integrity.

WHO WE SERVE

The voters of Albany County.

ABOUT OUR DEPARTMENT

The Board of Elections has responsibilities in three main areas:

- **Administration of Elections:** The Board is responsible for the proper management of primary and general elections, as well as some school boards, fire districts, villages and special elections throughout Albany County.
- **Voter Registration:** The Board promotes voter registration within the county. Registrations are reviewed to ensure that voters' addresses reflect actual residency. This also includes database management for over 175,549 current registrants.
- **Education and Certification:** The Board conducts annual seminars and examinations relating to election procedures and technology for approximately 1276 election inspectors in Albany County, as required by law. Information is also provided to candidates, political units, public entities and the general public.

The Board's operations are supervised by two Commissioners, each representing one of the two major political parties in New York State. The Commissioners are nominated by majority vote of the County Committees of their respective political parties and are confirmed by the County Legislature. The New York State Election Law requires equal representation of the two major political parties in the appointment of Board employees.

2016 ACCOMPLISHMENTS AND CHALLENGES

Another successful year transitioning to an in-house ballot production operation, creating further savings for Albany County taxpayers. To enhance the voting experience, we also held several voter registration drives around the county and gave workshops to civic and community organizations on using voting machines.

2017 GOALS AND PERFORMANCE TARGETS

- Voter registration and elections in Albany County will be conducted honestly, fairly, lawfully and efficiently to ensure the integrity of the election process and maximum participation by eligible voters.
- Transition to an in-house absentee ballot printing operation to save taxpayer dollars.

SUMMARY OF BUDGET CHANGES

The 2017 Executive budget for the Board of Elections includes rental costs for department office and storage space.

A1450 Board of Elections		2016	2017	2015	2016	2017	2017	2017	
		Count	Count	Expended	Adjusted	Requested	Proposed	Adopted	
Personnel Services Individual									
A1450	11015 001 290001	Commissioner of Elections	1	1	\$88,109	\$90,094	\$91,896	\$91,896	-
A1450	11015 002 290002	Commissioner of Elections	1	1	\$88,327	\$90,094	\$91,896	\$91,896	-
A1450	11115 001 290003	Deputy Commissioner Elections	1	1	\$67,432	\$68,781	\$70,157	\$70,157	-
A1450	11115 002 290004	Deputy Commissioner Elections	1	1	\$67,432	\$68,781	\$70,157	\$70,157	-
A1450	11125 001 290033	Election Education Specialist	1	1	\$45,477	\$46,387	\$47,315	\$47,315	-
A1450	11125 002 290034	Election Education Specialist	1	1	\$45,477	\$46,387	\$47,315	\$47,315	-
A1450	11270 001 290005	Elections Administrator	1	1	\$49,712	\$50,707	\$51,722	\$51,722	-
A1450	11270 002 290006	Elections Administrator	1	1	\$49,138	\$50,707	\$51,722	\$51,722	-
A1450	12731 001 290019	IT Training Specialist	1	1	\$53,923	\$55,002	\$56,103	\$56,103	-
A1450	12731 002 290020	IT Training Specialist	1	1	\$50,983	\$55,002	\$56,103	\$56,103	-
A1450	12749 001 290021	Computer Information Specialis	1	1	\$44,418	\$45,307	\$46,214	\$46,214	-
A1450	12749 002 290022	Computer Information Specialis	1	1	\$44,418	\$45,307	\$46,214	\$46,214	-
A1450	16802 001 290007	Supervising Elections Speciali	1	1	\$39,374	\$40,162	\$40,965	\$40,965	-
A1450	16802 002 290008	Supervising Elections Speciali	1	1	\$39,006	\$40,162	\$40,966	\$40,966	-
A1450	16804 002 290010	Senior Elections Specialist	1	1	\$37,488	\$38,238	\$39,003	\$39,003	-
A1450	16804 003 290011	Senior Elections Specialist	1	1	\$37,488	\$38,238	\$39,003	\$39,003	-
A1450	16806 002 290014	Elections Specialist	1	1	\$33,853	\$35,427	\$36,136	\$36,136	-
A1450	16806 003 290015	Elections Specialist	1	1	\$34,732	\$35,427	\$36,136	\$36,136	-
A1450	16806 004 290016	Elections Specialist	1	1	\$29,846	\$35,427	\$36,136	\$36,136	-
A1450	16806 006 290024	Elections Specialist	1	1	\$34,732	\$35,427	\$36,136	\$36,136	-
A1450	18403 001 290025	Laborer	1	1	\$18,872	\$30,332	\$30,939	\$30,939	-
A1450	18403 002 290026	Laborer	1	1	\$28,250	\$30,332	\$30,939	\$30,939	-
A1450	18404 001 290017	Laborer P.T.	1	1	\$19,155	\$19,539	\$19,930	\$19,930	-
A1450	18404 002 290018	Laborer P.T.	1	1	\$16,575	\$19,539	\$19,930	\$19,930	-
<i>Personnel Services Individual Subtotal</i>			24	24	\$1,064,216	\$1,110,806	\$1,133,033	\$1,133,033	\$0

Personnel

Personnel Non-Individual

A 1450	19900	Overtime			\$26,720	\$65,000	\$35,000	\$35,000	\$0
A 1450	19950	Longevity Raise			\$10,850	\$14,100	\$13,500	\$13,500	\$0
A 1450	19951	Health Insurance Buyout			\$7,000	\$6,500	\$5,500	\$5,500	\$0
A 1450	19970	Temporary Help			\$1,655	\$52,000	\$25,200	\$25,200	\$0

Subtotal for: Personnel Non-Individual

\$46,225 \$137,600 \$79,200 \$79,200 \$0

Equipment

A 1450	22001	Office Equipment			\$80,173	\$208,419	\$40,000	\$40,000	\$0
A 1450	22905	Warehouse Equipment			\$7,998	\$20,000	\$20,000	\$20,000	\$0

Subtotal for: Equipment

\$88,171 \$228,419 \$60,000 \$60,000 \$0

A1450 Board of Elections			2016	2017	2015	2016	2017	2017	2017
			Count	Count	Expended	Adjusted	Requested	Proposed	Adopted
Contractual Expenses									
A 1450 44020	Office Supplies				\$2,168	\$6,594	\$6,580	\$6,580	\$0
A 1450 44030	Other Supplies				\$13,388	\$14,564	\$14,724	\$14,724	\$0
A 1450 44035	Postage				\$63,176	\$80,000	\$40,000	\$40,000	\$0
A 1450 44036	Telephone				\$1,737	\$0	\$1,680	\$1,680	\$0
A 1450 44037	Insurance				\$3,294	\$3,460	\$3,187	\$3,187	\$0
A 1450 44038	Travel Mileage Freight				\$2,632	\$5,000	\$20,000	\$20,000	\$0
A 1450 44039	Conferences Training Tuition				\$5,818	\$6,000	\$6,000	\$6,000	\$0
A 1450 44042	Printing And Advertising				\$93,179	\$182,078	\$152,877	\$152,877	\$0
A 1450 44046	Fees For Services				\$66,446	\$172,506	\$154,271	\$154,271	\$0
A 1450 44065	Photocopier Lease				\$2,098	\$2,311	\$2,500	\$2,500	\$0
A 1450 44070	Equipment Repair And Rental				\$17,711	\$18,000	\$20,500	\$20,500	\$0
A 1450 44071	Property Repair And Rental				\$312,817	\$364,875	\$325,455	\$325,455	\$0
A 1450 44074	Election Day Costs				\$17,930	\$38,000	\$38,000	\$38,000	\$0
A 1450 44903	DGS Shared Services Charges				\$119,458	\$117,676	\$120,518	\$120,518	\$0
A 1450 44919	Election Data Services				\$89,850	\$104,323	\$89,615	\$89,615	\$0
A 1450 44975	Election Day Staffing				\$393,153	\$684,975	\$423,282	\$423,282	\$0
Subtotal for: Contractual Expenses					\$1,204,854	\$1,800,362	\$1,419,189	\$1,419,189	\$0
Fringe Benefits									
A 1450 89010	State Retirement				\$211,558	\$244,400	\$215,236	\$215,236	\$0
A 1450 89030	Social Security				\$83,323	\$95,503	\$92,736	\$92,736	\$0
A 1450 89060	Hospital and Medical Insurance				\$278,432	\$249,771	\$295,742	\$295,742	\$0
Subtotal for: Fringe Benefits					\$573,313	\$589,674	\$603,714	\$603,714	\$0
Total Appropriations					\$2,976,779	\$3,866,861	\$3,295,136	\$3,396,874	\$0
Revenue									
A1450 02216	Election Fees				(\$508,628)	(\$675,000)	(\$508,000)	(\$508,000)	\$0
A1450 02770	Other Unclassified Revenues				(\$7,471)	\$0	\$0	\$0	\$0
A1450 03225	SHOEBOX HAVA				\$0	(\$206,915)	(\$6,021)	(\$6,021)	\$0
A1450 04220	Polling Place Access				(\$89,049)	(\$12,756)	\$0	\$0	\$0
Total Revenue					(\$605,148)	(\$894,671)	(\$514,021)	(\$514,021)	\$0
County Share					\$2,455,206	\$3,071,932	\$2,781,115	\$2,781,115	\$0